



VILLAGE OF KIMBERLY
Plan Commission Application
Certified Survey Map
Plat
Planned Unit Development

Submit to:
Street Department
426 W. Kimberly Ave.
Kimberly WI 54136
920-788-7507
sschroeder@vokimberlywi.gov

Applicant Information

Petitioner: _____ Date: _____

Petitioner Address: _____ City: _____ State: _____ Zip: _____

Telephone #: () _____ Fax: () _____ email: _____

Status of Petitioner (please check one): ___ Owner ___ Representative ___ Tenant ___ Prospective Buyer

Petitioner's Signature (required): _____

Owner Information

Owner(s): _____ Date: _____

Owner(s) Address: _____ City: _____ State: _____ Zip: _____

Telephone #: () _____ Fax: () _____ email: _____

Ownership Status (please check one): ___ Individual ___ Trust ___ Partnership ___ Corporation

Property Owner Consent (required):

By signature hereon, I/We acknowledge that Village officials and/or employees may, in the performance of their functions and duties, enter upon the property to inspect or gather other information necessary to process this application. I also understand that all meeting dates are tentative and may be postponed by the Village for incomplete submissions or other administrative reasons.

Property Owner's Signature: _____ Date: _____

CSM/Subdivision Information

Address/Location of Proposed Project: _____ Zoning: _____

Proposed Project or Use: _____

Current or Last Use of Property: _____

Reason for Land Division: _____

Proposed Number of Lots: _____ Proposed Lot Sizes: Min. _____ Max. _____ Average: _____

Acreage Contained in Parcel(s): _____

Land Uses Surrounding this Address: North: _____

South: _____

East: _____

West: _____

Significant Natural Amenities (slope, vegetation, large tree stands, etc.): _____

Floodplains, navigable streams, wetlands, and other development restrictions: _____

Note:

- It is recommended that the applicant meet with Village Department staff prior to submittal to review the project and submitted materials.
- Application Fees must be submitted with the application.

SUBMITTAL REQUIREMENTS – Must accompany the application to be complete.

- Basic Materials
 - Completed Application
 - Legal Description of Site
 - Two (2) full size paper prints of the preliminary or final plat prepared in accordance with Village Subdivision Regulations
 - Twelve (12) copies of the subdivision plat reduced to 8 ½" x 11"
 - One copy of the Certified Survey Map
 - Digital (PDF) Copy of Preliminary Plat, Final Plat, or CSM

Staff Use Only:

Fees Collected: _____ Date Received: _____ Staff Initials: _____
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