



VILLAGE BOARD AGENDA

Monday, May 11, 2026 at 5:00pm
Rick J. Hermus Council Chambers
515 W. Kimberly Ave.
Kimberly, WI 54136

1. **Call to Order**
2. **Roll Call**
3. **Moment of Silent Reflection, Pledge of Allegiance**
4. **President's Remarks**
 - a. Proclamation- National Police Week
5. **Approval of Meeting Minutes from May 4, 2026**
6. **Unfinished Business for Consideration or Action**
 - a. None
7. **New Business for Consideration or Action**
 - a. Award Bid to Speedy Clean in the amount of \$92,451.72 for 2026 Sanitary Sewer & Storm Sewer Cleaning & Televising
 - b. Award Contract to Asti Sawing in the amount of \$20,000 for 2026 Hazardous Sidewalk Sawcutting
 - c. Support Municipal Court Cost Increase (2025 Wisconsin Act 113)
 - d. FVMPD Budget Amendments
8. **Public Participation**
9. **Adjournment**

Village Board Meeting- Virtual Attendance Info

May 11, 2026 at 5:00pm

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/951955597>

You can also dial in using your phone.

Access Code: 951-955-597

United States (Toll Free): 1 (646) 749-3129

Any person wishing to attend the meeting who because of their disability is unable to attend, is requested to contact the ADA Coordinator at 920-788-7500 at least 48 hours prior to the meeting so that reasonable accommodation may be made.



National Police Week 2026 Proclamation

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Fox Valley Metro Police Department and Outagamie County Sheriff's Department; and

WHEREAS, since the first recorded death in 1786, there are currently more than 24,500 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC; and

WHEREAS, new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 38th Candlelight Vigil, on the evening of May 13, 2026; and

WHEREAS, the Candlelight Vigil is part of National Police Week, which will be observed this year May 11th-16th; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff.

Now, therefore, I, President Chuck Kuen, President of the Village of Kimberly, do hereby proclaim May 11-16, 2026, as National Police Week in the Village of Kimberly, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

Dated this 11th day of May, 2026.

President Chuck Kuen

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
05/04/2026**

A meeting of the Kimberly Village Board was called to order on Monday, May 4, 2026 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Chuck Kuen.

Board Present: President Chuck Kuen, Trustees Tom Gaffney, Mike Hruzek, Dave Hietpas, Norb Karner, Lee Hammen, and Marcia Trentlage
Board Excused: None
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block
Others Present: Brad Werner of McMahon, Amber Ebert of Hawkins Ash CPAs, and Judy Hebbe of the Times-Villager

President's Remarks

President Kuen read the Professional Municipal Clerk's Week Proclamation.

Presentation and Approval of the 2025 Audit

Amber Ebert of Hawkins Ash CPAs presented the audit stating they had issued an unmodified opinion, the best that can be achieved. The recommended unassigned fund balance is 17% and the village is in good position at 46%.

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve and accept the presented 2025 audit. Motion carried by unanimous vote of the board.

Approval of Minutes from the 04-27-2026 meeting

Trustee Karner moved, Trustee Hammen seconded the motion to approve. Motion carried by unanimous vote of the board.

Unfinished Business

None

New Business

Certificate of Payment #1 to Donald Hietpas & Sons in the amount of \$145,471.46 for the Schindler, Fulcer, & Pine/Walnut Alley project

Trustee Trentlage moved, Trustee Karner seconded the motion to approve. Motion carried by unanimous vote of the board.

Change Request #23 to Quality Electric in the amount of \$7,143.57 for the Kimberly Street & Parks Dept. Building

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve. Motion carried by unanimous vote of the board. This completes electrical work in order for the gates/fence to operate as planned. One gate location serves the yard waste site and the other gate location controls access along James Street.

Purchase Street Sweeper in the amount of \$336,710.00

Trustee Karner moved, Trustee Hammen seconded the motion to approve the payment to Envirotech Equipment in the amount of \$336,710 for a new Bucher V65H Street Sweeper funded by the Storm Water Utility Capital Expense. Motion carried by unanimous vote of the board.

Utility Fund Transfers relating to Infrastructure Cost-Sharing Policy

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the 2023 and 2024 infrastructure project transfers from the Sanitary Utility (201) and the Stormwater Utility (205) to the Transportation Utility (401), in a total amount of \$466,037. Motion carried by unanimous vote of the board.

Temporary Outside Premise Extension Applications for Timber Tap

Trustee Trentlage moved, Trustee Gaffney seconded the motion to approve the 2 requests for the Temporary Outside Premise Extension with restrictions on the hours of operation to end by 8pm and limitations for acoustic music only. The events are planned for May 29-31, 2026 and September 18-20, 2026. Motion carried by unanimous vote of the board.

Public Participation

None

Closed Session

Trustee Karner moved, Trustee Hammen seconded the motion to enter closed session pursuant to State Statute 19.85(1)(e) to conduct specific public business in which competitive or bargaining reasons required a closed session related to police services. Motion carried by unanimous vote of the board at 5:17pm.

Trustee Hammen moved, Trustee Gaffney seconded the motion to reconvene into open session. Motion carried by unanimous vote of the board at 5:33pm.

There was no action taken on closed session items.

Adjournment

Trustee Trentlage moved, Trustee Karner seconded the motion to adjourn. Motion carried by unanimous vote of the board at 5:34pm.

Jennifer Weyenberg
Village Clerk-Treasurer

Dated 05/05/26
Drafted by: ELZ
Approved by Village Board:_____



May 6, 2026

Village of Kimberly

Attn: Jennifer Weyenberg

Email: jweyenberg@vokimberl.wi.gov

Re: Village of Kimberly
2026 Sanitary Sewer & Storm Sewer
Cleaning & Televising: Area 1
Letter of Recommendation
McM. No. K0001-09-26-00328

On May 6, 2026, bids were received for the above referenced project. One bid was received, with a bid price of \$92,451.72 (bid tabulation enclosed).

Based upon the bid received, we recommend awarding Contract K0001-09-26-00328 to the low bidder, Speedy Clean Inc., in the amount of \$92,451.72.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return signed copy to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

Brad Werner /car

Brad D. Werner, P.E.
Vice President / SR Municipal Engineer

BDW:car

Enclosures: Notice of Award
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: SPEEDY CLEAN, INC.
1380 Earl Street
Menasha, WI 54952

Contract No. K0001-09-26-00328

Project: 2026 SANITARY SEWER & STORM SEWER
CLEANING & TELEVISIONING: AREA 1
For The
VILLAGE OF KIMBERLY | Outagamie County, Wisconsin

You are notified that your Bid, dated May 4, 2026, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the 2026 Sanitary Sewer & Storm Sewer Cleaning & Televisioning: Area 1 for the Village of Kimberly, Outagamie County, Wisconsin.

The Contract Price of your Contract is Ninety-Two Thousand Four Hundred Fifty-One & 72/100 Dollars (\$92,451.72).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

VILLAGE OF KIMBERLY | Outagamie County, Wisconsin

(authorized signature)

(title)

Witness: _____

BID TABULATION

OWNER: VILLAGE OF KIMBERLY
Project Name: 2026 Sanitary Sewer & Storm Sewer Cleaning & Televising: Area 1
Contract No.: K0001-09-26-00328
Bid Date/Time: May 6, 2026 @ 10:00 a.m., local time
Project Manager: Brad Werner, PE

Engineer: McMAHON ASSOCIATES, INC.
 1445 McMahon Drive
 PO Box 1025
 Neenah, WI 54956 / 54957-1025

SPEEDY CLEAN INC.
 1380 Earl Street
 Menasha, WI 54952

SANITARY SEWER

| Item | Qty | Unit | Description | Unit Price | Total |
|---|--------|------|--|------------|--------------------|
| 1. | 18,964 | L.F. | Clean and Televis 8 Inch Sanitary Sewer | \$0.90 | \$17,067.60 |
| 2. | 3,335 | L.F. | Clean and Televis 10 Inch Sanitary Sewer | \$0.95 | \$3,168.25 |
| 3. | 335 | L.F. | Clean and Televis 12 Inch Sanitary Sewer | \$0.95 | \$318.25 |
| 4. | 1,304 | L.F. | Clean and Televis 15 Inch Sanitary Sewer | \$0.95 | \$1,238.80 |
| 5. | 486 | L.F. | Clean and Televis 18 Inch Sanitary Sewer | \$0.95 | \$461.70 |
| 6. | 2,539 | L.F. | Clean and Televis 21 Inch Sanitary Sewer | \$0.95 | \$2,412.05 |
| 7. | 2,016 | L.F. | Clean and Televis 27 Inch Sanitary Sewer | \$1.20 | \$2,419.20 |
| 8. | 503 | L.F. | Clean and Televis 30 Inch Sanitary Sewer | \$1.20 | \$603.60 |
| 9. | 127 | Ea. | Sanitary Manhole Inspection Report | \$15.00 | \$1,905.00 |
| SUB-TOTAL (Items 1. through 9., Inclusive) | | | | | \$29,594.45 |

NORTH ROGER STREET & CURTAIN STREET BACKYARD

| Item | Qty | Unit | Description | Unit Price | Total |
|---|-------|------|--|------------|-------------------|
| 10. | 2,248 | L.F. | Clean and Televis 8 Inch Sanitary Sewer | \$0.90 | \$2,023.20 |
| 11. | 1 | L.S. | Clean Roger Street Lift Station Wet Well (Roger Street/Sunset Drive) | \$1,260.00 | \$1,260.00 |
| SUB-TOTAL (Items 10. through 11., Inclusive) | | | | | \$3,283.20 |

STORM SEWER

| Item | Qty | Unit | Description | Unit Price | Total |
|---|-------|------|--|------------|--------------------|
| 12. | 54 | L.F. | Clean and Televis 54 Inch Storm Sewer | \$1.25 | \$67.50 |
| 13. | 3,630 | L.F. | Clean and Televis 48 Inch Storm Sewer | \$1.25 | \$4,537.50 |
| 14. | 823 | L.F. | Clean and Televis 42 Inch Storm Sewer | \$1.25 | \$1,028.75 |
| 15. | 3,607 | L.F. | Clean and Televis 36 Inch Storm Sewer | \$1.25 | \$4,508.75 |
| 16. | 117 | L.F. | Clean and Televis 34" x 53" Storm Sewer | \$1.25 | \$146.25 |
| 17. | 2,815 | L.F. | Clean and Televis 30 Inch Storm Sewer | \$1.25 | \$3,518.75 |
| 18. | 390 | L.F. | Clean and Televis 27 Inch Storm Sewer | \$1.25 | \$487.50 |
| 19. | 212 | L.F. | Clean and Televis 24" x 38" Storm Sewer | \$1.25 | \$265.00 |
| 20. | 3,397 | L.F. | Clean and Televis 24 Inch Storm Sewer | \$0.94 | \$3,193.18 |
| 21. | 70 | L.F. | Clean and Televis 21 Inch Storm Sewer | \$0.94 | \$65.80 |
| 22. | 307 | L.F. | Clean and Televis 19" x 30" Storm Sewer | \$0.94 | \$288.58 |
| 23. | 3,698 | L.F. | Clean and Televis 18 Inch Storm Sewer | \$0.94 | \$3,476.12 |
| 24. | 4,158 | L.F. | Clean and Televis 15 Inch Storm Sewer | \$0.94 | \$3,908.52 |
| 25. | 9,905 | L.F. | Clean and Televis 12 Inch Storm Sewer | \$0.94 | \$9,310.70 |
| 26. | 4,904 | L.F. | Clean and Televis 8 Inch Storm Sewer | \$0.94 | \$4,609.76 |
| 27. | 8,009 | L.F. | Clean and Televis Inlet Lead | \$1.49 | \$11,933.41 |
| 28. | 400 | L.F. | Heavy Clean and Televis 8" to 24" Storm Sewer | \$2.00 | \$800.00 |
| 29. | 400 | L.F. | Heavy Clean and Televis 27" to 54" Storm Sewer | \$2.50 | \$1,000.00 |
| 30. | 188 | Ea. | Storm Manhole Inspection Report | \$15.00 | \$2,820.00 |
| 31. | 328 | Ea. | Inlet Inspection Report | \$11.00 | \$3,608.00 |
| SUB-TOTAL (Items 12. through 31., Inclusive) | | | | | \$59,574.07 |
| TOTAL (Items 1. through 31., Inclusive) | | | | | \$92,451.72 |

| | |
|--------------|-------------|
| Bid Security | 5% Bid Bond |
|--------------|-------------|



Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: 2026 Hazardous Sidewalk Sawcutting

REPORT PREPARED BY: Anna Huber, Deputy Director of Public Works

REPORT DATE: May 11, 2026

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report DLB

See additional comments attached _____

As part of our ongoing effort to enhance pedestrian safety and maximize our sidewalk maintenance budget, staff contacted three qualified vendors to solicit not to exceed bids for trip hazard mitigation via sawcutting. Of the three companies contacted, only one submitted a bid.

Asti Sawing, Inc. \$20,000.00

Their pricing is consistent with recent contracts awarded by a nearby municipality that received multiple competitive bids, indicating the proposed cost is reasonable and within market standards.

Due to limited sidewalk reconstruction over the past few years, there is a growing need to address both surface-level hazards and larger areas of deterioration. To make the most of our available funds, we are pursuing a combination of targeted panel replacement and sawcutting. This will allow us to repair more sidewalk segments while maintaining cost efficiency.

RECOMMENDED ACTION: Award the 2026 Hazardous Sidewalk Sawcutting Services to the sole bidder, Asti Sawing, Inc., in an amount not to exceed \$20,000, funded by the Transportation Utility, 401-5700-908.

ASTI Sawing, Inc.

7454 Hwy 18-151
Barneveld, WI 53507
Cell: (608)-574-4024

Proposed Bid

Date

4/1/2026

Name / Address

Village of Kimberly
515 W. Kimberly Ave.
Kimberly, WI 54136

| Description | lin. ft | Cost | Total |
|----------------------------------|---------|-------|-------------|
| Sidewalk sawing-inft | 1,000 | 19.22 | 19,220.00 |
| Sidewalk sawing-inft (City Wide) | 31.3757 | 24.86 | 780.00 |
| Project Finish Date 10/31/2026 | | | |
| Total | | | \$20,000.00 |



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/12/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|---|--|---|--|
| PRODUCER Bossert Insurance Group, LLC 1208 State Rd 23 Mineral Point WI 53565 | | CONTACT NAME: Carrie A Heins PHONE (A/C, No, Ext): 608-987-0410 E-MAIL ADDRESS: Carrie@Bossert-Ins.com FAX (A/C, No): | |
| | | INSURER(S) AFFORDING COVERAGE INSURER A: Owners Ins Co INSURER B: Auto Owners Ins Co INSURER C: Middlesex Insurance Company INSURER D: INSURER E: INSURER F: | NAIC # 32700 18988 23434 |
| INSURED ASTI Sawing, Inc. 7454 US Highway 18 and 151 Barneveld WI 53507-9301 | | | |

COVERAGES

CERTIFICATE NUMBER: 20260112105749696

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | Y | N | 61591893 | 01/01/2026 | 01/01/2027 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Fire Legal Liability \$ |
| B | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | N | N | 5059201100 | 01/01/2026 | 01/01/2027 | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$ |
| B | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | N | N | 5059189300 | 01/01/2026 | 01/01/2027 | EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ |
| C | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N N | N/A | A0282681001 | 07/13/2025 | 07/13/2026 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

VILLAGE OF KIMBERLY
 515 W. KIMBERLY AVENUE
 Kimberly WI 54136

Email: AHUBER@VOKIMBERLYWI.GOV

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Carrie Heins

© 1988-2015 ACORD CORPORATION. All rights reserved.



Village of Kimberly REQUEST FOR BOARD ACKNOWLEDGEMENT

| |
|---|
| ITEM DESCRIPTION: Court Cost Increase |
| REPORT PREPARED BY: Jessica Schneider, Municipal Clerk of Courts |
| REPORT DATE: April 29, 2026 |
| ADMINISTRATOR'S REVIEW / COMMENTS: No additional comments to this report <u>DLB</u> See additional comments attached _____ |
| EXPLANATION: <p>The State of Wisconsin enacted 2025 WISCONSIN ACT 113 on March 20, 2026 (bill attached). This Act allows municipal courts to increase the fee for court costs from \$38 to \$48 per citation. Of the \$48 collected on each forfeiture, \$43 will be kept by our municipal court and \$5 will continue to be sent to the state.</p> <p>As an example, in Kimberly Municipal Court the forfeiture for Operating While Suspended (1st offense) is \$50 plus costs. The total amount owed for being found guilty of violating this statute is currently \$124. However, per 2025 WISCONSIN ACT 113 the updated amount owed will be \$134, with the municipal court retaining the \$50 forfeiture amount and \$43 of the court costs for a total of \$83. The remaining \$51 is disbursed to the state and county according to state statute. This increase will apply to all state statutes and ordinance violations which currently have court costs as part of their forfeiture amount.</p> <p>The last time that the court costs were increased by the state was in 2013. At that time, the fee increased from \$28 to \$38. Due to the long duration since the previous increase, there was strong support for 2025 WISCONSIN ACT 113.</p> <p>A \$10 increase to the municipal court on every citation for which a forfeiture is imposed could be an annual increase of \$3390, according to last year's figures. After the Village Board receives and acknowledges this increase, the court will work with Fox Valley Metropolitan Police Department and the Outagamie County Sheriff's Office to process the update in the Badger TraCS system used by Officers (instructions attached). Due to many other municipalities already undergoing this change, this has proven to be a simple and quick update.</p> |
| RECOMMENDED ACTION: <p>The Court requests that the Village Board acknowledges 2025 Wisconsin Act 113 and supports consideration by the Municipal Judge of adjusting court costs as authorized by law.</p> |



KIMBERLY MUNICIPAL COURT

515 W. Kimberly Avenue

Kimberly, WI 54136

Michael Sharkey, Municipal Judge

Jessica Schneider, Clerk of Courts

P 920-687-7873

F 920-788-9723

kimberlycourt@vokimberlywi.gov

April 29, 2026

WHEREAS, On Friday, March 20, 2026, Gov. Tony Evers signed 2025 Assembly Bill 443, raising court costs in municipal court actions from \$38 to \$48; and

WHEREAS, Signed Assembly Bill 443 has been designated at 2025 Wis. Act 113; and

WHEREAS, 2025 Wisconsin Act 113 was published on Saturday, March 21, 2026 by the Legislative Reference Bureau; and

WHEREAS, Pursuant to Wis. Stat. §991.11 acts take effect the day after publication unless otherwise a different time is designated in the legislation; and

WHEREAS, 2025 Wis. Act 113 does not include language delaying implementation; and WHEREAS, The last time court costs were increased was in 2013 to \$38; and

WHEREAS, The costs of court administration, like other expenses subject to inflation, have increased substantially since 2013; and

WHEREAS, It is necessary and prudent to implement the adjustment in court costs approved in 2025 Wis. Act 113.

NOW THEREFORE IT IS HEREBY ORDERED THAT court costs in municipal court actions in this Court where costs are applicable shall increase from \$38 to \$48 for violations of applicable ordinances occurring on or after 12:01 a.m. on Sunday, March 22, 2026, or as soon as procedurally possible.

BY THE COURT:

Michael Sharkey
Municipal Judge
Village of Kimberly

Date of enactment: March 20, 2026
2025 Assembly Bill 443 Date of publication*: March 21, 2026

2025 WISCONSIN ACT 113

AN ACT *to amend* 814.65 (1) of the statutes; **relating to:** increasing the maximum fee for court costs collectible in a municipal court action.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

SECTION 1. 814.65 (1) of the statutes is amended to read:

814.65 (1) COURT COSTS. In a municipal court action, except for a financial responsibility violation under s. 344.62 (2) or for a violation of an ordinance in conformity with s. 343.51 (1m) (b) or 347.48 (2m), the municipal ~~judge court~~ shall collect a fee of not less than \$15 nor more than ~~\$38~~ \$48 on each separate matter, whether it is on default of appearance, a plea of guilty or no contest, on issuance of a warrant or summons, or the action is tried as a contested matter. Of each fee received by the ~~judge court~~ under this subsection, the municipal treasurer shall pay monthly \$5 to the secretary of administration for deposit in the general fund and shall retain the balance for the use of the municipality.

Anonymous wrote:

2025 Assembly Bill 443

ACT 113 | OPTIONAL MUNI COST INCREASE | Pub: 3-21-2026

Please share this with your:
Municipal Court and Municipal Board members for approval.

Announcement!

2025 Assembly Bill 443
ACT 113

Recently there was a change to allow municipal courts the ability to increase their court costs to \$48. Follow the required steps below so the TraCS Service Desk is allowed to make this change.

Required Steps

1. Before the TraCS Service Desk can assist and make this change, we will need an email from your municipal court authorizing this increase for all statute driven citations.
2. Non-hosted agencies will need to schedule an appointment with the TraCS Service Desk to apply this change.
 - TraCS staff will need access to a table in the SQL Database, so let your SQL admin know if you do not have access to this already
3. Hosted agencies do not need to schedule an appointment
 - TraCS staff will make necessary changes
 - After changes have been made, they will be applied to all computers the following day when you log into system.
4. This ACT mentions statutes, however if your municipality approves of the increase to your local ordinances, we will also need that approval in an email and we will work with your agency to get this updated as well.

As always...

The TraCS Service Desk appreciates everyone's patience in the process and time involved to get your court costs updated.

Details

Date of enactment: March 20, 2026

Date of publication: March 21, 2026

AN ACT to amend 814.65 (1) of the statutes; relating to: increasing the maximum fee for court costs collectible in a municipal court action.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

SECTION 1. 814.65 (1) of the statutes is amended to read:

814.65 (1) COURT COSTS. In a municipal court action, except for a financial responsibility violation under s. 344.62 (2) or for a violation of an ordinance in conformity with s. 343.51 (1m) (b) or 347.48 (2m), the municipal judge court shall collect a fee of not less than \$15 nor more than \$38 \$48 on each separate matter, whether it is on default of appearance, a plea of guilty or no contest, on issuance of a warrant or summons, or the action is tried as a contested matter. Of each fee received by the judge court under this subsection, the municipal treasurer shall pay monthly \$5 to the secretary of administration for deposit in the general fund and shall retain

Regards,

Badger TraCS Unit

608-267-2096

badgertracs@dot.wi.gov



Item For Consideration

For Board Review On: May 6, 2026
Agenda Item Topic: FVMPD Budget Amendments

Prepared On: April 21, 2026
Prepared By: Lisa Remiker-DeWall

The first quarter budget adjustment for known personnel changes is presented to the both the Village of Kimberly and Village of Little Chute for approval. Known events since the 2026 Adopted Budget include Office Delvoe termination on 11/13/2025, Kimberly School District Police School Liaison services ending 6/30/26, WPPA one year contract impact, Community Service Officer status updates and clerical position moving from full time to part-time.

Fiscal Impact: The flowing 2026 Budget Adjustment be approved:

FVMPD Special Revenue Fund

Joint Services

| | |
|---|-----------------------|
| Village of Little Chute Joint Tax Levy | - \$ 35,697(Revenue) |
| Village of Kimberly Polic Services | - \$ 21,907(Revenue) |
| Local School Services | - \$ 86,930(Revenue) |
| Full-Time and Clerical Wages and Benefits | - \$144,554 (Expense) |
| Clothing Allowance | +\$ 20 (Expense) |

Village of Little Chute Police Supplemental Service

| | |
|---|---------------------|
| Village of Little Chute Supplemental Tax Levy | +\$35,697 (Revenue) |
| Contractual Services | +\$35,697 (Expense) |

Recommendation/Board Action: Please approve the 2026 budget amendments to recognize impacts to revenues and expenses for the known events.

Respectfully Submitted,
Lisa Remiker-DeWall, Assistant Village Administrator

| | | Budget | Budget | Budget | JOINT ADJ: 3% COLA PSL .5 YR Delvoe Term CSO Updates Vallafsky PT | 2026 | |
|--|---------------------------------|------------------|-----------------|--------------|--|------------------|------------------|
| | Adopted | Adjustment | Adjustment | Adjustment | | Amended | |
| | Budget | 2025-2026 | Ins Claim | with | | Budget | |
| | | Carryover | Policy League | Carryover | | 4/30/2026 | |
| CONSOLIDATED POLICE SERVICES | | | | | | | |
| Consolidated Police Services Revenue | | | | | | | |
| 207-31111 | GENERAL PROPERTY TAXES | 2,181,604 | - | - | 2,181,604 | (35,697) | 2,145,907 |
| 207-33110 | FEDERAL AID | 2,000 | - | - | 2,000 | - | 2,000 |
| 207-33290 | OTHER STATE AID | 2,000 | - | - | 2,000 | - | 2,000 |
| 207-33310 | COUNTY SUBSIDY/AID | 2,000 | - | - | 2,000 | - | 2,000 |
| 207-33321 | POLICE SERVICES - KIMBERLY | 1,338,816 | - | - | 1,338,816 | (21,907) | 1,316,909 |
| 207-33322 | LOCAL SCHOOL SERVICES | 269,273 | - | - | 269,273 | (86,930) | 182,343 |
| 207-33323 | CONTRACTED POLICE SERVICE | 2,500 | - | - | 2,500 | - | 2,500 |
| 207-34105 | COPY FEES (TX) | 1,000 | - | - | 1,000 | - | 1,000 |
| 207-34990 | CASH OVER/(SHORT) | - | - | - | - | - | - |
| 207-34201 | POLICE DEPARTMENT FEES | 2,000 | - | - | 2,000 | - | 2,000 |
| 207-34901 | OTHER CHARGES FOR SERVICES | 1,225 | - | - | 1,225 | - | 1,225 |
| 207-35301 | FALSE ALARMS | 1,000 | - | - | 1,000 | - | 1,000 |
| 207-38301 | DONATIONS | - | - | - | - | - | - |
| 207-38302 | K9 DONATIONS | 4,000 | - | - | 4,000 | - | 4,000 |
| 207-38612 | INSURANCE REIMBURSEMENT | - | - | 5,746 | 5,746 | - | 5,746 |
| 207-38621 | DAMAGE TO VILLAGE PROPERTY | - | - | - | - | - | - |
| 207-38622 | OTHER CLAIM REIMBURSEMENT | - | - | - | - | - | - |
| 207-39050 | SALE OF VILLAGE PROPERTY | 4,000 | - | - | 4,000 | - | 4,000 |
| Total Consolidated Police Services Revenue | | 3,811,418 | - | 5,746 | 3,817,164 | (144,534) | 3,672,630 |
| Police Services Consolidated Expenses | | | | | | | |
| 207-52120-100 | FULL-TIME WAGES | 427,824 | - | - | 427,824 | - | 427,824 |
| 207-52120-101 | FULL-TIME WAGES | 1,559,452 | - | - | 1,559,452 | (70,640) | 1,488,812 |
| 207-52120-102 | CLERICAL WAGES | 202,687 | - | - | 202,687 | (40,646) | 162,041 |
| 207-52120-103 | SOCIAL SECURITY | 178,627 | - | - | 178,627 | (8,590) | 170,037 |
| 207-52120-104 | RETIREMENT | 314,697 | - | - | 314,697 | (11,678) | 303,019 |
| 207-52120-105 | HEALTH INSURANCE | 380,742 | - | - | 380,742 | (11,288) | 369,454 |
| 207-52120-106 | PHYSICAL FITNESS | 18,000 | - | - | 18,000 | (1,000) | 17,000 |
| 207-52120-107 | LIFE INSURANCE | 2,052 | - | - | 2,052 | (83) | 1,969 |
| 207-52120-108 | DENTAL INSURANCE | 29,910 | - | - | 29,910 | (465) | 29,445 |
| 207-52120-109 | DISABILITY INSURANCE | 3,797 | - | - | 3,797 | (164) | 3,633 |
| 207-52120-110 | OVERTIME | 111,900 | - | - | 111,900 | - | 111,900 |
| 207-52120-111 | OVERTIME - CLERICAL | - | - | - | - | - | - |
| 207-52120-112 | POLICE COMMISSION | 1,680 | - | - | 1,680 | - | 1,680 |
| Subtotal Personnel | | 3,231,368 | - | - | 3,231,368 | (144,554) | 3,086,814 |
| 207-52120-201 | TRAINING & CONFERENCES | 21,600 | - | - | 21,600 | - | 21,600 |
| 207-52120-203 | TELEPHONE | 19,200 | - | - | 19,200 | - | 19,200 |
| 207-52120-204 | CONTRACTUAL SERVICES | 119,105 | 3,909 | - | 123,014 | - | 123,014 |
| 207-52120-205 | EQUIPMENT REPAIRS | 4,800 | - | - | 4,800 | - | 4,800 |
| 207-52120-206 | OFFICE SUPPLIES | 2,000 | - | - | 2,000 | - | 2,000 |
| 207-52120-207 | PRINTING & REPRODUCTION | 5,800 | - | - | 5,800 | - | 5,800 |
| 207-52120-208 | BOOKS,SUBSCRIPTION, MEMBERSHIP | 855 | - | 2,500 | 3,355 | - | 3,355 |
| 207-52120-212 | CLOTHING ALLOWANCE | 17,920 | - | - | 17,920 | 20 | 17,940 |
| 207-52120-213 | SAFETY EQUIPMENT | 14,250 | - | - | 14,250 | - | 14,250 |
| 207-52120-218 | OPERATIONAL SUPPLIES | 15,600 | - | - | 15,600 | - | 15,600 |
| 207-52120-221 | SMALL OFFICE EQUIPMENT | 6,700 | - | - | 6,700 | - | 6,700 |
| 207-52120-223 | GUNS & AMMUNITION | 11,350 | 5,000 | - | 16,350 | - | 16,350 |
| 207-52120-225 | RECRUITMENT, TESTING | 4,700 | - | - | 4,700 | - | 4,700 |
| 207-52120-226 | POSTAGE | 2,400 | - | - | 2,400 | - | 2,400 |
| 207-52120-227 | PUBLIC SERVICE PROGRAM | 250 | - | - | 250 | - | 250 |
| 207-52120-228 | EMPLOYEE BONDS | 300 | - | - | 300 | - | 300 |
| 207-52120-230 | WORKERS COMPENSATION INS | 56,800 | - | - | 56,800 | - | 56,800 |
| 207-52120-231 | PROPERTY & LIABILITY INSURANCE | 62,200 | - | - | 62,200 | - | 62,200 |
| 207-52120-236 | K9 UNIT | 4,490 | - | - | 4,490 | - | 4,490 |
| 207-52120-240 | COMPUTER MAINTENANCE | 71,800 | 7,940 | - | 79,740 | - | 79,740 |
| 207-52120-242 | BLDG & GRNDS REPAIR/MAINTENANCE | 6,145 | - | - | 6,145 | - | 6,145 |
| 207-52120-243 | CUSTODIAL - CONTRACTUAL | 17,100 | - | - | 17,100 | - | 17,100 |
| 207-52120-244 | CUSTODIAL-OPERATIONAL SUPPLIES | 1,625 | - | - | 1,625 | - | 1,625 |
| 207-52120-245 | CUSTODIAL - EQUIP REPAIR/MAINT | 5,560 | - | - | 5,560 | - | 5,560 |
| 207-52120-247 | VEHICLE OPERATIONS | 74,000 | - | 3,246 | 77,246 | - | 77,246 |
| 207-52120-248 | VEHICLE EQUIPMENT | 5,400 | - | - | 5,400 | - | 5,400 |
| 207-52120-249 | UTILITIES | 18,100 | - | - | 18,100 | - | 18,100 |
| 207-52120-262 | LEGAL/AUDIT | 10,000 | - | - | 10,000 | - | 10,000 |
| 207-52120-301 | NEW EQUIPMENT | - | - | - | - | - | - |
| 207-52120-302 | EQUIPMENT REPLACEMENT | - | - | - | - | - | - |
| 207-52120-303 | VEHICLE REPLACEMENT | - | - | - | - | - | - |
| 207-52120-306 | BUILDING & GROUNDS | - | - | - | - | - | - |
| Subtotal Supplies and Services | | 580,050 | 16,849 | 5,746 | 602,645 | 20 | 602,665 |
| Total Police Services Consolidated Expenses | | 3,811,418 | 16,849 | 5,746 | 3,834,013 | (144,534) | 3,689,479 |
| Revenues Less Expenditures | | - | (16,849) | - | (16,849) | - | (16,849) |

Village of Little Chute would have separate action to allocate \$35,697 to Village Only accounts

Village of Kimberly would have separate action for the \$21,907 use freed up from personnel changes, Kimberly paid \$332,477 first quarter, 2nd quarter due \$325,977 to equal 50% pf current \$1,316,909