



# VILLAGE OF KIMBERLY

TREE BOARD  
April 8<sup>th</sup>, 2026

Municipal Services Center  
426 W. Kimberly Avenue  
Kimberly, WI 54136  
3:00 p.m.

The 2026 meeting of the Kimberly Tree Board was called to order at 3:00 p.m. Board members present included Danielle Block, Scott Vandenhogen, Jeff Asman, Lee Hammen, and Jerome Herro. Village staff present: Deputy Director of Public Works Anna Huber and Community Enrichment Director Holly Femal. Community Member Tim Fox was also in attendance.

The 2025 minutes of the Tree Board were reviewed. Motion to approve by Hammen, seconded by Block, motion passed unanimously.

A presentation of the 2026 planting plan for the village street department was given by Deputy Director of Public Works, Anna Huber. She highlighted replanting trees in tandem with street and utility replacement projects and development of budget efficiency in future planning. Schindler Drive will receive replacement street trees as part of the street reconstruction and utility project scheduled for 2026. This change allows the village to retain a year warranty on the tree plantings and the trees will be planted as part of the contract by the contractor. Specifications for tree selection and planting practices are included as part of the full bid packet for the project.

Community Enrichment Director, Holly Femal, highlighted planting projects in Kimberly Parks including new trees in Sunset and Verhagen Parks due to donations. Sunset Park's tree planting will be incorporated into the 2026 celebration of Arbor Day on April 24<sup>th</sup>, 2026, at 9 a.m.

A presentation of the 2025 Tree City USA application and Tree City process was shared with the board. The Village of Kimberly spent over \$20 per capita in 2025 on urban forestry initiatives including planting, pruning, removals, stumping, and the staff time to complete these operations. Deputy Director Huber and Director Block shared highlights from the Village of Kimberly's MS4 permit with the Wisconsin DNR and how planting trees impacts this annual permit process. A review of the benefits trees provide to local stormwater runoff was shared. Deputy Director Huber also shared the 3-30-300 Rule as it relates to tree planting and urban forestry planning processes.

There was no unfinished business for the group to discuss or take action on. In public participation, board member Asman asked follow up questions pertaining to tree trimming processes in the Village of Kimberly and terrace tree selection. Director Block highlighted the funding mechanism for tree work coming from the storm water fees collected on the municipal water billing process. Mr. Asman also asked follow up questions on terrace tree selected pertaining to trees that make pods or fruit. The village does plant trees that produce seeds such as linden, maple, and hackberry.

With no further business to discuss, a motion to adjourn was made by Hammen and seconded by Block. Motion passed unanimously. Meeting adjourned at 3:35 p.m.

Respectfully submitted: Holly Femal, Community Enrichment Director