



VILLAGE BOARD AGENDA

Monday, May 18, 2026 at 5:00pm
Rick J. Hermus Council Chambers
515 W. Kimberly Ave.
Kimberly, WI 54136

1. **Call to Order**
 2. **Roll Call**
 3. **Moment of Silent Reflection, Pledge of Allegiance**
 4. **President's Remarks**
 - a. Proclamation- National Public Works Week May 17-23, 2026
 5. **Approval of May 11, 2026 Meeting Minutes**
 6. **Reports of Officers and Departments**
 - a. Chief of Police Fox Valley Metro
 - b. Outagamie County Sheriff Department
 - c. Fire Chief
 - d. Administrator/Director of Public Works
 - e. Community Development Director
 - f. Community Enrichment Director
 - g. Library Director
 - h. Clerk-Treasurer
 7. **Unfinished Business for Consideration or Action**
 - a. Discuss eBike & Scooter Regulations
 8. **New Business for Consideration or Action**
 - a. Special Event Permit Application for Sunset Classic Tournament on June 12-14, 2026 and June 19-21, 2026
 - b. Temporary Class "B" Beer License for Kimberly Baseball Organization for Sunset Classic Tournament
 - c. Ordinance No. 3, Series of 2026 Amending Chapter 308 Intoxicating Liquor and Fermented Malt Beverages Related to Outdoor Alcohol Beverage Permits
 - d. Resolution No. 6, Series of 2026 Transportation Resolution
 - e. Approve Bills & Claims from 04/17/2026 to 05/14/2026 in the amount of \$816,430.65
 9. **Receive Minutes of Boards and Commissions**
 - a. Water Commission minutes from 04/14/2026 meeting
 - b. Library Board minutes from 03/23/2026 meeting
 10. **Public Participation**
-

11. Closed Session

The village board will meet pursuant to State Statute 19.85(1)(e) to conduct specific public business in which competitive or bargaining reasons require a closed session related to properties in TID No. 6.

The board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session matters.

12. Action on Closed Session matters (if any)

13. Adjournment

Village Board Meeting- Virtual Attendance Info

May 18, 2026 at 5:00pm

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/258025813>

You can also dial in using your phone.

Access Code: 258-025-813

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

Any person wishing to attend the meeting who because of their disability is unable to attend, is requested to contact the ADA Coordinator at 920-788-7500 at least 48 hours prior to the meeting so that reasonable accommodation may be made.



National Public Works Week Proclamation

“Rooted in Service, Powered by Community”

May 17–23, 2026

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of the Village of Kimberly; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in the Village of Kimberly to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2026 marks the 66th annual National Public Works Week sponsored by the American Public Works Association, be it now,

Now, therefore, I, President Chuck Kuen, President of the Village of Kimberly, do hereby designate the week of May 17–23, 2026, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees, and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

Dated this 18th day of May, 2026.

President Chuck Kuen



**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
05/11/2026**

A meeting of the Kimberly Village Board was called to order on Monday, May 11, 2026 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Chuck Kuen.

Board Present: President Chuck Kuen, Trustees Tom Gaffney, Mike Hruzek, Norb Karner, Lee Hammen, and Marcia Trentlage
Board Excused: Trustee Dave Hietpas
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block
Others Present: Brad Werner of McMahon, and Judy Hebbe of the Times-Villager

President's Remarks

President Kuen read the National Police Week Proclamation.

Approval of Minutes from the 05-04-2026 meeting

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

Unfinished Business

None

New Business

Award Bid to Speedy Clean in the amount of \$92,451.72 for 2026 Sanitary Sewer & Storm Sewer Cleaning & Televising

Trustee Karner moved, Trustee Hammen seconded the motion to approve. Motion carried by unanimous vote of the board.

Award Contract to Asti Sawing in the amount of \$20,000 for 2026 Hazardous Sidewalk Sawcutting

Trustee Gaffney moved, Trustee Karner seconded the motion to approve. Motion carried by unanimous vote of the board. This contract will be funded by the Transportation Utility Fund.

Support Municipal Court Cost Increase (2025 Wisconsin Act 113)

Trustee Trentlage moved, Trustee Hammen seconded the motion to acknowledge 2025 Wisconsin Act 113 and supports consideration by the Municipal Judge of adjusting court costs as authorized by law. This allows an increase of \$10 on every citation. Motion carried by unanimous vote of the board.

FVMPD Budget Amendments

Trustee Gaffney moved, Trustee Trentlage seconded the motion to approve the 2026 FVMPD Budget Amendment. Motion carried by unanimous vote of the board.

Public Participation

Fire Chief Chad Smith brought up some concerns about the use of e-bikes around the village. President Kuen would like to research this issue more and possibly look at doing an ordinance change.

Adjournment

Trustee Hammen moved, Trustee Karner seconded the motion to adjourn. Motion carried by unanimous vote of the board at 5:07pm.

Jennifer Weyenberg
Village Clerk-Treasurer

Dated 05/12/26
Drafted by: ELZ
Approved by Village Board:_____



Department Report

To: Village Board
From: Captain Jeremy Slotke
Date: May 2026
Re: FVMPD Report

HIGHLIGHTS

- FVMPD was awarded a grant through CCU for almost \$11,000 for new AEDs. These will allow us to provide better continuity of care for patients on medical calls and integrate more seamlessly with Gold Cross's equipment.
- County deputies are shadowing Metro PSL's in Kimberly School District to prepare for the Sheriff's Department to take over PSL duties in fall.
- Participating in bike to school day.
- Working with Outagamie County Sheriff's Office on special event planning and staffing for the season.
- Officer Hietpas is attending Basic Swat training. He is the most recent addition from FVMPD to the county-wide ERT team.
- Collaboration with Outagamie County in Kimberly continues to go well.

TOP PRIORITIES

- Continue to support patrol staff and combat burnout during this transition period

UPCOMING EVENTS



Department Report

To: Village Board
From: Dep Ludwig | Patrol Deputy
Date: May, 2026
Re: Outagamie County Sheriff's Office Report

HIGHLIGHTS

- Continue to be proactive in assisting the needs of the village and its residences.

TOP PRIORITIES

- Continue to implement more positive engagement with the community while on patrol in the warmer weather.
- Continue to patrol the village and conduct traffic safety/traffic stops in high traffic areas.

UPCOMING EVENTS

- Please see attached calls for service report month to date from 04/15 – 05/13.



OUTAGAMIE COUNTY SHERIFFS OFFICE

Total CAD Calls Received, by Nature of Call in Zone

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Misdiagnosed	29	4.48
Abdominal A-Adam Response	1	0.15
Vehicle Accident	5	0.77
Accident in a Parking Lot	2	0.31
Law Alarms - Burglary Panic	2	0.31
Animal Bite	2	0.31
Animal Call	14	2.16
Assist Citizen or Agency	23	3.55
Back Problem A-Adam Response	1	0.15
Back Problem C-Charles Response	1	0.15
Bleeding B-Boy Response	1	0.15
Bleeding D-David Response	1	0.15
Breathing Problem D-David	6	0.93
Chest Complaint C-Charles	1	0.15
Chest Complaint D-David	1	0.15
Civil Matter Assist	1	0.15
Civil Process	13	2.01
CO or Hazmat C-Charles	1	0.15
Crime Prevention	107	16.51
Damage to Property	4	0.62
Disturbance	9	1.39
Domestic Disturbance	1	0.15
Drug Complaint	1	0.15
Fainting A-Adam	1	0.15
Fainting C-Charles	1	0.15
Falls A-Adam Response	2	0.31
Falls B-Boy Response	4	0.62
Fire Alarm Commercial	2	0.31
Fire Alarm Residential	1	0.15
Fire Vehicle Small	1	0.15
Wire Down	1	0.15
Follow Up	18	2.78
Fraud Complaint	1	0.15
Natural Gas or Propane Leak	1	0.15
Jail GPS Checks	22	3.40
Harassment	3	0.46
Hazard in Roadway	2	0.31
Headache A-Adam Response	1	0.15
Juvenile Complaint	5	0.77
Vehicle Lockout	3	0.46
Lost or Found Valuables	3	0.46
Medical Transport C-Charles	1	0.15

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Medical Assistance No Injury	3	0.46
Motorist Assist	1	0.15
Noise Complaint	1	0.15
Unlocked or Standing Open Door	2	0.31
Ordinance Violation	11	1.70
Parking Enforcement	5	0.77
Probation Violation	1	0.15
Reckless Driving Complaint	9	1.39
Medical Pre-Alert	5	0.77
Retail Theft	1	0.15
Runaway Juvenile	2	0.31
Scam	1	0.15
School Safety	45	6.94
Seizure A-Adam Response	1	0.15
Seizure D-David Response	1	0.15
Sick A-Adam	5	0.77
Sick C-Charles	2	0.31
Stroke C-Charles	3	0.46
Suspicious Incident	6	0.93
Suspicious Person	1	0.15
Suspicious Vehicle	1	0.15
Testing Only	1	0.15
Theft Complaint	5	0.77
Theft of Automobile Complaint	1	0.15
Traffic Enforcement	99	15.28
Traffic Stop	99	15.28
Transport Accident A-Adam	1	0.15
Transport Accident B-Boy	1	0.15
Traumatic Injuries A-Adam	2	0.31
Traumatic Injuries B-Boy	1	0.15
Trespassing	1	0.15
Unconscious D-David	2	0.31
Wanted Person or Apprehension	1	0.15
Weapon Violation	1	0.15
Welfare Check	26	4.01

Total reported: 648

Report Includes:

All dates between `00:00:00 04/15/26` and `05:33:00 05/13/26`, All nature of incidents, All cities matching `KIV`, All types, All priorities, All agencies, All zones



Department Report

To: Village Board
From: Chad Smith | Fire Chief
Date: May 2026
Re: Fire Department Report

HIGHLIGHTS

- Training Conducted:
 - Aspire Tour & Familiarization
 - Pump Testing
- Fire Inspections
 - Total for 2026: 109
 - Routine: 83
 - Re-Inspection: 23
 - Complaint: 0
 - Fire Alarm Acceptance: 1
 - Sprinkler System Acceptance: 1
 - Certificate of Occupancy: 1
 - April Inspections
 - Routine: 14
 - Re-Inspection: 1
 - Complaint: 0
 - Fire Alarm Acceptance: 0
 - Sprinkler System Acceptance: 0
 - Certificate of Occupancy: 0
- Anniversaries
 - Angie Van Eperen – 2 Years
- Class Completions
 - Fire Inspector – Chad Smith & Mitchell Heimlich
 - Fire Fighter I – Jacob Sommers

UPCOMING EVENTS

- May 23rd – The All American Garage (TAAG) – Fundraiser for Kimberly Fire Department equipment – Hosted at Tanner’s Grill & Bar
- July 3rd – 2026 Kimberly Festival Foods Firework Show presented by Firefighters for Fireworks

AWARDED GRANTS

- Harbor Freight Tool Grant - \$100
- Capital Credit Union Elevate Communities Grant – \$6,400
- Kawaski UTV & Jetski Grant Renewal through Ken’s Sports

CALL DATA

- April Calls:
 - Fire: 14
 - EMS: 58
- 2026 Total Calls:
 - Fire: 38
 - EMS: 214



Department Report

To: Village Board
From: Danielle Block | Administrator/Director of Public Works
Date: May 2026
Re: Administrator's Report

HIGHLIGHTS

- Continued work with FVMPD, KASD, Village of Little Chute and the Outagamie County Sheriff's Department regarding police services. School Resource Officers for the 2026-2027 School Year announced and attached. Completed a budget adjustment.
- Preliminary work and job description analysis for the Wage and Classification Study with Cottingham Butler (TRC) completed and reviews ongoing.
- Final presentations of the 2025 Audit and PSC Reports.
- Began implementing the 2026 training, needs and goals calendar with CVMIC.
- Completed relocation and began the demolition for the Central Office Remodel Project.
- Reviewed the 2026 Capital Projects and prepared/presented guidance for the upcoming 2027-2030 Capital Planning Process.

TOP PRIORITIES

- Continue to work with FVMPD, KASD (SROs), Village of Little Chute and Outagamie County Sheriff's Department regarding the transition of police services and corresponding budget adjustments as needed.
- Complete the first phase of the Wage and Classification Study.
- Initial drafts and department head meetings for the 2027-2030 Capital Planning Process.
- Review and update the Personnel Policy Manual.
- Prepare and present Senior Center policy and expectations.
- Manage the Central Office Remodel Project.

UPCOMING EVENTS

- CVMIC Ownership and Training Events.



Outagamie County Sheriff's Office

Kimberly Area School District



Congratulations!

NEW SCHOOL RESOURCE OFFICERS

We are proud to introduce our new SROs serving the Kimberly Area School District beginning Fall 2026.



Deputy Luis Quezada

Badge #266

School Resource Officer

ASSIGNED SCHOOLS

Kimberly High School
Parkview Building
Janssen

Effective Fall 2026

Deputy Thomas Van Eperen

Badge #243

School Resource Officer

ASSIGNED SCHOOLS

JR Gerritts Middle School
Mapleview
Westside

Effective Fall 2026





Department Report

To: Village Board
From: Danielle Block | Administrator/Director of Public Works
Date: May 2026
Re: Public Works Monthly Report

HIGHLIGHTS

- Final punch list items at the Municipal Services Center –HVAC cooling items. Temperatures must warm for the completion of these HVAC components.
- Central Cedars Historic Overlook construction complete. Ribbon cutting ceremony complete.
- Substantial completion of the Papermaker Pond project with Advance Construction, Inc. Remaining plantings were completed. Final erosion control and erosion mat installation will occur as soon as possible.
- Submitted the first grant request from the WDNR for the Papermaker Pond construction and engineering.
- Closed out and moved out of the 500 Moasis Drive temporary garage facility. Staff was able to secure an early termination to the lease.
- Awarded final contracts for the 2026 Capital Projects: sewer cleaning and televising and sidewalk sawcutting.
- Continued construction on the 2026 Utilities project with Hietpas. Sewer work is nearing completion and water relay work is starting soon.
- Reviewed the initial application for the Paperfest Special Event Permit.
- Planned the landscape and final site details for the Municipal Services Center. Installation of these items will occur in the summer of 2026.

TOP PRIORITIES

- Installation of outdoor furniture at the Cedars Historic Overlook.
- Start date and onboarding for summer seasonal Parks & Street staff.
- Pavement marking removal and enhancements. Installation of traffic signage improvements throughout the Village.
- Completion of the annual Compliance Maintenance Annual Report (CMAR) report to the WDNR for the Sanitary Sewer System.

- Meet with HOVMSD and Donohue Associates to discuss the districts I&I concerns and inflow issues throughout the community.
- Complete the Papermaker Pond Project.
- Finalize the 2025 TAP Grant reimbursement application for the Marcella Street trail and railroad crossing project. The project has been closed out and paid.
- Begin the ERU Audit for the Stormwater Utility.
- Municipal Services Center: final punch list items and final project closeout/payment.
- Revise and complete the Municipal Services Center Stormwater Pollution Prevention Plan (SWPP), submit to the WDNR.
- Continue the Central Office Remodel project. Anticipated construction completion in Fall 2026.

UPCOMING EVENTS

- DPW hosts Society of Northeastern Wisconsin Public Works Superintendents (SNEWPS) at Municipal Services Center on Thursday, May 14th.
- National Public Works Week May 17-23rd, 2026.
- Safety Training – Work Zone Safety and Confined Space for DPW staff May 18th.



Department Report

To: Village Board
From: Sam Schroeder | Community Development Director
Date: May 2026
Re: Community Development Report

HIGHLIGHTS

- Continued to conduct BRE (Business, Retention and Expansion) visits to understand the health, constraints and future needs of our business community.
- Conducted on-going discussions with our existing Kimberly developers to understand the status of projects and define next steps.
- Worked closely with the development community and regional partners to showcase Kimberly and to better understand current and future market projections within the Village and region.
- Administered future development considerations for upcoming Plan Commission and Village Board meetings.
- Process permits working closely with MSA Professional Services. **Approved 15 new single family home permits!**
- Worked with Wilson Place LLC as it relates to the restructuring of the Blues development to allow for a marketable development.
- **Completed the Comprehensive Plan Community Survey – Summary is attached below.**
- Executed the buy back of remaining vacant sites on the Main Mill site from Midwest Expansion.
- Executed the option to purchase for the last vacant Clubhouse Lane Duplex Lot.
- Continued Code Enforcement actions as they arise. **GRASS IS BACK!**

TOP PRIORITIES

- Expand BRE (Business, Retention and Expansion) visits to understand the health, constraints and future needs of our business community.
- Explore opportunities and work with the development community to market and develop the Village-owned, vacant TID properties, and other vacant sites throughout the community.
- Analyze the restructuring of the Blues subdivision to expediate development and debt coverage of the Tax Increment District No. 6.
- Execute an agreement for the sale and development of the vacant lands near Treaty Park along White Cedar Pkwy.
- Administer invoices for PILOT payments and complete the 2025 Annual Tax Increment District Report to present to the Joint Review Board.

2026 Year to Date Year to Date Building Permit & Fees Report					
Permit Category		Monthly Summary			
Category Prefix	Category Name	Value	Fees Collected Acct 01-44300-00	Number of Permits / Structures	Number Dwelling Units
Residential Building					
99	Early Start Residential Home	\$0.00	\$0.00	0	0
100	New Single Family	\$1,753,000.00	\$25,504.05	6	0
110	New Two Family	\$0.00	\$0.00	0	0
120	New Multi-Family	\$0.00	\$0.00	0	0
130	Residential Additions	\$70,000.00	\$910.00	1	0
140	New Accessory Buildings	\$14,643.00	\$200.00	4	
141	Addn Accessory Bldg	\$0.00	\$0.00	0	
150	Interior Alterations	\$253,859.00	\$3,092.50	7	
151	Exterior Alterations	\$26,486.00	\$350.00	5	
160	Decks/Patios	\$62,800.00	\$725.00	4	
170	Fences	\$59,058.84	\$250.00	5	
180	In-Ground Pools	\$0.00	\$0.00	0	
181	Above Ground Pools	\$200.00	\$50.00	1	
190	Raze Residential	\$0.00	\$0.00	0	
Sub-Total Residential Building		\$2,240,046.84	\$31,081.55	33	0
Commercial & Industrial Building					
199	Early Start Commercial Building	\$0.00	\$0.00	0	
200	New Buildings	\$0.00	\$0.00	0	
210	Additions	\$0.00	\$0.00	0	
220	Interior Alterations	\$0.00	\$0.00	0	
221	Exterior Alterations	\$0.00	\$0.00	0	
230	Signs	\$13,910.00	\$115.00	2	
240	Raze Com'l/Ind	\$0.00	\$0.00	0	
Sub-Total Commercial/Industrial Building		\$13,910.00	\$115.00	2	
Electric					
300	Residential Services	\$60,000.00	\$1,914.70	6	
310	Residential Alterations	\$83,403.25	\$1,750.00	12	
320	Commercial/Industrial Services	\$0.00	\$0.00	0	
321	Commercial/Industrial Alterations	\$1,500.00	\$125.00	1	
Sub-Total Electric		\$144,903.25	3789.7	19	
HVAC					
400	Residential New Home	\$60,000.00	\$1,340.29	6	
401	Residential Alterations	\$1,936.00	\$125.00	1	
402	Residential Replacement	\$36,710.00	\$700.00	6	
410	Commercial/Industrial New Build	\$0.00	\$0.00	0	
411	Commercial/Industrial Alterations	\$0.00	\$0.00	0	
412	Commercial/Industrial Replacement	\$0.00	\$0.00	0	
420	Other	\$4,800.00	\$125.00	1	
Sub-Total HVAC		\$103,446.00	\$2,290.29	14	
Plumbing					
500	Residential Laterals	\$88,000.00	\$2,314.90	0	
501	Residential Alterations	\$29,450.14	\$850.00	8	
510	Com'l & Ind Laterals	\$0.00	\$0.00	0	
511	Com'l & Ind Alterations	\$2,500.00	\$125.00	1	
512	Other	\$24,900.00	\$325.00	3	
Sub-Total Plumbing		\$144,850.14	\$3,614.90	12	
Permit Totals		\$2,647,156.23	\$40,891.44	80	0
Miscellaneous Fees			Fees Collected	Number	
UDC Seals			\$0.00	0	
Parkland Dedication Fee			\$0.00	0	
Grade Fee			\$0.00	0	
VoK Sanitary Sewer Connection Fee			\$0.00	0	
HOVMSD Sanitary Sewer Connection Fee			\$0.00	0	
Storm Water - Erosion Control Permits			\$0.00	0	
Admin Fee			\$0.00	0	
Erosion			\$0.00	0	
Storm Sewer Fee			\$0.00	0	
Total Miscellaneous Fees			\$0.00		
Total All Fees			\$40,891.44		



Comprehensive Plan Community Input Summary #1 May 12, 2026

Community input is key to the development of the Kimberly Comprehensive Plan, which was initiated in late January. The following efforts have been made so far to engage Kimberly stakeholders:

- Two days of meetings (one on one, small group, and community drop in) were held on March 26th and 27th. The meeting ended with the consultants being available with comment boards at the annual Bunny Hop.
- A StoryMap with project information has been developed and linked to the Village webpage.
- An online community survey was conducted.

Messages about the comprehensive plan have been included in the last two Kim Talk newsletters, and the meetings and survey were promoted through the Village's Facebook page. Flyers with QR codes to the website and survey were also distributed.

This summary details the results of the survey and briefly summarizes the March meetings.

Community Survey

Questions Asked

The community survey began with five questions designed to identify the general demographics of the people taking the survey. These questions were followed by three values related questions. Then there were two or three questions related to each required element of the comprehensive plan (i.e. transportation, land use, community facilities). The survey results are attached. Open-ended questions have been summarized for efficiency and to avoid the publication of personal comments.

Response Rate

The survey provides feedback from 277 participants. The survey was available from March 25th until May 1st. A link to the survey was posted on the Village Facebook page three times. The first post on March 26th was viewed just over five thousand times. The second post on April 2nd was viewed just under two thousand times, and the third post on April 27th was viewed just under three thousand times.

Demographics of Survey Takers

The participants had the following characteristics:

- Older people took the survey with large shares of 35+ and especially 55+ residents responding.
- Many long-term residents responded. Over one-third have lived in Kimberly for 20+ years. Approximately 93% were homeowners.
- Nearly half were responses from households with children.
- Many work outside the village, especially in Appleton.

General Results

The following sentiments were conveyed:

Community Sentiment & Vision

- High Satisfaction: Over 82% of respondents are either "Satisfied" or "Very Satisfied" with Kimberly as a place to live.
- Key Strengths: Residents most enjoy the location within the Fox Cities, the quality of schools, and the small-town character.
- Future Vision: When asked to describe the Kimberly of 2046, the most frequent words were "Safe," "Family-friendly," "Walkable," and "Vibrant."

Housing & Development

- Growth Strategy: Opinions on future growth are split. About 38% want to focus on redeveloping existing housing/commercial areas, while 36% encourage all types of growth.
- Housing Needs: While 75% feel there is an appropriate balance of housing, those who disagreed cited a strong need for starter homes and workforce housing.
- Obstacles: High prices and high rents were identified as the primary barriers to finding suitable housing.

Infrastructure & Transportation

- Road Quality: Most residents (~62%) rate the roads as "Good" or "Excellent," yet streets and water/sewer infrastructure are the top priorities for future investment.
- Traffic Concerns: The biggest safety concerns involve major roads and school areas. Specifically, the intersection of Kennedy and Eisenhower was frequently mentioned as needing improvements (such as a roundabout or lights).
- Commuting: An overwhelming 96% of respondents rely on personal vehicles for their daily trips.

Public Services & Priorities

- Top Ratings: Fire and EMS and Parks and Recreation received the highest satisfaction marks among village services.
- Future Investment: Residents want the village to prioritize downtown improvements and infrastructure upgrades over the next 5–10 years.
- New Amenities: Common requests for the future include expanded trail systems (especially for biking), riverfront entertainment/dining, and improved childcare and senior services.

When people were asked what word describes their vision for Kimberly in twenty years, the following words were listed. Words are prioritized by how many times they were mentioned.



The survey results will be used to inform the writing of the chapters of the comprehensive plan along with data, mapping, and other research. Draft chapters are scheduled to be completed by early fall.



Department Report

To: Village Board
From: Holly Femal | Community Enrichment Director
Date: May 18th, 2026
Re: Community Enrichment Director's Report

PREVIOUS MONTH'S HIGHLIGHTS

PARKS

- Arbor Day was held on April 24th in cold weather and light rain. The 2nd Grade from Westside learned about trees, completed a scavenger hunt, and planted 9 trees in Sunset Park. After the event, they sent Parks Staff a really cute thank you card.
- Parks staff planted 4 new trees in Verhagen Park and 3 new trees in Memorial Park on Arbor Day.
- Master Planning continues in Sunset Park with the Hoffman crew completing a facilities analysis of all structures within Sunset Park. Additionally, a community survey goes live on May 20th and will be open for a month. Survey link was sent in the KimTalk and will be shared to social media.
- Shelter 1 playground installation has begun! Install the week of May 11th, Concrete curb the week of May 18th, Poured in place the week of May 26th – hope to play on it before end of school year!
- Splash pad start up and beach filling has commenced the week of May 11th as beach regrading was completed by Advanced Construction as part of the Papermaker Pond Project. Sunset Beach also received and had installed the new tot water slide – ready for the 2026 swim season! We will be sure to announce on social media when the splash pad is ready for early season use.
- Seasonal staff all begin their summer with the Street and Parks crews May 18th – just in time for super grass growing season.
- We are in full swing with grass mowing, line painting, and ball diamond prep season with all high school games, KRA, River Surge, and Kimberly Rec league seasons in progress.
- The annual FWWA clean up occurred with VOK staff grabbing piles of trash from Sunset Park, the conservancy and the river trail along Papermill Run.
- Parks staff are coordinating with a variety of flower bed adopt a spot volunteers as spring clean up begins!

RECREATION

- Rec Baseball
 - Games began the week of May 11.
 - We have 184 kids playing in our program for evening leagues.

- We have 17 team sponsors.
- We have a minimum of 36 volunteer coaches helping teams.
- We held an all staff pre season meeting at the MSC conference room which was very helpful!
- We continue to advertise for upcoming programming including the start of new Youth Enrichment League programs and Fifa style soccer camp.
- All seasonal staff are hired; onboarding and training have commenced over the past month with programs beginning and the beach opening soon!
- Sunset Beach all staff training – Sunday, May 17th, starting at MSC.

EVENTS AND OUTREACH

- Summer KimTalk is completed and in mailboxes – it’s FULL of amazing things happening in the village. The issue was again developed in-house and printed by a vendor.
- We promoted over 46 rummage sales for the annual Community Wide Rummage Sale weekend as a free service and partnership.
- Village staff in partnership with Outagamie County Sherriff’s Department, are actively processing the Special Event Permit Application for Paperfest with intent to present to the Village board in the coming weeks.
- Cedars Historic Overlook building is open to the public for rentals and public restroom; we are already receiving booking requests! Staff from McMahan are still coordinating with the door vendor to ensure the timer and closure hardware on the public restroom are working correctly.

UPCOMING TOP PRIORITIES AND NOTABLE DATES

- Activate Verizon Business internet at Sunset Beach. Internet unit was no cost with 2-year contract. We are able to suspend service for 6 months out of the year which will result in huge cost savings compared to our TDS contract in previous years.
- May 19th – Volunteers from the KASD Triumph program will assist in planting the flower boxes that are placed on Kimberly Avenue. Old Glory continues to adopt their own planter box and provides all the plantings for their box. Boxes will be positioned on the avenue upon completion.
- First Amphitheater Concert: May 31st
- Sunset Beach Opens: June 5th
- First tournament of the season – May 16th and 17th
- May 20th – Sunset Park Survey Opens – <https://www.surveymonkey.com/r/ZZNF82>
- Open new playground at Shelter 1 area in late May/early June.
- Capital Planning Initiatives – working through quoting and analysis for upcoming replacement and repairs on equipment and amenities.
- Landscaping at MSC
- JDQ analysis for all parks staff and seasonal positions.
- GIS and Chainsaw training for parks staff.
- Tot sports classes and swimming lessons begin the week of June 8th



Department Report

To: Village Board
From: Holly Selwitschka | Library Director
Date: May 2026
Re: Library Report



HIGHLIGHTS FROM THE PAST MONTH

- In April, we hosted 18 in-person programs, reaching 476 people with program attendance.
- Some great programs to highlight include: Bookish Bingo; Will Democracy survive,; a program hosted by UW Green Bay History Professor; and spring storytimes.
- We ushered 7,423 people through our library doors in April

TOP PRIORITIES FOR THE NEXT MONTH

- Summer Reading Program!



Kimberly Public Library **EVENT GUIDE**

Families and Children **Featured Events**

2026 SUMMER READING PROGRAM

Get ready to Unearth a Story this summer at Kimberly Public Library. Beginning May 26th, babies, children, teens, and adults can register for the 2026 Summer Reading Program. Dig into a good book for a chance to win t-rexcellent prizes! Summer Reading runs from June 8th to August 8th and includes free weekly programs for all ages including concerts, dinosaur shows, an adult book scavenger hunt, and art workshops.



**JUNE 8-
AUGUST 8**



Summer Reading Kickoff Concert with Tom Pease

**Wednesday, June 10
10:30-11:15 am**

Sunset Park Amphitheater

Celebrate the start of the 2026 Summer Library Program, "Unearth a Story," with fabulous songster Tom Pease at the Sunset Park Amphitheater! Get ready for great music and lots of fun for all ages.

Sponsored by Friends of Kimberly Library (FOKL).

If the weather doesn't cooperate, the concert will be held at Kimberly Library.

Book Scavenger Hunt: A Weekly Excavation for Adults

Fridays, June 12, 19, 26; July 10, 17, 24 & 31; August 7

10:00 am-1:00 pm

Kimberly Library

You are archaeologists charged with excavating lost adult books around Kimberly. Clues to find the books will be released every Friday* during the 2026 Summer Reading Program at 10:00 am (June 8th-August 8th). Visit the library to get the clue. Follow the clue to somewhere in Kimberly, and you might be the lucky reader to take home a new book!

Only available until found. Follow us on Facebook to get updates as books are found.

No hunt on July 3rd. Library closed.

Kimberly Public Library
515 W Kimberly Ave
920-788-7515



Summer Hours:
Mon-Fri 9:00 am-6:00 pm
Saturdays 9:00 am-1:00 pm

Prehistoric Pets

with J&R Aquatic Animal Rescue
**Wednesday, June 17
10:30 am & 1:30 pm**
Kimberly Library



Did you know some animals alive today look a lot like creatures from long ago? J&R Aquatic Animal Rescue's Prehistoric Pets program brings the past to life with real, live reptiles and other amazing animals! Kids will learn about responsible pet ownership, conservation, and how modern animals connect to prehistoric times.

Thank you to the Outagamie-Waupaca Library System and Friends of Kimberly Library for sponsoring this show.

Drawing Dinosaurs

with Artist Mary Tooley
**Wednesday, June 24
10:30-11:30 am**
Kimberly Library

Learn facts about dinosaurs and then use your creativity to draw your own with artist Mary Tooley.

Many of our summer shows reach room capacity. Please plan to arrive early for the best chance of admission.

Dinoramas

with Artist Mary Tooley
**Wednesday, June 24
1:30-2:30 pm**
Kimberly Library

Learn some dinosaur facts and then use your creativity to create a 3D dinosaur shoe box diorama with artist Mary Tooley.

Dinosaur Dimensions Show

**Friday, July 10
10:30 am & 1:30 pm**
Kimberly Library



Meet the dinosaurs! Dinosaur Dimensions will feature four totally cool realistic puppets and include a story, audience participation, and dinosaur facts/props. Take your picture at the end with the baby Triceratops!

Sponsored by a grant from the Outagamie-Waupaca Library System.

Miller & Mike Comedy Show

**Wednesday, July 29
10:30 am**
Sunset Park Amphitheater

If the weather does not cooperate, the show will be held at Kimberly Library.

Bring a chair/blanket and enjoy the comedy antics of Miller and Mike! Loaded with lots of energy, juggling, and good clean fun.

Thank you!

Friends of the Kimberly Library (FOKL) for sponsoring our featured Summer Reading Program events!

Families and Children

Teens

Fishing with Lee Hammen
**Monday, June 22
9:30-11:00 am**

Sunset Park

Bring your pole and learn all about fishing with naturalist and fishing enthusiast Lee Hammen. Lee will teach you to identify local fish, how to fillet a fish, and more fun fishing tidbits.

Meet at Sunset Park's lower shelter near the boat landing. A limited supply of poles will be available at the program. Geared for youth ages 8 and up.

Dino-mite Stories and Craft

Friday, June 26

Friday, July 24

10:30-11:00 am

Kimberly Library

Unearth fun dinosaur stories with Ms. Ann and make a dinosaur craft during this story time perfect for preschoolers and early elementary ages.

Dinosaur Talk for Curious Kids

Monday, July 13

1:30-2:15 pm

Kimberly Library

Curious about dinosaurs and paleontology? Geologist Garrett H will share about dinosaurs and his experience on a dinosaur dig in Utah plus answer questions kids may have about dinosaurs. Best for ages 4-11.

Teen Drawing Class with Artist Carli Ihde

Tuesday, June 23

1:30-2:30 pm

Kimberly Library

Artist Carli Ihde will be instructing this fun class for teens which will focus on character designs and methods to spark creativity. You will be able to chat with the artist about design, technique, and skills. Get ready to draw! Carli was featured on the hit show Outrageous Pumpkins.

Ancient Civilization Build

Thursday, June 25

1:30-2:30 pm

Kimberly Library

Can you build like an ancient architect? Test your construction skills with a variety of STEAM building activities to recreate ancient structures. For 6th-12th graders.

Jurassic Escape Room

Tuesday, June 30

1:30-3:00 pm

Kimberly Library

Test your problem solving skill with a team of friends to see if you can escape before the dinosaurs take over! For 6-12th graders

Pottery Painting

Tuesday, July 7

1:30-2:30 pm

Kimberly Library

Learn about painting styles and techniques used on ancient pottery. Use the techniques learned to then create your own designs on a piece of pottery. For 6th-12th graders.

Fossil Find

Thursday, July 30

1:00-2:00 pm

Kimberly Library

Become archaeologists for a day and embark on your own mini fossil dig. What treasures will you unearth? For 6th-12th graders.



Adults

Friends of the Kimberly Library (FOKL) Summer Meeting

Tuesday, June 9

1:00-3:00 pm

Kimberly Library

Join us as we discuss ways to support the Kimberly Public Library. All are welcome.

The History Museum at the Castle and the Kimberly Library Present:

Prehistoric Wisconsin

Tuesday, June 16

5:30-6:30 pm

Kimberly Library

Take a walk through Wisconsin's prehistoric past to learn about the geological processes that shaped its modern landscape. Learn about our state fossil and the other ancient animals that once called Wisconsin home. Geared for adults.



Dinosaur Gardens (for adults)

Tuesday, July 14

5:30-6:30 pm

Kimberly Library

Create a prehistoric-looking succulent garden for dinosaurs in this craft for adults. All supplies provided. Bring your imagination and expect to get your hands dirty.

Registration is required. Call 920-788-7515 to reserve a spot starting at 9:00 am on Wednesday, July 1.

The Kimberly Library is closed Friday, July 3 & Saturday, July 4

Beeswax Luminaries with the Woody Dude

Tuesday, July 21

Session 1: 2:00 pm

Session 2: 5:00 pm

Kimberly Library

Create your own dried flower beeswax luminary and learn about how bees make wax.

Registration required and opens on July 1st at 9:00AM. Call 920-788-7515. Waivers required.

Book Clubs and More....

Crafts & More

1st Monday of the month

12:30-2:00 pm

Kimberly Library

Morning Book Club

1st Thursday of the month

10:00 am

Kimberly Library

Movie at the Library

2nd Thursday of the month

12:30 pm

Kimberly Library

Afternoon Book Club

3rd Thursday of the month

1:00 pm

Kimberly Library

Short Story Group

Discussion

Meets monthly, date varies

9:00-10:00 am

Kimberly Library

Evening Book Club

Tuesday evening

Date varies

5:30 pm

Kimberly Library



Department Report

To: Village Board
From: Jennifer Weyenberg | Clerk-Treasurer
Date: May 2026
Re: Clerk-Treasurer Report

HIGHLIGHTS

- Central Office staff coordinated the setup and organization of the temporary office spaces in the Civic Wing while providing uninterrupted service to residents. Our goal was to maintain customer service levels and ensure our daily operations continued efficiently.
- We are working closely with our Class A, B, and C license holders to get all paperwork submitted for the 2026-2027 season and ready for publication.
- Nearly 50 seasonal employees have been entered into the payroll software and given access to our miPay system. This process included verifying employment eligibility documentation and establishing wage & department coding. Returning seasonals also required review and updates to their records to ensure compliance with current employment and payroll regulations.
- I continue to participate in an 8-part training series related to the Employee Trust Fund and Wisconsin Retirement System workflow changes. A major overhaul of benefits administration, enrollment, and invoicing begins in July. This will affect our medical, dental, life, and accident insurance along with Wisconsin Retirement.

TREASURER'S REPORT

- GL Reconciliation Report- list of monthly revenues by account
- Summary of Accounts- balances in our checking, money markets, and other investment accounts
- Trust Fund Balances
- TIF Account Balances- note that the balances for TIF 4, 5, and 6 are now shown under our accounts at ADM. Invoices directly related to TIF expenses are shown on the report.

UPCOMING EVENTS

- Work on the Wage Classification Study
- Prepare for the August election- we will start mailing ballots in mid-June
- Finalize Alcohol and Operator License renewals

Report Criteria:

Including amounts updated to General Ledger

Account Summary

Formatted GL Account And Title	Debit Amount	Credit Amount	Total Amount
001-1000 (CASH IN BANK)	658,734.34	1,681.95-	657,052.39
001-1111 (UTILITY CASH CLEARING)	1,423.30	318,096.12-	316,672.82-
101-1211 (TAXES RECEIVABLE-GENERAL FUND)	.00	168,965.02-	168,965.02-
101-2158 (SALES TAX PAYABLE)	.00	132.46-	132.46-
101-44-4410 (AMUSEMENT DEVICES)	.00	175.00-	175.00-
101-44-4411 (LIQUOR-MALT BEVERAGE LICENS)	.00	425.00-	425.00-
101-44-4412 (OPERATORS/BARTENDER LICENSE)	.00	50.00-	50.00-
101-44-4415 (CONDITIONAL USE PERMIT)	.00	350.00-	350.00-
101-44-4422 (DOG LICENSE)	.00	462.00-	462.00-
101-44-4430 (CSM PLAT REVIEW FEES)	.00	75.00-	75.00-
101-44-4431 (BUILDING PERMITS)	.00	670.00-	670.00-
101-44-4432 (ELECTRICAL LICENSE)	.00	200.00-	200.00-
101-44-4433 (ELECTRICAL PERMITS)	.00	800.00-	800.00-
101-44-4434 (PLUMBING PERMITS)	.00	400.20-	400.20-
101-44-4436 (CONSTRUCTION PERMITS)	.00	2,710.00-	2,710.00-
101-45-4510 (COURT PENALTIES AND FINES)	.00	4,998.93-	4,998.93-
101-45-4512 (PARKING FINES)	.00	516.00-	516.00-
101-46-4610 (CLERK'S FEES)	.00	610.00-	610.00-
101-46-4611 (LICENSE PUBLICATION FEES)	.00	15.00-	15.00-
101-46-4640 (POLYCART CHARGES)	.00	158.50-	158.50-
101-46-4642 (GARBAGE & REFUSE COLLECTION)	.00	350.00-	350.00-
101-46-4672 (PARK/SHELTER RESERVATIONS)	.00	815.00-	815.00-
101-46-4674 (MUNICIPAL COMPLEX RENTAL)	.00	750.00-	750.00-
101-46-4675 (RECREATION PROGRAMS)	40.00	2,765.05-	2,725.05-
101-46-4677 (RECREATION SPONSORSHIPS)	.00	450.00-	450.00-
101-46-4678 (RECREATION CAP & PANT SALES)	.00	81.44-	81.44-
101-46-4682 (SUNSET BEACH PROGRAMS)	.00	329.99-	329.99-
101-46-4683 (SUNSET BEACH SEASON PASSES)	.00	120.00-	120.00-
101-46-4684 (BOAT LAUNCH PERMIT)	.00	295.00-	295.00-
101-46-4685 (YARD WASTE PERMIT)	.00	1,000.00-	1,000.00-
101-46-4686 (SPECIAL EVENT FEES)	.00	50.00-	50.00-
101-47-4740 (CABLE TV FRANCHISE FEES)	.00	4,486.21-	4,486.21-
101-48-4885 (EMPLOYEE APPRECIATION FUND)	.00	372.00-	372.00-
401-43-4353 (State General Transport Aids)	.00	137,862.13-	137,862.13-
501-46-4671 (LIBRARY COPY MACHINE)	.00	284.21-	284.21-
501-46-4672 (LIBRARY FEES/FINES)	.00	113.25-	113.25-
501-5511-278 (DONATION EXPENSES)	.00	100.00-	100.00-
601-48-0421 (ANTENNA RENTAL (JAN-JUN))	.00	8,482.18-	8,482.18-
Grand Totals:	660,197.64	660,197.64-	.00

SUMMARY OF ACCOUNTS 2026 (2nd Qtr)

General Fund Checking Account xxxxxxx 9241

Beginning Balance	\$1,335,841.43
Deposits	\$784,304.08
Withdrawals	\$919,600.67
Interest	\$272.32
Ending Balance	\$1,200,817.16
	April

General Fund Money Market Account xxxxxxx0273

Beginning Balance	\$5,261,759.97
Deposits	\$0.00
Withdrawals	\$0.00
Interest	\$9,427.92
Ending Balance	\$5,271,187.89
	April

Property Tax Savings Account xxxxxxx 9000

Beginning Balance	\$3,509,256.87
Deposits	\$0.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$11,046.95
Ending Balance	\$3,520,303.82
	April

Water Department Business Money Market Account xxxxxxx 9274

Beginning Balance	\$736,506.95
Deposits	\$0.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$1,319.66
Ending Balance	\$737,826.61
	April

Trust Accounts Business Money Market Account xxxxxxx 5275

Beginning Balance	\$4,811,852.28
Deposits	\$135,916.38
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$9,860.70
Ending Balance	\$4,957,629.36
	April

American Deposit Mgt. Money Market Account (ADM) GOPN dated 03-03-25

Beginning Balance	\$1,413,272.68
Deposits	\$0.00
Withdrawals	\$192,438.77
Fee	\$0.00
Interest	\$3,828.44
Ending Balance	\$1,224,662.35
	April

American Deposit Mgt. Money Market Account (ADM) TID 4

Beginning Balance	\$202,144.64
Deposits	\$0.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$583.17
Ending Balance	\$202,727.81
	April

American Deposit Mgt. Money Market Account (ADM) TID 5

Beginning Balance	\$1,638,717.31
Deposits	\$0.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$4,727.59
Ending Balance	\$1,643,444.90
	April

American Deposit Mgt. Money Market Account (ADM) TID 6

Beginning Balance	\$6,145,155.87
Deposits	\$0.00
Withdrawals	\$929,086.45
Fee	\$0.00
Interest	\$17,622.20
Ending Balance	\$5,233,691.62
	April

Trust Financial Statements for April 2026

Capital Credit Union

FUND	BALANCE as of 3/31/26	% of total Investment	CCU Interest Earned	PLUS DEPOSITS	LESS DISBURSEMENTS	BALANCE as of 4/30/26	DEPOSIT & DISBURSEMENT DESCRIPTIONS
Boat Launch Trust	\$15,802.50	0.33%	\$32.38			\$15,834.88	
Cedars/Mill Site Trust	\$1,554,707.80	32.31%	\$3,186.00			\$1,557,893.80	
Complex Equipment	\$220,172.13	4.58%	\$451.19			\$220,623.32	
Data Processing	\$138,564.25	2.88%	\$283.95			\$138,848.20	
EMR Donations Trust	\$23,315.33	0.48%	\$47.78			\$23,363.11	
Fire Department	\$372,957.28	7.75%	\$764.28			\$373,721.56	
Fire Dept. Donations	\$26,814.75	0.56%	\$54.95			\$26,869.70	
Fox Valley Metro	\$207,105.19	4.30%	\$424.41	\$135,916.38		\$343,445.98	FVMPD budget surplus
Impact Fees	\$88,623.54	1.84%	\$181.61			\$88,805.15	
Kimberly Library Trust	\$42,078.80	0.87%	\$86.23			\$42,165.03	
Park Improvement	\$131,564.52	2.73%	\$269.61			\$131,834.13	
Personnel Trust	\$775,471.29	16.12%	\$1,589.13			\$777,060.42	
Reassessment Trust	\$120,585.87	2.51%	\$247.11			\$120,832.98	
Room Tax Trust Fund	\$188,515.63	3.92%	\$386.32			\$188,901.95	
Self Insured Fund	\$171,401.59	3.56%	\$351.24			\$171,752.83	
Street Facility Fund	\$109,329.14	2.27%	\$224.04			\$109,553.18	
Street Equipment Replacement	\$624,847.67	12.99%	\$1,280.47			\$626,128.14	
	\$4,811,857.28	100.00%	\$9,860.70	\$135,916.38	\$0.00	\$4,957,634.36	
Monthly Interest	\$ 9,860.70					\$4,957,629.36	

TIF Financial Statements for April 2026

ADM

FUND	BALANCE as of 03/31/2026		PLUS DEPOSITS Deposits		LESS DISBURSEMENTS Withdrawals		BALANCE as of 04/30/2026		DEPOSIT & DISBURSEMENT DESCRIPTIONS
	CCU	ADM	CCU	ADM	CCU	ADM	CCU	ADM	
310.1111									
TIF #4	N/A	\$202,144.64	N/A	\$583.17	N/A		N/A	\$202,727.81	
\$202,727.81									
701.1395									
TIF #5	N/A	\$1,638,717.31	N/A	\$4,727.59	N/A		N/A	\$1,643,444.90	
\$1,643,444.90									
702.1116									<i>Disbursements Listed Below</i>
TIF #6	N/A	\$6,145,155.87	N/A	\$17,622.20	N/A	\$929,086.45	N/A	\$5,233,691.62	
\$5,233,691.62									
	\$0.00	\$7,986,017.82		\$22,932.96			\$0.00	\$7,079,864.33	

Vendor	Date	Amount	GL Expense Code
Kimberly Riverfront LLC Land Purchase TID 6	4/30/2026	(\$916,520.00)	702-5700-920
Wisconsin Electric Power Company dba We Energies	4/24/2026	(\$891.34)	702-5160-234
McMahon Associates Inc	4/17/2026	(\$3,214.50)	702-5341-200
Cintas Corporation	4/17/2026	(\$47.44)	702-5700-913
McMahon Associates Inc	4/17/2026	(\$2,864.90)	702-5341-200
McMahon Associates Inc	4/17/2026	(\$3,166.80)	702-5700-913
Watters Plumbing Inc	4/10/2026	(\$2,246.20)	702-5700-913
Johnson Controls Fire Protection LP	4/3/2026	(\$135.27)	702-5700-913



Village of Kimberly
REQUEST FOR BOARD CONSIDERATION
Discussion Only

ITEM DESCRIPTION: Information Related to eBike & Scooter Regulations within the Fox Valley Area

REPORT PREPARED BY: Dani Block, Administrator/DPW

REPORT DATE: May 18, 2026

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report DLB

See additional comments attached _____

EXPLANATION:

With the increased use of e-bike and electric scooters, staff has researched information regarding the definitions and existing State Statutes that govern power assisted bikes and scooters. Depending on the specifications of the devices the regulations vary. In general terms – e-bikes and e-scooters are generally allowed the same places a regular bike is. However, they must follow the rules and regulations of the roadway and local municipality.

Recently, area municipalities have considered and passed local ordinances. The Village of Kimberly has an entire chapter of the code devoted to Bicycles and Play Vehicles (attached for your review).

Also attached is general guidance regarding cycling best practices and e-bike resources from the Wisconsin Bike Federation.

In short, *currently* in the Village of Kimberly:

- Bicycles are only allowed on roadways, not the sidewalks.
- Helmets are not required.
- The code is silent on scooters and e-bikes.
- Restricts maximum number of riders to one.
- Relies heavily on Wisconsin State Statutes to govern the operation of bicycles on the road.
- Restricts skateboards from using sidewalks in a downtown district.

While reviewing area communities' recent ordinance changes, the City of Kaukauna's implementation of the "Careless Operation" Rule/Ordinance should be highlighted. Upon initial review staff would recommend a similar approach. In Kaukauna, police may issue citations or warnings if an e-bike, scooter or similar device is operated: carelessly or heedlessly, at unsafe speeds for conditions, in a way that endangers people or property, on streets sidewalks, alleys or trails. It allows for enforcement even if no specific speed limit is posted (commonly 15mph).

Also included for further context and information are the memos and code proposals from Village of Harrison and the City of Neenah.

RECOMMENDED ACTION:

This is for discussion only. Staff will continue to capture all recommendations and bring an amended or new ordinance to a future meeting for approval.

Chapter 191

BICYCLES AND PLAY VEHICLES

§ 191-1.	Definitions.	§ 191-6.	Bicycle regulations.
§ 191-2.	Manner of operation restricted.	§ 191-7.	Skateboards.
§ 191-3.	Lighting and other equipment.	§ 191-8.	Bicycle registration.
§ 191-4.	Parking a bicycle.	§ 191-9.	Violations and penalties.
§ 191-5.	Rules of the road.		

[HISTORY: Adopted by the Village Board of the Village of Kimberly 10-3-1988 as Title 10, Ch. 2, of the 1988 Code. Amendments noted where applicable.]

GENERAL REFERENCES

Citations — See Ch. 22.

Snowmobiles — See Ch. 413.

Minors — See Ch. 349.

Vehicles and traffic — See Ch. 463.

§ 191-1. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

BICYCLE — Every device propelled by the feet acting upon pedals and having wheels, any two of which are not less than 14 inches in diameter.

BICYCLE LANE — That portion of a roadway set aside for exclusive use of bicycles and so designated by appropriate signs and markings by the responsible governing body.

BICYCLE WAY — Any path or sidewalk or portion thereof designated for the use of bicycles by the responsible governing body.

BIKE ROUTE — Any bicycle lane, bicycle way or highway which has been duly designated by the responsible governing body and identified by appropriate signs and markings.

CARRIER — Any device attached to a bicycle designed for carrying articles.

IDENTIFICATION TAG — A metal plate or sticker indicating that a bicycle is registered.

RIGHT-OF-WAY — The right of one vehicle or pedestrian to proceed in a lawful manner in preference to another vehicle or pedestrian approaching under such circumstances of direction, speed and proximity as to give rise to danger of collision unless one grants precedence to the other.

§ 191-2. Manner of operation restricted.

No bicycle shall be allowed to proceed in any street in the Village by inertia or momentum with the feet of the rider removed from the bicycle pedals. No rider of a bicycle shall remove both hands from the handlebars or practice any trick or fancy riding in any street in the Village, nor shall any bicycle rider carry or ride any other person so that two persons are on the bicycle at one time unless a seat is provided for a second person.

§ 191-3. Lighting and other equipment.

No person shall operate a bicycle upon a highway unless equipped as required in § 347.489, Wis. Stats.

§ 191-4. Parking a bicycle.

No person shall leave a bicycle at such a place or in such a way as to create a hazard to pedestrians, automobile operators or to anyone else. Bicycles shall be parked either upon the roadway against the curb, in bicycle racks or, if on the sidewalk, in such a manner as to afford the least obstruction to pedestrian traffic, and not in such a manner as to obstruct the ingress and egress to buildings used by the public. If there is no bicycle rack or other facility intended to be used for the parking of bicycles in the vicinity, the operator may park a bicycle on the sidewalk in an upright position parallel to and within 24 inches of the curb.

§ 191-5. Rules of the road.

The provisions of Chs. 346 and 347, Wis. Stats., and applicable Village ordinances shall govern the operation of bicycles where appropriate.

§ 191-6. Bicycle regulations.**A. Rules for turning.**

- (1) The operator of a bicycle intending to turn to the right at an intersection shall approach the point of turning in the traffic lane nearest the right-hand edge or curb of the street and, in turning, shall keep as closely as practicable to the right-hand edge or curb of the highway.
- (2) The operator of a bicycle intending to turn to the left of an intersection or into a private driveway shall make such turn from the traffic lane immediately to the right or next to the center of the street and pass immediately to the left of the center of the intersection, passing as closely as practicable to the left of the center of the intersection immediately to the right of the center of the intersection of the street.
- (3) At any intersection where traffic is controlled by a traffic control signal or by a traffic officer, it shall be unlawful for any such operator of such bicycle upon any street to disobey the instructions of any official traffic sign or signal placed in accordance with the laws of the State of Wisconsin and the ordinances of the Village.
- (4) Crosswalks shall be used when walking a bicycle through an intersection.¹

B. Emerging from alley or driveway. The operator of a bicycle emerging from an alley, driveway or building shall, upon approaching a sidewalk or the sidewalk area extending across any alleyway, yield the right-of-way to all pedestrians and, upon entering the roadway, shall yield the right-of-way to all vehicles approaching on said roadway.

C. Bicycles not to be pulled by moving vehicles. No person riding upon a bicycle shall cling or attach himself or his bicycle to any other moving vehicle upon a street or highway, nor shall the operator of any such bicycle tow or draw any coaster wagon, sled, person on roller skates, toy vehicles or any other similar vehicle on such highway.

1. Editor's Note: Original subsections (b), trick riding, and (c), tandem riding, which immediately followed this subsection, were repealed at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

- D. Speed. No person shall operate a bicycle at a speed greater than is reasonable and prudent under existing conditions or in excess of any posted speed limit.
- E. Operation on sidewalks. No person shall operate or make use of a bicycle on sidewalks in the Village of Kimberly.²

§ 191-7. Skateboards.

No person shall operate a skateboard on the sidewalk in a business district. A business district for the purposes of this section is defined as any area containing primarily commercially zoned uses which generate heavy pedestrian traffic during the business hours. Said business district shall have a minimum street frontage of 100 feet. Skateboarding on sidewalks is permitted, except as prohibited in this section and otherwise regulated.

§ 191-8. Bicycle registration.³

- A. Registration. It shall be unlawful for any person to operate or use any bicycle upon any of the streets, alleys or public highways of the Village of Kimberly unless said bicycle is properly registered and tagged as hereinafter provided.
- B. Application for registration. Throughout each year, every resident owner or operator of a bicycle within the Village of Kimberly shall have on file with the Village of Kimberly a current registration including a complete description of such bicycle upon a form to be provided by the Fox Valley Metro Police Department. Such filing of description shall constitute a registration for the purposes of Subsection A; registrations shall be serially numbered and shall be kept on file by the Fox Valley Metro Police Department as a public record.
- C. Bicycle tags. Every owner or operator of a bicycle within the Village of Kimberly is required to have a current bicycle registration (bicycle tag) upon the bicycle prior to operation on any Village street, alley, or public highway. Upon registration of a bicycle as provided under Subsections A and B above, the Fox Valley Metro Police Department shall affix to the bicycle an identification tag, serially numbered to correspond to the registration. Such bicycle registration (bicycle tag) shall remain affixed to the bicycle unless removed by the Fox Valley Metro Police Department for cause or upon reregistration by a new owner. All bicycle registrations and therefore all bicycle tags shall be issued on a permanent licensing no-fee basis.
- D. Inspection. The Police Department shall inspect each bicycle presented to it for registration, and it may refuse to register any bicycle found by it to be unsafe as to mechanical condition.
- E. Transfers. Within 10 days after any bicycle registered hereunder shall have changed ownership or been dismantled or taken out of operation, such information shall be reported to the Fox Valley Metro Police Department by the person in whose name the bicycle has been registered. If the bicycle has been sold to another party, that party is then responsible for transferring the registration to his name. There is no fee for transferring a registration.
- F. Destruction of bicycle tag. It shall be unlawful for any person(s) to willfully mutilate, disfigure or destroy a bicycle tag. Should a registered owner discover the bicycle tag to be unreadable, the Fox Valley Metro Police Department shall issue a replacement bicycle tag for no fee.

2. Editor's Note: Original subsection (h), parking bicycles, which immediately followed this subsection, was repealed at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

3. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

§ 191-9. Violations and penalties.

- A. Any person 16 years of age or older who shall violate any provision of this chapter may be issued a uniform traffic citation and be subject to the penalties provided by the Uniform State Traffic Deposit Schedule.
- B. Any person 14 years of age through 15 years of age who shall violate any provisions of this chapter may be issued a citation and be subject to the penalties provided by the Deposit Schedule and, upon conviction thereof, may be required to forfeit not more than \$25, excluding the cost of the prosecution, and in default of such payment, the court may suspend the child's operating privileges, as defined in § 340.01, Wis. Stats., for not less than 30 days nor more than 90 days.
- C. Any person under 14 years of age who shall violate any provision of this chapter may be issued a special bicycle violation warning notice along with the following additional actions:
 - (1) First offense in one year: a warning letter sent to the parent or guardian requiring his signature and return of the warning notice to the Fox Valley Metro Police Department.⁴
 - (2) Second offense in the same year: a warning letter mailed to parent or guardian.
 - (3) Third offense in the same year: a parent-child-police conference.
 - (4) Fourth and subsequent offense in the same year: mandatory referral to Outagamie County Juvenile Court.
- D. Any parent or guardian of any child who authorizes or knowingly permits such child to violate any of the provisions of this chapter may be subject to the provisions of §§ 346.77 and 346.82(1), Wis. Stats.

4. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

Safe Cycling Guide

FOR WISCONSIN
BICYCLE RIDERS



Safe Cycling Guide

**FOR WISCONSIN
BICYCLE RIDERS**
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The Bike Fed is here to cultivate, motivate and unite a strong community of residents as well as business and political leaders to move bicycling forward in Wisconsin – through education, encouragement, and engagement.

The information in this guide can help you be a safer and more confident cyclist. All information is in accordance with **Wisconsin Laws**.



Z“BICYCLE” means a vehicle propelled by feet or hands using pedals or cranks and wheels any of which are not less than 14” in diameter. Every person riding a bicycle upon a roadway is granted all the rights and subject to the duties of the operator of a vehicle (*a few exceptions are noted in this guide*)

PRESENTED BY:



**WISCONSIN
BIKE FED**

Wisconsin Bike Fed • 187 E. Becher St. Suite B • Milwaukee, WI 53207
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A-B-C-D-E-QUICK CHECK

Before each ride it is important to make sure your bike is ready to ride and in good working order.

A: AIR. Tires should be stiff and hard to press. Proper air pressure is listed on the side of each tire.

B: BRAKES. When you squeeze your brake levers they should not reach all the way to your handlebars. If you pull both levers and try to roll your bike forward your wheels should not be rolling.

C: CHAIN. Make sure your chain is lightly oiled and moving freely. Rust and gunk on your chain can affect the safe operation of the bike.

D: DRIVETRAIN. Check the front and rear gears, also referred to as the cassette and chainring. Spin the pedals and make sure crank arms are not loose and the chain is rolling smoothly.

E: EVERYTHING ELSE. Lift the bike and spin each wheel to make sure the wheel moves freely and is true. Ride a short distance and listen for odd noises.

QUICK RELEASE: If your bike has quick release levers make sure they are closed and tight. Many bikes have a quick release at the middle of each wheel where it connects to the frame and on your seatpost.

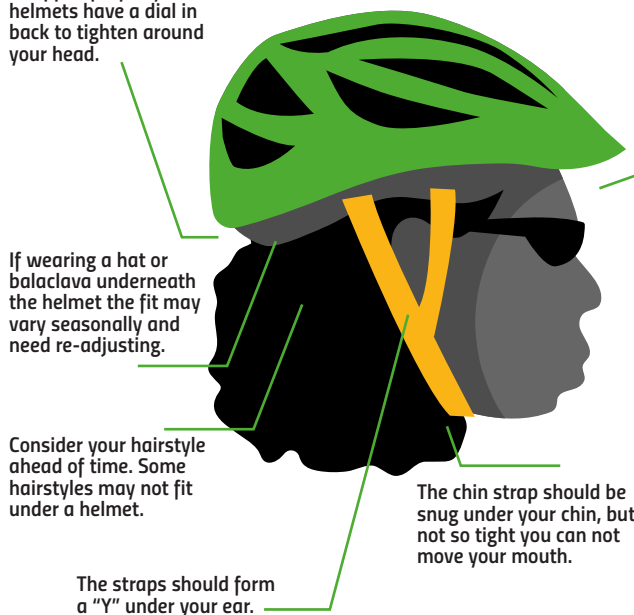
If something doesn't seem right make the adjustment or take your bike to a local bike shop that can repair it for you. Annual tune ups can save you unexpected hassles and keep your bike in good shape.

HELMET FIT

A properly fitting helmet can keep you safe in the event of a fall or crash. It is recommended that all riders wear a helmet when riding.

It should not wiggle or move excessively once strapped properly. Some helmets have a dial in back to tighten around your head.

There should be a two finger width between your eyebrows and the helmet.



LOW LIGHT RIDING

Most crashes between riders and drivers occur in the early evening hours. Being visible to other road users can reduce the chance you are involved in a crash.



A white **HEADLIGHT AND REAR REFLECTOR ARE REQUIRED** by Wisconsin law.

Add a **BRIGHT REAR LIGHT AND REFLECTIVE MATERIALS** for increased visibility.

THEFT PREVENTION

LOCK YOUR BIKE: Always use a U-lock or other heavy duty bike lock. Secure both wheels and the frame to a bike rack or other immovable pole. Do not lock to trees or block accessible walkways. Lock in visible and lit common areas in public or in secure locations at your home.

REGISTER YOUR BIKE(S).

Use a national registration site, such as Bikeindex.org, and if available a local municipal one. Take pictures of your bike and note the serial number. This information can help retrieve your bike if it is found.

IF A BIKE IS STOLEN,

report it to the local Police Department. Keep that report number and information handy for insurance reasons. This can also help them return to you if found and identify problem areas for theft.

CONSIDER ADDING an inconspicuous **GPS TRACKER** to your bike.



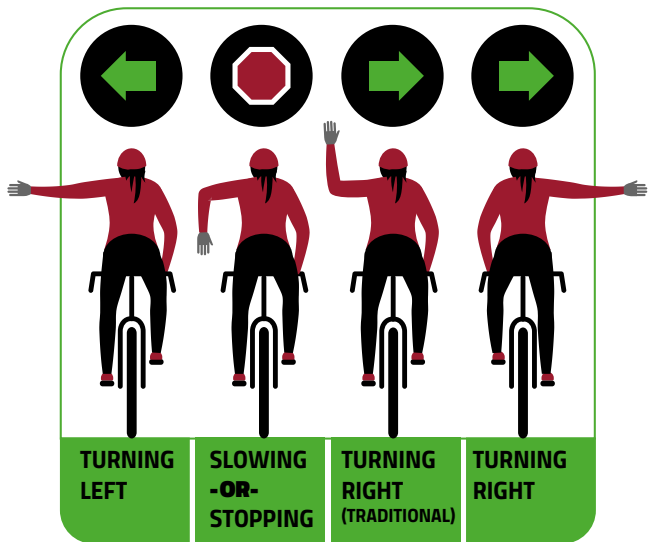
YOUR RENTERS -OR- HOMEOWNERS INSURANCE SHOULD COVER THE REPLACEMENT

VALUE, but you may also want to consider carrying a bike specific insurance policy, especially if your bike is a high value bike such as cargo, e-cargo bikes or a high end model to avoid higher premiums on your personal plan.

SIGNALING

BE PREDICTABLE.

Let other road users know what your intentions are. Use signals when changing lanes, turning, or stopping. Bicyclists must signal their intention to turn within 50 feet prior to making the turn as long as signaling doesn't interfere with the operation of the bicycle.



OTHER TIPS

GROUP RIDING: Riding 2 abreast/side by side: Bicycles may be ridden upon a roadway 2 abreast within a single lane so long as normal and reasonable movement of traffic is not impeded.



RED TRAFFIC SIGNALS: If a bicyclist believes a signal to be motor vehicle actuated the rider may proceed through the red signal after stopping for not less than 45 second provided no other vehicles are present at the intersection that can actuate the signal. The bicyclist shall yield the right of way to any vehicular traffic or pedestrian in the intersection.



NEWER FACILITIES: Your community may be adding new infrastructure such as raised and separated protected bike lanes, parking protected bike lanes, or other traffic calming features. While these facilities make it safer and easier for riders of all abilities to enjoy riding, a bike rider is not required to utilize separate or painted facilities should the situation warrant. Cyclists are legally allowed to take the lane if necessary to avoid hazards or make certain turning or other movements on the roadway. **Check out our "Built for Safety" video series** for more tips on navigating various traffic calming features.





CLOTHING AND GEAR: Riding is possible all year round! **Check out this video** from the *League of American Bicyclists* on tips for various weather conditions and what to wear.

E-BIKES

E-bikes are legally able to operate on any road in Wisconsin as of the passage of 2019 Wisconsin Act 34.

“Electric bicycle” means a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts or less.

 3 CLASSES OF ELECTRIC BIKES 			
	CLASS 1	CLASS 2	CLASS 3
PEDAL ASSIST	✓	✓	✓
THROTTLE	✗	✓	✗
MAX ASSISTED SPEED	20 MPH	20 MPH	28 MPH

E-BIKES ON TRAILS:

They are generally allowed in the same places a regular bike is. The Wisconsin DNR has some specific location rules for trails they manage. Always check the local laws before you ride in a new location.

ON WISCONSIN DNR MANAGED TRAILS:

Class 1 and Class 3 e-bikes are allowed on many bicycle trails, but must observe a 15 mph speed limit. No throttle usage is allowed. E-bikes used without the motor engaged are allowed on all bicycle trails.

SCAN HERE
for a list of the DNR managed
trails that allow e-bikes:



GENERAL E-BIKE SAFETY TIPS:

Follow all rules of the road as you would on a regular bicycle.



▪ Take some time to **BECOME FAMILIAR WITH THE SPEED BURST** and settings of the motor.

▪ **PRACTICE GETTING ON AND OFF YOUR BIKE** before heading out. Heavier bikes can be more difficult to maneuver especially when moving at slow speeds or getting on or off them.

▪ **E-BIKES** are heavier than an “acoustic” bike and **MAY HAVE LONGER STOPPING DISTANCES.**

▪ **CHECK BATTERY LIFE BEFORE LEAVING.** Carry a charger with you if going on longer trips. Plan ahead and know where you can charge at.

▪ **COLD WEATHER CAN REDUCE BATTERY** life and power.

▪ **STORE AND CHARGE** your battery in a dry and temperature controlled environment.

▪ When putting your e-bike on a car rack **ENSURE THE RACK CAN HANDLE THE WEIGHT.** If there is an external or removable battery, take it off before transporting it.

▪ Buy your e-bike from a local bike shop. **NOT ALL SHOPS WILL SERVICE E-BIKES PURCHASED ONLINE.**

To ensure your bike is safe and locally serviceable, buy local.

▪ **READ** and follow all **MANUFACTURER’S GUIDANCE.**

SHARE THE TRAIL

Be courteous and respectful of other users.

BE AWARE AT MULTIPLE CAR LANE CROSSINGS.

If one driver stops another driver may try to pass in the adjacent lane. Go slow, ensure they see you and stop. Always look again before finishing crossing the street.

BE ALERT WHEN CROSSING STREETS on a trail. Drivers may not see you coming. Follow traffic signs.

Give a clear audible signal when passing, use a bell and kindly say **"PASSING ON YOUR LEFT"** early enough for the other trail user to react.

DON'T STOP ON THE TRAIL. If you need to pause for directions, a snack, or to adjust your bike, step off the trail.

BE AWARE OF YOUR SPEED, especially near other users and on curves.

BE PREDICTABLE AND VISIBLE:

- Use lights in low light situations.
- Ride in a straight line.

SIDEWALK RIDING

The legality of riding on sidewalks varies by municipality and age across Wisconsin. Check local ordinances.

A bicyclist using the sidewalk has the same rights and duties as pedestrians while in crosswalks. Some general tips to ensure the safety of people walking include:

DRIVERS MAY NOT EXPECT A PERSON BIKING ON A SIDEWALK.

Stop at curbs and make sure they see you before crossing.

YIELD TO PEOPLE walking at all times. Be aware at all crossings including driveways, alleys, and intersections.

RIDE SLOWER than you would in the street.

WHAT TO DO IF INVOLVED IN A CRASH

We never plan to be in a crash. Being prepared will help you if the unexpected happens. Consider carrying a first aid kit.

▪ **MAKE SURE YOU ARE IN A SAFE PLACE** If any vehicle moves, note where it was before movement.

▪ **CALL THE POLICE** Wisconsin law states the operator involved in a crash resulting in injury or death of any person, any damage to government owned property, or total property damage owned by any one person of \$1,000 or more shall immediately give notice of such crash to law enforcement.

▪ **DOCUMENT** Document any damage to you, your belongings, or your bicycle. Take or find videos, either on your own device or look for security doorbells, or cameras nearby.

▪ **DON'T NEGOTIATE** with the driver or accept blame verbally or in writing. **DO NOT ADMIT FAULT.** Give an accurate statement of what happened to the police. Take your own pictures if possible.

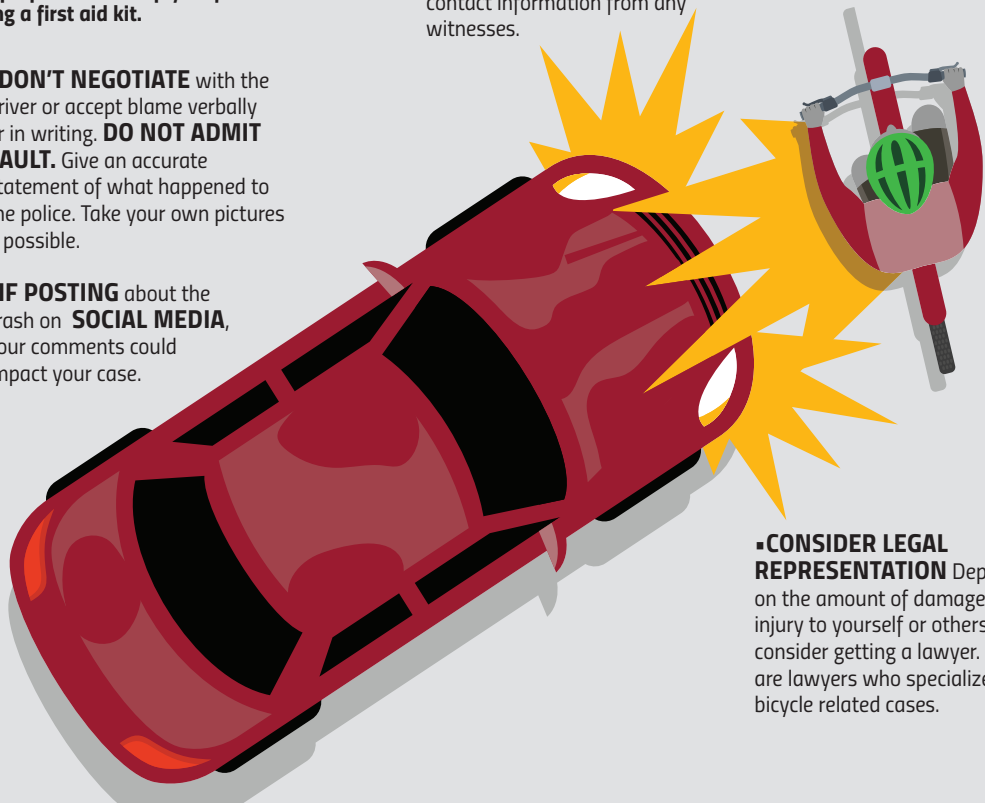
▪ **IF POSTING** about the crash on **SOCIAL MEDIA**, your comments could impact your case.

▪ IDENTIFY THOSE INVOLVED

Get names, license or registration, and note injuries or apparent damage to others. Get contact information from any witnesses.

▪ SEEK MEDICAL CARE AND KEEP RECEIPTS.

Keep a record of anything that continues to cause pain after the crash



▪ **CONSIDER LEGAL REPRESENTATION** Depending on the amount of damage or injury to yourself or others, highly consider getting a lawyer. There are lawyers who specialize in bicycle related cases.

THANK YOU to the
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OF TRANSPORTATION.**

THANK YOU to the
LEAGUE OF AMERICAN BICYCLISTS
for their support and inspiration.



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E-bike Resources

Electric bicycles (*e-bikes*) are transforming how people move, offering accessible, low-emission transportation and recreation. The Wisconsin Bike Fed and allied cycling advocates support clear, sensible e-bike policy that:

- Continues to recognize e-bikes as bicycles under the law
- Ensures safety and access for riders of all abilities
- Maintains sensible distinctions between low-speed e-bikes and more powerful motorized vehicles (like e-motos)
- Encourages responsible riding behavior and inclusive infrastructure



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et...e, maintenance basics, and current topics. **SUPPORT US MERCH. + BIKES**

The following terms will be useful throughout the remainder of this page:

- E-bike: A bicycle equipped with an electric motor that provides **assistance only when the rider is pedaling** (or, in limited cases, via a low-speed throttle), and that **meets specific speed and power limits** so it is regulated as a bicycle
- E-moto: A **motor-driven electric two- or three-wheeled vehicle** that may resemble a bicycle but **does not meet the legal definition of an electric bicycle** because it exceeds established limits for speed, power, or method of operation.
- Watts: Watts are a unit of **power** that describe how much **work the motor can do at a given moment**. For an e-bike, wattage indicates how strongly the motor can assist the rider—especially during **acceleration, climbing hills, and carrying loads**.
- Pedal Assist: A system in which an electric motor provides power **only when the rider is actively pedaling**. The motor amplifies the rider’s effort rather than replacing it, making riding easier while preserving the feel and function of a bicycle.
- Throttle: A control (typically a twist grip or thumb lever) that allows the electric motor to **deliver power on demand, without the rider pedaling**.

What Is a *Legal*/E-Bike? (Wisconsin & U.S.)

Federal / Model Definition

Under *federal* product law, a “low-speed electric bicycle” is a vehicle with:

- Two or three wheels
- Fully operable pedals
- An electric motor \leq **750 watts** (750w = 1hp)
- A top motor-assisted speed under **20 mph** (Class 1 and 2) — or up to **28 mph** (Class 3) when assistance requires pedaling



In Wisconsin, the 2019 [Wisconsin Act 34](#) legalized e-bikes statewide and created a **three-class system** that defines e-bikes and how they are regulated for riders and trail access:

Three Class System (Wisconsin):

- **Class 1** — Electric *pedal-assist* only; motor assists up to **20 mph**
- **Class 2** — *Throttle-assist* (motor can propel without pedaling), up to **20 mph**
- **Class 3** — Pedal-assist only; motor assists up to **28 mph**; *speedometer required* and operator **must be 16 years of age or older**

Under this law:

- Manufacturers must *permanently affix labels* indicating class, wattage, and speed
- E-bikes are treated like bicycles for most rights and duties

What Is an *Illegal*/E-Bike? / e-moto

An e-moto is an **Out-of-Class Electric Vehicle (OCEV)**

Devices that:

- Exceed **750 watts**
- Can go over **28 mph** under motor assist
- Lack fully operable pedals
- Are designed to circumvent class limits
- Are *not* legal ebikes and may be considered **motor vehicles** (requiring registration, license, insurance) or prohibited on bike infrastructure

This category often includes **e-motos** — essentially off-road or motor-bike-like electric vehicles disguised as e-bikes. These devices pose legal and safety risks and are *not*



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for power >750 W

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- Top assisted speeds beyond class limits
- Modes that switch into high-speed “off-road” without pedaling
- Removing/detaching pedals entirely
- “Hacking” legal devices to operate illegally

Because federal law defines low-speed e-bikes only up to 20 mph (and state laws expand that to 28 mph for Class 3), anything outside that definition loses the protections and access rights provided by e-bike statutes.

Where Can You Ride an E-Bike?

General Riding Rights

In Wisconsin:

- E-bikes may be ridden wherever bicycles are allowed on roads and bike lanes; no license, registration, or insurance is required
- **Sidewalk usage** is *subject to local ordinance*, we will add to our list of sidewalk resources as they become available
- Class 3 e-bikes are restricted to operators 16 years and older

Trails & Shared Paths

Trail access is often governed by the **agency that manages that land**:

- **State trails / parks (DNR):** Many bicycle touring trails allow Class 1 and Class 3 with a **15 mph** cap and no throttle on the trail (Class 2 often excluded)
- **County Parks & City Trails:** Local parks or paved trails may set their own rules as some parks limit ebike usage to Class 1
- **Federally funded non-motorized trails:** Permitted where local regulations allow (e.g., BLM or FWS lands with management discretion)



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 e
 Wisconsin DOT manages but generally under local jurisdiction.

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- **State trails/parks:** Wisconsin DNR & local park boards
- **Bike paths & local shared-use trails:** Cities/counties can restrict power use under their ordinances, Enforcement by Sheriff Department or Park Rangers

Enforcement Challenge:

E-bikes can look like traditional bikes and e-motos can also appear as legal e-bikes, making enforcement more difficult. Enforcement resources are limited, rules like trail speed limits and class restrictions are *inconsistently enforced*. Local signage and proactive education are critical.

Safety, Rules, & Etiquette

Rules of the Road

E-bikes follow the **same traffic rules** as traditional bicycles, including:

- Obey traffic signals
- Ride with traffic
- Signal turns
- Yield to pedestrians

Helmets are *recommended* (especially Class 3). Although helmets are not required statewide, some municipalities do require them. Check your local ordinances.

Trail / Path Etiquette

Responsible e-bikes riders should:

- Stay within posted speed limits
- Yield to walkers and traditional bike traffic
- Use audible signals when passing



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Practice braking and throttle control – braking takes longer from higher speed

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- Understand battery discharge and range
- Be mindful of heavier weight and longer stopping distances on e-bikes

Maintenance & Travel

Battery & Storage

- Store batteries in a dry, temperature-controlled area
- Cold weather charging can damage the battery
- Ensure charged batteries are not near combustible materials

Travel & Racks

- Use racks rated for the weight of an ebike
- Remove batteries for travel when possible

Routine Checks

- Tire pressure and brake function
- Chain and drivetrain wear
- Motor operation and cables
- Battery condition

Buying from a **local bike shop** increases access to service and compatible parts. Not all bike shops will work on an e-moto, or even legal e-bike brands they do not sell or carry insurance for.

Legislative Recommendations & Advocacy

What We Are Considering



2. **E-moto legislation** – clarify legal definitions, distinctions and regulations for out-of-class vehicles and retailers who sell them
3. **Battery safety standards & certification** – support UL and safety pledges like the National Bicycle Dealers Association’s battery and product certification pledge
4. **Clear trail access policies** – coordinate among DNR, local parks, and advocacy organizations
5. **Education and signage** – on shared paths and throughout our community

Timeline of Actions

- **Short Term:** Educate riders and land managers; push for consistent signage and speed postings.
- **Mid Term:** Advocate for local ordinances that keep e-bikes on bike-appropriate infrastructure.
- **Long Term:** Encourage model policies that protect low-speed e-bike access while regulating out-of-class devices.

Calls to Action

- Ask your city/county boards to avoid blanket bans and align with state law to reduce cross-municipality changes in law
- Ask your city/county boards to adopt clear e-bike access policies that allow all classes of e-bikes on shared use paths
- Promote signage at trailheads or common spaces to post regulations and clarify where e-bikes are permitted
- Encourage state representatives to protect the 3-class system for e-bikes

Key Resource Links

Advocacy & Policy



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Wisconsin Specific

- 2019 Wisconsin **Act 34** bill text with classifications
- Governor Evers' **signs** bill
- Wisconsin **summary**.

Educational Media

PeopleForBikes: E-bike toolkit and legislative webinar

YouTube: Watts Up with e-bikes & alternatives in Wisconsin

Built For Safety: E-bike episode

TMJ4 News Appearance E-Bike safety segment 1

TMJ4 News Appearance E-Bike safety Segment 2

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Kids and Bikes

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APRIL 10, 2026



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Your Bike, Your Voice, Your Capitol



MEMO

Department

To: Common Council
From: Tim Greenwood, City Attorney
Date: April 8, 2026
Re: 7.09 – Neighborhood Electric Vehicles and Other Motorized Vehicles Ordinance Update

Background information:

At the June 16, 2025 Legislative Committee meeting, members discussed the growing need to update City ordinances to address the increasing use of electric bicycles, electric scooters, and similar motorized personal-transportation devices within the community. A subcommittee was created to study the issue and recommend policy updates. Membership included Mayor Penterman, Alder Antoine, Alder Moore, Police Chief Graff, School Resource Officer (SRO) Lambie, and the City Attorney.

The subcommittee met four times, reviewing comparable ordinances from municipalities including Appleton and Oshkosh to evaluate regional best practices. After the framework was drafted, SRO Lambie met with ten students from the Riverview Middle School Eagle Council to obtain youth feedback, which was reported back to the subcommittee. Chief Graff and the City Attorney also met with Municipal Judge Hufschmid to discuss the potential ordinance and penalties for any violations.

The sub-committee had a good base to work from with the language existing in 7.09 already and incorporating language from Ordinance 7.11 Bicycles and other state statute to craft a new ordinance that is able to accurately categorize the different potential types of electric-powered vehicles based on their characteristics.

Electric bicycles, electric scooters, and personal motorized mobility devices are able to be operated in the same style and manner the regular peddle bicycles are able to be operated, except for at the City's Skate Park due to potential risk operating that type of equipment on the skate equipment. The sub-committee also considered restriction for multiple riders or having a pet on a device; along with considerations for safety features on the devices like front-facing lights and rear lights or reflective tape.

For purposes of enforcement against dangerous operation of the device, the sub-committee ended up recommending a “careless operation” standard where officers are able to have discretion to give citations that create an unnecessary risk.

Strategic Plan:

This change provides the City with an actionable ordinance to protect residents and riders of e-bikes, e-scooters, and similar vehicles from creating situations of unnecessary risk while the City, and the rest of the state, await the state legislature providing more explicit guidance on how the state wants to address these concerns.

Budget: N/A

Staff Recommended Action:

Recommend approval of the amendment to Ordinance 7.09 to the Common Council.

Example

**CITY OF KAUKAUNA
ORDINANCE 1954-2026**

**ORDINANCE REPEALING AND REPLACING SECTION 7.09
NEIGHBORHOOD ELECTRIC VEHICLES AND OTHER MOTORIZED VEHICLES**

WHEREAS, the City's existing Ordinance 7.09 addressed only Neighborhood Electric Vehicles (NEV) and did not contemplate the rapid growth of other small electric transportation devices now commonly used within the community; and

WHEREAS, the State of Wisconsin has not provided clear state-level guidelines on how to regulate these other small electric transportation devices; and

WHEREAS, on June 16, 2025, the Legislative Committee initiated a focused review of the City's regulations and formed a subcommittee to study best practices and recommend updates to the City ordinance to govern these devices; and

WHEREAS, the proposed ordinance updates align City definitions with Wisconsin Statutes, including definitions for electric bicycles (Class 1, 2, and 3) under Wis. Stat. § 340.01(15ph), electric scooters under Wis. Stat. § 340.01(15ps), motor bicycles under Wis. Stat. § 340.01(30), and incorporate NEV authorization consistent with Wis. Stat. § 349.26, thereby ensuring consistency with state law and clarity for users and enforcement; and

WHEREAS, to promote safety and provide a workable enforcement tool, the ordinance adopts a careless operation standard applicable to personal motorized mobility devices, allowing officers to address behavior that creates unnecessary risk regardless of the specific device type

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Kaukauna, State of Wisconsin, that Section 7.09 Neighborhood Electric Vehicles and Other Motorized Vehicles, of the City of Kaukauna Municipal Code is hereby repealed and replaced as follows:

7.09 Neighborhood Electric Vehicles and Personal Motorized Mobility Devices

1. *Definition.*

- a. "Electric bicycle" (see Wis. Stat. § 340.01(15ph)) means a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts or less and that meets the requirements of any of the following classifications:
 1. Class 1 electric bicycle is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and

that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.

2. Class 2 electric bicycle is an electric bicycle that may be powered solely by the motor and is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
3. Class 3 bicycle is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.

Any electric bicycle modified to exceed 28 miles per hour or equipped with a motor exceeding 750 watts shall not be considered an electric bicycle under Wis. Stat. § 340.01(15ph) and may be classified as an “electric motorcycle” as defined below and subject to licensing and registration requirements.

- b. “Electric motorcycle” means a motor vehicle manufactured with an electric motor with more than 750 watts, a seat or saddle requiring the rider to sit astride, not more than 3 wheels in contact with the ground, steering controlled by handlebars, and acceleration and braking controlled with handlebar and/or foot controls and is capable of speeds in excess of 30 miles per hour. Motor vehicles meeting this description shall be considered motorcycles under Wis. Stat. § 340.01(32) and shall require a valid Class M motorcycle license for operation on public roads. Operation without a valid license may constitute a violation of Wis. Stat. § 343.05 and may be subject to enforcement and penalties under state law, including fines and demerit points.
- c. “Electric scooter” (see Wis. Stat § 340.01(15ps)) means a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on a paved level surface when powered solely by the electric motor. “Electric scooter” does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped.

Any electric scooter modified to exceed 20 miles per hour shall no longer be considered an electric scooter under Wis. Stat. § 340.01(15ps) and may be

classified as an “electric motorcycle” as defined above and subject to licensing and registration requirements.

- d. “Hours of darkness” (see Wis. Stat. § 340.01(23)) means the period of time from one-half hour after sunset to one-half hour before sunrise and all other times when there is not sufficient natural light to render clearly visible any person or vehicle upon a highway at a distance of 500 feet.
- e. “Motor bicycle” (see Wis. Stat. § 340.01(30)) means a bicycle to which a power unit that is not an integral part of the vehicle has been added to permit the vehicle to travel at a speed of not more than 30 miles per hour with a 150-pound rider on a dry, level, hard surface with no wind and having a seat for the operator. “Motor bicycle” does not include an electric bicycle.
- f. “Neighborhood electric vehicle” means any self-propelled electrically-powered motor vehicle, excluding golf carts, that has a maximum speed of 20 to 25 miles per hour and conforms to the definition and safety requirements for low-speed vehicles under 49 CFR 571.3(b) and 571.500.
- g. “Personal motorized mobility device” means any self-propelled device designed to transport one person, powered in whole or in part by an electric or combustion motor. This term includes, but is not limited to:
 - 1. Electric bicycles.
 - 2. Motor bicycles.
 - 3. Electric Scooters.

This term does not include:

- 1. Neighborhood electric vehicles.
 - 2. Operation of a vehicle properly licensed by the Department of Transportation.
 - 3. Operation of mobility aids used by people with disabilities.
 - 4. Operation of motorized farm equipment.
 - 5. Operation of lawn equipment.
 - 6. Operation of garden equipment.
2. *Limitations.* Neighborhood electric vehicles, authorized pursuant to Wis. Stats. § 349.26, are allowed to be operated on all public roads with posted speeds of 35 miles per hour or less within the city, except not on those city streets on the state trunk

network, marked with S.T.H. or U.S.H. route. Notwithstanding the above, such operation is permitted on:

- a. S.T.H. "55" north of C.T.H. "CE" and south of Desnoyer Street.
 - b. S.T.H. "96" from the west city limits to Claribel Street.
3. State driver's license and registration required for Neighborhood Electric Vehicles.
- a. Any person who operates a neighborhood electric vehicle on any city street must hold a valid state driver's license.
 - b. Any person who operates a neighborhood electric vehicle on any city street must register the neighborhood electric vehicle with the state, if required by state law.
4. Operation of Personal Motorized Mobility Devices.
- a. *Careless Operation.* No person shall operate a Personal Motorized Mobility Device upon a street, sidewalk, alley, or trail in the City carelessly or heedlessly in disregard of, or in danger to, the rights or safety of other's property or person. No person shall operate a Personal Motorized Mobility Device upon the streets of the City without having manual control of the handlebars (if the Personal Motorized Mobility Device is equipped with such maneuvering apparatus) in any manner that necessitates the element of unusual or extraordinary skill or involves unnecessary risk.
 - b. No person shall operate a Personal Motorized Mobility Device at speeds greater than is reasonable and prudent under the conditions and circumstances and having regard for the actual and potential hazards then existing.
5. Operation at the City's Skate Park.
- a. No person shall operate any motorized vehicle, whether powered by a combustion or electric motor, within the boundaries of any city-owned skate park. This prohibition includes, but is not limited to, electric bicycles, electric scooters, motor bicycles, mopeds, motorcycles, and personal motorized mobility devices.
 - b. Mobility aids used by individuals with disabilities are permitted within the skate park for access and observation. However, for safety reasons, such devices shall not be operated on skate park equipment, including ramps, rails, or other elevated structures designed for skating or biking. This

restriction is based on legitimate safety concerns and does not limit general access to the skate park.

- c. This section does not apply to city maintenance vehicles performing official duties.
6. Single Rider and Pet Restriction. No personal motorized mobility device, as defined above, shall be operated with more than one rider. The transportation of pets on such devices is strictly prohibited.
7. Sidewalk Operation Restrictions for Personal Motorized Mobility Devices
- a. Business Districts. Operation is prohibited on sidewalks in downtown business areas.
 - b. Other Districts. Operation is only allowed for:
 - 1. Children under 13
 - 2. A person over the age of 12 years who is accompanying a bicycle rider who is under the age of 13 years.
 - 3. Newspaper carriers performing duties.
 - c. Physically handicapped persons. Exempt when using mobility aids like scooters, wheelchairs, or three-wheeled bicycles.
 - d. Right-of-way. All persons operating or riding a bicycle on a sidewalk shall yield the right-of-way to any pedestrian and, within a crosswalk, to any motor vehicle, and shall give an audible signal before passing any pedestrian or bicycle rider proceeding in the same direction.
8. Lamps and other equipment on electric bicycles and other vehicles and devices.
- a. No person may operate an electric bicycle, electric motorcycle, electric scooter, motor bicycle, neighborhood electric vehicle, or personal motorized mobility device during hours of darkness unless the electric bicycle or other vehicle or device listed is equipped with (or the operator is wearing) a lamp emitting a white light visible from a distance of at least 500 feet to the front of the electric bicycle or other vehicle or device listed.
 - b. The electric bicycle or other vehicle or device listed shall also be equipped with a red reflector that has a diameter of at least 2 inches of surface area or a strip of reflective tape that has at least 2 square inches of surface area, on the rear of the vehicle or device so mounted or

maintained as to be visible from all distances 50 to 500 feet to the rear when directly in front of lawful upper beams of headlamps of a motor vehicle. A lamp emitting a steady or flashing red light visible from a distance of 500 feet to the rear may be used in lieu of the red reflector.

- 9. Penalties.
 - a. Any person who violates this section shall be subject to the following forfeitures:
 - 1. Under 16 years old:
 - a. First offense - \$62.00.
 - b. Second and subsequent offenses- \$124.00.
 - 2. Over 16 years old:
 - a. First offense - \$124.00.
 - b. Second and subsequent offenses - \$248.00.

PASSED AND ADOPTED BY THE CITY OF KAUKAUNA COMMON COUNCIL
April 8th, 2026.

Presiding Officer

Attest

Anthony J. Penterman, Mayor,
City of Kaukauna

Kayla Nessmann, Clerk,
City of Kaukauna

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Chad Pelishek, Village Manager

Meeting Date:

4/28/2026

Title: V26-04 Ordinance Update: Regulation of Electric Scooters

Recommended Action:

Motion to approve ordinance update- V26-04 Regulation of Electric Scooters.

Background and Additional Information:

The Board had originally seen the updated ordinance in October 2025. At that time it was postponed adoption in order to obtain public input.

The proposed ordinance change was posted on the Village website and social media channels for 30 days. No additional public input was received.

The ordinance change has been reviewed by the Village Attorney and he had no additional changes.

Budget:

None

Attachments:

- None

**VILLAGE OF HARRISON
CALUMET AND OUTAGAMIE COUNTIES**

ORDINANCE V26-04

**AN ORDINANCE REPEALING SEC 26-13 AND CREATING SEC 26-13 THROUGH
SEC 26-17 RELATED TO THE REGULATION OF ELECTRIC SCOOTERS**

BE IT ORDAINED by the Village Board of Trustees, Village of Harrison, Outagamie and Calumet Counties, Wisconsin as follows:

*Amend existing Sec 26-13: Neighborhood Electric Vehicles change to **Low-Speed Vehicle**:*

(a) Definition. "~~Neighborhood electric vehicle~~ **Low-Speed Vehicle**" means a vehicle subject to Wis. Stats. § 340.01(26~~h~~-27h).

(b) *Regulation.*

——(1) A ~~neighborhood electric vehicle~~ **low-speed vehicle** may be operated on any roadway that has a speed limit of 35 miles per hour or less within the boundaries of High Cliff State Park for the purposes of official maintenance and operations to the state park only.

(2) A ~~neighborhood electric vehicle~~ **low-speed vehicle** may not be operated on a connecting highway or an intersection where the roadway crosses a state trunk highway.

(3) Each person operating a ~~neighborhood electric vehicle~~ **low-speed vehicle** on a roadway within the boundaries of High Cliff State Park, in the village shall be granted all of the rights and be subject to all of the duties applicable to a driver of any motor vehicle in the state, including maintaining insurance as required by state law, except as to the special regulations in this section and except as to those provisions which by their nature do not apply to the operation of a ~~neighborhood electric vehicle~~ **low-speed vehicle**.

(4) Each person operating a ~~neighborhood electric vehicle~~ **low-speed vehicle** on a roadway within the boundaries of High Cliff State Park shall observe all traffic laws and local ordinances regarding the rules of the road. A ~~neighborhood electric vehicle~~ **low-speed vehicle** shall not be operated on any public roadway with a posted speed limit greater than 35 miles per hour.

(5) The DNR shall create a brochure that outlines this section with a map of the park boundaries for visitor use.

(c) *Enforcement/maintenance.* Nothing in this section shall obligate the village to provide roadway maintenance, repair or similar services for the roadways, streets or paths within the boundaries of High Cliff State Park. Nor shall anything in this section obligate the village to provide law enforcement or other similar services within the boundaries of High Cliff State Park.

(d) *Penalties.*

(1) Any person who shall violate any state traffic law in a ~~neighborhood electric vehicle~~ **low-speed vehicle** may be issued a uniform traffic citation and be subject to the penalties provided by the Uniform State Traffic Deposit Schedule.

(2) The penalty for violation of any provision of this chapter shall be a forfeiture, together with the cost of prosecution imposed as provided together with the cost of prosecution as set forth in the state uniform bond/bail schedule, as amended from time to time.

Replace with the following language as Sec. 26-13: Definitions:

Electric personal assistive mobility device, as defined in Wis. Stats. § 340.01 (15pm).

Electric scooter, as defined in Wis. Stats. § 340.01 (15ps).

Golf cart, as defined in Wis. Stats. § 23.33(1)(fm)

Low-speed vehicle, as defined in Wis. Stats. § 340.01 (27h).

Add Sec. 26-14: Regulation of Electric Scooters:

- (a) Limitations of use on highways, streets or other roadways. As authorized pursuant to Wis. Stats. § 349.237 (1), No person shall operate or ride upon any electric scooter on public roads and highways within the village having a speed limit of more than 35 miles per hour, unless the street or road has a designated bicycle lane.
- (b) Use on sidewalks, bicycle ways, and trails. A person may operate an electric scooter upon any sidewalk, bicycle way, walking or recreational trail except as otherwise allowed by state law or this Chapter. Every person operating an electric scooter. upon a sidewalk, bicycle way, walking or recreational trail shall yield the right-of-way to any pedestrian or bicyclist and shall exercise due care and give an audible signal when passing a bicycle or other electric scooter or a pedestrian proceeding in the same direction.
- (c) Parking restricted. As authorized pursuant to Wis. Stats. § 349.237 (3), no person shall park or cause to be parked electric scooters on roadways, sidewalks, bicycle lanes or bicycle ways in the village.
- (d) Short-term commercial rental. As authorized pursuant to Wis. Stats. § 349.237 (4), short-term commercial rental of electric scooters is prohibited in the village.
- (e) Single Rider Requirement. It shall be unlawful for more than one person to ride on a single electric scooter at any time, regardless of the scooter's design or capacity. No operator of an electric scooter shall permit another person to ride on the scooter with them, whether standing, sitting, or otherwise positioned on the device.

Add Sec. 26-15: Regulation of Low-Speed Vehicles

- (a) Restricted from operation. As authorized pursuant to Wis. Stats. § 349.26 (1m), low-speed vehicles shall not be allowed to operate on public roads and highways within the village.

Add Sec. 26-16: Helmets

- (a) Any person less than 16 years of age operating or riding on a bicycle, electric bicycle, unicycle, skateboard or electric scooter on a public roadway, bicycle way, or any other public right-of-way under the jurisdiction and control of the Village shall wear a protective helmet designed for bicycle safety. Such helmets shall meet or exceed the

impact standards for protective bicycle helmets set by the American National Standards Institute (ANSI) or the Snell Memorial Foundation.

- (b) No parent or guardian of any child shall authorize or knowingly permit such child to violate any of the provisions of this section.

Add Sec. 26-17 Penalties

- (a) In the case of municipal or traffic citations, penalties will be determined by using the Uniform State Traffic Deposit Schedule or the bond amount set by the village for municipal ordinance violations.
- (b) Except as provided herein, violation of this section is punishable by a forfeiture of not more than \$10 plus court costs. The parent or legal guardian having control or custody of a minor whose conduct violates this section shall be jointly and severally liable with the minor for the amount of a forfeiture imposed pursuant to this section.

Adopted by the Village Board of the Village of Harrison, Wisconsin this 28th day of April, 2026.

Scott Handschke, Village President

Attest: Meghan Winkler, Village Clerk

EXAMPLE



Memorandum

Date: May 12, 2026
To: Public Services and Safety Committee
From: City Attorney David Rashid and Chief Aaron Olson
RE: Revised E-bike, E-Scooter and Bicycle Regulation and Mandatory Helmet Ordinances

In an effort to deliver a consistent message among municipalities, the Cities of Neenah and Menasha and the Village of Fox Crossing have come together to enact new regulations concerning e-bikes, e-scooters and bicycles.

The E-bike, E-scooter and bicycle regulations will repeal and replace current City of Neenah Ordinance Section 16-160 and 16-161. The purpose of this ordinance is to promote the safe and enjoyable use of sidewalks, trails, and bicycle ways within the City and restrict the use and prohibit reckless or unsafe operation of the aforementioned equipment.

This revised draft is in response to Committee's earlier directions regarding limiting the places where "walking devices" was required (from multiple locations to just two blocks of downtown, and where signage may otherwise restrict them).

The Mandatory Helmet Use for Persons Under 16 years of Age Ordinance will be a new ordinance under section 16-161. This ordinance was designed to promote safety, reduce the risk of head injuries, and establish clear guidelines for the mandatory use of helmets for those under 16 years of age who are involved in the operation of bicycles, e-bikes and e-scooters under the jurisdiction and control of the City of Neenah.

APPROPRIATE ACTION WOULD BE A MOTION TO RECOMMEND TO COUNCIL THAT IT ENACT THE ORDINANCE REGULATING E-BIKE & E-SCOOTERS, AND MANDATING HELMET WEAR BY THOSE USERS UNDER 16.

Attachments:

1. Ord. 2026-XX- Repealing and Replacing Operation of Bicycles and Electronic Scooters ~ FINAL 05.01.26 with yellow HL's



211 Walnut Street
Neenah, WI 54956

AN ORDINANCE: Public Services and Safety
Re: Repealing and Replacing Chapter 16 Article IV
Operation of Bicycles and Electric Scooters and
Bicycles.

ORDINANCE NO. 2026-07

Introduced: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Neenah, Wisconsin, does ordain as follows:

Section 1. Chapter 16 ARTICLE IV STREET Operations of Bicycles and Electric Scooters, of the Code of Ordinances of the City of Neenah are repealed and replaced in its entirety.

ARTICLE IV. Operation of Bicycles and Electric Scooters and Bicycles.

Sec. 16-160 Electric scooter, electric bicycle and bicycle regulations.

(a) *Purpose.* The purpose of this ordinance is to promote the safe and enjoyable use of sidewalks, trails, and bicycle ways within the City of Neenah by restricting the use and prohibiting reckless or unsafe operation of bicycles, electric bicycles, and electric scooters.

(b) *Definitions.*

As used in this chapter:

- (1) "Bicycle" means every device propelled by feet or hands acting upon pedals or cranks and having wheels, any two of which are not less than 14 inches in diameter.
- (2) "Electric bicycle" (e-bike) means a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts (1 horsepower) or less and that meets the requirements of any of the following classifications:
 - 1. "Class 1 e-bike" is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.
 - 2. "Class 2 e-bike" is an electric bicycle that may be powered solely by the motor and is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
 - 3. "Class 3 e-bike" is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.

- (3) "Electric scooter" (e-scooter) means a device weighing fewer than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not greater than 20 miles per hour on a paved level surface when powered solely by the electric motor. "Electric scooter" does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped.
- (c) *State laws applicable.* Every person using an e-scooter or e-bike upon a public roadway shall be subject to the provisions of all ordinances and state laws applicable to the operator of any vehicle, except the provisions thereof applicable to the equipment of vehicles and other provisions that, by their nature and context, would have no application.
- (d) *Where prohibited and Restricted.* No e-scooters or e-bikes shall be operated on any public sidewalks, any City-owned parking ramps, or any roadway, trail, path, or property where a sign is erected indicating that bicycles and/or e-scooters and/or e-bikes are prohibited or otherwise restricted. **Notwithstanding the provisions of subsection "f" hereof, at the locations indicated below, in subsections (1) and (2) hereof, e-scooters and e-bikes must be walked, with the rider off the device, guiding it along by hand while walking along side.**
- (1) **Main Street and Wisconsin Avenue from W. Doty Avenue to S. Commercial Street.**
- (2) **Any other bicycle way, location or place where regulatory signage so indicates.**
- (e) *Riding on roadway.*
- (1) Every person using an e-scooter or e-bike upon a two-way public street shall ride as near as practicable to within five feet of the right curb or edge of the roadway, except when passing another vehicle or making a left-hand turn; and when riding in groups, users of e-scooters or e-bikes shall ride in single file, except on residential streets which are not divided by painted or other marked extra lines where they may ride two abreast. On one-way roads, the user may ride as near as practicable to within five feet of the left-hand or right-hand curbs or edges of the roadway.
- (2) Persons using e-scooters or e-bikes shall not impede the normal movement of motor vehicle traffic.
- (f) *Bicycle ways.* Operation of e-scooters or e-bikes shall be permitted on any ways, lanes, trails, paths, or other property designated for the use and operation of bicycles.
- (g) *Unsafe operation.* No person shall unsafely operate an e-scooter or e-bike in the City of Neenah. Unsafe operation includes but is not limited to the following:
- (1) Clinging to other vehicles. No person using an e-scooter or e-bike shall cling to, attach themselves to, or in any manner permit themselves to be pulled or towed by any moving vehicle.
- (2) Towing of persons, vehicles, trailers. No person using an e-scooter or e-bike shall tow, drag, or cause to be drawn behind the e-scooter or e-bike any coaster wagon, sled, toy vehicle or any similar vehicle, trailer, person on in-line or roller skates, or any other type of conveyance.
- (3) Contests with other electric devices or vehicles. No person using an e-scooter or e-bike shall participate in any race, speed, or endurance contest with any other e-scooter or e-bike or moving vehicle on a city roadway.
- (4) Stunt riding. No person using an e-scooter or e-bike shall practice any fancy or acrobatic riding, wheelies, or other stunts, while operating such e-scooter or e-bike.

- (5) Trick riding. No person shall operate an e-scooter or e-bike without having manual control of the handlebars or in any other manner which necessitates the element of unusual extraordinary skill and involves unnecessary risk.
- (6) Carrying of passengers. No person shall operate an e-scooter or e-bike with another person upon said e-scooter or e-bike unless such e-scooter or e-bike is so designed and equipped to carry more than one person.
- (7) Speed. No person shall operate an e-scooter or e-bike at a speed greater than is reasonable and prudent under existing conditions or in excess of any posted speed limit.
- (h) *Observance of traffic regulations and speed limits.* Every person using an e-scooter or e-bike upon a public roadway shall obey all the instructions of official traffic-control devices, signs, and signals applicable to motor vehicles and shall not operate an e-scooter or e-bike at a speed greater than the posted or otherwise applicable speed limit.
- (i) *Yielding to traffic.* The operator of a vehicle shall yield the right-of-way to a person using an e-scooter or e-bike in the same manner as for bicyclists and pedestrians. When using an e-scooter or e-bike, every person shall, upon entering a public roadway, yield the right-of-way to motor vehicles, except a person using an e-scooter or e-bike shall be subject to the same regulations as bicyclists and pedestrians. Operators of e-scooters or e-bikes shall offer the right-of-way to bicycles in bike lanes, ways, trails, and on bike paths.
- (j) *Age limits.* No person less than eight years of age shall operate an e-scooter or e-bike on City roadways, except that persons six or seven years of age may do so during daylight hours if accompanied by an adult capable of remaining close enough to ensure the safe operation of the scooter by the six- or seven-year-old rider, such as by walking or running alongside, using their own e-scooter, e-bike, or bicycle, or engaging in similar proximal activity. This subsection is intended to permit usage of e-scooters and e-bikes by families and intentional groups of riders.
- (k) *Equipment regulations; lamps and reflectors.* Every person using e-scooters or e-bikes between one-half hour after sunset and one-half hour before sunrise shall be equipped with a lamp firmly attached to the front of such electric scooter exhibiting a white light to the front, and with a reflector or lamp mounted on the rear of the vehicle visible at a distance of 500 feet. The reflector shall not be less than two inches in diameter.
- (l) *Special Events regulations.* In addition to the restrictions of subsection (d) hereof, by the authority of the Neenah Police Department or the Director of Parks and Recreation, any area of the City whereupon a special event is present, signage may be temporarily placed to further restrict or prohibit e-scooters and e-bikes from being ridden, operated or present in such designated areas for reasonable periods of time before, during or after such special events.
- (m) *Penalties.* For a violation of any provision of this section the offender shall pay a forfeiture, exclusive of court costs, in the amount \$50 for a first offense, and \$100 for any second and subsequent violations.

Sec. 16-161 Mandatory Helmet Use for Persons Under 16 Years of Age

(a) *Purpose.* The purpose of this ordinance is to promote public safety, reduce the risk of head injuries, and establish clear guidelines for the mandatory use of helmets by individuals under the age of 16 who are involved in the operation of bicycles, electric bicycles (e-bikes) or electric scooters (e-scooters) under the jurisdiction and control of the City of Neenah.

(b) *Definitions.*

As used in this section:

- (1) "Helmet" means a properly fitted and fastened protective head covering designed for bicycle safety that meets or exceeds the impact standards set by the American National Standards Institute (ANSI) or the Snell Memorial Foundation.
- (2) "Bicycle" means every device propelled by feet or hands acting upon pedals or cranks and having wheels, any two of which are not less than 14 inches in diameter.
- (3) "Electric bicycle" (e-bike) means a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts (1 horsepower) or less and that meets the requirements of any of the following classifications:
 1. Class 1 e-bike is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.
 2. Class 2 e-bike is an electric bicycle that may be powered solely by the motor and is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
 3. Class 3 e-bike is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.
- (4) "Scooter" means a device powered by human effort or by an electric motor, having a handlebar, deck, and wheels, that is designed to be stood upon or sat upon by the operator.

(c) *Helmet required.* Any person less than 16 years of age operating or riding on an e-bike or scooter on a public roadway, public sidewalk, public bicycle path, trail, bicycle way, or any other public right-of-way under the jurisdiction and control of the City of Neenah shall wear a properly fitted and securely fastened helmet.

- (1) A person under 16 years of age shall not operate a bicycle, unicycle, skateboard, or scooter, nor shall any person wear in-line or roller skates, nor ride upon a bicycle, unicycle, skateboard, scooter, in-line or roller skates as a passenger, at a public skate park under the jurisdiction and control of the City of Neenah unless that person is wearing a properly fitted and fastened protective helmet.

(d) *Responsibility of Parent or Guardian.* No parent or guardian of any child shall authorize or knowingly permit such child to violate any of the provisions of this section.

(e) *Enforcement.* This ordinance shall be enforced by the City of Neenah Police Department. Enforcement shall emphasize education and awareness in addition to violations.

(f) *Penalty.* Except as provided herein, violation of this section is punishable by a forfeiture of not more than \$50. The parent or legal guardian having control or custody of the minor whose conduct violates this section shall be jointly and severally liable with the minor for the amount of a forfeiture imposed pursuant to this subsection.

(g) The court may waive any forfeiture for such person found guilty of violating the provisions of this section if the person supplies the court with proof that between the date of the violation and the appearance date for such violation the person purchased or otherwise obtained a helmet that meets the requirements of section 16-161(b)(1).

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Replaced and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

Brian D. Borchardt, Mayor

Attest:

Charlotte Nagel, City Clerk

THIS INSTRUMENT WAS DRAFTED BY:
City Attorney David C. Rashid
211 Walnut Street
Neenah, WI 54956
State Bar No. 1056542



**Village of Kimberly
REQUEST FOR BOARD CONSIDERATION**

ITEM DESCRIPTION: Special Event Permit Request – Sunset Classic Tournament
REPORT PREPARED BY: Holly Femal, CED
REPORT DATE: 5/18/2026
ADMINISTRATOR'S REVIEW / COMMENTS: No additional comments to this report <u>DLB</u> See additional comments attached _____
EXPLANATION: The Kimberly Baseball Organization has submitted a completed Special Event Permit Application for an annual baseball tournament. The organization is applying for a permit to host the Sunset Classic Baseball Tournament June 12 – 14 and June 19 - 21 from 8 a.m. – 9 p.m. each day with utilization of the Sunset Park Upper, Lower, and Youth diamonds. ATTACHMENT: Permit Application COI
RECOMMENDED ACTION: Approve the special event permit application for Kimberly Baseball Organization to host the Sunset Classic Baseball Tournament, June 12 – 14 and June 19 - 21 in Sunset Park as presented.

Attachment A: Village of Kimberly Special Event Permit Application

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request.

This application must be fully complete and on file with the Community Enrichment Director in person at 515 W. Kimberly Avenue or electronically at hfemal@vokimberlywi.gov at least **90 days prior** to the event.

1. Application Information: Contact information for the person completing the application on behalf of an organization	
Name in First, M.I., Last Format <i>Nicholas, T., Oasen</i>	Date of Birth <i>11/16/1982</i>
Address <i>105 Elm Street Combined Locks, WI 54113</i>	
Phone Number <i>920-288-7760</i>	Email Address <i>TheKimberlybaseball@gmail.com</i>

2. Organization Information: Information about the organization having the special event	
Organization Name: <i>Kimberly Baseball Organization</i>	Organization Email: <i>TheKimberlybaseball@gmail.com</i>
Organization Address: <i>P.O. Box 52 Kimberly, WI 54136</i>	
Organization Phone Number: <i>920-288-7760</i>	Organization Website: <i>https://Kimberlybaseball.org</i>
Applicant's relationship to Organization: <i>President</i>	

3. Event Details	
Name of event <i>Sunset Classic</i>	Estimated event attendance: <i>200</i>
Event Location(s) <i>Sunset Park</i>	Event Start Time(s) <i>8am</i>
Event Date(s) <i>6/12/13, 6/14, 6/19, 6/20, 6/21</i>	Event End Times(s) <i>9pm</i>

Event Rain Date (if any): <i>N/A</i>	Event type (please circle): 1.Parade 2 Run/Walk 3. Festival <u>4. Tournament</u> 5. Other
Event description including purpose, if event has been held before, and the buildings, parks, shelters and open spaces requested for event: <i>Annual Sunset Classic. 3rd year using upper & lower Diamonds, concession stands, facilities shelter, etc</i>	
Please include name and contact information for "Head of Event" identified for your event. If multiple "Head of Event" persons are scheduled, please include date and time schedule of all persons scheduled. <i>Nick Oasen - President, Buddy Lisowe - Vice President, Sam Looker - Secretary</i>	
Please share the scheduled date of pre-event planning meeting with the police department <i>✓</i>	

4. Additional Permitting Details			
1. Does your permit request include street closure or use of street right of way?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, please include a traffic control plan and a copy of the mailer for affected properties with your permit application
2. Will tents or other temporary structures be erected?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, please include the date in which you will schedule public and private locates at the event sponsor's cost.
3. Does your event include any kind of animals, performances, or amusement rides?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Please submit the appropriate level of insurance based on insurance parameters outlined in Attachment C
4. Are you requesting to sell or serve alcohol?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	If yes, please provide correspondence and documentation of liquor license application & complete the alcohol sales portion of the Incident Response Plan in Attachment B.
5. Does your event include fireworks?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, additional documentation and insurance is required.
6. Does your event anticipate an attendance of over 300 people?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, please attach your detailed security plan as part of the Incident Response Plan including the contact information for the head of security.
7. Does your event include a parade?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, please include parade map with barricade plan for review.

Additional required attachments for permit applications:

- A detailed overhead map of the event including event amenities and details.

If you answered "yes" to any of the questions in section 4.1-5 please attached additional forms or documentation as requested in this section.

Parking Plan: overhead map of parking accommodation, estimated parking stalls and addresses of locations, written permission to access these lots, plans for shuttles from lots further than 1 mile from event location.

Please read carefully before signing!

By signing below, I certify that I am at least 18 years of age, that I have read and understand the Special Event Policy, and that I agree to the terms and conditions contained in the Special Event Policy. My signature further confirms (i) that I understand the filing of this application does not ensure the issuance of a Special Event Permit, (ii) that the Special Event Permit Fee is non-refundable, (iii) I will be responsible for ensuring the event and event participants comply with all applicable village ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations and any other applicable laws, rules and regulations included in the Special Event Guidebook, (iv) that fees for park facilities, food sales permits, tent and fireworks permits, etc., are in addition to the Special Event Permit Fee, (v) that I am authorized to apply for this Special Event Permit on behalf of the organization holding the event (if applicable), and (vi) that the information contained in this Application is true to the best of my knowledge. I understand that intentionally providing false or misleading information in this Application may lead to civil or criminal penalties.

INDEMNIFICATION: BY SIGNING BELOW I ACKNOWLEDGE THAT FOR GOOD AND VALUABLE CONSIDERATION, I, THE APPLICANT, ON BEHALF OF MYSELF AND THE SPONSOR/ORGANIZATION, IF APPLICABLE, AGREE TO INDEMNIFY, DEFEND AND HOLD HARMLESS THE VILLAGE OF KIMBERLY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGE, EXPENSES AND COSTS, INCLUDING ATTORNEY FEES, ARISING OUT OF THE ACTIVITIES PERFORMED AS DESCRIBED HEREIN, CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF THE APPLICANT/ORGANIZATION, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM OR ANYONE WHOSE ACTS ANY OF THEM MAY BE LIABLE, EXCEPT WHERE CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE VILLAGE.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

[Handwritten Signature]

Authorized Applicant Signature and Date

For Village Staff Use Only			
Date Application was received:	4/17/26	Liquor License Submitted?	Yes/No/Not Applicable
COI on file with appropriate level of coverage:	Yes/No 5.1.26	Permit Fee Payment received:	Resident: \$50 Non-Resident: \$100 Check 5.1.26
Temporary Traffic Control Plan	Yes/No/Not Applicable	Parking Plan Submitted?	Yes/No/Not Applicable
Are locates required?	Yes/No	Date of Locate Call In if needed:	n/a
Security Plan Submitted?	Yes/No/Not Applicable	Application Approval or Denial.	A/D
Signature of Permit Reviewer	<i>[Handwritten Signature]</i>	Date Signed	4-21-26

Attachment B: Incident Response Planning Document

Security Plan Details

Please identify a main point of contact covering the duration of your event. Events that span multiple dates or longer periods of time should identify multiple people and specify the spans of time in which they are considered the Coordinator. As a reminder, the coordinator should maintain absolute sobriety for their scheduled dates and times.

Event Board & Coordinator Contact Information			
First and Last name	Cell phone number	Date scheduled as Coordinator	Time(s)
Nick Oasen	920-288-7760	6-12 to 6-14, 6-19 to 6-21	8a-9p
Bobby Lisowe	920-203-3528	"	"
Sam Looker	920-585-6727	"	"
Emily Jones	920-213-8645	"	"
Derek Weyenberg	920-470-0266	"	"

Please provide the contracted service information for private security to include name, point of contact, and contact information: N/A

Please attach a narrative outlining the event security plan, this document may be provided by the security company and should outline how many security personnel will be on site, when, where they will be located, and the objectives of their presence/services the company is providing.

Event personnel are defined as Volunteers and Staff. Please provide information on the identification of these key personnel. Please indicate the following identifiers:

1. Volunteer Shirt Color KBO shirt
2. Identifying features of shirt None
3. Staff member coordinating the volunteers including name and phone number Sam Looker
4. Staff Shirt Color _____
5. Additional identifying information for event staff: _____

Alcohol Sales

Please provide a description of event alcohol sales as well as a description or drawing of sale locations.

Beer

Please provide the manner of ID verification that will be used to identify people of legal drinking age:

Visual Review

Please provide details on any restrictions concerning where event attendees are allowed to consume alcohol:

In park, not in vehicles



Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Temporary Class "B" Beer License – 2026 Sunset Classic

REPORT PREPARED BY: Jennifer Weyenberg, Village Clerk-Treasurer

REPORT DATE: May 18, 2026

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report DLB

See additional comments attached _____

EXPLANATION:

Kimberly Baseball Organization (KBO) has filed an application to sell beer at Sunset Park the weekend of their Sunset Classic tournament. It will be held on two weekends, 06/12-06/14 and 06/19-06/21 on the upper and lower diamonds.

Samantha Looker has filed the necessary paperwork as the Agent and the background check has been completed.

RECOMMENDED ACTION: Approve the request for the Temporary Class "B" Beer license with Samantha Looker as Agent.

**VILLAGE OF KIMBERLY
OUTAGAMIE COUNTY, WISCONSIN
ORDINANCE NUMBER 3, SERIES OF 2026**

**AN ORDINANCE AMENDING CHAPTER 308, INTOXICATING LIQUOR AND
FERMENTED MALT BEVERAGES OF THE VILLAGE OF KIMBERLY MUNICIPAL
CODE RELATED TO OUTDOOR ALCOHOLIC BEVERAGE PERMITS**

BE IT ORDAINED by the Village Board of Trustees, Village of Kimberly, Outagamie County, Wisconsin as follows:

Section 1. Chapter 308-17, Outdoor Alcoholic Beverage Permits, of Municipal Code, is hereby amended to read as follows:

§ 308-17. Outdoor alcoholic beverage permits. [Added 3-1-2010; amended 3-5-2012 by Ord. No. 3-2012; 6-16-2014 by Ord. No. 4-2014; 3-7-2016 by Ord. No. 1-2016]

- A. Definition. An outdoor alcoholic beverage area is defined as an open-air, roofed or unroofed area adjacent or accessory to any "Class B" intoxicating liquor and/or Class "B" fermented malt beverage and/or "Class C" licensed premises, where beer and other alcoholic beverages are consumed.
- B. Types of outdoor alcoholic beverage permits.
 - (1) Year-round outdoor alcoholic beverage permit. Such permit may be issued for up to 12 months a year. Anyone holding a valid "Class B" intoxicating liquor license and/or a Class "B" fermented malt beverage license and/or a "Class C" wine license may apply, subject to limitations and restrictions under Subsections G, H, I and K.
 - (2) Seasonal outdoor alcoholic beverage permit. Such permit may be issued for use during the months between April 1 and October 31. Anyone operating a full-service restaurant and holding a valid "Class B" intoxicating liquor license and/or a Class "B" fermented malt beverage license and/or a "Class C" wine license may apply, subject to limitations and restrictions under Subsections G, H, J and K. "Full-service restaurant" shall mean an establishment whose food sales are greater than 50% of its gross sales receipts.
- C. Permit required for outdoor consumption. No licensee shall allow a person to consume or have in his or her possession alcoholic beverages on any part of the licensed premises not enclosed within the building or described in a valid outdoor alcoholic beverage permit granted by the Village Board. The permits are a privilege in which no rights vest and therefore may be revoked by the Village Board, or suspended by the Building Inspector or ~~Police Chief~~Law Enforcement or his or her designee, at its pleasure at any time or shall otherwise expire on June 30 of each year. An initial permit request may be applied for any time throughout the year by completing a Village outdoor alcoholic beverage permit application, but after the initial request is approved, any renewals shall accompany the regular license renewal application.
- D. Permit application. Application for an outdoor alcoholic beverage permit shall be submitted to the ~~Village Administrator or~~ Clerk and shall include at least the following information:
 - (1) A completed Village application form.

- (2) A site plan, drawn to scale, which accurately depicts the dimensions of the existing property, the proposed location of the outdoor alcoholic beverage area, the height and type of enclosure or fence, location of doorways, steps, trees, parking spots, size and number of tables, umbrellas, chairs, benches, planters, and any other objects, either existing or proposed, within or in the immediate vicinity of the outdoor area. This layout shall be submitted on eight-and-one-half-inch-by-eleven-inch paper, suitable for reproduction.
- (3) Photographs, drawings, or manufacturer's brochures fully describing the appearance and dimensions of required items in the site plan that cannot be fully depicted on the site plan.
- (4) A nonrefundable application fee, as stated in the Village of Kimberly Fees and Licenses Schedule¹.

1. Editor's Note: Said schedule is on file in the Village offices.

- E. Permit fees. The application fees for an initial outdoor alcoholic beverage permit and the annual renewal fee shall be as stated in the Village of Kimberly Fees and Licenses Schedule.
- F. Granting of permit. The Village ~~Administrator or~~ Clerk shall refer all applications for outdoor alcoholic beverage permits to the Police, Fire and Building Inspection Departments for investigation. These departments shall furnish to the Village Board, in writing, a recommendation as to whether the permit should be granted. The Police, Fire or Building Inspection Department may recommend approval, approval with conditions or restrictions, or denial of a permit where necessary to protect the public health, safety or welfare, to prevent a nuisance from developing or continuing, to preserve the aesthetics of the neighborhood, or due to violation of this section, the Village Code of Ordinances, or applicable state or federal law. Upon approval of the Village Board, the Village ~~Administrator-Clerk~~ shall issue the permit.
- G. Limitations and restrictions. The following standards, criteria, conditions, and restrictions shall generally apply to all outdoor alcoholic beverage areas; provided, however, that the Building Inspector, ~~Police-Chief~~ Law Enforcement or designee may impose additional conditions and restrictions to protect and promote the public health, safety, or welfare, to prevent a nuisance from developing or continuing, and to comply with this section, the Village Code of Ordinances, and all applicable state and federal laws. (NOTE: Additional restrictions for year-round outdoor alcoholic beverage permit areas are articulated under Subsection I. Additional restrictions for seasonal outdoor alcoholic beverage permit areas are articulated under Subsection J.)
 - (1) Size. No outdoor alcoholic beverage area may be greater than 50% of the gross floor area of the licensed premises enclosed within the building.
 - (2) Bartenders shall be responsible for policing the outdoor entertaining area at all times it is open for operation. The license holder shall take reasonable steps to ensure that alcoholic beverages are consumed only by patrons of the establishment who are of legal drinking age or who are not obviously intoxicated. Reasonable steps may include, but not be limited to, the use of barriers or fences, supervision of the outside area by security and staff personnel, or electronic surveillance monitors. Failure to take reasonable steps and use them at all times is grounds for suspension or revocation of the permit.

- (3) The licensed premises' building capacity shall remain the same even with the addition of an outdoor alcoholic beverage permit.
 - (4) A licensee shall not permit activities in the outdoor entertaining area to constitute a nuisance.
 - (5) No food/beverage preparation, food/beverage storage, refrigeration apparatus, or equipment shall be allowed in the outdoor alcoholic beverage area. See Subsection K(1) through (2) of this section for qualified exceptions.
 - (6) A licensee shall comply with all other applicable state statutes and Village ordinances.
- H. Limitations and restrictions applicable to all premises receiving an initial outdoor alcoholic beverage permit approved after March 1, 2010. For those businesses for which the licensed premises includes an outdoor alcoholic beverage area that was established, licensed and authorized by the Village prior to March 1, 2010, the restrictions below do not apply, for the reason that these prior licensed areas are grandfathered with respect to these three conditions:
- ~~(1) No amplified sound or music is permitted outside the enclosed (building) premises. Amplified sound or music is not permitted in the outdoor entertaining area.~~
- ~~(2)~~(1) All sales of alcoholic beverages shall be restricted to the enclosed licensed premises.
- ~~(3)~~(2) The outdoor alcoholic beverage area may only be open from 7:00 a.m. until 9:00 p.m., Sunday through Thursday, and from 7:00 a.m. until 10:00 p.m., Friday and Saturday. Except where any part of the outdoor entertaining area is within 50 feet or less of a building used as a dwelling for human occupancy and zoned as residential, the area may only be open from 10:00 a.m. until 8:00 p.m., regardless of the day of the week.
- I. Additional requirements for year-round outdoor alcoholic beverage permit areas.
- (1) Every outdoor entertaining area shall be completely enclosed with a solid permanent barrier or screen, not less than six feet in height, for those establishments in which the sale of alcoholic beverages accounts for more than 50% of gross receipts. For those establishments where alcoholic beverage sales do not account for 50% of gross receipts, a permanent barrier is still required, but its structure may be less opaque and less than six feet in height.
 - (2) Access to the outdoor entertaining area shall only be through the main entrance to the "Class B" intoxicating liquor, Class "B" fermented malt beverage, and "Class C" wine premises. The outdoor entertaining area shall be equipped with a locking system on a fire exit that meets fire codes.
- J. Additional requirements for seasonal outdoor alcoholic beverage permit areas.
- (1) The seasonal outdoor alcoholic beverage permit covers only the ~~public right of way or~~ private property described in the permit. Said property shall be clearly designated and marked or sectioned off in such a manner that promotes the public health, safety, and welfare as determined by the Building Inspector and ~~Police chief~~Law Enforcement or designee. The Building Inspector, ~~Police Chief~~Law Enforcement or designee may impose additional conditions and restrictions to enhance public safety.
 - (2) Tables, chairs, umbrellas or other fixtures:

- (a) Shall be removed, stored, or arranged in such a manner as to deter patrons from using the outdoor alcoholic beverage area when closed for the night. Some items may remain if approved with the site plan or amended plan approved by the ~~Street Commissioner~~Community Development Director or designee.
 - (b) Shall be removed from the area when the permit is expired, suspended or revoked.
 - (3) Alcoholic beverages shall only be served to patrons by a server, except where the patron can exit the enclosed establishments and enter directly into a designated seasonal outdoor alcoholic beverage area.
 - (4) (Reserved)
 - (5) No person shall leave the outdoor area listed in the permit with an alcoholic beverage. Any person doing so shall be in violation of Village Code § 308-22 and/or Chapter 125 of the state statutes, prohibiting the consumption of alcohol or possession of open containers on streets or nonlicensed premises.
- K. Exceptions for qualifying establishments.
- (1) In order to qualify for certain exceptions, licensed establishments must meet the following conditions:
 - (a) Alcoholic beverage sales do not account for 50% or more of gross receipts; and
 - (b) Located in an area primarily zoned "commercial" or "industrial," and where any part of the outdoor entertainment area is at least 200 feet or more away from a building used as a dwelling for human occupancy and zoned as residential.
 - (2) The qualified establishments, upon providing certification of meeting these conditions, are not required to comply with Subsections G(5), H(1) through ~~(23)~~, and I(2) of this section.
 - (3) Nothing in this section should be construed as exempting the licensed establishment described above from compliance with all other Village ordinances, including those on noise, vibrations, and nuisances.
- L. Adjoining property owners to be notified of pendency of applications. All property owners within 150 feet of the proposed outdoor entertaining area, measured from property line to property line, shall be notified of the pendency of application for an outdoor alcoholic beverage permit and notice of a public ~~informational~~ hearing to be held prior to Village Board approval. Such notice shall be made by the Village ~~Administrator's Clerk's~~ office via first-class mail.
- M. Authority to suspend outdoor alcoholic beverage permit. The Building Inspector, ~~Police Chief~~Law Enforcement, ~~Shift Commander~~ or designee ~~of the Fox Valley Metro Police Department~~ has the authority to order any outdoor entertaining to be closed down at any time he/she believes necessary to protect the public health, safety, or welfare, to prevent a nuisance from developing or continuing, in emergency situations, or due to noncompliance with Village ordinances or the provisions of Ch. 125, Wis. Stats.
- N. State statutes enforced within outdoor entertaining area. Every licensee under this section shall comply with and enforce all provisions of Ch. 125, Wis. Stats., applicable to "Class B," Class "B" and/or "Class C" licensed premises, except insofar as such provisions are clearly

inapplicable. Violation of the provisions of Ch. 125, Wis. Stats., or this section shall be grounds for immediate suspension, revocation or nonrenewal of the outdoor alcoholic beverage permit by the Village Board.

Section 2. Severability. The provisions of this ordinance are declared to be severable, and if any provision of this ordinance is held to be invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect any remaining provisions or applications of this ordinance.

Section 3. Effective Date. This Ordinance shall take effect upon passage and publication as provided by law.

Date introduced, approved and adopted: May 18, 2026.

VILLAGE OF KIMBERLY



Charles A. Kuen, Village President

Jennifer Weyenberg, Clerk-Treasurer

**VILLAGE OF KIMBERLY
OUTAGAMIE COUNTY, WISCONSIN
RESOLUTION NUMBER 6, SERIES OF 2026**

TRANSPORTATION RESOLUTION

WHEREAS, local units of government in Wisconsin own and maintain approximately 90% of the public road miles in the state, including city and village streets, county highways, and town roads; and

WHEREAS, Wisconsin's economy—rooted in manufacturing, agriculture, and tourism—relies on a safe, reliable, and well-maintained transportation network; and

WHEREAS, local governments greatly appreciate the one-time infusions of General Purpose Revenue, primarily sales and income taxes, and other revenue provided in recent state budgets, which have enabled the initiation and continuation of the successful and popular Local Roads Improvement Program Supplemental (LRIP-S); and

WHEREAS, despite modest increases from the state over the years, transportation aids to local governments remain insufficient to keep pace with inflation and rising construction costs, leaving many communities funded below 2000 levels in real dollars; and

WHEREAS, local governments throughout Wisconsin continue to struggle to perform even routine maintenance, pavement preservation, and safety improvements, resulting in deteriorating roads and bridges; and

WHEREAS, the inaugural inventory and assessment of small bridges between 6 to 20 feet found about 10% of the nearly 17,000 structures to be in poor or severe condition; and

WHEREAS, levy limits and other fiscal constraints prevent local governments from independently filling the funding gap created by inadequate state transportation aids; and

WHEREAS, absent sustainable state funding, many communities have been forced to address their shortfalls by significantly increasing borrowing, deferring essential projects, or imposing local vehicle registration (“wheel”) taxes; and

WHEREAS, Wisconsin motorists currently pay among the lowest transportation user fees in the Midwest, while neighboring states and dozens of others nationwide have enacted long-term revenue measures to keep their transportation systems competitive; and

WHEREAS, Wisconsin is increasingly relying on General Purpose Revenues to make needed investments, potentially pitting transportation against other vital services, such as education; and

WHEREAS, continued lack of growing, dedicated, and predictable revenue places Wisconsin at a growing economic disadvantage by threatening the efficiency of freight

movement, the safety of travelers, and the attractiveness of our state to businesses and residents; and

WHEREAS, both Wisconsin's aging Interstate highway system—largely constructed in the 1950s and 1960s—and our extensive network of state and local roads require predictable, adequate, and sustainable funding to meet current and future needs;

NOW, THEREFORE, BE IT RESOLVED the Village Board of Trustees, Village of Kimberly strongly urges the Governor of Wisconsin and the State Legislature to enact a comprehensive, sustainable transportation funding solution that:

1. Provides adequate and reliable revenue growth for the efficient long-term planning and execution of state and local transportation programs;
2. Includes responsible and prudent use of General Purpose Revenue and bonding;
3. Adjusts any new and existing transportation user fees and other revenue mechanisms to sustain purchasing power in order to maintain and improve Wisconsin's transportation infrastructure; and
4. Ensures transportation continues to deliver for Wisconsin by adequately funding reconstruction, preservation, and safety investments on the state and local systems.

BE IT FURTHER RESOLVED that the clerk is hereby directed to transmit a copy of this resolution to the Governor's office, all members of the Wisconsin State Senate and Assembly representing districts within the Village of Kimberly, and the League of Wisconsin Municipalities.

Date introduced, approved and adopted: May 18, 2026.



VILLAGE OF KIMBERLY

Charles A. Kuen, Village President

Jennifer Weyenberg, Clerk-Treasurer

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
79027									
Advance Construction Inc	1514	04/26	04/21/2026	79027	K0001-09-25-0	PAPERMAKER STORMWATE	205-5370-297	127,552.44	127,552.44
Total 79027:									127,552.44
79028									
AUBREY SCOTT	1554	04/26	04/21/2026	79028	A SCOTT REF	PSN DUPLICATE UTILITY PM	001-1111	219.31	219.31
Total 79028:									219.31
79029									
BRAND IMAGE AND APP	1284	04/26	04/21/2026	79029	1582	COMPLEX RENOVATIONS SI	101-5700-916	328.42	328.42
Total 79029:									328.42
79030									
FIRE SAFETY USA INC	975	04/26	04/21/2026	79030	255910	LEATHER BUNKER BOOT	101-5220-247	1,344.95	1,344.95
Total 79030:									1,344.95
79031									
Hawkins Ash CPAs	1465	04/26	04/21/2026	79031	3257746	PROGRESS BILL FOR AUDIT-	101-5151-200	850.00	850.00
Total 79031:									850.00
79032									
MADISON NATIONAL LIF	433	04/26	04/21/2026	79032	MAY 2026	LTD INSURANCE PREMIUMS	101-2142	697.66	697.66
Total 79032:									697.66
79033									
MetLife	1531	04/26	04/21/2026	79033	268973 APRIL	VISION PREMIUM	101-2144	45.22	45.22
Total 79033:									45.22
79034									
MSA PROFESSIONAL S	1431	04/26	04/21/2026	79034	028062	KIMBERLY BLDG INSPECTIO	101-5240-200	6,000.37	6,000.37
Total 79034:									6,000.37
79035									
SCHULTZ, KENNETH	543	04/26	04/21/2026	79035	04132026	CEDAR ROOM PAINTING - C	101-5700-916	500.00	500.00
Total 79035:									500.00
79036									
SECURIAN FINANCIAL	427	04/26	04/21/2026	79036	MAY 2026	LIFE INSURANCE PREMIUM	101-2137	904.52	904.52
Total 79036:									904.52
79037									
Town Counsel Law & Litig	1500	04/26	04/21/2026	79037	3092	POLICE SERVICES LEGAL FE	101-5130-200	107.50	107.50
Total 79037:									107.50

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
79038									
WE ENERGIES	664	04/26	04/21/2026	79038	5873944967	MSC ELECTRIC	101-5323-200	3,050.36	3,050.36
WE ENERGIES	664	04/26	04/21/2026	79038	5888453593	TRAIL E OF N PINE WLKNGT	702-5160-234	212.43	212.43
Total 79038:									3,262.79
79039									
ADVANCE AUTO PARTS	39	04/26	04/28/2026	79039	835661006215	OIL FILTER	101-5324-200	8.40	8.40
ADVANCE AUTO PARTS	39	04/26	04/28/2026	79039	835661106235	OIL FILTER	101-5324-200	8.00	8.00
Total 79039:									16.40
79040									
Auto Value	1520	04/26	04/28/2026	79040	104009184	STARTER FLUID	101-5324-200	5.50	5.50
Auto Value	1520	04/26	04/28/2026	79040	104009583	FUSES	101-5324-200	7.14	7.14
Total 79040:									12.64
79041									
BRAND IMAGE AND APP	1284	04/26	04/28/2026	79041	1580	SUMMER STAFF HOODIES A	101-5331-200	835.00	835.00
BRAND IMAGE AND APP	1284	04/26	04/28/2026	79041	1584	HATS = KIMBERLY K FOR RE	101-5530-200	971.28	971.28
Total 79041:									1,806.28
79042									
BROOKS TRACTOR INC	171	04/26	04/28/2026	79042	D42269	TRANSMISSION OIL	101-5324-200	230.34	230.34
Total 79042:									230.34
79043									
Cintas Corp	1519	04/26	04/28/2026	79043	4262204715	08 UNIFORM	101-5160-232	16.72	16.72
Cintas Corp	1519	04/26	04/28/2026	79043	4262204715	06 HAND SOAP	101-5323-200	21.25	21.25
Cintas Corp	1519	04/26	04/28/2026	79043	4262204715	05 AIR FRESHENER	101-5323-200	29.25	29.25
Cintas Corp	1519	04/26	04/28/2026	79043	4262204715	03 WET/DRY MOP	101-5160-232	11.00	11.00
Cintas Corp	1519	04/26	04/28/2026	79043	4262204715	02 CLEANING PRODUCTS/DI	101-5160-232	21.21	21.21
Cintas Corp	1519	04/26	04/28/2026	79043	4262204715	01 EXTRAC MATS	101-5160-232	184.00	184.00
Cintas Corp	1519	04/26	04/28/2026	79043	4262204715	09 EXTRAC MATS MSC	101-5323-200	87.00	87.00
Cintas Corp	1519	04/26	04/28/2026	79043	4262204715	11 DUST MOP MSC	101-5323-200	2.50	2.50
Cintas Corp	1519	04/26	04/28/2026	79043	4264231923	08 UNIFORM	101-5160-232	16.72	16.72
Cintas Corp	1519	04/26	04/28/2026	79043	4264231923	06 HAND SOAP	101-5323-200	21.25	21.25
Cintas Corp	1519	04/26	04/28/2026	79043	4264231923	05 AIR FRESHENER	101-5323-200	29.25	29.25
Cintas Corp	1519	04/26	04/28/2026	79043	4264231923	03 WET/DRY MOP	101-5160-232	11.00	11.00
Cintas Corp	1519	04/26	04/28/2026	79043	4264231923	02 CLEANING PRODUCTS/DI	101-5160-232	10.41	10.41
Cintas Corp	1519	04/26	04/28/2026	79043	4264231923	01 EXTRAC MATS	101-5160-232	184.00	184.00
Cintas Corp	1519	04/26	04/28/2026	79043	4264231923	09 EXTRAC MATS MSC	101-5323-200	87.00	87.00
Cintas Corp	1519	04/26	04/28/2026	79043	4264231923	11 DUST MOP MSC	101-5323-200	2.50	2.50
Cintas Corp	1519	04/26	04/28/2026	79043	4265266607	08 UNIFORM	101-5160-232	16.72	16.72
Cintas Corp	1519	04/26	04/28/2026	79043	4265266607	06 HAND SOAP	101-5323-200	21.25	21.25
Cintas Corp	1519	04/26	04/28/2026	79043	4265266607	05 AIR FRESHENER	101-5323-200	29.25	29.25
Cintas Corp	1519	04/26	04/28/2026	79043	4265266607	07 BATHROOM TISSUE	101-5323-200	80.00	80.00
Cintas Corp	1519	04/26	04/28/2026	79043	4265266607	03 WET/DRY MOP	101-5160-232	11.00	11.00
Cintas Corp	1519	04/26	04/28/2026	79043	4265266607	02 CLEANING PRODUCTS/DI	101-5160-232	21.21	21.21
Cintas Corp	1519	04/26	04/28/2026	79043	4265266607	01 EXTRAC MATS	101-5160-232	184.00	184.00
Cintas Corp	1519	04/26	04/28/2026	79043	4265266607	09 EXTRAC MATS MSC	101-5323-200	87.00	87.00
Cintas Corp	1519	04/26	04/28/2026	79043	4265266607	11 DUST MOP MSC	101-5323-200	2.50	2.50
Cintas Corp	1519	04/26	04/28/2026	79043	4265892118	08 UNIFORM	101-5160-232	16.72	16.72

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Cintas Corp	1519	04/26	04/28/2026	79043	4265892118	06 HAND SOAP	101-5323-200	21.25	21.25
Cintas Corp	1519	04/26	04/28/2026	79043	4265892118	05 AIR FRESHENER	101-5323-200	29.25	29.25
Cintas Corp	1519	04/26	04/28/2026	79043	4265892118	03 WET/DRY MOP	101-5160-232	11.00	11.00
Cintas Corp	1519	04/26	04/28/2026	79043	4265892118	02 CLEANING PRODUCTS/DI	101-5160-232	21.21	21.21
Cintas Corp	1519	04/26	04/28/2026	79043	4265892118	01 EXTRAC MATS	101-5160-232	184.00	184.00
Cintas Corp	1519	04/26	04/28/2026	79043	4265892118	09 EXTRAC MATS MSC	101-5323-200	87.00	87.00
Cintas Corp	1519	04/26	04/28/2026	79043	4265892118	11 DUST MOP MSC	101-5323-200	2.50	2.50
Cintas Corp	1519	04/26	04/28/2026	79043	4266733312	08 UNIFORM	101-5160-232	16.72	16.72
Cintas Corp	1519	04/26	04/28/2026	79043	4266733312	06 HAND SOAP	101-5323-200	21.25	21.25
Cintas Corp	1519	04/26	04/28/2026	79043	4266733312	05 AIR FRESHENER	101-5323-200	29.25	29.25
Cintas Corp	1519	04/26	04/28/2026	79043	4266733312	07 BATHROOM TISSUE	101-5323-200	80.00	80.00
Cintas Corp	1519	04/26	04/28/2026	79043	4266733312	04 SINGLE FOLD PAPER TO	101-5160-232	96.00	96.00
Cintas Corp	1519	04/26	04/28/2026	79043	4266733312	03 WET/DRY MOP	101-5160-232	11.00	11.00
Cintas Corp	1519	04/26	04/28/2026	79043	4266733312	02 CLEANING PRODUCTS/DI	101-5160-232	21.21	21.21
Cintas Corp	1519	04/26	04/28/2026	79043	4266733312	01 EXTRAC MATS	101-5160-232	184.00	184.00
Cintas Corp	1519	04/26	04/28/2026	79043	4266733312	09 EXTRAC MATS MSC	101-5323-200	87.00	87.00
Cintas Corp	1519	04/26	04/28/2026	79043	4266733312	10 SINGLE FOLD PAPER TO	101-5323-200	32.00	32.00
Cintas Corp	1519	04/26	04/28/2026	79043	4266733312	11 DUST MOP MSC	101-5323-200	2.50	2.50
Total 79043:									2,141.85
79044									
CIVIC SYSTEMS LLC	1438	04/26	04/28/2026	79044	INV14396	SEMI-ANNUAL SERVICE AND	101-5152-200	10,604.80	10,604.80
Total 79044:									10,604.80
79045									
Concentra	1503	04/26	04/28/2026	79045	104388390	PREPLACEMENT SCREENIN	101-5410-200	644.00	644.00
Total 79045:									644.00
79046									
CORPORATE NETWORK	1361	04/26	04/28/2026	79046	82274	DOU SECURITY -DUO MFA M	101-5152-200	3.00	3.00
Total 79046:									3.00
79047									
DOTT COM Inc	1516	04/26	04/28/2026	79047	3730	INSTALL DATA CABLES TO T	101-5700-916	6,400.00	6,400.00
Total 79047:									6,400.00
79048									
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	EMPLOYEE APPRECIATION F	101-5331-250	231.99	231.99
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	CENTRAL OFFICE	101-5143-200	110.73	110.73
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	ELECTIONS	101-5144-200	12.27	12.27
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	IT	101-5152-200	511.89	511.89
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	STREET	101-5331-200	18.38	18.38
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	SNOW/ICE CONTROL EXPEN	101-5332-200	158.04	158.04
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	PARKS	101-5520-200	1,666.24	1,666.24
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	REC	101-5530-200	37.02	37.02
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	DOWNTOWN DEVELOPMENT	101-5644-990	84.29	84.29
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	INDUSTRIAL DEVELOPMENT	101-5644-991	50.00	50.00
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	COMPLEX	101-5700-916	71.76	71.76
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	STORM WATER UTILITY	205-5370-200	21.00	21.00
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	GRANT EXPENSE	501-5511-279	936.28	936.28
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	SRP/FOKL DONATION	501-5511-278	415.23	415.23

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ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	ELECTRONIC TECH	501-5511-281	118.73	118.73
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	LIBRARY SUPPLIES	501-5511-284	133.37	133.37
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	LIBRARY ADVERTISING	501-5511-287	27.96	27.96
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	LIBRARY AV	501-5511-287	884.97	884.97
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	LIBRARY BOOKS	501-5511-292	342.50	342.50
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	LIBRARY NEWSPAPER	501-5511-294	65.00	65.00
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	LIBRARY PROGRAMS	501-5511-296	52.86	52.86
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	LIBRARY TRAINING	501-5511-296	149.00	149.00
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	FIRE DEPT EXPENSES	101-5220-200	154.95	154.95
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	EQUIPMENT MAINTENANCE	101-5220-241	48.40	48.40
ELAN FINANCIAL SERVI	1296	04/26	04/28/2026	79048	APRIL 2026	RECRUITING AND CLOTHING	101-5220-247	294.00	294.00
Total 79048:									6,596.86
79049									
EVERGREEN POWER L	254	04/26	04/28/2026	79049	30375	OIL FILTER	101-5324-200	15.59	15.59
EVERGREEN POWER L	254	04/26	04/28/2026	79049	30536	PUSH MOWER BLADE - COM	101-5324-200	25.19	25.19
EVERGREEN POWER L	254	04/26	04/28/2026	79049	30544	LAWN MOWER BLADE	101-5324-200	23.73	23.73
Total 79049:									64.51
79050									
FILTRATION SERVICES	831	04/26	04/28/2026	79050	3302611	MULTI-PLEAT FILTERS	101-5160-231	744.42	744.42
Total 79050:									744.42
79051									
GOLD CROSS AMBULA	810	04/26	04/28/2026	79051	9439	MICRODOT TEST STRIPS &	101-5230-200	77.84	77.84
Total 79051:									77.84
79052									
GORDON FLESCH COM	1415	04/26	04/28/2026	79052	1556767	COPIER CONTRACT	501-5511-298	180.29	180.29
Total 79052:									180.29
79054									
HALLIE JENRETTE	1375	04/26	04/28/2026	79054	004	PAINT CLASS	101-5530-200	125.00	125.00
Total 79054:									125.00
79055									
Hawkins Ash CPAs	1465	04/26	04/28/2026	79055	3258103	ADDITIONAL PROFESSIONAL	101-5151-200	1,435.00	1,435.00
Hawkins Ash CPAs	1465	04/26	04/28/2026	79055	3258196	PROGRESS BILL FOR 2025 A	101-5151-200	5,040.00	5,040.00
Total 79055:									6,475.00
79057									
HERRLING CLARK LAW	305	04/26	04/28/2026	79057	33801-00M1st	TID 6 LEGAL SERVICES 1ST	702-5130-200	3,132.76	3,132.76
HERRLING CLARK LAW	305	04/26	04/28/2026	79057	33801-00M1st	MUNICIPAL LEGAL SERVICE	101-5130-200	1,934.94	1,934.94
HERRLING CLARK LAW	305	04/26	04/28/2026	79057	35722-00M1st	MUNICIPAL COURT LEGAL S	101-5130-200	2,089.65	2,089.65
HERRLING CLARK LAW	305	04/26	04/28/2026	79057	35722-00M1st	MUNICIPAL TID LEGAL SERVI	702-5130-200	46.07	46.07
Total 79057:									7,203.42

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79058									
HORST DISTRIBUTING I	324	04/26	04/28/2026	79058	117861-000	FASTLINE WHITE 3-GAL	101-5520-200	401.70	401.70
Total 79058:									401.70
79059									
INTERSTATE BATTERY	332	04/26	04/28/2026	79059	90172760	BATTERIES	101-5324-200	232.90	232.90
INTERSTATE BATTERY	332	04/26	04/28/2026	79059	90172956	TRICKLE BATTERY CHARGE	101-5324-200	61.95	61.95
Total 79059:									294.85
79060									
JAMES IMAGING SYSTE	455	04/26	04/28/2026	79060	41773086	TOSHIBA E-STUDIO2525 REC	101-5530-200	454.00	454.00
JAMES IMAGING SYSTE	455	04/26	04/28/2026	79060	41773086	TOSHIBA E-STUDIO5525 OFF	101-5143-200	554.88	554.88
Total 79060:									1,008.88
79061									
JOE'S POWER CENTER	346	04/26	04/28/2026	79061	212179	CHAIN TENSION KIT & TENS	101-5364-200	36.98	36.98
JOE'S POWER CENTER	346	04/26	04/28/2026	79061	212183	CIRCLIP	101-5364-200	1.99	1.99
Total 79061:									38.97
79062									
KAUKAUNA UTILITIES	352	04/26	04/28/2026	79062	2400015758 0	500 MOASIS DRIVE MARCH 2	101-5323-200	461.55	461.55
Total 79062:									461.55
79063									
KIDSTAGE	1133	04/26	04/28/2026	79063	1261	KIDSTAGE BEAUTY AND THE	101-5530-200	2,250.00	2,250.00
Total 79063:									2,250.00
79064									
KLINK HYDRAULICS LL	376	04/26	04/28/2026	79064	JG1188	FITTINGS	101-5324-200	7.01	7.01
Total 79064:									7.01
79065									
KWIK TRIP INC	355	04/26	04/28/2026	79065	MARCH STRE	MARCH FUEL - STORM	101-5331-200	6,936.25	6,936.25
Total 79065:									6,936.25
79066									
LAKE AND POND SOLU	386	04/26	04/28/2026	79066	21457	REINSTALL FOUNTAIN	205-5370-200	965.00	965.00
Total 79066:									965.00
79067									
LAPPEN SECURITY PR	842	04/26	04/28/2026	79067	LSPQ53581	DOOR KEYED TEMP CM-25-0	101-5700-916	461.70	461.70
LAPPEN SECURITY PR	842	04/26	04/28/2026	79067	LSPQ53633	INSTALL KEYED DOOR AND	101-5700-916	156.25	156.25
Total 79067:									617.95
79068									
LAWSON PRODUCTS IN	387	04/26	04/28/2026	79068	9313403697	BOLTS & ELECTRICAL CONN	101-5324-200	309.41	309.41

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Total 79068:									309.41
79069									
LEAVES INSPIRED TRE	1211	04/26	04/28/2026	79069	29486	LIVING FOREST TREES 2026	101-48-4850	1,194.00	1,194.00
LEAVES INSPIRED TRE	1211	04/26	04/28/2026	79069	29486	PARK TREES	101-5520-200	705.00	705.00
LEAVES INSPIRED TRE	1211	04/26	04/28/2026	79069	29486	2026 TERRACE TREE PLANTI	205-5370-200	10,353.00	10,353.00
Total 79069:									12,252.00
79070									
MENARDS	758	04/26	04/28/2026	79070	92563	RETURN CLAMPS	101-5520-200	4.17-	4.17-
MENARDS	758	04/26	04/28/2026	79070	92617	MISC SUPPLIE PARK	101-5520-200	5.49	5.49
MENARDS	758	04/26	04/28/2026	79070	92680	MISC SUPPLIES	101-5331-200	28.43	28.43
MENARDS	758	04/26	04/28/2026	79070	92933	MATERIAL FOR OVERHANG	101-5323-200	308.84	308.84
MENARDS	758	04/26	04/28/2026	79070	92981	VINYL GLOVES & CARPET C	101-5160-200	58.81	58.81
MENARDS	758	04/26	04/28/2026	79070	92982	VINYL GLOVES & PAPER PR	101-5331-200	40.96	40.96
MENARDS	758	04/26	04/28/2026	79070	92993	HEX DRILL BIT - CONCRETE	101-5331-200	64.62	64.62
MENARDS	758	04/26	04/28/2026	79070	92995	FAUCET - PAINT	101-5520-200	52.98	52.98
MENARDS	758	04/26	04/28/2026	79070	93244	NEON GREEN CORD 50 FT	101-5331-200	57.03	57.03
Total 79070:									612.99
79073									
NORTHSTAR ENVIRON	523	04/26	04/28/2026	79073	260-443-2	COMPLEX PRE-DEMOLITION	101-5700-916	774.00	774.00
Total 79073:									774.00
79074									
OUTAGAMIE COUNTY T	465	04/26	04/28/2026	79074	1022506	MARCH DIESEL #32	101-5363-200	1,270.23	1,270.23
OUTAGAMIE COUNTY T	465	04/26	04/28/2026	79074	40826	TIRES X 4	101-5363-200	134.25	134.25
OUTAGAMIE COUNTY T	465	04/26	04/28/2026	79074	40826	SWEEPINGS	205-5370-200	2,387.86	2,387.86
OUTAGAMIE COUNTY T	465	04/26	04/28/2026	79074	40826	SOLID WASTE	101-5363-200	9,706.29	9,706.29
OUTAGAMIE COUNTY T	465	04/26	04/28/2026	79074	40826	BRUSH AND YARD WASTE	101-5363-200	1,702.40	1,702.40
Total 79074:									15,201.03
79076									
RETLER CORPORATIO	1527	04/26	04/28/2026	79076	260076	SUNSET PARK MASTER PLA	101-5700-912	1,450.00	1,450.00
Total 79076:									1,450.00
79077									
SHERWIN WILLIAMS CO	751	04/26	04/28/2026	79077	265371763104	PAINT CM-26-01 CENTRAL O	101-5700-916	297.25	297.25
Total 79077:									297.25
79078									
SNAP ON INDUSTRIAL	564	04/26	04/28/2026	79078	67598092	TOOLS - SOCKET	101-5324-200	46.13	46.13
Total 79078:									46.13
79079									
SUPERIOR CHEMICAL L	576	04/26	04/28/2026	79079	439511	CONCRETE FLOOR CLEANE	101-5323-200	132.71	132.71

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Total 79079:									132.71
79080									
TDS	1027	04/26	04/28/2026	79080	0128751137 A	PHONE LINES/INTERNET- CE	101-5143-200	132.98	132.98
TDS	1027	04/26	04/28/2026	79080	0128751137 A	PHONE LINES/INTERNET- LI	501-5511-291	97.52	97.52
TDS	1027	04/26	04/28/2026	79080	0128751137 A	PHONE LINES/INTERNET- PA	101-5530-200	66.49	66.49
TDS	1027	04/26	04/28/2026	79080	0128751137 A	PHONE LINES/INTERNET-GA	101-5323-200	44.33	44.33
TDS	1027	04/26	04/28/2026	79080	0128751137 A	PHONE LINES/INTERNET- CU	101-5160-232	22.16	22.16
TDS	1027	04/26	04/28/2026	79080	0128751137 A	PHONE LINES/INTERNET-FIR	101-5220-200	22.16	22.16
TDS	1027	04/26	04/28/2026	79080	0128751137 A	PHONE LINES/INTERNET- C	101-5121-200	22.17	22.17
Total 79080:									407.81
79081									
TRUCK EQUIPMENT IN	589	04/26	04/28/2026	79081	1190709-01	STROBE LIGHTS NEW #4	101-5324-200	542.46	542.46
TRUCK EQUIPMENT IN	589	04/26	04/28/2026	79081	1196262-00	HEAT SHRINK	101-5324-200	1.96	1.96
Total 79081:									544.42
79082									
UNIFIRST CORPORATIO	1135	04/26	04/28/2026	79082	1481059557	SAFETY MATS AND RAGS	101-5323-200	25.99	25.99
UNIFIRST CORPORATIO	1135	04/26	04/28/2026	79082	1481060043	SAFETY MATS AND RAGS	101-5323-200	25.99	25.99
Total 79082:									51.98
79083									
VALLEY PEST CONTRO	1144	04/26	04/28/2026	79083	1435375	PEST CONTROL	101-5160-232	75.00	75.00
VALLEY PEST CONTRO	1144	04/26	04/28/2026	79083	1435376	MSC PEST CONTROL	101-5323-200	50.00	50.00
Total 79083:									125.00
79084									
VERIZON WIRELESS	87	04/26	04/28/2026	79084	6141207617	ADMINISTRATOR PHONE	101-5141-200	44.73	44.73
VERIZON WIRELESS	87	04/26	04/28/2026	79084	6141207617	CLERK/TREASURER PHONE	101-5143-200	44.65	44.65
VERIZON WIRELESS	87	04/26	04/28/2026	79084	6141207617	COMPLEX PHONES	101-5160-200	89.32	89.32
VERIZON WIRELESS	87	04/26	04/28/2026	79084	6141207617	ELECTION PHONE	101-5144-200	44.66	44.66
VERIZON WIRELESS	87	04/26	04/28/2026	79084	6141207617	FIRE DEPT PHONE	101-5220-200	27.15	27.15
VERIZON WIRELESS	87	04/26	04/28/2026	79084	6141207617	INSPECTIONS PHONES	101-5240-200	49.65	49.65
VERIZON WIRELESS	87	04/26	04/28/2026	79084	6141207617	MECHANIC PHONES	101-5324-200	44.72	44.72
VERIZON WIRELESS	87	04/26	04/28/2026	79084	6141207617	REC DEPT PHONE	101-5530-200	44.03	44.03
VERIZON WIRELESS	87	04/26	04/28/2026	79084	6141207617	STREETS PHONES	101-5331-200	113.29	113.29
Total 79084:									502.20
79085									
VILLAGE OF KIMBERLY	369	04/26	04/28/2026	79085	VOK RESTITU	RESTITUTION	101-5121-200	427.99	427.99
Total 79085:									427.99
79086									
WE ENERGIES	664	04/26	04/28/2026	79086	5892935973	HOLIDAY LIGHTING	101-5331-200	925.00	925.00
Total 79086:									925.00

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
79088									
APPLETON HYDRAULIC	123	05/26	05/05/2026	79088	54231	WING CYLINDER	101-5332-200	1,080.27	1,080.27
Total 79088:									1,080.27
79089									
Auto Value	1520	05/26	05/05/2026	79089	104010230	FLOOR DRY	101-5323-200	42.84	42.84
Total 79089:									42.84
79090									
AYRES ASSOCIATES IN	1295	05/26	05/05/2026	79090	229743	COMPREHENSIVE PLAN	101-5700-918	1,653.17	1,653.17
AYRES ASSOCIATES IN	1295	05/26	05/05/2026	79090	229743	COMPREHENSIVE PLAN	205-5370-200	1,653.16	1,653.16
AYRES ASSOCIATES IN	1295	05/26	05/05/2026	79090	229743	COMPREHENSIVE PLAN	201-5360-200	1,653.17	1,653.17
Total 79090:									4,959.50
79091									
BOGIE ENTERPRISE IN	161	05/26	05/05/2026	79091	24-0024783	STREET SWEEPER SU-26-01	205-5370-297	336,710.00	336,710.00
Total 79091:									336,710.00
79092									
BRAND IMAGE AND APP	1284	05/26	05/05/2026	79092	1586	SANDWICH BOARD SIGNS F	101-5700-916	133.96	133.96
Total 79092:									133.96
79093									
CALM WATER VENTUR	1558	05/26	05/05/2026	79093	14098737	EZ DOCK MALE COUPLERS	101-5520-200	117.00	117.00
Total 79093:									117.00
79094									
CARLI IHDE	1206	05/26	05/05/2026	79094	CARLIE IHDE	2026 SUMMER READING PR	501-5511-278	150.00	150.00
Total 79094:									150.00
79095									
Cintas Corp	1519	05/26	05/05/2026	79095	4267486837	08 UNIFORM	101-5160-232	16.72	16.72
Cintas Corp	1519	05/26	05/05/2026	79095	4267486837	06 HAND SOAP	101-5323-200	21.25	21.25
Cintas Corp	1519	05/26	05/05/2026	79095	4267486837	05 AIR FRESHENER	101-5323-200	29.25	29.25
Cintas Corp	1519	05/26	05/05/2026	79095	4267486837	03 WET/DRY MOP	101-5160-232	11.00	11.00
Cintas Corp	1519	05/26	05/05/2026	79095	4267486837	02 CLEANING PRODUCTS/DI	101-5160-232	10.41	10.41
Cintas Corp	1519	05/26	05/05/2026	79095	4267486837	01 EXTRAC MATS	101-5160-232	184.00	184.00
Cintas Corp	1519	05/26	05/05/2026	79095	4267486837	09 EXTRAC MATS MSC	101-5323-200	87.00	87.00
Cintas Corp	1519	05/26	05/05/2026	79095	4267486837	11 DUST MOP MSC	101-5323-200	2.50	2.50
Total 79095:									362.13
79096									
CITY OF APPLETON	121	05/26	05/05/2026	79096	20119	WEIGHTS/MEASURES CONT	101-5240-200	320.00	320.00
Total 79096:									320.00
79098									
DECOMLLC	971	05/26	05/05/2026	79098	4134	YOUTH SPORTS TSHIRTS	101-5530-200	2,860.00	2,860.00

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 79098:									2,860.00
79099									
DONALD HIETPAS & SO	311	05/26	05/05/2026	79099	Cert 1 K0001-	CERT 1 SCHNIDLER/FULCER	205-5370-297	145,471.46	145,471.46
Total 79099:									145,471.46
79100									
EBS CO INFORMATION	240	05/26	05/05/2026	79100	1814763	PERIODICAL ORDER	501-5511-295	1,513.90	1,513.90
Total 79100:									1,513.90
79101									
EVERGREEN POWER L	254	05/26	05/05/2026	79101	30740	SIDEWALK EDGER	101-5520-200	160.00	160.00
Total 79101:									160.00
79102									
FEMAL'S TOWING INC	1446	05/26	05/05/2026	79102	82926	WINCH OUT OF DITCH - HAU	205-5370-200	250.00	250.00
Total 79102:									250.00
79103									
GARRETT HARDGINSKI	1559	05/26	05/05/2026	79103	GARRETT HA	2026 SUMMER READING PR	501-5511-278	150.00	150.00
Total 79103:									150.00
79104									
Hawkins Ash CPAs	1465	05/26	05/05/2026	79104	3258871	PROGRESS BILL FOR 2025 A	101-5151-200	500.00	500.00
Total 79104:									500.00
79105									
INGRAM LIBRARY SERV	331	05/26	05/05/2026	79105	2003959 INGR	BOOKS	501-5511-292	4,248.57	4,248.57
Total 79105:									4,248.57
79106									
J&R AQUATIC ANIMAL R	1379	05/26	05/05/2026	79106	J&R SUMMER	2026 SUMMER READING PR	501-5511-278	166.80	166.80
Total 79106:									166.80
79107									
KANOPY INC.	1180	05/26	05/05/2026	79107	503566	DIGITAL COLLECTIONS	501-5511-286	59.50	59.50
Total 79107:									59.50
79108									
KIMBERLY POSTMASTE	365	05/26	05/05/2026	79108	171601	KIM TALK POSTAGE	101-5143-200	776.82	776.82
KIMBERLY POSTMASTE	365	05/26	05/05/2026	79108	172432	KIM TALK POSTAGE	101-5143-200	73.91	73.91
KIMBERLY POSTMASTE	365	05/26	05/05/2026	79108	2026 BULK M	USPS MARKETING MAIL	101-5143-200	370.00	370.00
Total 79108:									1,220.73

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
79109									
KLINK HYDRAULICS LL	376	05/26	05/05/2026	79109	TV1375	HYDRAULIC HOSES	101-5324-200	1,026.84	1,026.84
Total 79109:									1,026.84
79110									
LINDSEY STEHOFSKY	1556	05/26	05/05/2026	79110	L STEHOFSK	RESTITUTION	101-5121-200	150.00	150.00
Total 79110:									150.00
79111									
MATTHEW MORGAN	1560	05/26	05/05/2026	79111	M MORGAN S	2026 SUMMER READING PR	501-5511-278	750.00	750.00
Total 79111:									750.00
79112									
MCC INC	1172	05/26	05/05/2026	79112	387367	COLD MIX	401-5700-900	705.90	705.90
Total 79112:									705.90
79113									
MCMAHON ASSOCIATE	414	05/26	05/05/2026	79113	00942912	09-26-00180 2026 GIS UPDAT	101-5220-200	115.00	115.00
MCMAHON ASSOCIATE	414	05/26	05/05/2026	79113	00942912	09-26-00180 2026 GIS UPDAT	205-5370-200	115.00	115.00
MCMAHON ASSOCIATE	414	05/26	05/05/2026	79113	00942913	09-25-00662 CENTRAL OFFIC	101-5700-916	21,361.50	21,361.50
MCMAHON ASSOCIATE	414	05/26	05/05/2026	79113	00942914	09-25-00633-00 STREET SCHI	401-5341-200	3,371.00	3,371.00
MCMAHON ASSOCIATE	414	05/26	05/05/2026	79113	00942914	09-25-00633-02 SANITARY SC	201-5360-297	2,070.00	2,070.00
MCMAHON ASSOCIATE	414	05/26	05/05/2026	79113	00942914	09-25-00633-06 STORM SCHI	205-5370-297	1,290.00	1,290.00
MCMAHON ASSOCIATE	414	05/26	05/05/2026	79113	00942915	09-25-00632-00 STREET PINE	401-5341-200	325.00	325.00
MCMAHON ASSOCIATE	414	05/26	05/05/2026	79113	00942915	09-25-00632-02 SANITARY PI	201-5360-297	1,185.00	1,185.00
MCMAHON ASSOCIATE	414	05/26	05/05/2026	79113	00942916	09-25-00156 PAPERMAKER R	205-5370-297	645.00	645.00
MCMAHON ASSOCIATE	414	05/26	05/05/2026	79113	00942917	09-25-00129 2025 GIS SERVI	205-5370-200	460.00	460.00
MCMAHON ASSOCIATE	414	05/26	05/05/2026	79113	00942918	09-22-00638 KENNEDY/MARC	401-5341-200	1,878.00	1,878.00
Total 79113:									32,815.50
79114									
MENARDS	758	05/26	05/05/2026	79114	53696	VINYL GLOVES, TB CLEANE	101-5160-200	116.88	116.88
Total 79114:									116.88
79116									
MIDWEST TAPE LLC	757	05/26	05/05/2026	79116	2000006604 M	AV ORDER	501-5511-290	188.17	188.17
Total 79116:									188.17
79117									
Miller & Mike	1203	05/26	05/05/2026	79117	MILLER MIKE	23026 SUMMER READING PR	501-5511-278	500.00	500.00
Total 79117:									500.00
79118									
OUTAGAMIE COUNTY T	465	05/26	05/05/2026	79118	APRIL 2026	JAIL ASSESSMENTS/DRIVER	101-5121-200	655.78	655.78
Total 79118:									655.78

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
79119									
OUTAGAMIE WAUPACA	467	05/26	05/05/2026	79119	4809	SRP FOKL DONATION	501-5511-278	190.94	190.94
Total 79119:									190.94
79121									
RANDY PETERSON	1287	05/26	05/05/2026	79121	R PETERSON	2026 SUMMER READING PR	501-5511-278	550.00	550.00
Total 79121:									550.00
79122									
STATE OF WISCONSIN	674	05/26	05/05/2026	79122	APRIL 2026	COURT FINES AND SURCHA	101-5121-200	1,538.69	1,538.69
Total 79122:									1,538.69
79123									
STEVE DELEEUW	1557	05/26	05/05/2026	79123	2026 DELEEU	MAILBOX REPLACEMENT 20	101-5331-200	52.63	52.63
Total 79123:									52.63
79124									
STRUTZ ENTERTAINME	1562	05/26	05/05/2026	79124	STRUTZ SUM	2026 SUMMER READING PR	501-5511-278	290.00	290.00
Total 79124:									290.00
79125									
TOM PEASE	1381	05/26	05/05/2026	79125	T PEASE SUM	2026 SUMMER READING PR	501-5511-278	470.00	470.00
Total 79125:									470.00
79126									
Tooley, Mary	1205	05/26	05/05/2026	79126	M TOOLEY S	2026 SUMMER READING PR	501-5511-278	400.00	400.00
Total 79126:									400.00
79127									
UNIFIRST CORPORATIO	1135	05/26	05/05/2026	79127	1481060599	SAFETY MATS AND RAGS	101-5323-200	25.99	25.99
UNIFIRST CORPORATIO	1135	05/26	05/05/2026	79127	1481061034	SAFETY MATS AND RAGS	101-5323-200	25.99	25.99
Total 79127:									51.98
79128									
VERMEER	623	05/26	05/05/2026	79128	30128099	CURTAIN #18 REPAIR	101-5324-200	126.78	126.78
Total 79128:									126.78
79129									
VILLAGE OF LITTLE CH	400	05/26	05/05/2026	79129	5 262231 04 F	500 MOASIS DR WATER MAR	101-5323-200	268.86	268.86
VILLAGE OF LITTLE CH	400	05/26	05/05/2026	79129	5 262231 04 F	FINAL 500 MOASIS DR WATE	101-5323-200	179.84	179.84
Total 79129:									448.70
79130									
WE ENERGIES	664	05/26	05/05/2026	79130	5896524205	MSC ELECTRIC	101-5323-200	1,869.33	1,869.33
WE ENERGIES	664	05/26	05/05/2026	79130	5896524205	MSC GAS	101-5323-200	658.70	658.70
WE ENERGIES	664	05/26	05/05/2026	79130	5902296805	COMPLEX/FIRE DEPT ANALY	101-5160-234	6,487.50	6,487.50

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
WE ENERGIES	664	05/26	05/05/2026	79130	5902296805	KIMBERLY AVE MUNICIPAL B	101-5160-233	5,187.22	5,187.22
WE ENERGIES	664	05/26	05/05/2026	79130	5902296805	PARKS	101-5520-200	974.29	974.29
WE ENERGIES	664	05/26	05/05/2026	79130	5902296805	RED CEDAR PKWY TREATY	702-5160-234	219.87	219.87
WE ENERGIES	664	05/26	05/05/2026	79130	5902296805	ROGER LIFT STATION	201-5360-200	260.72	260.72
WE ENERGIES	664	05/26	05/05/2026	79130	5902296805	STREET LIGHTS/UNDERPAS	101-5342-200	25,851.17	25,851.17
WE ENERGIES	664	05/26	05/05/2026	79130	5902296805	TRAFFIC LIGHTS	101-5341-200	293.45	293.45
WE ENERGIES	664	05/26	05/05/2026	79130	5902296805	X-MAS ARBORETUM-POND/F	205-5370-200	169.44	169.44
WE ENERGIES	664	05/26	05/05/2026	79130	5902296805	XMAS LIGHTS	101-5531-200	44.19	44.19
WE ENERGIES	664	05/26	05/05/2026	79130	5904336185	FINAL GAS BILL 500 MOASIS	101-5323-200	154.41	154.41
Total 79130:									42,170.29
79131									
Wisconsin Backflow Testi	1508	05/26	05/05/2026	79131	203912	ANNUAL BACKFLOW INSPEC	101-5160-232	573.00	573.00
Total 79131:									573.00
Grand Totals:									816,430.65

Approved on: May 18, 2026

Village President: _____
 Charles A. Kuen

Trustees: _____
 Marcia Trentlage

 Lee W. Hammen

 Norb Karner

 David Hietpas

 Mike Hruzek

 Tom Gaffney

Clerk-Treasurer: _____
 Jennifer Weyenberg

REGULAR MEETING OF THE KIMBERLY WATER COMMISSION
MINUTES
April 14, 2026

Chairman Johnson called the meeting to order at 11:00 am. Commissioners Stienen, Hanson and Hietpas appeared in person. Also attending the meeting were Administrator/Public Works Director Block, Water Superintendent Verstegen, Utility Billing Clerk Brown, and one member of the public appeared remotely.

Approval of Minutes from the March 10, 2026, Meeting

Commissioner Stienen moved, Hietpas seconded the motion to approve the Water Commission minutes of the March 10, 2026, meeting. The motion carried by unanimous vote of the Commission.

Unfinished Business

None

New Business

Bills and Claims, and Financial Statements for the month of February-2026

Chairman Johnson inquired about invoices that were dated from September 2025 and paid in February 2026. Invoices were for salt, samples, and mileage. Unfortunately, invoices weren't received in a timely manner. Statements were received and payments were then made.

Commissioner Stienen moved, Hietpas seconded the motion to approve the Bills and Claims, and Financial Statements for the month of February 2026. The motion carried by unanimous vote of the Commission.

Reports

Superintendent's Report

Superintendent Verstegen noted that they were busy fixing solenoid valve issues with Well One. They also replaced a couple of valve boxes that were hit with snowplows. The department is continuing to look at and meet with different chemical companies. The water operators are still busy with meter change outs and cross connection surveys will be going out sometime in May. Hietpas is also beginning to start on sewer replacements.

Superintendent Verstegen also introduced a Power Point presentation of regulatory items for future replacing of lead services in the Village of Kimberly.

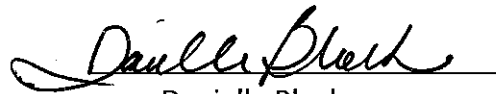
Administrator Block informed the commission that auditors will be presenting the Final 2025 Village of Kimberly Water Utility PSC Report at the next Water Commission Meeting on May 12, 2026.

Public Participation

None

Adjournment

Commissioner Stienen moved, Hanson seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:40 am.



Danielle Block
Secretary

Dated April 21, 2026

Drafted by SKB

Approved by Water Commission on 5-12-2026

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
March 23, 2026**

The meeting was called to order at 4:00pm by Library Board President Corinne Herro. The meeting was held in the Meeting Room 1 of the Kimberly Public Library with an option to attend via Zoom.

Members present in Person: Corinne Herro, Phil Yunk, Barbara Wentzel, and Dave Hietpas

Members absent: Rose VanderVelden (excused)

Members present via Zoom: none

Others present in Person: Holly Selwitschka (Kimberly Library Director)

Motion by Wentzel, seconded by Hietpas to approve the minutes of the February 16, 2026 meeting. Motion carried by unanimous vote.

Motion by Hietpas, seconded by Yunk to approve the bills and financial reports from January and February 2026. Motion carried by unanimous vote.

Director's Report: Holly reviewed items on her written director's report.

Unfinished Business:

Motion by Yunk, Seconded by Herro, to adopt the most recent version of the Village of Kimberly Personnel Policy.

Motion passed unanimously.

New Business:

Discussion about closing Easter Saturday, April 4. The library is also closed on Friday, April 3. Staff shortage prompted the discussion. Library board agreed it would be ok to close.

Motion by Hietpas, seconded by Wentzel, to enter closed session for consideration of personnel matters, including a discussion about staff restructuring and compensation, pursuant to Wis. Stat. § 19.85(1)(c).

Motion carried by unanimous consent. Library Board entered closed session at 4:15pm.

Motion by Hietpas, seconded by Yunk, to end closed session.

Motion carried by unanimous consent. Library Board re-entered open session at 4:46pm.

Items for the Next Meeting: Closed session for discussion of personnel matters, OWLS presentation request topic of discussion to include Libby vs. Hoopla.

Motion by Wentzel to adjourn the meeting, seconded by Hietpas. Meeting adjourned at 4:49pm.

Submitted by: Holly Selwitschka, Library Director