

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES W/ BOARD OF REVIEW
06/01/2026**

A meeting of the Kimberly Board of Review was called to order on Monday, June 1, 2026 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Chuck Kuen.

Board of Review Present: Clerk-Treasurer Jennifer Weyenberg, President Chuck Kuen, Trustees Tom Gaffney, Dave Hietpas, and Marcia Trentlage
Board Present: President Chuck Kuen, Trustees Tom Gaffney, Mike Hruzek, Dave Hietpas, Norb Karner, Lee Hammen, and Marcia Trentlage
Board Excused: None
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block, and Community Development Director Sam Schroeder.
Others Present: Judy Hebbe of the Times-Villager and Brad Werner of McMahon

Board of Review Roll Call

Clerk Weyenberg called the roll for the Board of Review.

President Kuen read the following statement from the agenda, “Due to the fact the assessment roll is not completed at this time, the Board of Review will be adjourned until September 16, 2026 from 10:00am to noon. Pursuant to §70.45, Wis. Stats., the 2026 assessment roll will be available for examination at an Open Book session to be held from 1:00pm-6:00pm on August 26, 2026 at the Kimberly Municipal Building. Instructional materials about assessment and Board of Review procedures will be available at that time as well as information on how to file an objection and the Board of Review proceedings under Wisconsin Law.” There was no discussion regarding this statement.

Adjournment

Trustee Trentlage moved, Trustee Gaffney seconded the motion to adjourn the Board of Review.

Following the adjournment of the Board of Review, President Kuen called to order a regular meeting of the Kimberly Village Board

President’s Remarks

President Kuen congratulated Holly Femal (not present) on being with the Village for 10 years as the Community Enrichment Director.

Approval of Minutes from the 05-18-2026 meeting

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

Unfinished Business

None

New Business

Certificate of Payment #2 to Donald Hietpas & Sons in the amount of \$213,760.72 for the Schindler, Fulcer, & Pine/Walnut Ally project

Trustee Trentlage moved, Trustee Gaffney seconded the motion to approve. Motion carried by unanimous vote of the board.

Change Order #1 in the amount of \$19,986.18 for the 2025 Sanitary Sewer Cleaning & Televising project

Trustee Hammen moved, Trustee Gaffney seconded the motion to approve. Motion carried by unanimous vote of the board.

Certificate of Payment #2 to Great Lakes TV Seal in the amount of \$11,916.85 for the 2025 Sanitary Sewer Cleaning & Televising project

Trustee Hammen moved, Trustee Gaffney seconded the motion to approve. Motion carried by unanimous vote of the board.

Resolution Number 7, Series of 2026 Wisconsin Department of Natural Resources NR 208-Compliance Maintenance Resolution

Administrator Block gave a brief overview of the annual report. Trustee Karner moved, Trustee Hammen seconded the motion to approve. Motion carried by unanimous vote of the board.

Site & Architectural Review- 345 N Main St- Clubhouse Wine Bar Outdoor Patio

Trustee Trentlage moved, Trustee Karner seconded the motion to approve the site review plan as it relates to the outdoor patio for the Clubhouse Wine Bar located at 345 N Main Street as presented with the following conditions:

1. Minor modifications may be approved by Village Staff.
2. Any alcohol consumption is subject to a separate permit by the Village Board.
3. Any exterior patio lighting meet Village ordinance and shall be turned off at the end of the business hours.
4. Screening and fencing shall be installed as part of the initial construction of the project – additional elements may be added at a later date.
5. Any fencing, landscaping or structures within the Village easement along the east property line are subject to those restrictions and including the possibility of removal at the property owners cost as necessary.
6. Grading and drainage elevations at the property line shall be maintained.

Motion carried by unanimous vote of the board.

Site & Architectural Review- 558 Eisenhower Dr- Progression is Everything Motors

Trustee Karner moved, Trustee Hammen seconded the motion to approve the site review plan related to Vehicle Sales with the following conditions:

1. Vehicle display is limited to the five parking stalls located east of the building.
2. All vehicles displayed shall be located on hard surface and not in grass areas.
3. All vehicles shall be in an operable state.
4. All maintenance and service of vehicles shall take place off-site.
5. No outdoor storage is permitted.
6. Any fixed signage shall require a permit and meet municipal code. Any temporary signage shall meet code and be located on the property and not within the right of way.
7. Any refuse shall share the existing facilities on site or shall be stored inside. Grading and drainage elevations at the property line shall be maintained.

Motion carried by unanimous vote of the board.

Public Participation

None

Adjournment

Trustee Hammen moved, Trustee Trentlage seconded the motion to adjourn. Motion carried by unanimous vote of the board at 5:11pm.



Jennifer Weyenberg
Village Clerk-Treasurer

Dated 06/02/26

Drafted by: ELZ

Approved by Village Board: 6-8-26