



**VILLAGE OF KIMBERLY, WI
NOTICE OF REGULAR WATER COMMISSION MEETING**

DATE: Tuesday, June 9, 2026
TIME: 11:00 am
LOCATION: Village Hall, Committee Room
515 W. Kimberly Avenue
Kimberly, WI 54136

Notice is hereby given that the Kimberly Water Commission meeting will be held on Tuesday, June 9, 2026, at the Village Hall. This is a public meeting, and the agenda is listed below.

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Minutes from the 05/12/26 Meeting
- 4) Unfinished Business
 - a) None
- 5) New Business for Consideration
 - a) Bills and Claims, and Financial Statements for the month April 2026
- 6) Reports
 - a) Superintendent's Report
 - b) Request for Consideration-McMahon Corrosion Control Engineering Services
- 7) Public Participation
- 8) Adjournment

Water Commission Meeting 06-09-2026

Jun 9, 2026, 11:00 AM – 12:00 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/350387141>

You can also dial in using your phone.

Access Code:

350-387-141

United States (Toll Free):

[1 866 899 4679](tel:18668994679)

United States:

+1 (571) 317-3116

Get the app now and be ready when your first meeting starts:

<https://meet.goto.com/install>

Any person wishing to attend the meeting who because of a disability is unable to attend is requested to contact the ADA Coordinator at the Clerk's Office at 920-788-7500, at least 48 hours prior to the meeting so that reasonable accommodations may be made.

**REGULAR MEETING OF THE KIMBERLY WATER COMMISSION
MINUTES
May 12, 2026**

Chairman Johnson called the meeting to order at 11:00 am. Commissioners Stienen, Hanson and Hietpas appeared in person. Also attending the meeting were Administrator/Public Works Director Block, Water Superintendent Verstegen, Utility Billing Clerk Brown, and Amber Ebert, with Hawkins Ash CPAs.

Approval of Minutes from the April 14, 2026, Meeting

Commissioner Hanson moved, Stienen seconded the motion to approve the Water Commission minutes of the April 14, 2026, meeting. The motion carried by unanimous vote of the Commission.

Unfinished Business

None

New Business

Bills and Claims, and Financial Statements for the month of March-2026

Commissioner Stienen moved, Hietpas seconded the motion to accept the Bills, Claims, and Financial Statements for March 2026.

Reports

Superintendent's Report

Superintendent Verstegen discussed CIP projects for the year. One of the projects includes roof replacement on Well #1. Next month he will have more information on that project. McMahon is working on recommendation letters for the chemical change conversion project. The department is also looking at replacing resin on Well's #2 and #3. He's currently looking at prices for resin, as it is quite expensive right now. Those are two of the larger projects being looked at presently.

Air in water from Well #1 is causing some issues. The main air vacuum relief on the well was replaced and that helped. The department is continuing to troubleshoot these matters.

Hydrant flushing has been completed. The water operators are still busy with meter change outs. Cross connection surveys have been sent out as well.

Commissioner Stienen asked what the timeline for the chemical conversion project was looking like. According to Superintendent Verstegen, an RFP (Request for Proposal) is due to the

Commission and Board by July. After that, the designs will go before the WDNR, the review process can take a while since there are a couple of different levels to complete. Superintendent Verstegen said they have two years to complete the process once they get the approval.

Amber Ebert, with Hawkins Ash CPAs, presented the 2025 Water Utility PSC Report to the Commission.

Public Participation

None

Adjournment

Commissioner Stienen moved, Hietpas seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:22 am.



Danielle Block
Secretary

Dated May 12, 2026

Drafted by SKB

Approved by Water Commission on _____

SUMMARY OF ACCOUNTS 2026 (2nd Qtr)

General Fund Checking Account xxxxxxx 9241

Beginning Balance	\$1,335,841.43
Deposits	\$784,304.08
Withdrawals	\$919,600.67
Interest	\$272.32
Ending Balance	\$1,200,817.16
	April

General Fund Money Market Account xxxxxxx0273

Beginning Balance	\$5,261,759.97
Deposits	\$0.00
Withdrawals	\$0.00
Interest	\$9,427.92
Ending Balance	\$5,271,187.89
	April

Property Tax Savings Account xxxxxxx 9000

Beginning Balance	\$3,509,256.87
Deposits	\$0.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$11,046.95
Ending Balance	\$3,520,303.82
	April

Water Department Business Money Market Account xxxxxxx 9274

Beginning Balance	\$736,506.95
Deposits	\$0.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$1,319.66
Ending Balance	\$737,826.61
	April

Trust Accounts Business Money Market Account xxxxxxx 5275

Beginning Balance	\$4,811,852.28
Deposits	\$135,916.38
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$9,860.70
Ending Balance	\$4,957,629.36
	April

American Deposit Mgt. Money Market Account (ADM) GOPN dated 03-03-25

Beginning Balance	\$1,413,272.68
Deposits	\$0.00
Withdrawals	\$192,438.77
Fee	\$0.00
Interest	\$3,828.44
Ending Balance	\$1,224,662.35
	April

American Deposit Mgt. Money Market Account (ADM) TID 4

Beginning Balance	\$202,144.64
Deposits	\$0.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$583.17
Ending Balance	\$202,727.81
	April

American Deposit Mgt. Money Market Account (ADM) TID 5

Beginning Balance	\$1,638,717.31
Deposits	\$0.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$4,727.59
Ending Balance	\$1,643,444.90
	April

American Deposit Mgt. Money Market Account (ADM) TID 6

Beginning Balance	\$6,145,155.87
Deposits	\$0.00
Withdrawals	\$929,086.45
Fee	\$0.00
Interest	\$17,622.20
Ending Balance	\$5,233,691.62
	April

Report Criteria:

Report type: GL detail

Invoice Detail, GL account = "0011111", "601"- "602"

Check, Voided = No

Invoice Number	Description	Invoice Date	Invoice Amount	Invoice GL Account	Invoice GL Account Title
ABT MAILCOM INC					
55056	BILLS PROCESSING AND MAILING	03/27/2026	688.86	601-0921-200	OFFICE SUPPLIES EXPENSES
Total ABT MAILCOM INC:			688.86		
AT&T					
9206879021 M	H2O TELEMETRY LINE	03/28/2026	16.78	601-0921-200	OFFICE SUPPLIES EXPENSES
Total AT&T:			16.78		
AUBREY SCOTT					
A SCOTT REF	PSN DUPLICATE UTILITY PMT	04/15/2026	219.31	001-1111	UTILITY CASH CLEARING
Total AUBREY SCOTT:			219.31		
GRAINGER					
9863751336	AIR RELEASE VALVE	04/01/2026	493.65	601-0635-010	PUMPHOUSE #1
Total GRAINGER:			493.65		
HAWKINS INC					
7359112	CHLORIDE CYLINDER, CHLORINE, SO	03/13/2026	1,925.57	601-0631-010	PUMPHOUSE #1
7359113	CHLORIDE CYLINDER, CHLORINE, SO	03/13/2026	1,614.41	601-0631-020	PUMPHOUSE #2
7359114	CHLORIDE CYLINDER, CHLORINE, SO	03/13/2026	1,870.11	601-0631-030	PUMPHOUSE #3
7385193	CHLORINE CYLINDER, CHLORINE, SO	04/09/2026	1,989.49	601-0631-010	PUMPHOUSE #1
7385194	CHLORINE CYLINDER, CHLORINE, SO	04/09/2026	1,938.49	601-0631-030	PUMPHOUSE #3
Total HAWKINS INC:			9,338.07		
KIMBERLY WATER DEPARTMENT					
3038950001 M	PUMPHOUSES/TOWER WATER	03/27/2026	504.60	601-0935-200	MAINTENANCE GENERAL
Total KIMBERLY WATER DEPARTMENT:			504.60		
KWIK TRIP INC					
00229255 AP	H2O GAS & OIL PURCHASES	04/10/2026	157.40	601-0933-200	TRANSPORTATION EXPENSES
Total KWIK TRIP INC:			157.40		
LAPPEN SECURITY PRODUCTS INC					
LSPQ53521	DEADBOLT REPAIR	03/23/2026	861.85	601-0935-200	MAINTENANCE GENERAL
LSPQ53558	6 PIN RESTRICTED KEY	03/23/2026	24.00	601-0935-200	MAINTENANCE GENERAL
Total LAPPEN SECURITY PRODUCTS INC:			885.85		
Lazer Utility Locating					
2421	WATER LOCATES	03/31/2026	567.50	601-0935-200	MAINTENANCE GENERAL
Total Lazer Utility Locating:			567.50		
MENARDS					
91870	WATER SUPPLIES	03/25/2026	61.88	601-0635-020	PUMPHOUSE #2

Invoice Number	Description	Invoice Date	Invoice Amount	Invoice GL Account	Invoice GL Account Title
92534	WATER SUPPLIES	04/07/2026	90.70	601-0935-200	MAINTENANCE GENERAL
Total MENARDS:			152.58		
MIDWEST CONTRACT OPERATION INC					
INV32756	DRINKING WATER SERVICES	04/01/2026	27,156.95	601-0923-100	MCO ALLOCATED LABOR
INV32806	MILEAGE REIMBURSEMENT	04/10/2026	265.68	601-0933-200	TRANSPORTATION EXPENSES
Total MIDWEST CONTRACT OPERATION INC:			27,422.63		
MIDWEST METER INC					
0187311-IN	IR COMM DEVICE CELLULAR	04/01/2026	150.00	601-0653-200	MAINT. OF METERS EXPENSES
0187312-IN	ORION CELLULAR HLG REMOTE	04/01/2026	175.00	601-0653-200	MAINT. OF METERS EXPENSES
Total MIDWEST METER INC:			325.00		
MIDWEST SALT					
459056	MVP INDUSTRIAL COARSE SALT	04/03/2026	3,805.48	601-0631-030	PUMPHOUSE #3
459072	MVP INDUSTRIAL COARSE SALT	03/30/2026	3,275.54	601-0631-010	PUMPHOUSE #1
459173	MVP INDUSTRIAL COARSE SALT	04/10/2026	3,776.54	601-0631-030	PUMPHOUSE #3
459244	MVP-INDUSTRIAL SOLAR COARSE SA	04/16/2026	3,625.78	601-0631-030	PUMPHOUSE #3
459330	MVP INDUSTRIAL COARSE SOLAR	04/22/2026	3,747.61	601-0631-010	PUMPHOUSE #1
459354	MVP INDUSTRIAL COARSE SOLAR	04/23/2026	3,337.98	601-0631-020	PUMPHOUSE #2
459356	MVP INDUSTRIAL COARSE SOLAR	04/23/2026	3,849.64	601-0631-030	PUMPHOUSE #3
Total MIDWEST SALT:			25,418.57		
PJ KORTENS & COMPANY INC					
10026016	MATERIALS, LABOR, MILEAGE	03/23/2026	3,975.00	601-0625-070	TELEMETRY
Total PJ KORTENS & COMPANY INC:			3,975.00		
POSTAL EXPRESS & MORE LLC					
275443	WATER SAMPLE	04/06/2026	21.64	601-0638-200	WATER TESTING/ANALYSIS EXPE
275654	WATER SAMPLE	04/13/2026	21.79	601-0638-200	WATER TESTING/ANALYSIS EXPE
Total POSTAL EXPRESS & MORE LLC:			43.43		
TDS					
0128751137 A	PHONE LINES/INTERNET-WATER	04/22/2026	35.46	601-0921-200	OFFICE SUPPLIES EXPENSES
0128751137 M	WATER PHONES	03/22/2026	34.95	601-0921-200	OFFICE SUPPLIES EXPENSES
Total TDS:			70.41		
USA BLUEBOOK					
INV00991896	WATER SUPPLIES	03/16/2026	1,756.59	601-0638-200	WATER TESTING/ANALYSIS EXPE
Total USA BLUEBOOK:			1,756.59		
VERIZON WIRELESS					
6141207617	WATER PHONES	04/15/2026	131.59	601-0921-200	OFFICE SUPPLIES EXPENSES
Total VERIZON WIRELESS:			131.59		
WE ENERGIES					
5877650947	ELECTRIC-PUMP HOUSE #1	04/01/2026	7,727.75	601-0622-010	PUMPHOUSE #1
5877650947	ELECTRIC-PUMP HOUSE #2	04/01/2026	1,339.46	601-0622-020	PUMPHOUSE #2

Invoice Number	Description	Invoice Date	Invoice Amount	Invoice GL Account	Invoice GL Account Title
5877650947	ELECTRIC-PUMP HOUSE #3	04/01/2026	7,318.75	601-0622-030	PUMPHOUSE #3
5877650947	GAS-PUMP HOUSE #1	04/01/2026	130.72	601-0623-010	PUMPHOUSE #1
5877650947	GAS-PUMP HOUSE #2	04/01/2026	32.05	601-0623-020	PUMPHOUSE #2
5877650947	GAS-PUMP HOUSE #3	04/01/2026	14.86	601-0623-030	PUMPHOUSE #3
5877650947	ELECTRIC-WATER TOWER	04/01/2026	65.45	601-0622-040	WATER TOWER #1
5877650947	GAS- WATER TOWER	04/01/2026	19.88	601-0623-040	WATER TOWER #1
Total WE ENERGIES:			16,648.92		
Grand Totals:			88,816.74		

Report Criteria:

Report type: GL detail

Invoice Detail, GL account = "0011111","601"- "602"

Check, Voided = No

VILLAGE OF KIMBERLY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2026

WATER DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PUBLIC CHARGES FOR SERVICES</u>					
601-46-0461	METERED SALES-RESIDENTIAL	51,649.16	168,921.73	629,462.00	460,540.27 26.8
601-46-0462	METERED SALES-COMMERCIAL	3,603.00	22,895.89	100,260.00	77,364.11 22.8
601-46-0463	METERED SALES-INDUSTRIAL	1,714.57	16,756.62	77,397.00	60,640.38 21.7
601-46-0464	METERED SALES-MULTI FAM RES	10,510.25	26,288.12	72,457.00	46,168.88 36.3
601-46-0466	OTHER SALES-PUBLIC AUTHORIT	.00	5,877.92	17,000.00	11,122.08 34.6
601-46-0467	WHOLESALE WATER	59,257.64	220,138.27	682,650.00	462,511.73 32.3
601-46-0469	PRIVATE FIRE PROTECTION	1,463.00	11,863.00	45,000.00	33,137.00 26.4
	TOTAL PUBLIC CHARGES FOR SERVICES	128,197.62	472,741.55	1,624,226.00	1,151,484.45 29.1
<u>INTERGOVN CHRGS FOR SERVICES</u>					
601-47-0470	HYDRANT RENTAL-KIMBERLY	26,380.98	104,718.68	395,000.00	290,281.32 26.5
601-47-0471	HYDRANT RENTAL-WHOLESALE	5,280.00	21,120.00	89,000.00	67,880.00 23.7
601-47-0474	OTHER WATER REVENUES	720.00	4,172.00	15,000.00	10,828.00 27.8
601-47-0475	WATER LATERAL ASSESSMENTS	.00	.00	405.00	405.00 .0
601-47-0478	SALE OF SCRAP MATERIALS	.00	1,222.00	.00	(1,222.00) .0
	TOTAL INTERGOVN CHRGS FOR SERVICES	32,380.98	131,232.68	499,405.00	368,172.32 26.3
<u>MISCELLANEOUS REVENUE</u>					
601-48-0419	INTEREST AND DIVIDENDS	1,455.82	7,158.26	22,500.00	15,341.74 31.8
601-48-0420	SPECIAL ASSESSMENT INTEREST	.00	.00	150.00	150.00 .0
601-48-0421	ANTENNA RENTAL (JAN-JUN)	8,482.18	32,151.56	85,040.00	52,888.44 37.8
601-48-0480	FORFEITED DISCOUNTS	1,326.12	3,453.43	12,570.00	9,116.57 27.5
	TOTAL MISCELLANEOUS REVENUE	11,264.12	42,763.25	120,260.00	77,496.75 35.6
<u>OTHER FINANCING SOURCES</u>					
601-49-4930	FUND BALANCE APPLIED	.00	.00	484,800.00	484,800.00 .0
	TOTAL OTHER FINANCING SOURCES	.00	.00	484,800.00	484,800.00 .0
	TOTAL FUND REVENUE	171,842.72	646,737.48	2,728,691.00	2,081,953.52 23.7

VILLAGE OF KIMBERLY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2026

WATER DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
601-0508-200 TAXES EXPENSES	35.70	143.74	168,000.00	167,856.26	.1
TOTAL TAXES	35.70	143.74	168,000.00	167,856.26	.1
<u>POWER</u>					
601-0622-010 PUMPHOUSE #1	7,727.75	22,861.76	83,110.00	60,248.24	27.5
601-0622-020 PUMPHOUSE #2	1,339.46	4,646.96	25,400.00	20,753.04	18.3
601-0622-030 PUMPHOUSE #3	7,318.75	29,088.81	85,400.00	56,311.19	34.1
601-0622-040 WATER TOWER #1	65.45	104.88	400.00	295.12	26.2
601-0622-050 WATER TOWER #2	.00	.00	400.00	400.00	.0
TOTAL POWER	16,451.41	56,702.41	194,710.00	138,007.59	29.1
<u>SUPPLIES - GAS</u>					
601-0623-010 PUMPHOUSE #1	130.72	806.93	3,152.00	2,345.07	25.6
601-0623-020 PUMPHOUSE #2	32.05	188.41	1,017.00	828.59	18.5
601-0623-030 PUMPHOUSE #3	14.86	87.53	570.00	482.47	15.4
601-0623-040 WATER TOWER #1	19.88	30.92	146.00	115.08	21.2
TOTAL SUPPLIES - GAS	197.51	1,113.79	4,885.00	3,771.21	22.8
<u>MAINTENANCE - PUMPING</u>					
601-0625-041 DEEPWELL PH #1	.00	1,024.06	5,000.00	3,975.94	20.5
601-0625-042 DEEPWELL PH #2	.00	1,017.60	5,000.00	3,982.40	20.4
601-0625-043 DEEPWELL PH#3	.00	1,071.50	5,000.00	3,928.50	21.4
601-0625-070 TELEMETRY	3,975.00	13,034.36	7,500.00	5,534.36	173.8
601-0625-100 LABOR	.00	11,405.92	39,110.00	27,704.08	29.2
TOTAL MAINTENANCE - PUMPING	3,975.00	27,553.44	61,610.00	34,056.56	44.7
<u>CHEMICALS</u>					
601-0631-010 PUMPHOUSE #1	10,938.21	36,063.99	125,000.00	88,936.01	28.9
601-0631-020 PUMPHOUSE #2	4,952.39	20,203.19	75,000.00	54,796.81	26.9
601-0631-030 PUMPHOUSE #3	18,866.04	43,658.18	125,000.00	81,341.82	34.9
TOTAL CHEMICALS	34,756.64	99,925.36	325,000.00	225,074.64	30.8

VILLAGE OF KIMBERLY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2026

WATER DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAINTENANCE-SOFTENING</u>					
601-0635-010 PUMPHOUSE #1	493.65	493.65	15,000.00	14,506.35	3.3
601-0635-020 PUMPHOUSE #2	61.88	61.88	15,000.00	14,938.12	.4
601-0635-030 PUMPHOUSE #3	.00	79.98	15,000.00	14,920.02	.5
601-0635-041 HOV DISCHARGE-PUMPHOUSE #1	.00	.00	59,682.00	59,682.00	.0
601-0635-042 HOV DISCHARGE-PUMPHOUSE #2	.00	.00	60,303.00	60,303.00	.0
601-0635-043 HOV DISCHARGE-PUMPHOUSE #3	.00	.00	53,500.00	53,500.00	.0
601-0635-100 LABOR	.00	16,294.17	48,885.00	32,590.83	33.3
TOTAL MAINTENANCE-SOFTENING	555.53	16,929.68	267,370.00	250,440.32	6.3
<u>WATER TESTING/ANALYSIS</u>					
601-0638-200 WATER TESTING/ANALYSIS EXPE	1,800.02	1,940.31	11,500.00	9,559.69	16.9
TOTAL WATER TESTING/ANALYSIS	1,800.02	1,940.31	11,500.00	9,559.69	16.9
<u>MAINTENANCE STORAGE TANKS</u>					
601-0650-100 LABOR	.00	2,444.13	9,780.00	7,335.87	25.0
601-0650-200 MAINT. STORAGE TANKS EXPENS	.00	.00	5,000.00	5,000.00	.0
TOTAL MAINTENANCE STORAGE TANKS	.00	2,444.13	14,780.00	12,335.87	16.5
<u>MAINTENANCE OF MAINS</u>					
601-0651-100 LABOR	.00	12,225.19	74,955.00	62,729.81	16.3
601-0651-200 MAINT. OF MAINS EXPENSES	.00	19,913.95	95,000.00	75,086.05	21.0
TOTAL MAINTENANCE OF MAINS	.00	32,139.14	169,955.00	137,815.86	18.9
<u>MAINTENANCE OF SERVICES</u>					
601-0652-100 LABOR	.00	4,892.30	58,660.00	53,767.70	8.3
601-0652-200 MAINT. OF SERVICES EXPENSES	.00	2,828.62	25,000.00	22,171.38	11.3
TOTAL MAINTENANCE OF SERVICES	.00	7,720.92	83,660.00	75,939.08	9.2
<u>MAINTENANCE OF METERS</u>					
601-0653-100 LABOR	.00	12,224.68	26,070.00	13,845.32	46.9
601-0653-200 MAINT. OF METERS EXPENSES	325.00	69,325.00	80,000.00	10,675.00	86.7
601-0653-201 WHOLESALE METERS	.00	.00	5,000.00	5,000.00	.0
TOTAL MAINTENANCE OF METERS	325.00	81,549.68	111,070.00	29,520.32	73.4

VILLAGE OF KIMBERLY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2026

WATER DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAINTENANCE OF HYDRANTS</u>					
601-0654-100 LABOR	.00	1,629.42	13,040.00	11,410.58	12.5
601-0654-200 MAINT. OF HYDRANTS EXPENSES	.00	2,000.00	25,500.00	23,500.00	7.8
TOTAL MAINTENANCE OF HYDRANTS	.00	3,629.42	38,540.00	34,910.58	9.4
<u>GIS MAPPING</u>					
601-0655-200 GIS MAPPING	115.00	1,105.00	6,200.00	5,095.00	17.8
TOTAL GIS MAPPING	115.00	1,105.00	6,200.00	5,095.00	17.8
<u>METER READER</u>					
601-0901-100 WAGES	.00	2,444.13	9,775.00	7,330.87	25.0
601-0901-200 METER READER EXPENSES	.00	.00	3,600.00	3,600.00	.0
601-0901-201 MAINTENANCE CONTRACT	.00	2,023.26	5,500.00	3,476.74	36.8
TOTAL METER READER	.00	4,467.39	18,875.00	14,407.61	23.7
<u>ADMINISTRATIVE SALARIES</u>					
601-0920-100 WAGES	41,705.66	43,095.51	164,742.00	121,646.49	26.2
TOTAL ADMINISTRATIVE SALARIES	41,705.66	43,095.51	164,742.00	121,646.49	26.2
<u>OFFICE SUPPLIES AND EXPENSE</u>					
601-0921-200 OFFICE SUPPLIES EXPENSES	8,201.32	12,034.03	25,697.00	13,662.97	46.8
TOTAL OFFICE SUPPLIES AND EXPENSE	8,201.32	12,034.03	25,697.00	13,662.97	46.8
<u>OUTSIDE SERVICES</u>					
601-0923-100 MCO ALLOCATED LABOR	27,156.95	27,156.94	.00	(27,156.94)	.0
601-0923-200 OUTSIDE EXPENSES	3,788.00	5,725.88	15,155.00	9,429.12	37.8
TOTAL OUTSIDE SERVICES	30,944.95	32,882.82	15,155.00	(17,727.82)	217.0
<u>INSURANCE EXPENSE</u>					
601-0924-200 INSURANCE EXPENSES	3,337.00	3,337.00	13,347.00	10,010.00	25.0
TOTAL INSURANCE EXPENSE	3,337.00	3,337.00	13,347.00	10,010.00	25.0

VILLAGE OF KIMBERLY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2026

WATER DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE PENSION AND BENEFIT</u>					
601-0926-200 EMPLOYEE PENSION/BENEFIT EX	.00	3.49	.00	(3.49)	.0
TOTAL EMPLOYEE PENSION AND BENEFIT	.00	3.49	.00	(3.49)	.0
<u>REGULATORY COMM. EXPENSE</u>					
601-0928-200 REGULATORY COMM. EXPENSES	.00	864.56	1,800.00	935.44	48.0
TOTAL REGULATORY COMM. EXPENSE	.00	864.56	1,800.00	935.44	48.0
<u>MISC GENERAL EXPENSE</u>					
601-0930-200 MISC GENERAL EXPENSES	.00	.00	10,000.00	10,000.00	.0
TOTAL MISC GENERAL EXPENSE	.00	.00	10,000.00	10,000.00	.0
<u>TRANSPORTATION EXPENSE</u>					
601-0933-200 TRANSPORTATION EXPENSES	423.08	1,961.70	9,000.00	7,038.30	21.8
TOTAL TRANSPORTATION EXPENSE	423.08	1,961.70	9,000.00	7,038.30	21.8
<u>GENERAL PLANT</u>					
601-0935-100 LABOR	.00	3,258.83	9,780.00	6,521.17	33.3
601-0935-200 MAINTENANCE GENERAL	1,621.88	6,845.14	32,500.00	25,654.86	21.1
TOTAL GENERAL PLANT	1,621.88	10,103.97	42,280.00	32,176.03	23.9
<u>CAPITAL OUTLAY-OTHER EXPENSE</u>					
601-0977-200 HYDRANTS	.00	.00	25,000.00	25,000.00	.0
601-0977-229 WELL 1 & 3 CHLORINE UPGRADE	.00	.00	35,000.00	35,000.00	.0
601-0977-236 SCADA SYSTEM UPGRADE/REPLACE	.00	.00	50,000.00	50,000.00	.0
601-0977-237 WELL #3 RESIN REPLACEMENT	.00	.00	125,000.00	125,000.00	.0
601-0977-238 WELL #2 RESIN REPLACEMENT	.00	.00	100,000.00	100,000.00	.0
601-0977-239 CORROSION CONTROL CHEMICAL	.00	.00	35,000.00	35,000.00	.0
601-0977-240 SCHINDLER DRIVE RECONSTRUCTION	860.00	9,257.50	445,515.00	436,257.50	2.1
601-0977-241 WELL #1 ROOF REPLACEMENT	.00	.00	55,000.00	55,000.00	.0
601-0977-242 PRIVATE LEAD FUNDING	.00	.00	100,000.00	100,000.00	.0
TOTAL CAPITAL OUTLAY-OTHER EXPENSE	860.00	9,257.50	970,515.00	961,257.50	1.0

VILLAGE OF KIMBERLY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2026

WATER DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	145,305.70	450,904.99	2,728,691.00	2,277,786.01	16.5
NET REVENUE OVER EXPENDITURES	26,537.02	195,832.49	.00	(195,832.49)	.0



MIDWEST CONTRACT OPERATIONS, INC.
P.O. BOX 418 MENASHA, WI 54952-0418

Monthly Superintendent Report/Update

To: Village of Kimberly Water Commission

From: Jerry Verstegen, Water Utility Supt. (MCO)

CC: Dani Block

Date: 06/2026

Updates for current, past, and ongoing Water Department projects and areas of concern:

- Plants/Treatment
 - Resin Supply Update

- Distribution
 - Pot Holing services to check material on public/private side of inlet
 - Service leak at 129 N Sidney St (Public) – Whole service pulled (Was Lead)

- Meters
 - Residential Meter Changes

- General Water
 - Non-Residential Cross Connection Surveys
 - Residential Cross Connection Surveys
 - Continued work on Lead Inventory List
 - Assisting McMahon with DNR grant information

Eric Riesterer
Jerry Verstegen (920-858-7477)

Pump Summary

6/4/2026

Date	Pump age x 1000								Discharge Sanitary				Blend and Pump age %					
	Wells			Effluent			Well	Booster	Well	Sanitary	Sanitary	Sanitary	Blend %			% Pumped by Plant		
	# 1	# 2	# 3	# 1	# 2	# 3	Totals	Totals	# 1	# 2	# 3	Totals	# 1	# 2	# 3	# 1	# 2	# 3
5/1/26	661	243	0	649	245	0	904	894	37	#####	0	#####	3.0%	8.2%		73.1%	26.9%	0.0%
5/2/26	0	149	919	0	147	914	1068	1061	0	20	38	58		8.1%	12.2%	0.0%	14.0%	86.0%
5/3/26	0	276	745	0	274	744	1021	1018	0	33	25	57.5		8.3%	11.8%	0.0%	27.0%	73.0%
5/4/26	273	131	510	269	150	508	914	927	13	26	12	50.5	3.0%	7.6%	11.8%	29.9%	14.3%	55.8%
5/5/26	563	365	0	552	367	0	928	919	38	30	0	67.5	3.1%	7.7%		60.7%	39.3%	0.0%
5/6/26	0	151	726	0	150	722	877	872	0	34	36	69.5		7.9%	12.0%	0.0%	17.2%	82.8%
5/7/26	677	265	0	664	263	0	942	927	25	29	0	53.6	2.9%	7.9%		71.9%	28.1%	0.0%
5/8/26	676	287	0	664	270	0	963	934	37	24	0	61.4	3.0%	7.7%		70.2%	29.8%	0.0%
5/9/26	0	119	989	0	138	989	1108	1127	0	22	36	57.5		9.2%	12.2%	0.0%	10.7%	89.3%
5/10/26	0	64	778	0	61	773	842	834	0	13	36	49		7.8%	12.2%	0.0%	7.6%	92.4%
5/11/26	466	226	339	458	227	337	1031	1022	38	14	12	64	3.1%	7.5%	12.1%	45.2%	21.9%	32.9%
5/12/26	101	92	772	98	91	773	965	962	0	17	12	28.5	3.1%	8.7%	18.7%	10.5%	9.5%	80.0%
5/13/26	224	193	688	220	190	684	1105	1094	12	23	34	69	2.8%	8.3%	12.2%	20.3%	17.5%	62.3%
5/14/26	887	0	89	871	0	88	976	959	50	6	13	68.5	2.9%		11.2%	90.9%	0.0%	9.1%
5/15/26	666	399	0	654	382	0	1065	1036	37	36	0	73	2.9%	8.3%		62.5%	37.5%	0.0%
5/16/26	0	96	1008	0	104	1005	1104	1109	0	22	38	60		8.3%	12.0%	0.0%	8.7%	91.3%
5/17/26	0	113	886	0	120	883	999	1003	0	18	39	57		8.8%	12.2%	0.0%	11.3%	88.7%
5/18/26	690	201	78	677	201	77	969	955	25	24	0	49	3.0%	8.5%	11.5%	71.2%	20.7%	8.0%
5/19/26	99	0	827	96	0	824	926	920	7	11	35	53	2.2%		12.2%	10.7%	0.0%	89.3%
5/20/26	292	0	618	289	0	615	910	904	30	0	24	54	3.1%		12.1%	32.1%	0.0%	67.9%
5/21/26	706	341	0	692	313	0	1047	1005	24	14	0	38	2.1%	7.6%		67.4%	32.6%	0.0%
5/22/26	760	206	0	746	213	0	966	959	38	34	0	72	4.4%	8.3%		78.7%	21.3%	0.0%
5/23/26	0	124	848	0	141	850	972	991	0	17	36	52.5		8.9%	12.4%	0.0%	12.8%	87.2%
5/24/26	0	84	776	0	86	769	860	855	0	6	36	42		9.5%	12.2%	0.0%	9.8%	90.2%
5/25/26	732	124	112	720	121	110	968	951	50	14	0	63.5	3.2%	8.1%	11.6%	75.6%	12.8%	11.6%
5/26/26	428	251	307	421	250	306	986	977	25	17	14	55.5	2.9%	10.0%	12.7%	43.4%	25.5%	31.1%
5/27/26	0	625	362	0	619	361	987	980	0	41	12	52.5		9.9%	12.2%	0.0%	63.3%	36.7%
5/28/26	774	447	0	759	266	0	1221	1025	25	60	0	84.6	2.9%			63.4%	36.6%	0.0%
5/29/26	682	105	600	670	284	0	1387	954	37	44	0	80.5	4.1%	8.0%		49.2%	7.6%	43.3%
5/30/26	116	226	322	114	231	919	664	1264	24	33	37	93.5	6.4%	10.6%	33.9%	17.5%	34.0%	48.5%
5/31/26	751	402	0	736	391	0	1153	1127	38	37	0	75	3.6%	8.0%		65.1%	34.9%	0.0%
Total	11,224	6,305	13,299	11,019	6,295	13,251	30,828	30,565	610	#####	525	#####						
Avg	362.06	203.39	429	355.45	203.06	427.45	994.45	985.97	19.677	#####	16.935	#####	3.2%	8.4%	13.4%	35.8%	20.4%	43.8%

Chemical Summary

6/4/2026

Date	Chemical Pounds									Doseage					
	Chlorine			Silicate			Salt			Chlorine			Silicate		
	# 1	# 2	# 3	# 1	# 2	# 3	# 1	# 2	# 3	# 1	# 2	# 3	# 1	# 2	# 3
5/1/26	6.1	2.5	0.0	225	75	0	55,120	2,860	0	1.11	1.23		10.84	10.68	
5/2/26	0.0	1.6	0.0	0	46	287	55,120	2,860	0		1.29			10.72	10.86
5/3/26	0.0	2.8	0.0	0	86	230	0	1,430	6,500		1.22			10.85	10.74
5/4/26	2.5	1.5	4.6	0	34	155	0	4,290	4,160	1.10	1.37	1.08		9.14	10.57
5/5/26	5.3	3.6	0.0	184	109	0	196,820	1,430	2,080	1.13	1.18		10.34	10.39	
5/6/26	0.0	1.5	6.5	0	46	224	43,420	4,290	0		1.19	1.07		10.58	10.72
5/7/26	6.1	2.6	0.0	243	80	0	0	1,456	6,500	1.08	1.18		10.47	10.55	
5/8/26	6.9	2.6	0.0	225	86	0	1,820	4,264	0	1.22	1.09		10.57	10.43	
5/9/26	0.0	1.9	4.2	0	23	300	2,860	1,430	0		1.81	1.15		10.52	10.55
5/10/26	0.0	0.1	0.0	0	17	235	0	2,860	6,500		1.02			10.36	10.50
5/11/26	3.9	2.3	0.0	166	63	103	0	0	6,240	1.00	1.22		12.39	9.72	10.60
5/12/26	0.8	0.9	3.4	30	29	287	2,600	1,430	2,080	0.95	1.17	1.08	10.19	10.85	10.92
5/13/26	1.9	2.0	2.9	65	57	218	0	2,860	1,300	1.02	1.24	1.35	10.11	10.34	10.25
5/14/26	8.5	0.0	0.5	272	0	29	1,040	1,430	6,240	1.15		1.05	10.68		10.21
5/15/26	6.6	3.8	0.0	201	115	0	3,640	0	2,080	1.19	1.14		10.51	10.01	
5/16/26	0.0	1.0	4.4	0	29	312	2,600	5,720	0		1.25	1.15		10.40	10.76
5/17/26	0.0	1.3	4.4	0	34	281	0	0	6,500		1.38	1.06		10.60	10.04
5/18/26	7.1	1.9	0.3	201	57	17	0	2,860	6,500	1.23	1.13	0.46	10.13	9.93	10.01
5/19/26	0.9	0.0	7.1	30	0	264	2,080	2,860	0	1.09		1.03	10.40		11.10
5/20/26	2.5	0.0	5.7	89	0	207	780	0	6,240	1.03		1.11	10.60		11.65
5/21/26	6.3	3.6	0.0	231	69	0	1,820	0	4,420	1.07	1.27		11.37	10.61	
5/22/26	7.5	2.0	0.0	237	63	0	13,780	2,860	0	1.18	1.16		10.84	10.66	
5/23/26	0.0	1.2	7.9	0	34	276	15,340	4,290	0		1.16	1.12		10.51	11.30
5/24/26	0.0	0.8	7.1	0	29	241	0	0	6,240		1.14	1.10		10.37	10.80
5/25/26	6.9	1.2	1.0	225	34	34	0	1,430	6,500	1.13	1.16	1.07	10.69	9.66	10.69
5/26/26	4.3	2.7	2.9	124	75	92	9,360	1,430	0	1.20	1.29	1.13	10.07	10.34	10.40
5/27/26	0.0	6.7	3.2	0	189	115	4,160	1,430	3,640		1.29	1.06		10.54	11.05
5/28/26	7.6	4.4	0.0	249	132	0	0	8,216	2,080	1.18	1.18		11.17	10.27	
5/29/26	6.5	1.1	0.0	213	29	0	2,600	4,290	0	1.14	1.26		10.87	9.51	
5/30/26	1.2	2.5	8.4	36	69	287	4,680	4,290	0	1.24	1.33	1.13	10.65	10.60	10.58
5/31/26	7.7	3.9	0.0	225	121	0	14,820	2,860	6,500	1.23	1.16		10.42	10.43	
Total	107.1	64.0	74.5	3,469	1,831	4,195	434,460	75,426	92,300	23.7	34.5	18.2	213.3	289.5	224.3
Avg	3.5	2.1	2.4	112	59	135	14,015	2,433	2,977	1.1	1.2	1.1	10.7	10.3	10.7

2026 HOV Report

	Well Pumps			Booster Pumps			Well	Booster	Sanitary			Sanitary	Pounds of Chloride		
	Well # 1	Well # 2	Well # 3	Well # 1	Well # 2	Well # 3	Totals	Totals	Well # 1	Well # 2	Well # 3	Totals	Well # 1	Well # 2	Well # 3
Jan-26	13,653	4,702	14,001	13,411	4,580	14,989	32,356	32,980	726	609	504	1,839	37,694	37,300	58,513
Feb-26	12,742	4,421	11,415	12,518	4,586	12,212	28,578	29,316	731	613	404	1,748	32,016	36,448	50,469
Mar-26	12,772	4,431	14,472	12,523	4,796	15,468	31,675	32,787	659	603	529	1,791	35,486	36,527	55,831
Apr-26	14,638	6,004	13,199	14,333	5,874	14,109	33,841	34,316	746	800	476	2,022	33,751	48,577	58,355
May-26	14,208	6,302	15,912	13,905	6,181	16,990	36,422	37,076	760	804	590	2,154	35,328	48,577	65,925
Jun-26															
Jul-26															
Aug-26															
Sep-26															
Oct-26															
Nov-26															
Dec-26															
Average	13,603	5,172	13,800	13,338	5,203	14,754	32,574	33,295	724	686	501	1,911	34,855	41,486	57,819
Total	68,013	68,013	68,999	68,999	26,017	26,017	162,872	162,872	3,622	3,622	2,503	2,503	174,276	174,276	289,093

**Kimberly Water Utility
REQUEST FOR CONSIDERATION**

ITEM DESCRIPTION: Review/Approve McMahon Corrosion Control Eng Services

REPORT PREPARED BY: Jerry Versteegen

REPORT DATE: June 4, 2026

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report _____

See additional comments attached _____

EXPLANATION:

What the project is

McMahon Associates is proposing engineering services to support two changes to the Village's water treatment chemicals across all three well sites (Well #1 on John Street, Well #2 on Lincoln Street, and Well #3 on Sunset Park):

- **Corrosion Control Treatment (CCT):** switching from sodium silicate to a blended phosphate product.
- **Disinfection:** switching from chlorine gas to liquid sodium hypochlorite (a safer, easier-to-handle liquid bleach).

The corrosion control change is the focus of the engineering analysis. The disinfection change is included in the regulatory paperwork but does not require its own separate analysis under this agreement.

What McMahon will do (and what it costs)

The work is split into two pieces totaling **\$31,500**, billed on a time-and-expense basis (these are estimates, not fixed prices):

1. CCT Analysis / Recommendation — \$4,900. McMahon will write a recommendation letter and analysis report for presentation to the Water Commission and Village Board. It will explain the key differences between blended phosphate and sodium silicate (especially for lead and copper leaching and overall water quality), fold in the water-quality analyses the Village already obtained from two chemical suppliers (Hawkins and Martelle), and provide a side-by-side estimate of annual chemical costs for each option.

2. Wisconsin DNR Submittal — \$26,600. This is the larger regulatory effort: a kickoff meeting, an engineering report with equipment and chemical specifications and dosing justification, construction plans, specifications, a cover letter, and the two required DNR forms (Water System Approval Request 3300-260 and Chemical Feeder Submittal Checklists 3300-227). McMahon will also attend a meeting with DNR Lead and Copper staff if needed.

Timeline

The CCT recommendation is due within 45 days of a signed agreement. The DNR submittal follows within 60 days *after* the Village formally approves the corrosion-control chemical change. So the Village's decision point sits between the two phases.

What's worth flagging for the committee

A few items the committee may want to note before approving:

- **The Village does the testing, not McMahon.** Sampling, water-quality analysis, and the Hawkins/Martelle modeling and recommendations are the Village's responsibility. McMahon evaluates and synthesizes what the Village provides; it is not generating the underlying lab data.
- **Several things are excluded** and would cost extra if needed: sampling/analysis, surveying, geotechnical work, bidding and construction-phase oversight, and payment of any permit or submittal fees.
- **Liability is capped.** Under the General Terms, for a contract this size McMahon's total liability is limited to the lesser of twice its fee or \$250,000. The agreement also excludes consequential damages and disclaims any warranty.
- **Billing terms:** monthly invoices, net 30 days, with 1% monthly interest on past-due balances.
- **The quoted fee is good for 60 days** from the June 2, 2026 date.
- **Confidentiality:** the Village agrees to keep the scope and pricing confidential before the agreement is executed.

Budget:

- Overall budget for this project is \$45,000
- Due to the cost of Engineering Services, I estimate that we will exceed the overall budget by \$20,000
- The Water Department will do all the construction and purchasing of equipment for this project.

RECOMMENDED ACTION:

Award McMahon the Engineering Services for Corrosion Control and Chlorine services per attached agreement, for a total cost of \$31,500

WATER SYSTEM CHEMICAL FEED MODIFICATIONS

AGREEMENT
FOR PROFESSIONAL SERVICES

For the VILLAGE OF KIMBERLY



PREPARED BY
McMahon Associates, Inc.

June 2, 2026

McM No. M0032-09-99-00001.00

TABLE OF CONTENTS

PROJECT DESCRIPTION

SCOPE OF SERVICES

ITEMS NOT INCLUDED IN THE SCOPE OF SERVICES

CLIENT RESPONSIBILITIES

SPECIAL TERMS

COMPENSATION

COMPLETION SCHEDULE

ACCEPTANCE

ATTACHMENTS

General Terms and Conditions

Fee Schedule

Reimbursable Schedule

PROJECT DESCRIPTION

The Village of Kimberly is seeking to modify their water treatment chemical addition for both Corrosion Control Treatment (CCT) and disinfection, changing from sodium silicate to a blended phosphate product for CCT and from chlorine gas to liquid sodium hypochlorite for disinfection at its three water supply and treatment locations:

- Well #1 - John Street
- Well #2 - Lincoln Street
- Well #3 - Sunset Park

McMahon Associates, Inc. (McMahon) is proposing to provide Professional Engineering Services to evaluate and recommend a CCT chemical based on the quality and characteristics of the Village's water supply, expected effectiveness of the recommended CCT product, and projected annual chemical cost. Hawkins Water Treatment Group (Hawkins) and Martelle Water Treatment Inc. (Martelle) will perform an analysis of water quality parameters related to corrosion potential. They will model and evaluate the water quality parameters to predict lead and copper solubility and other parameters related to corrosion potential as well as the need for chemical sequestration. They will also provide a recommended CCT chemical and dose based on their analysis and modeling. Their CCT recommendations will be compared with EPA guidance to determine how well they align and will be used to provide further justification of the overall CCT recommendation. McMahon will prepare a recommendation letter with analysis report based on an evaluation of the proposed CCT chemicals from each chemical supplier. It is assumed that no analysis and recommendation related to the change in disinfection chemical is required.

Our proposed Professional Engineering Services also include preparation and submittal of plans, specifications, and the appropriate forms to the Wisconsin Department of Natural Resources (DNR) for review and approval for construction of proposed modifications to the water treatment chemical addition for CCT and disinfection upon the Village's acceptance of the Engineer's recommended CCT product.

SCOPE OF SERVICES

A. CORROSION CONTROL TREATMENT ANALYSIS / RECOMMENDATION

Services to provide analysis, information, and recommendations to the Water Commission and Village Board for acceptance include:

- Provide the Water Superintendent with a recommendation letter and analysis report for presentation to the Water Commission and Village Board.
 - ▶ Identify the key differences between blended phosphate and sodium silicate for lead/copper leaching and overall water quality.
 - ▶ Include previously completed analyses from both Hawkins and Martelle provided by the Village.
 - ▶ Provide an opinion of probable cost comparison of annual chemical use for blended phosphate and sodium silicate.

SCOPE OF SERVICES

B. WISCONSIN DNR SUBMITTAL

Services for WI DNR Submittal include:

- Hold a kickoff meeting with Village Water Department staff.
- Prepare an Engineering Report
 - ▶ Include proposed equipment and chemical “cut sheets.”
 - ▶ Include water quality analysis of the Village’s water supply.
 - ▶ Provide substantiation for chemical dosing rates as well as chemical blend for CCT and sequestration chemicals.
- Prepare Plans
 - ▶ Plans will contain appropriate plan and profile views, elevations, sections and details which together with the specifications provide the necessary information for construction of the improvements.
- Prepare Specifications
 - ▶ Specifications will provide complete, detailed material and construction specifications for the proposed project.
- Prepare a cover letter
- Prepare Water System Approval Request (DNR Form 3300-260)
- Prepare Chemical Feeder Submittal Checklists (DNR Form 3300-227)
- Attend a meeting with WI DNR Lead and Copper staff if necessary

ITEMS NOT INCLUDED IN THE SCOPE OF SERVICES

The following items are not included in the Scope of Services for this project and will only be provided if authorized by the Client and agreed to by McMahan.

- Sampling and water quality analysis
- Surveying Services
- Geotechnical Services
- Bidding and Construction Phase Services
- Payment of the publication of Advertisement for Bids in the legal newspaper
- Payment of submittal fees, and building/utility permit fees

RESPONSIBILITIES OF THE VILLAGE OF KIMBERLY

- An individual authorized to act as the Village of Kimberly’s representative to answer questions, accept completed services, and to provide appropriate liaison.
- Sampling and water quality analysis.
- Hawkins and Martelle water quality analysis, modeling, and CCT recommendations.

SPECIAL TERMS & CONDITIONS

Refer also to the attached General Terms and Conditions, which are hereby incorporated by reference into this Agreement.

The Village of Kimberly agrees that the Project Description, Scope of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of the McMahan.

COMPENSATION

McMahon agrees to provide the Scope of Services described above for the following estimated Time and Expense based compensation:

■ Corrosion Control Treatment Analysis / Recommendation	\$4,900
■ <u>WI DNR Submittal</u>	<u>\$ 26,600</u>
TOTAL	\$ 31,500

COMPLETION SCHEDULE

McMahon agrees to complete this project as follows:

- Corrosion Control Treatment Analysis / Recommendation
 - ▶ Within 45 calendar days from receipt of the executed Agreement.
- WI DNR Submittal
 - ▶ Within 60 calendar days from Village approval of the CCT change.

ACCEPTANCE

The General Terms & Conditions and the Scope of Services (defined in the above Agreement) are accepted, and McMahon is hereby authorized to proceed with the services. The Agreement fee is firm for acceptance within sixty days from date of this Agreement.

VILLAGE OF KIMBERLY

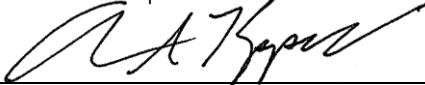
515 W. Kimberly Avenue
Kimberly, WI 54136

Authorized Signature

Date

McMAHON ASSOCIATES, INC.

1445 McMahon Drive | PO Box 1025
Neenah, WI 54956 | 54957-1025
920.751.4200 | MCMGRP.COM



Anthony S. Kappell, P.E.
Associate / Director - Water & Wastewater
Division

June 2, 2026

Date

1. STANDARD OF CARE

- 1.1 Services: McMahon Associates, Inc. (McMahon) shall perform services consistent with the professional skill and care ordinarily provided by engineers/architects practicing in the same or similar locality under the same or similar circumstances. McMahon shall provide its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the project.
- 1.2 Client's Representative: McMahon intends to serve as the Client's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Client as a professional. Any opinions of probable project costs, approvals and other decisions made by McMahon for the Client are rendered based on experience and qualifications and represent our professional judgment. For clarity, Client may sometimes be referred to as "Owner" in this and related documents.
- 1.3 Warranty, Guarantees, Terms and Conditions: McMahon does not provide a warranty or guarantee, express or implied, for professional services. This Agreement or contract for services is not subject to the provisions of uniform commercial codes. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or McMahon. McMahon's services under this Agreement are being performed solely for the Client's benefit, and no other entity shall have any claim against McMahon because of this Agreement or the performance or nonperformance of services hereunder. The Agreement does not create, nor does it intend to create a fiduciary relationship with Client or any other party.

2. PAYMENT AND COMPENSATION

- 2.1 Invoices: McMahon will bill the Client monthly with net payment due in thirty (30) days. Past due balances shall be subject to an interest charge of 1.0% per month. Client is responsible for interest charges on past due invoices, collection agency fees and attorney fees incurred by McMahon to collect all monies due to McMahon. Client is responsible for all taxes levied on professional services and on reimbursable expenses. McMahon and Client hereby acknowledge that McMahon has and may exercise lien rights on subject property.
- 2.2 Reimbursables: Expenses incurred by McMahon for the project including, but not limited to, equipment rental will be billed to the Client at cost plus 10% and sub-consultants at cost plus 12%. When McMahon, after execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Client agrees to these costs.
- 2.3 Changes: The stated fees and Scope of Services constitute McMahon's professional opinion of probable cost of the fees and tasks required to perform the services as defined. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. Changes by the Client during design may necessitate re-design efforts. McMahon will promptly inform the Client in writing of such situations so changes in this Agreement can be negotiated, as required.
- 2.4 Delays and Uncontrollable Forces: Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Client's failure to provide specified facilities or information, or for force majeure delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, infectious diseases or pandemics, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.

3. INSURANCE

- 3.1 Limits: McMahon will maintain insurance coverage in the following amounts:
 Worker's Compensation Statutory
 General Liability
 Bodily Injury - Per Incident/Annual Aggregate \$1,000,000 / \$2,000,000
 Automobile Liability
 Bodily Injury \$1,000,000
 Property Damage \$1,000,000
 Professional Liability Coverage \$2,000,000

If the Client requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Client.

- 3.2 McMahon's total aggregate liability to the Client for any indemnity obligations, reimbursement of legal fees, or for any damages arising out of or related to the performance of this Agreement, whether based in tort, contract, or any other legal theory, shall be limited as follows: for contracts with a total value less than \$250,000, to the lesser of two (2) times McMahon's fee or \$250,000; for contracts with a total value equal to or exceeding \$250,000, to McMahon's fee under this Agreement not to exceed \$1,000,000.
- 3.3 Additional Insureds: Upon request and to the extent permitted by law, McMahon shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Client as an additional insured for claims caused in whole or in part by McMahon's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Client's insurance policies and shall apply to both ongoing and completed operations. To the extent permitted by law, Client shall cause the contractor, if any, to include McMahon as an additional insured on contractor's Commercial General Liability, Automobile Liability and Excess or Umbrella policies for claims caused in whole or in part by contractor's acts or omissions. The additional insured coverage shall be primary and non-contributory to any of McMahon's insurance policies and shall apply to both ongoing and completed operations, and policies are to be endorsed with a waiver of subrogation, as evidenced on the Certificate of Insurance.

4. CLAIMS AND DISPUTES

- 4.1 General: In the event of a dispute between the Client and McMahon arising out of or related to this Agreement, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. The Client and McMahon agree to first attempt to resolve the dispute by direct negotiation.
- 4.2 Mediation: If an agreement cannot be reached by the Client and McMahon, unresolved disputes shall be submitted to mediation. The Client and McMahon shall share the mediator's fee and any filing fees equally.
- 4.3 Binding Dispute Resolution: If the parties do not resolve a dispute through mediation, the method of binding dispute resolution shall be litigation in a court of competent jurisdiction.

5. TERMINATION OR SUSPENSION

- 5.1 Client: Termination of this Agreement by the Client shall be effective upon seven (7) day written notice to McMahon. The written notice shall include the reasons and details for termination.

- 5.2 McMahon: If the Client defaults in any of the Agreements entered into between McMahon and the Client, or if the Client fails to carry out any of the duties contained in these Terms and Conditions, McMahon may, upon seven (7) days written notice, suspend its services without further obligation or liability to the Client unless, within such seven (7) day period, the Client remedies such violation to the reasonable satisfaction of McMahon. In addition, McMahon may terminate this Agreement for any reason, with or without cause, by providing seven (7) days written notice to the Client. Upon such termination, all obligations of McMahon shall cease. McMahon shall not be liable for any damages, costs, or additional compensation related to the termination.
- 5.3 Suspension for Non-Payment: McMahon may, after giving 48 hours' notice, suspend service under any Agreement until the Client has paid in full all amounts due for services rendered and expenses incurred.
- 5.4 Payment Upon Termination: If the Agreement is terminated, Client shall be responsible for paying for all work performed and/or expenses and damages incurred by McMahon. Payments shall be made in accordance with Section 2 above.

6. COPYRIGHTS AND LICENSES

- 6.1 Instruments of Service: McMahon and its subconsultants shall be deemed the author and owner of their respective Instruments of Service (IOS), including but not limited to the drawings, specifications, reports, and any computer modeling (BIM, etc.), and shall retain all common law, statutory and other reserved rights, including copyrights.
- 6.2 Licenses: McMahon grants to the Client a nonexclusive license to use McMahon's IOS solely and exclusively for the purposes of constructing, using, and maintaining the project, provided that the Client substantially performs its obligations under this Agreement, including prompt payment of all sums due.
- 6.3 Reuse: Use of IOS pertaining to this project by the Client for extensions of this project or on any other project shall be at the Client's sole risk and without liability or exposure to McMahon, and the Client agrees to defend, indemnify, and hold harmless McMahon from all claims, damages and expenses, including attorneys' fees arising out of such reuse of the IOS by the Client or by others acting through the Client.

7. AGREEMENT CONDITIONS

- 7.1 The stipulated fee is firm for acceptance by the Client within sixty (60) days from date of Agreement publication.
- 7.2 Modifications: This Agreement, upon execution, can be amended only by written amendment to the Agreement signed by both parties.
- 7.3 Governing Law: This Agreement shall be governed by the law of the place where the project is located, excluding that jurisdiction's choice of law rules.
- 7.4 Mutual Non-Assignment: The Client and McMahon, respectively bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Client nor McMahon shall assign this Agreement without the written consent of the other.
- 7.5 Severability: The invalidity of any provision of this Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.
- 7.6 Third Party: Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against McMahon.

8. MISCELLANEOUS PROVISIONS

- 8.1 Additional Client Services: The Client agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Client's purpose.
- 8.2 Client-Provided Information: The Client agrees that McMahon may rely on information provided by the Client or by third parties engaged by the Client.
- 8.3 Means and Methods: McMahon is not responsible for direction or supervision of construction means, methods, techniques, sequence, or procedures of construction selected by contractors or subcontractors, or the safety precautions and programs incident to the work of the contractors or subcontractors.
- 8.4 Purchase Orders: In the event the Client issues a purchase order or other instrument related to McMahon's services, it is understood and agreed that such document is for Client's internal accounting purposes only and shall in no way modify, add to, or delete any of the Terms and Conditions of this Agreement. Signed acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein. If the Client does issue a purchase order, or other similar instrument, McMahon will indicate the purchase order number on the invoice(s) sent to the Client.
- 8.5 Project Maintenance: The Client (or Owner if applicable) shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Client or Owner. McMahon shall have no responsibility for such issues or resulting damages.
- 8.6 Consequential Damages: Notwithstanding any other provision of the Agreement, McMahon shall not be liable in contract or tort or otherwise for any special, indirect, consequential, or liquidated damages including but not limited to loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project and/or this Agreement.
- 8.7 Corporate Protection: It is intended by the parties to this Agreement that McMahon's services in connection with the project shall not subject McMahon's individual employees, officers, or directors to any personal legal exposure for the risks associated with this project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and/or asserted only against McMahon, a Wisconsin corporation, and not against any of McMahon's employees, officers, or directors.
- 8.8 Contingency: The project will evolve and be refined over time. The Client shall provide appropriate contingency for design and construction costs consistent with the reasonable progression of the project. The Client and McMahon agree that revisions due to design clarifications or omissions which result in changes in work during the construction phase which amount to 5% or less of construction costs shall be deemed within the contingency and consistent with the professional standard of care. Accordingly, the Client agrees to make no claim for such costs. Revisions in excess of this threshold shall be resolved per the dispute resolution process.
- 8.9 Project Costs Associated with Agency Plan Review: McMahon will not be responsible for additional project costs due to changes to the design, construction documents, and specifications resulting from the agency plan review process. The project schedule shall either allow for the agency plan review process to occur prior to the bid phase, or if this review occurs after the bid phase, any additional costs would be considered part of the project contingency.
- 8.10 Hazardous Materials: McMahon shall have no responsibility for the discovery, presence, handling, removal, or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the project site.
- 8.11 Climate: Design standards which exceed the minimum requirements within current codes and regulations are excluded. If requested by the Client, climate-related design services or evaluations can be provided for additional compensation.



FEE SCHEDULE | 2026

McMahon Associates, Inc.

Effective: 01/01/2026

LABOR CLASSIFICATION	HOURLY RATE
Principal	\$215.00
Senior Project Manager	\$195.00 - \$215.00
Project Manager	\$145.00 - \$185.00
Senior Engineer	\$195.00 - \$205.00
Engineer	\$115.00 - \$185.00
Senior Engineering Technician	\$145.00 - \$155.00
Engineering Technician	\$85.00 - \$135.00
Senior Architect	\$180.00 - \$200.00
Architect	\$155.00 - \$175.00
Senior Designer	\$130.00 - \$150.00
Designer	\$100.00 - \$120.00
Senior Land Surveyor	\$140.00 - \$190.00
Land Surveyor	\$130.00
Land Surveyor Technician	\$95.00 - \$115.00
Surveyor Apprentice	\$80.00
Erosion Control Technician	\$100.00
Senior Hydrogeologist	\$215.00
Senior Ecologist	\$205.00
Environmental Scientist	\$110.00 - \$140.00
Senior GIS Project Manager	\$195.00
Senior GIS Analyst	\$135.00 - \$155.00
GIS Analyst	\$105.00 - \$125.00
Wetland Delineator	\$125.00
Senior Wetland Delineator	\$165.00
Municipal Planner	\$175.00
Senior Public Management Specialist	\$180.00
Public Management Specialist	\$145.00 - \$160.00
Senior Public Safety Specialist	\$180.00
Public Safety Specialist	\$145.00 - \$160.00
Building Inspector Specialist	\$145.00
Water / Wastewater Specialist	\$115.00 - \$145.00
Senior On-Site Project Representative	\$130.00
On-Site Project Representative	\$70.00 - \$130.00
K-12 Administrative Specialist	\$140.00
State Plan Reviewer	\$155.00
Certified Grant Specialist	\$155.00
Graphic Designer	\$120.00
Senior Administrative Assistant	\$100.00 - \$110.00
Administrative Assistant	\$90.00
Intern	\$55.00 - \$80.00
Professional Witness Services	\$385.00

This Fee Schedule is subject to revisions due to labor rate adjustments and interim staff or corporate changes.

**NEENAH, WISCONSIN
CORPORATE HEADQUARTERS**

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956
Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025
Ph 920.751.4200 | Fax 920.751.4284
Email: MCM@MCMGRP.COM
Web: WWW.MCMGRP.COM

1700 HUTCHINS ROAD
MACHESNEY PARK, IL 61115
Ph 815.636.9590 | Fax 815.636.9591
Email: McMAHON@MCMGRP.NET
Web: WWW.MCMGRP.COM

952 SOUTH STATE ROAD 2
VALPARAISO, IN 46385
Ph 219.462.7743 | Fax 219.464.8248
Email: MCM@MCMGRP-IN.COM
Web: WWW.MCMGRP.COM



REIMBURSABLE EXPENSE SCHEDULE * | 2026

McMahon Associates, Inc.

Effective: 01/01/2026

DESCRIPTION	RATE
REIMBURSABLE EXPENSES:	
Commercial Travel	1.1 of Cost
Delivery & Shipping	1.1 of Cost
Meals & Lodging	1.1 of Cost
Review & Submittal Fees	1.1 of Cost
Outside Consultants	1.12 of Cost
Photographs & Models	1.1 of Cost
Misc. Reimbursable Expenses & Project Supplies	1.1 of Cost
Terrestrial LIDAR Scanner	\$50.00/Hour
REIMBURSABLE UNITS:	
Copy Charges - Black & White	\$0.08/Image
Copy Charges - Color / 8½" x 11"	\$0.45/Image
Copy Charges - Color / 8½" x 14" and 11" x 17"	\$0.75/Image
Mileage	\$0.95/Mile
Mileage - Truck/Van	\$1.20/Mile
All-Terrain Vehicle	\$100.00/Day
Global Positioning System (GPS)	\$21.00/Hour
Hand-Held Global Positioning System (GPS)	\$15.00/Hour
Robotic Total Station	\$20.00/Hour
Survey Hubs	\$0.55/Each
Survey Lath	\$1.00/Each
Survey Paint	\$7.75/Can
Survey Ribbon	\$3.50/Roll
Survey Rebars - 1¼"	\$10.00/Each
Survey Rebars - ¾"	\$3.50/Each
Survey Rebars - 5/8"	\$3.50/Each
Survey Iron Pipe - 1"	\$5.00/Each
Survey Steel Fence Post - 1"	\$7.75/Each
Control Spikes	\$2.50/Each
Pin Flags	\$0.30/Each

NEENAH, WISCONSIN
CORPORATE HEADQUARTERS

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956

Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025

Ph 920.751.4200 | Fax 920.751.4284

Email: MCM@MCMGRP.COM
Web: WWW.MCMGRP.COM

1700 HUTCHINS ROAD
MACHESNEY PARK, IL 61115
Ph 815.636.9590 | Fax 815.636.9591

Email: McMAHON@MCMGRP.NET
Web: WWW.MCMGRP.COM

952 SOUTH STATE ROAD 2
VALPARAISO, IN 46385
Ph 219.462.7743 | Fax 219.464.8248

Email: MCM@MCMGRP-IN.COM
Web: WWW.MCMGRP.COM

* This schedule is not all inclusive.