



## VILLAGE BOARD AGENDA

Monday, April 20, 2026 at 5:00pm  
Rick J. Hermus Council Chambers  
515 W. Kimberly Ave.  
Kimberly, WI 54136

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1. **Call to Order**
2. **Roll Call**
3. **Moment of Silent Reflection, Pledge of Allegiance**
4. **President's Remarks**
5. **Approval of April 13, 2026 Meeting Minutes**
6. **Reports of Officers and Departments**
  - a. Chief of Police Fox Valley Metro
  - b. Outagamie County Sheriff Department
  - c. Fire Chief
  - d. Administrator/Director of Public Works
  - e. Community Development Director
  - f. Community Enrichment Director
  - g. Library Director
  - h. Clerk-Treasurer
7. **Unfinished Business for Consideration or Action**
  - a. None
8. **New Business for Consideration or Action**
  - a. Special Event Permit Application for Firefighters for Fireworks on July 3, 2026
  - b. Special Event Permit Application for Bike to the Beat on August 1, 2026
  - c. Resolution No. 5, Series 2026 Authorizing the Acquisition of Certain Blighted Properties within TID No. 6
  - d. Certificate for Payment #2 to Advance Construction, Inc. in the amount of \$127,552.44 for the Papermaker Stormwater Management Pond project
  - e. Approve Bills & Claims from 03/12/2026 to 04/16/2026 in the amount of \$428,962.38
9. **Receive Minutes of Boards and Commissions**
  - a. Water Commission minutes from 03/10/2026 meeting
  - b. Plan Commission minutes from 02/17/2026 and 03/17/2026 meetings
  - c. Library Board minutes from 02/16/2026 meeting

## **10. Public Participation**

### **11. Closed Session**

The village board will meet pursuant to State Statute 19.85(1)(e) to conduct specific public business in which competitive or bargaining reasons require a closed session related to properties in TID No. 6.

The board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session matters.

### **12. Action on Closed Session matters (if any)**

### **13. Adjournment**

#### **Village Board Meeting- Virtual Attendance Info**

April 20, 2026 at 5:00pm

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/317174765>

**You can also dial in using your phone.**

Access Code: 317174765

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

Any person wishing to attend the meeting who because of their disability is unable to attend, is requested to contact the ADA Coordinator at 920-788-7500 at least 48 hours prior to the meeting so that reasonable accommodation may be made.

**VILLAGE OF KIMBERLY  
BOARD MEETING MINUTES  
04/13/2026**

A meeting of the Kimberly Village Board was called to order on Monday, April 13, 2026 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Chuck Kuen.

Board Present: President Chuck Kuen Trustees Mike Hruzek, Dave Hietpas Norb Karner, Lee Hammen, and Marcia Trentlage  
Board Excused: Trustee Tom Gaffney  
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block, and Community Development Director Sam Schroeder  
Others Present: Judy Hebbe of the Times-Villager

**President's Remarks**

President Kuen congratulated Trustees Trentlage, Hruzek and Hietpas on their return to office. He then followed with reading the Week of the Young Child 2026 Proclamation.

**Approval of Minutes from the 04-06-2026 meeting**

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

**Report of the April 2026 Election**

The report of the April 2026 Spring Election was provided to the board and Clerk-Treasurer Weyenberg was available for questions. President Kuen asked the percentage of voter turnout and it was reported that 38% of registered voters voted in this election.

**Unfinished Business**

None

**New Business**

**Six Month Class "B" Fermented Malt Beverage License application for Kimberly Recreation Assoc., Inc. (Agent: Tim Wettstein)**

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the 6-month Class "B" Fermented Malt Beverage License, located at 800 W. Kimberly Ave, "Sunset Park Upper and Lower diamonds, concessions stands/bleachers" from May 15, 2026 to November 15, 2026. Motion carried by unanimous vote of the board.

**2025 FVMPD Budget Surplus Deposit**

Trustee Trentlage moved, Trustee Hruzek seconded the motion to approve the deposit of the 2025 FVMPD Budget surplus into the Police Trust Fund in the amount of \$135,916.38. Motion carried by unanimous vote of the board. These funds will remain restricted for use on public safety needs such as startup costs, contracted services modifications, and future investments.

**Certificate for Payment #16 to SMA Construction Services in the amount of \$183,489.77 for the Kimberly Street & Parks Dept. Building**

Trustee Karner moved, Trustee Hammen seconded the motion to approve. Motion carried by unanimous vote of the board.

**Authorize Start of Construction- Central Office Remodel**

Trustee Hammen moved, Trustee Karner seconded the motion to authorize the low bidder selections and the construction of the Central Office remodel project. Motion carried by unanimous vote of the board.

**Public Participation**

Resident C. Reetz at 370 N Roger St spoke regarding concerns about the drainage around his property.

**Closed Session**

Trustee Karner moved, Trustee Hammen seconded the motion to enter closed session pursuant to State Statute 19.85(1)(e) to conduct specific public business in which competitive or bargaining reasons required a closed session related to properties located in TID No. 6 and also related to police services. Motion carried by unanimous vote of the board at 5:16pm.

Trustee Hammen moved, Trustee Gaffney seconded the motion to reconvene into open session. Motion carried by unanimous vote of the board at 5:37pm.

**Action on the closed session matters**

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the “buy back agreement” pertaining to the Midwest Expansion Agreement. Motion carried by unanimous vote of the board.

Trustee Hammen moved, Trustee Hietpas seconded the motion to approve the Wisconsin Professional Police Association (WPPA) contract with the Fox Valley Metro Police Department contingent upon a signed agreement between WPPA and the Village of Little Chute. Motion carried by unanimous vote of the board.

**Adjournment**

Trustee Hammen moved, Trustee Trentlage seconded the motion to adjourn. Motion carried by unanimous vote of the board at 5:39pm.

\_\_\_\_\_  
Jennifer Weyenberg  
Village Clerk-Treasurer

Dated 04/14/26  
Drafted by: ELZ  
Approved by Village Board: \_\_\_\_\_



# Department Report

To: Village Board  
From: Captain Jeremy Slotke  
Date: April 2026  
Re: FVMPD Report

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## HIGHLIGHTS

- Submitted a grant to Capital Credit Union for new AED units to provide high quality medical care. These units will help our gear integrate more seamlessly with Gold Cross' equipment.
- Sent out a press release on a water rescue of a young child. Great collaboration between local police, fire and EMS units.
- Press release sent out for an investigation that lead to an arrest for attempted homicide.
- Officer Uebelher attended a state level instructor course for Vehicle Contacts. He will be able to facilitate in-house training for officers.
- Collaboration with Outagamie County in Kimberly continues to go well.

## TOP PRIORITIES

- Continue to support patrol staff and combat burnout during this transition period

## UPCOMING EVENTS



# Department Report

To: Village Board  
From: Dep Ludwig | Patrol Deputy  
Date: April, 2026  
Re: Outagamie County Sheriff's Office Report

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## HIGHLIGHTS

- Continue to be proactive in assisting the needs of the village and its residences.

## TOP PRIORITIES

- Continue conducting extra patrols in school zones during high traffic hours to mitigate safety concerns.
- Continue to patrol the village and conduct traffic safety/traffic stops in high traffic areas.

## UPCOMING EVENTS

- Please see attached calls for service report month to date from 03/12 – 04/15.



# OUTAGAMIE COUNTY SHERIFFS OFFICE

Total CAD Calls Received, by Nature of Call in Zone

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Misdialed	19	2.68
Abdominal C-Charlie Response	1	0.14
Vehicle Accident	13	1.83
Accident with Injury	1	0.14
Accident with Spill Cleanup	1	0.14
Law Alarms - Burglary Panic	5	0.70
Alcohol Violations	1	0.14
Animal Bite	2	0.28
Animal Call	10	1.41
Assault B-Boy Response	1	0.14
Assist Citizen or Agency	39	5.49
Bicycle Stop	2	0.28
Bleeding D-David Response	1	0.14
Breathing Problem C-Charles	1	0.14
Breathing Problem D-David	1	0.14
Business Check	1	0.14
Chest Complaint C-Charles	2	0.28
Chest Complaint D-David	4	0.56
Civil Matter Assist	2	0.28
Civil Process	16	2.25
Carbon Monoxide Alarm	1	0.14
Crime Prevention	130	18.31
Damage to Property	4	0.56
Diabetic Issue A-Adam	1	0.14
Diabetic Issue C-Charles	1	0.14
Disturbance	11	1.55
Disturbance with a Weapon	1	0.14
Domestic Disturbance	1	0.14
Drug Complaint	1	0.14
Falls A-Adam Response	2	0.28
Falls B-Boy Response	6	0.85
Falls D-David Response	4	0.56
Fire Alarm Commercial	1	0.14
Structure Fire Smoke or Flame	2	0.28
Wire Down	1	0.14
Follow Up	19	2.68
Fraud Complaint	3	0.42
Natural Gas or Propane Leak	1	0.14
Jail GPS Checks	25	3.52
Harassment	5	0.70
Hazard in Roadway	4	0.56
Heart Problem A-Adam	1	0.14

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<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Juvenile Complaint	8	1.13
Vehicle Lockout	2	0.28
Medical Assistance No Injury	5	0.70
Motorist Assist	14	1.97
Mutual Aid Fire Response	1	0.14
Unknown Odor Outdoors	1	0.14
Ordinance Violation	6	0.85
Parking Enforcement	10	1.41
Parking Request	1	0.14
PNB E-Edward Response	2	0.28
Reckless Driving Complaint	2	0.28
Medical Pre-Alert	5	0.70
Restraining Order Tracking	2	0.28
Runaway Juvenile	1	0.14
Scam	2	0.28
School Safety	35	4.93
Seizure A-Adam Response	1	0.14
Seizure D-David Response	2	0.28
Sick A-Adam	2	0.28
Sick C-Charles	4	0.56
Sick D-David	2	0.28
Suicide C-Charles	1	0.14
Suspicious Incident	7	0.99
Suspicious Person	5	0.70
Suspicious Vehicle	5	0.70
Theft Complaint	4	0.56
Theft of Automobile Complaint	1	0.14
Traffic Enforcement	99	13.94
Traffic Stop	97	13.66
Transport Accident A-Adam	1	0.14
Traumatic Injuries B-Boy	1	0.14
Trespassing	1	0.14
Unconscious D-David	2	0.28
Violation of Court Order	2	0.28
Wanted Person or Apprehension	3	0.42
Welfare Check	25	3.52

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Total reported: 710

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**Report Includes:**

All dates between `00:00:00 03/12/26` and `11:53:00 04/15/26`, All nature of incidents, All cities matching `KIV`, All types, All priorities, All agencies, All zones

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# Department Report

To: Village Board  
From: Chad Smith | Fire Chief  
Date: April 2026  
Re: Fire Department Report

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## HIGHLIGHTS

- Training Conducted:
  - Mayday Drill
  - Propane/Gas Emergencies
- Fire Inspections
  - Total for 2026: 70
    - Routine: 51
    - Re-Inspection: 16
    - Complaint: 0
    - Fire Alarm Acceptance: 1
    - Sprinkler System Acceptance: 1
    - Certificate of Occupancy: 1
  - March Inspections
    - Routine: 21
    - Re-Inspection: 16
    - Complaint: 0
    - Fire Alarm Acceptance: 1
    - Sprinkler System Acceptance: 0
    - Certificate of Occupancy: 1
- Anniversaries
  - Chad Smith – 23 Years
- Class Completions in March
  - None

## UPCOMING EVENTS

- May 23<sup>rd</sup> – The All American Garage (TAAG) – Fundraiser for Kimberly Fire Department equipment – Hosted at Tanner’s Grill & Bar
- July 3<sup>rd</sup> – 2026 Kimberly Festival Foods Firework Show presented by Firefighters for Fireworks

## CALL DATA

- March Calls:
  - Fire: 8
  - EMS: 53
- 2026 Total Calls:
  - Fire: 24
  - EMS: 156



# Department Report

To: Village Board  
From: Danielle Block | Administrator/Director of Public Works  
Date: April 2026  
Re: Administrator's Report

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## HIGHLIGHTS

- Continued work with FVMPD, KASD, Village of Little Chute and the Outagamie County Sheriff's Department regarding police services.
- Completed the negotiations and approvals for the FVMPD WPPA 2026 Contract.
- Kicked off the Wage and Classification Study with Cottingham Butler (TRC).
- Final drafts of the 2025 Audit, Form C and PSC Reports reviewed and filed. Presentations in May.
- Completed the Special Assessment procedures for the 2026 projects.
- Set the 2026 training, needs and goals calendar with CVMIC.

## TOP PRIORITIES

- Continue to work with FVMPD, KASD (SROs), Village of Little Chute and Outagamie County Sheriff's Department regarding the transition of police services and corresponding budget adjustments as needed.
- Begin the first phase of the Wage and Classification Study.
- Analyze the 2026 Capital Projects and begin preparing guidance for the upcoming 2027-2030 Capital Planning Process.
- Review and update the Personnel Policy Manual.
- Prepare and present Senior Center policy and expectations.
- Manage the Central Office Remodel Project.

## UPCOMING EVENTS

- 2025 Audit Presentation May 4, 2026.



# Department Report

To: Village Board  
From: Danielle Block | Administrator/Director of Public Works  
Date: April 2026  
Re: Public Works Monthly Report

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## HIGHLIGHTS

- Finalizing punch list items –remaining punch list items at the Municipal Services Center –automatic gates, electrical and HVAC items.
- Central Cedars Historic Overlook substantially completed – door locks and signage. Ribbon cutting ceremony planned.
- Substantial completion of the Papermaker Pond project with Advance Construction, Inc. Remaining plantings to be completed in Spring of 2026.
- Completed the 2025-2026 winter snow removal season. Lifted the overnight winter parking restrictions early.
- Final move out, equipment removal and cleaning of 500 Moasis Drive temporary garage facility.
- Opened bids and schedule plans for the Central Office/Administrative Remodel within the Capital Improvement Plan. Presented to Village Board with approval to move forward with the project – demolition to start Monday, April 20<sup>th</sup>.
- Awarded contracts for the 2026 Capital Projects: sidewalk, street, alley, utilities.
- Started construction on the 2026 Utilities project with Hietpas. Tree removal and initial excavation started on Schindler/Fulcer.
- Received final reimbursement for the WisDOT LRIP grant dollars for the Kennedy Avenue diamond grinding project, totaling approximately \$86,000.
- Reopened the Yard Waste Site.

## TOP PRIORITIES

- Final elements of the Cedars Historic Overlook in April, ribbon cutting in May.
- Continue the Papermaker Pond project with Advance Construction, Inc. Substantial completion date is the end of November 2025. Spring plantings will carry into 2026.
- Finalize the 2025 TAP Grant reimbursement application for the Marcella Street trail and railroad crossing project. The project has been closed out and paid.
- Begin the ERU Audit for the Stormwater Utility.

- Municipal Services Center: final punch list items and any remaining change requests.
- Consider design, cost estimate and schedule for landscaping elements and restoration at the Municipal Services Center.
- Revise and complete the Municipal Services Center SWPP, submit to the WDNR.
- Start the Central Office Remodel project. Anticipated construction completion in Fall 2026.

## **UPCOMING EVENTS**

- Ribbon Cutting Ceremony for the Central Historic Overlook on Monday, May 4<sup>th</sup>.
- DPW hosts Society of Northeastern Wisconsin Public Works Superintendents (SNEWPS) at Municipal Services Center on Thursday, May 14<sup>th</sup>.

**March Solid Waste Summary**

DATE	Ticket #	TRUCK	Automated Garbage Weight	COST	Business & Parks Dumpster Collection Weight	COST	Large Item Collection Weight	COST	Sweepings Weight	COST	Yard Waste Weight	COST	TIRES	COST	Total Cost
03/03/26	1099267	32	16220	\$ 543.37		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 543.37
03/03/26	1099287	38		\$ -		\$ -		\$ -		\$ -	6000	\$ 120.00		\$0.00	\$ 120.00
03/03/26	1099357	38		\$ -		\$ -		\$ -		\$ -	7080	\$ 141.60		\$0.00	\$ 141.60
03/03/26	1099399	38		\$ -		\$ -		\$ -		\$ -	9140	\$ 182.80		\$0.00	\$ 182.80
03/03/26	1099403	32	7820	\$ 261.97		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 261.97
03/04/26	1099526	85		\$ -		\$ -		\$ -		\$ -		\$ -	4	\$48.00	\$ 48.00
03/04/26	1099614	32	13900	\$ 465.65		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 465.65
03/04/26	1099758	38		\$ -		\$ -		\$ -	14620	\$ 423.98		\$ -		\$0.00	\$ 423.98
03/04/26	1099773	32	10640	\$ 356.44		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 356.44
03/05/26	1099922	38		\$ -		\$ -		\$ -		\$ -	6540	\$ 130.80		\$0.00	\$ 130.80
03/05/26	1099986	32	12800	\$ 428.80		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 428.80
03/05/26	1100113	38		\$ -		\$ -		\$ -		\$ -	7100	\$ 142.00		\$0.00	\$ 142.00
03/05/26	1100162	38		\$ -		\$ -		\$ -		\$ -	9240	\$ 184.80		\$0.00	\$ 184.80
03/05/26	1100172	32	6320	\$ 211.72		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 211.72
03/06/26	1100484	38		\$ -		\$ -		\$ -	10860	\$ 314.94		\$ -		\$0.00	\$ 314.94
03/06/26	1100502	38		\$ -		\$ -		\$ -	12120	\$ 351.48		\$ -		\$0.00	\$ 351.48
03/10/26	1101321	38		\$ -		\$ -		\$ -	9160	\$ 265.64		\$ -		\$0.00	\$ 265.64
03/10/26	1101387	32	16080	\$ 538.68		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 538.68
03/10/26	1101398	38		\$ -		\$ -		\$ -	10400	\$ 301.60		\$ -		\$0.00	\$ 301.60
03/10/26	1101537	32	8240	\$ 276.04		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 276.04
03/11/26	1101713	49		\$ -		\$ -	1620	\$ 54.27		\$ -		\$ -		\$0.00	\$ 54.27
03/11/26	1101733	32	12700	\$ 425.45		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 425.45
03/11/26	1101819	38		\$ -		\$ -		\$ -	10040	\$ 291.16		\$ -		\$0.00	\$ 291.16
03/11/26	1101851	38		\$ -		\$ -		\$ -	8500	\$ 246.50		\$ -		\$0.00	\$ 246.50
03/11/26	1101858	32	9440	\$ 316.24		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 316.24
03/11/26	1101874	38		\$ -		\$ -		\$ -	6640	\$ 192.56		\$ -		\$0.00	\$ 192.56
03/12/26	1101937	38		\$ -		\$ -		\$ -		\$ -	11840	\$ 236.80		\$0.00	\$ 236.80
03/12/26	1101958	38		\$ -		\$ -		\$ -		\$ -	8980	\$ 179.60		\$0.00	\$ 179.60
03/12/26	1101972	38		\$ -		\$ -		\$ -		\$ -	11260	\$ 225.20		\$0.00	\$ 225.20
03/12/26	1101989	38		\$ -		\$ -		\$ -		\$ -	7940	\$ 158.80		\$0.00	\$ 158.80
03/12/26	1102016			\$ -		\$ -		\$ -		\$ -		\$ -	4	\$48.00	\$ 48.00
03/12/26	1102025	32	9760	\$ 326.96		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 326.96
03/12/26	1102234	32	8660	\$ 290.11		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 290.11
03/17/26	1102871	32	6580	\$ 220.43		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 220.43
03/17/26	1102966	32	6880	\$ 230.48		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 230.48
03/18/26	1103098	32	6720	\$ 225.12		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 225.12
03/18/26	1103196	32	7900	\$ 264.65		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 264.65
03/19/26	1103400	32	8060	\$ 270.01		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 270.01
03/19/26	1003514	32	6680	\$ 223.78		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 223.78
03/23/26	1104435	49		\$ -		\$ -	10320	\$ 345.72		\$ -		\$ -		\$0.00	\$ 345.72
03/24/26	1104648	32	17380	\$ 582.23		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 582.23
03/24/26	1104801	32	8540	\$ 286.09		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 286.09
03/25/26	1104980	32	13860	\$ 464.31		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 464.31
03/25/26	1105160	32	10720	\$ 359.12		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 359.12
03/26/26	1105396	32	12360	\$ 414.06		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 414.06
03/26/26	1105408	81		\$ -		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ -
03/26/26	1105540	32	6340	\$ 212.39		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 212.39
03/27/26	1105642	49		\$ -		\$ -	7440	\$ 249.24		\$ -		\$ -		\$0.00	\$ 249.24
03/31/26	1106892	32	17260	\$ 578.21		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 578.21
03/31/26	1107043	32	8500	\$ 284.75		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 284.75
				\$ -		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ -
<b>TOTALS</b>			<b>127.07</b>	<b>\$ 9,057.06</b>	<b>0.00</b>	<b>\$ -</b>	<b>9.69</b>	<b>\$ 649.23</b>	<b>41.17</b>	<b>\$ 2,387.86</b>	<b>42.56</b>	<b>\$ 1,702.40</b>	<b>8.00</b>	<b>\$ 96.00</b>	<b>\$ 13,892.55</b>
			Tons		Tons		Tons		Tons		Tons		Each		



# Department Report

To: Village Board  
From: Sam Schroeder | Community Development Director  
Date: April 2026  
Re: Community Development Report

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## HIGHLIGHTS

- Continued to conduct BRE (Business, Retention and Expansion) visits to understand the health, constraints and future needs of our business community.
- Conducted on-going discussions with our existing Kimberly developers to understand the status of projects and define next steps.
- Worked closely with the development community and regional partners to showcase Kimberly and to better understand current and future market projections within the Village and region.
- Administered future development considerations for upcoming Plan Commission and Village Board meetings
- Process permits working closely with MSA Professional Services.
- Continued Code Enforcement actions as they arise.
- Kick started Public Participation of the 2026 Comprehensive Plan Update
- Worked with Wilson Place LLC as it relates to the restructuring of the Blues development to allow for a marketable development.
- Held a preconstruction meeting with Tom McHugh Construction team as they prepare to complete the single-family development of the Blues in 2026

## TOP PRIORITIES

- Expand BRE (Business, Retention and Expansion) visits to understand the health, constraints and future needs of our business community.
- Explore future development options with the remaining vacant Mill site properties.
- Explore opportunities and work with the development community to market and develop the Village-owned, vacant TID properties, and other vacant sites throughout the community.
- Review and update ordinances as needed specific to protest petitions, condominium developments, and liquor licenses.
- Analyze the restructuring of the Blues subdivision to expediate development and debt coverage of the Tax Increment District No. 6.
- Execute the closing of the main mill and subsequent properties with Midwest Expansion.

2026 Year to Date Year to Date Building Permit & Fees Report					
Permit Category		Monthly Summary			
Category Prefix	Category Name	Value	Fees Collected Acct 01-44300-00	Number of Permits / Structures	Number Dwelling Units
<b>Residential Building</b>					
99	Early Start Residential Home	\$0.00	\$0.00	0	0
100	New Single Family	\$0.00	\$0.00	0	0
110	New Two Family	\$0.00	\$0.00	0	0
120	New Multi-Family	\$0.00	\$0.00	0	0
130	Residential Additions	\$0.00	\$0.00	0	0
140	New Accessory Buildings	\$0.00	\$0.00	0	0
141	Addn Accessory Bldg	\$0.00	\$0.00	0	0
150	Interior Alterations	\$235,172.00	\$2,852.00	6	6
151	Exterior Alterations	\$23,386.00	\$250.00	3	3
160	Decks/Patios	\$45,800.00	\$425.00	2	2
170	Fences	\$45,670.00	\$200.00	4	4
180	In-Ground Pools	\$0.00	\$0.00	0	0
181	Above Ground Pools	\$0.00	\$0.00	0	0
190	Raze Residential	\$0.00	\$0.00	0	0
<b>Sub-Total Residential Building</b>		<b>\$350,028.00</b>	<b>\$3,727.00</b>	<b>15</b>	<b>0</b>
<b>Commercial &amp; Industrial Building</b>					
199	Early Start Commercial Building	\$0.00	\$0.00	0	0
200	New Buildings	\$0.00	\$0.00	0	0
210	Additions	\$0.00	\$0.00	0	0
220	Interior Alterations	\$0.00	\$0.00	0	0
221	Exterior Alterations	\$0.00	\$0.00	0	0
230	Signs	\$13,910.00	\$115.00	2	2
240	Raze Com'l/Ind	\$0.00	\$0.00	0	0
<b>Sub-Total Commercial/Industrial Building</b>		<b>\$13,910.00</b>	<b>\$115.00</b>	<b>2</b>	<b>0</b>
<b>Electric</b>					
300	Residential Services	\$0.00	\$0.00	0	0
310	Residential Alterations	\$63,537.15	\$1,200.00	8	8
320	Commercial/Industrial Services	\$0.00	\$0.00	0	0
321	Commercial/Industrial Alterations	\$1,500.00	\$125.00	1	1
<b>Sub-Total Electric</b>		<b>\$65,037.15</b>	<b>1325</b>	<b>9</b>	<b>0</b>
<b>HVAC</b>					
400	Residential New Home	\$0.00	\$0.00	0	0
401	Residential Alterations	\$1,936.00	\$125.00	1	1
402	Residential Replacement	\$36,710.00	\$700.00	6	6
410	Commercial/Industrial New Build	\$0.00	\$0.00	0	0
411	Commercial/Industrial Alterations	\$0.00	\$0.00	0	0
412	Commercial/Industrial Replacement	\$0.00	\$0.00	0	0
420	Other	\$4,800.00	\$125.00	1	1
<b>Sub-Total HVAC</b>		<b>\$43,446.00</b>	<b>\$950.00</b>	<b>8</b>	<b>0</b>
<b>Plumbing</b>					
500	Residential Laterals	\$0.00	\$0.00	0	0
501	Residential Alterations	\$22,835.14	\$625.00	5	5
510	Com'l & Ind Laterals	\$0.00	\$0.00	0	0
511	Com'l & Ind Alterations	\$2,500.00	\$125.00	1	1
512	Other	\$24,900.00	\$325.00	3	3
<b>Sub-Total Plumbing</b>		<b>\$50,235.14</b>	<b>\$1,075.00</b>	<b>9</b>	<b>0</b>
<b>Permit Totals</b>		<b>\$522,656.29</b>	<b>\$7,192.00</b>	<b>43</b>	<b>0</b>
<b>Miscellaneous Fees</b>			<b>Fees Collected</b>	<b>Number</b>	
UDC Seals			\$0.00	0	
Parkland Dedication Fee			\$0.00	0	
Grade Fee			\$0.00	0	
VoK Sanitary Sewer Connection Fee			\$0.00	0	
HOVMSD Sanitary Sewer Connection Fee			\$0.00	0	
Storm Water - Erosion Control Permits			\$0.00	0	
Admin Fee			\$0.00	0	
Erosion			\$0.00	0	
Storm Sewer Fee			\$0.00	0	
<b>Total Miscellaneous Fees</b>			<b>\$0.00</b>		
<b>Total All Fees</b>			<b>\$7,192.00</b>		



# Department Report

To: Village Board  
From: Holly Femal | Community Enrichment Director  
Date: April 20<sup>th</sup>, 2026  
Re: Community Enrichment Director's Report

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## PREVIOUS MONTH'S HIGHLIGHTS

### **PARKS**

- Leaf clean up continues in the parks in preparation for spring and summer.
- Picnic table painting and replacement continues with almost all tables redone thanks to Parks Operator Schaefer.
- Every trash can in the parks system has been brought into the MSC and cleaned in the wash bay for the season. Speaking of trash cans, a new receptacle has been ordered to place along the trail on the river as well as to replace the aging cans at the boat launch. The order has been placed, but installation is contingent upon pouring a concrete pad to mount the can to.
- Parks Lead Wyngaard met with the playground vendor and installation company to plan the excavation for the new playground in Sunset Park. Excavation and installation is scheduled for April – pending more rain delays on excavation - with new safety surfacing to be installed in early May – overnight temperatures need to be greater than 45 degrees consistently to ensure proper curing of the product.
- Early season baseball and softball present challenges with very wet field conditions. We continue to do our best to prep fields for play, but mother nature continues to deliver lots of snow and rain.
- With spring comes plumbing season. Parks staff are working on actively getting water services turned back on in the parks starting with ball diamonds as April starts baseball and softball season. With a little luck and a lot of trouble shooting we should have fully operational restrooms in time.
- Parks staff continue to trouble shoot a storm sewer on the north side of the soccer fields in Sunset Park as it is slow to drain causing flooding of the trail and soccer areas. The line is scheduled to be televised as the weather dries to better assess the issue.
- Sunset Park Master Planning kicked off with a sports user group meeting. Representatives from KASD, KBO, KSO, KRA, RSFC, and KALA were all in attendance to talk about sports fields in the park. We also received feedback from the FCCVB Sports and Tourism Director. Parks staff and department heads also submitted high level observations about the park. Themes are developing with this feedback with similar thoughts and requests across these outreach sessions. As weather warms, a site analysis with Hoffman will be scheduled. Additional surveys and public outreach are coming as “parks busy season” arrives to capture input when the park is full of people. As dates are known we will be sure to share.

- We continue to meet with ECWRPC to discuss wayfinding signage along the Loop the Locks trail network. Next step in the project is individual community meetings with ECWRPC staff to further define future planning and signage needs and funding mechanisms for implementation.
- We continue to develop volunteer lists for Adopt a Spot with a new volunteer secured for the Roosevelt Park planting area. It will be flower season before we know it!
- Sunset Park AED's have been taken out of storage for the season; replacement pads were ordered for 2 units to have them compliant before going back out to the park. We were able to order a set of pads that will remain compliant for 5 years for one of our units, vs. the traditional 2-year pad.

## RECREATION

- Baseball
  - Registration has closed. Teams are formed. There are 17 total throughout the 4 leagues we manage from Tee Ball to 12U in partnership with Appleton Park and Rec.
  - At least 2 coaches are secured for all teams after some frantic emailing to teams.
  - Sponsorships for all teams are secured with payment lingering from a few sponsors yet.
  - All program jerseys are ordered with shirts featuring the sponsor logo, the village logo, the players' last name, and a number of their choice.
  - Gear bag collection night is scheduled for April 15<sup>th</sup> for all coaches to pick up bags at the MSC.
  - Team photo night has been scheduled for June 25<sup>th</sup> for all teams.
- We continue to advertise for upcoming programming including the start of new Youth Enrichment League programs this June.
- Interviews and hiring have concluded for all seasonal positions. Seasonal Parks staff will return in mid-May, Rec baseball staff have orientation coming up April 29<sup>th</sup> and Beach staff have orientation scheduled for May 17<sup>th</sup>. Conducting interviews at the new MSC has been wonderful. We are so thankful for the space to conduct interviews both in person and virtually, it has been a huge help in the process!

## EVENTS AND OUTREACH

- The 2026 Bunny Hop was a chilly success with several food/beverage/dessert vendors, a balloon art and face painter, and several local businesses handing out items and making the night special. It snowed for a bit, but the bunny persevered with more people than expected for the weather in attendance.
- The annual meeting of the tree board was held on 4/8/26 providing updates on tree planting and planning throughout the village for the upcoming planting season.
- CED attended a seminar facilitated by CVMIC related to future WCAG mandates for government websites and social media. Based on population size, the village has a mandate deadline of April 2027. We are working together with our website provider, Vye, to evaluate compliance of our site and develop a workplan on gaining the required AA level compliance.
- CED continues to meet with Amphitheater Board monthly this time of the year to coordinate solicitation and acknowledgement efforts before the Sunday at the Amphitheater season commences May 31<sup>st</sup>.

- Upcoming special event permit applications to come before the village board include Bike to the Beat and Firefighters for Fireworks as well as Sunset Classic with KBO and Paperfest.

## **UPCOMING TOP PRIORITIES AND NOTABLE DATES**

- Arbor Day 2026 – to be held in Sunset Park on Friday, April 24<sup>th</sup> around 9 a.m. planting around 10 trees throughout the park and engaging in a scavenger hunt to solve a riddle.
- Development of the Summer KimTalk – scheduled for delivery in mid-May.
- Community Wide Rummage Sale – May 1 – 3, Register your sale online with sale lists going live April 29<sup>th</sup> on the event page/Facebook.
- Opening week of baseball season beginning May 11<sup>th</sup>.
- Seasonal Parks Staff onboarding – May 18<sup>th</sup>
- Continued excavation and installation of the Sunset Park playground.
- Begin process – starting up splash pad and Sunset Beach



# Department Report

To: Village Board  
From: Holly Selwitschka | Library Director  
Date: April 2026  
Re: Library Report



## HIGHLIGHTS FROM THE PAST MONTH

- In March, we hosted 30 in person programs, reaching 885 people with program attendance.
- Some great programs to highlight include: a Books & Brews Trivia Night at Timber Tap that hosted trivia to a full house; a program hosted by Rob Zimmer about spring bird migrations paired with a feathered friends presentation by Heckrodt Nature Preserve to explore the aviation of birds paid by the NASA Flight grant we received; and a spring break bubble show that had so much attendance we had to turn away a large number of disappointed people.
- 8<sup>th</sup> graders from JRG Middle School's after school Sustainability Club presented information and an activity about Climate Change Prevention
- Local author/ winner of the library's short story contest attended the library's short story discussion group in April.
- The Pre-Teen/ Teen Programming Librarian that we hired was offered a full time position at another library, and now Janet, one of our library assistants, will be taking on that role.
- We received a general donation from Friends of Kimberly Library to support the Summer Reading Program. The Friends of the Library booksale raised \$1,095!
- We ushered 7,175 people through our library doors in February
- We received grant funding through the Friends of the Library from Delta Kappa Gamma Teaching Organization to launch a new collection of VOX books, a style of audio books that allows children to listen to words as they read the story.

## TOP PRIORITIES FOR THE NEXT MONTH

- Prepare for summer reading
- Celebrate National Poetry Month with a Poem a Week magnetic poem giveaway
- Continue to build a grant-funded podcast studio and supplemental programming



**Celebrate National Poetry Month. Stop by the Library to Take Home a New Poem Magnet Each Week. Poetry from Wisconsin poets with original artwork from Kimberly artist, Alexandria Reimer.**

## **National Poetry Month: Poem a Week**

### **UPCOMING EVENTS APRIL/ MAY 2026**

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**The Big Read: Money Smart Story Time Tuesday, April 21 @4-4:30pm** Kids in grades 4K-Grade 4 are invited to a Money Smart Week story time to learn about earning, spending, sharing, and saving money. The first 20 participants will receive a book and a piggy bank. Sponsored by Money Smart Wisconsin and Fox Communities Credit Union.



**Bookish Bingo Night for Adults Tuesday, April 21 @6-7pm at the library**

Join us for bookish bingo, a laid back super chill bingo night with prizes for readers.

Adult only. No registration needed.

**Memory Café Wednesday, April 22 @1:30-2:30pm** Welcome to our Spring Flower Arranging session! We'll enjoy the colors, scents, and textures of the season as we create small, cheerful bouquets together. No experience is needed — this is about sensory enjoyment, sharing memories, and having fun. Choose the flowers and vase you like and take your finished arrangement home or leave it at the library to brighten our space. Let's breathe, chat, and let the springtime colors inspire us. Memory Cafes are done in collaboration with Fox Valley Memory Project offering support and meaningful connections for those living with memory loss and their families

**Hidden Gems The Next Generation bookclub Tuesday, April 28 @4-4:30pm** It's Hidden Gems Book Club for older readers! Talk about your favorite books and learn about the newest chapter books and young adult novels on our shelves. Take a new book home and share your review of it during the following meeting. Create your own Shrinky Dink gem for your book at each meeting! For readers in grades 6-8. Bring a book to discuss!

**Hidden Gems bookclub Tuesday, April 28 @4:30-5pm** Discover a gem of a book! Talk about your favorite books and learn about the newest chapter books on our shelves. Take a new book home and share your review of it during the following meeting. Create your own Shrinky Dink gem of your book at each meeting! For readers in grades 3-5.

**Evening Book Club Tuesday, April 28 @5:30 PM** Join us for an adult book club in the evening. Come after work in your scrubs. Come with an afterwork snack. Take a break from your kids. All adults welcome. *WALTRAUD* by Tammy Borden - You can get a copy of the book at the circulation desk.

**Foam Birdhouse Craft for Kids Tuesday, May 4 - Drop-in between 2:30-4:30 p.m.** Make a foam birdhouse craft as a decoration for spring or Mother's Day. Best for kids ages 3-grade 6. Sponsored by a Flight Path grant to help create awareness and appreciation for local birds and migration.

**Writers After Hours First Tuesday each month, April 5 @6-7pm** Quiet writing hours are for writers to work on projects individually while the library is closed for other business. Writers may come late or leave early. Headphones and snacks are welcome.

**LitFix Morning BookClub First Thursday each month @ 10am May 7** *HAMNET* by Maggie O'Farrell. If you need a copy of the book, ask at the front desk. We have several immediately available for new and existing book club members.

**Short Story Group Discussion Tuesday, May 12 @9am** Monthly discussion of classic and contemporary short stories.

**Author Event with Leah Dobrinska and Joseph Rein Tuesday, May 12 @6-7:30pm** Join us for author talks with Leah Dobrinska and Joseph Rein. Q&A and author signing to follow. Books available for purchase.

**Movie at the Library-Senior Matinee Thursday, May 14 @12:30-3pm** Come for the popcorn. Stay for the movie! The senior movie matinee begins at 12:30PM in the Evergreen Room. Call the library at 920-788-7515 to get the movie title.

**BookSayers Adult book discussion 3<sup>rd</sup> @1pm** May 21, *Quiet: the power of introverts in a world that can't stop speaking*, by Susan Cain

**LOOKING AHEAD...** Get ready for summer reading just around the corner...





# Department Report

To: Village Board  
From: Jennifer Weyenberg | Clerk-Treasurer  
Date: April 2026  
Re: Clerk-Treasurer Report

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## HIGHLIGHTS

- Central Office Renovation work is about to begin and staff has used many Friday afternoons to organize all records that need to be retained and move the supplies/equipment we will need to open our temporary location in the Cedar Room.
- The Spring Election was held on April 7, 2026 and all incumbents retained their seats and will begin their new terms on 04/21/2026.
- Working closely with Capital Credit Union, we made changes to secure better interest rates- this will increase our investment earnings on some of our idle accounts.
- Key staff participated in virtual Caselle trainings to help strengthen our skills in the accounting software related to payroll, general ledger, utility billing and accounts payable.

## TREASURER'S REPORT

- GL Reconciliation Report- list of monthly revenues by account
- Summary of Accounts- balances in our checking, money markets, and other investment accounts
- Trust Fund Balances
- TIF Account Balances- note that the balance at Capital Credit Union has been significantly reduced as we opened TIF 4, 5, and 6 accounts with ADM.

## UPCOMING EVENTS

- Reorganization of the Board and Committee Appointments
- Prepare payroll system for incoming seasonal employees and file quarterly payroll reports
- Present 2025 Audit in early-May

Report Criteria:

Including amounts updated to General Ledger

Account Summary

Formatted GL Account And Title	Debit Amount	Credit Amount	Total Amount
001-1000 (CASH IN BANK)	595,373.20	1,881.91-	593,491.29
001-1111 (UTILITY CASH CLEARING)	468.45	218,891.81-	218,423.36-
101-2158 (SALES TAX PAYABLE)	6.67	132.80-	126.13-
101-42-4250 (INTEREST ON ASSESSMENTS)	.00	22.14-	22.14-
101-44-4411 ( LIQUOR-MALT BEVERAGE LICENS)	.00	65.00-	65.00-
101-44-4412 ( OPERATORS/BARTENDER LICENSE)	50.00	300.00-	250.00-
101-44-4422 (DOG LICENSE)	21.00	840.00-	819.00-
101-44-4430 (CSM PLAT REVIEW FEES)	.00	640.00-	640.00-
101-44-4431 (BUILDING PERMITS)	.00	525.00-	525.00-
101-44-4432 ( ELECTRICAL LICENSE)	.00	125.00-	125.00-
101-44-4433 (ELECTRICAL PERMITS)	.00	250.00-	250.00-
101-44-4434 (PLUMBING PERMITS)	.00	500.00-	500.00-
101-44-4436 (CONSTRUCTION PERMITS)	.00	100.00-	100.00-
101-45-4510 ( COURT PENALTIES AND FINES)	.00	4,002.48-	4,002.48-
101-45-4512 ( PARKING FINES)	.00	1,060.00-	1,060.00-
101-46-4610 ( CLERK'S FEES)	.00	370.00-	370.00-
101-46-4640 (POLYCART CHARGES)	.00	987.00-	987.00-
101-46-4642 (GARBAGE & REFUSE COLLECTION)	5.00	305.00-	300.00-
101-46-4644 (WEED CONTROL/SNOW REMOVAL)	.00	230.58-	230.58-
101-46-4672 ( PARK/SHELTER RESERVATIONS)	105.00	650.00-	545.00-
101-46-4674 ( MUNICIPAL COMPLEX RENTAL)	.00	840.02-	840.02-
101-46-4675 ( RECREATION PROGRAMS)	864.99	6,185.14-	5,320.15-
101-46-4677 ( RECREATION SPONSORSHIPS)	.00	1,400.00-	1,400.00-
101-46-4678 ( RECREATION CAP & PANT SALES)	16.11	483.34-	467.23-
101-46-4683 ( SUNSET BEACH SEASON PASSES)	.00	60.00-	60.00-
101-46-4684 (BOAT LAUNCH PERMIT)	.00	80.00-	80.00-
101-46-4685 (YARD WASTE PERMIT)	.00	425.00-	425.00-
101-46-4686 ( SPECIAL EVENT FEES)	50.01	350.01-	300.00-
101-48-4850 (DONATIONS- PARKS OUTLAY)	.00	250.00-	250.00-
201-42-4242 (SANITARY SEWER ASSMT LATERA)	.00	1,345.64-	1,345.64-
201-46-4641 (SEWER USER FEES)	.00	3,683.80-	3,683.80-
401-42-4223 (2023 STREET PROJECTS)	.00	397.80-	397.80-
401-42-4250 (INTEREST ON ASSESSMENTS)	.00	6.54-	6.54-
401-43-4325 (STATE GRANTS)	.00	86,703.96-	86,703.96-
501-43-4372 (COUNTY AID-LIBRARY-O.W.L.S)	.00	119,879.50-	119,879.50-
501-46-4671 (LIBRARY COPY MACHINE)	.00	282.31-	282.31-
501-46-4672 (LIBRARY FEES/FINES)	.00	247.05-	247.05-
501-48-4850 (DONATIONS)	.00	100.00-	100.00-
601-47-0474 (OTHER WATER REVENUES)	.00	1,632.00-	1,632.00-
601-48-0421 (ANTENNA RENTAL (JAN-JUN))	.00	8,453.97-	8,453.97-
702-49-4940 (COMBINED LOCKS STORM COSTSHAR	.00	132,275.63-	132,275.63-
Grand Totals:	596,960.43	596,960.43-	.00

## SUMMARY OF ACCOUNTS 2026 (1st QTR)

### General Fund Checking Account xxxxxxx 9241

Beginning Balance	\$3,756,382.24	\$4,926,012.98	\$5,141,452.44
Deposits	\$5,195,530.59	\$9,958,170.47	\$784,054.65
Withdrawals	\$4,027,001.03	\$9,744,148.96	\$4,590,661.76
Interest	\$1,101.18	\$1,417.95	\$996.10
Ending Balance	\$4,926,012.98	\$5,141,452.44	\$1,335,841.43
	January	February	March

### General Fund Money Market Account xxxxxxx0273

Beginning Balance	\$5,145,488.97	\$5,155,015.88	\$4,460,521.85
Deposits	\$0.00	\$89,920.66	\$792,884.72
Withdrawals	\$0.00	\$792,884.72	\$0.00
Interest	\$9,526.91	\$8,470.03	\$8,353.40
Ending Balance	\$5,155,015.88	\$4,460,521.85	\$5,261,759.97
	January	February	March

### Property Tax Savings Account xxxxxxx 9000

Beginning Balance	\$3,149,009.39	\$3,506,226.05	\$3,508,600.30
Deposits	\$356,947.77	\$2,105.12	\$0.00
Withdrawals	\$0.00	\$0.00	\$0.00
Fee	\$11.04	\$0.00	\$0.00
Interest	\$279.93	\$269.13	\$656.57
Ending Balance	\$3,506,226.05	\$3,508,600.30	\$3,509,256.87
	January	February	March

### Water Department Business Money Market Account xxxxxxx 9274

Beginning Balance	\$732,562.13	\$733,918.47	\$735,145.82
Deposits	\$0.00	\$0.00	\$0.00
Withdrawals	\$0.00	\$0.00	\$0.00
Fee	\$0.00	\$0.00	\$0.00
Interest	\$1,356.34	\$1,227.35	\$1,361.13
Ending Balance	\$733,918.47	\$735,145.82	\$736,506.95
	January	February	March

### Trust Accounts Business Money Market Account xxxxxxx 5275

Beginning Balance	\$4,130,916.43	\$4,010,731.52	\$4,799,874.15
Deposits	\$0.00	\$781,437.36	\$1,839.75
Withdrawals	\$128,676.63	\$0.00	\$0.00
Fee	\$0.00	\$0.00	\$0.00
Interest	\$8,491.72	\$7,705.27	\$10,138.38
Ending Balance	\$4,010,731.52	\$4,799,874.15	\$4,811,852.28
	January	February	March

**TIF Money Market Account xxxxxxxx 1278**

Beginning Balance	\$8,089,756.24	\$8,106,727.00	\$8,980.46
Deposits	\$0.00	\$0.00	\$394.00
Withdrawals	\$0.00	\$8,106,727.00	\$0.00
Fee	\$0.00	\$0.00	\$10.00
Interest	\$16,970.76	\$8,980.46	\$6.66
Ending Balance	\$8,106,727.00	\$8,980.46	\$9,371.12
	January	February	March

**American Deposit Mgt. Money Market Account (ADM) GORB dated 05-15-24**

Beginning Balance	\$48.21	\$48.21	\$48.21
Deposits	\$0.00	\$0.00	\$0.00
Withdrawals	\$0.00	\$0.00	\$48.21
Fee	\$0.00	\$0.00	\$0.00
Interest	\$0.00	\$0.00	\$0.00
Ending Balance	\$48.21	\$48.21	\$0.00
	January	February	March

**American Deposit Mgt. Money Market Account (ADM) GOPN dated 03-03-25**

Beginning Balance	\$1,554,106.87	\$1,543,775.49	\$1,428,764.84
Deposits	\$0.00	\$0.00	\$0.00
Withdrawals	\$14,806.06	\$118,980.57	\$19,597.79
Fee	\$0.00	\$0.00	\$0.00
Interest	\$4,474.68	\$3,969.92	\$4,105.63
Ending Balance	\$1,543,775.49	\$1,428,764.84	\$1,413,272.68
	January	February	March

**American Deposit Mgt. Money Market Account (ADM) TID 4**

Beginning Balance		\$0.00	\$22,059.48
Deposits		\$22,059.48	\$180,004.77
Withdrawals		\$0.00	\$0.00
Fee		\$0.00	\$0.00
Interest		\$0.00	\$80.39
Ending Balance		\$22,059.48	\$202,144.64
		February	March

**American Deposit Mgt. Money Market Account (ADM) TID 5**

Beginning Balance	\$0.00	\$1,060,735.00
Deposits	\$1,417,429.13	\$574,868.66
Withdrawals	\$357,238.25	\$0.00
Fee	\$0.00	\$0.00
Interest	\$544.12	\$3,113.65
Ending Balance	\$1,060,735.00	\$1,638,717.31
	February	March

**American Deposit Mgt. Money Market Account (ADM) TID 6**

Beginning Balance	\$0.00	\$4,144,411.66
Deposits	\$5,167,430.85	\$2,070,253.37
Withdrawals	\$1,025,109.49	\$81,815.68
Fee	\$0.00	\$0.00
Interest	\$2,090.30	\$12,306.52
Ending Balance	\$4,144,411.66	\$6,145,155.87
	February	March

**Trust Financial Statements for March 2026**  
**Capital Credit Union**

<b>FUND</b>	<b>BALANCE as of 2/28/26</b>	<b>% of total Investment</b>	<b>CCU Interest Earned</b>	<b>PLUS DEPOSITS</b>	<b>LESS DISBURSEMENTS</b>	<b>BALANCE as of 3/31/26</b>	<b>DEPOSIT &amp; DISBURSEMENT DESCRIPTIONS</b>
Boat Launch Trust	\$13,933.33	0.29%	\$29.42	\$1,839.75		\$15,802.50	Rent.Fun kayak kiosk revenue share
Cedars/Mill Site Trust	\$1,551,430.84	32.32%	\$3,276.96			\$1,554,707.80	
Complex Equipment	\$219,708.06	4.58%	\$464.07			\$220,172.13	
Data Processing	\$138,272.19	2.88%	\$292.06			\$138,564.25	
EMR Donations Trust	\$23,266.19	0.48%	\$49.14			\$23,315.33	
Fire Department	\$372,171.17	7.75%	\$786.11			\$372,957.28	
Fire Dept. Donations	\$26,758.23	0.56%	\$56.52			\$26,814.75	
Fox Valley Metro	\$206,668.66	4.31%	\$436.53			\$207,105.19	
Impact Fees	\$88,436.74	1.84%	\$186.80			\$88,623.54	
Kimberly Library Trust	\$41,990.11	0.87%	\$88.69			\$42,078.80	
Park Improvement	\$131,287.21	2.74%	\$277.31			\$131,564.52	
Personnel Trust	\$773,836.78	16.12%	\$1,634.51			\$775,471.29	
Reassessment Trust	\$120,331.70	2.51%	\$254.17			\$120,585.87	
Room Tax Trust Fund	\$188,118.28	3.92%	\$397.35			\$188,515.63	
Self Insured Fund	\$171,040.32	3.56%	\$361.27			\$171,401.59	
Street Facility Fund	\$109,098.70	2.27%	\$230.44			\$109,329.14	
Street Equipment Replacement	\$623,530.64	12.99%	\$1,317.03			\$624,847.67	
	\$4,799,879.15	100.00%	\$10,138.38	\$1,839.75	\$0.00	\$4,811,857.28	
Monthly Interest	\$ 10,138.38	2.4700%				<b>\$4,811,852.28</b>	

## TIF Financial Statements for March 2026

### Capital Credit Union

FUND	BALANCE as of 02/28/2026		PLUS DEPOSITS Deposits		LESS DISBURSEMENTS Withdrawals		BALANCE as of 03/31/2026		DEPOSIT & DISBURSEMENT DESCRIPTIONS
	PMA INV	CCU MM	PMA INV	CCU MM	PMA INV	CCU MM	PMA INV	CCU MM	
<b>310.1111</b>									
TIF #4 Sinking	N/A	\$24.44	N/A	\$0.02	N/A		N/A	\$24.46	
<b>\$24.46</b>									
<b>310.1185</b>									
TIF #5 Sinking	N/A	\$300.25	N/A	\$0.22	N/A		N/A	\$300.47	
<b>\$300.47</b>									
<b>701.1395</b>									
TIF #5 Project	N/A	\$5.33	N/A	\$0.00	N/A		N/A	\$5.33	
<b>\$5.33</b>									
<b>310.1197</b>									
TIF #6 Sinking	\$ -	\$7,155.41	\$0.00	\$5.31	\$0.00		\$0.00	\$7,160.72	
<b>\$7,160.72</b>									
<b>702.1116</b>									
TIF #6 Project	\$ 0.00	\$1,495.03	\$0.00	\$1.11	\$0.00		\$0.00	\$1,890.14	CVMIC Premium Refund ACH to this account; will be moved to checking in April
<b>\$1,890.14</b>				\$394.00					
CCU Interest	\$0.00	\$8,980.46		\$6.66			\$0.00	\$9,381.12	\$9,381.12
	2.470%	\$ 6.66					\$10 service fee	\$9,371.12	



## Village of Kimberly REQUEST FOR BOARD CONSIDERATION

**ITEM DESCRIPTION: Special Event Permit Application - 2026 Firefighters for Fireworks**

**REPORT PREPARED BY: Holly Femal, Community Enrichment Director**

**REPORT DATE: 04/20/2026**

**ADMINISTRATOR'S REVIEW / COMMENTS:**

No additional comments to this report DLB

See additional comments attached \_\_\_\_\_

**EXPLANATION:**

The Kimberly Fire Department has submitted a Special Event Permit Application for consideration. The Firefighters for Fireworks group is applying for a permit to host the annual Festival Foods Fireworks presented by Firefighters for Fireworks in Sunset Park on July 3<sup>rd</sup>, 2026, from 3:00 p.m. – 11:00 p.m.

The event includes live music at the Amphitheater stage from 5:00 p.m. – 9:30 p.m. with fireworks beginning at 9:30 p.m. A fireworks permit has been signed and filed with the Village; proof of insurance has been secured from Spielbauer Fireworks listing VOK as an additional insured.

Fireworks will be launched from the same location as previous years, inflatables will be on site, fire trucks and food trucks present, and live music. The Fire Department will facilitate additional waste removal and portable restrooms in the park to accommodate the additional park patrons. Liquor licensing is covered by the Kimberly Recreation Association for the event. Parking permissions and site map have been submitted with the permit request. Site security planning is in the planning phase with Outagamie County Sherriff and Metro Police.

**RECOMMENDED ACTION:**

Approve the special event permit application for the Firefighters for Fireworks to host the Festival Foods Fireworks event on July 3<sup>rd</sup>, 2026, in Sunset Park as presented with rain out date set of July 5<sup>th</sup>.

# Attachment A: Village of Kimberly Special Event Permit Application

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request.

This application must be fully complete and on file with the Community Enrichment Director in person at 515 W. Kimberly Avenue or electronically at [hfemal@vokimberlywi.gov](mailto:hfemal@vokimberlywi.gov) at least **90 days** prior to the event.

1. Application Information: Contact information for the person completing the application on behalf of an organization	
Name in First, M.I., Last Format <b>Kristopher L. Castillo</b>	Date of Birth <b>10/9/79</b>
Address <b>1403 Sunset Drive Kimberly, WI. 54136</b>	
Phone Number <b>920-809-6650</b>	Email Address <b>zipper59@hotmail.com</b>

2. Organization Information: Information about the organization having the special event	
Organization Name: <b>Firefighter For Fireworks</b>	Organization Email: <b>kfd4fireworks@gmail.com</b>
Organization Address: <b>515 W. First St. Kimberly, WI 54136</b>	
Organization Phone Number: <b>920-809-6650</b>	Organization Website:
Applicant's relationship to Organization: <b>Member of Department</b>	

3. Event Details	
Name of event <b>Festival Foods Fireworks presented by Firefighters For Fireworks</b>	Estimated event attendance: <b>15,000</b>
Event Location(s) <b>Sunset Park</b>	Event Start Time(s) <b>15:00</b>
Event Date(s) <b>July 3rd, 2026</b>	Event End Times(s) <b>24:00.</b>

Event Rain Date (if any): July 5th	Event type (please circle): 1.Parade 2 Run/Walk 3. Festival 4. Tournament 5. Other
Event description including purpose, if event has been held before, and the buildings, parks, shelters and open spaces requested for event: Annual Fireworks show and festival held in Sunset Park on July 3rd. Family event featuring free inflatables and live bands in the amphitheater. Requesting use of amphitheater, and restrooms on upper park shelters. The park wide festival is meant to be able to enjoy a fun, free, family event here in Kimberly.	
Please include name and contact information for "Head of Event" identified for your event. If multiple "Head of Event" persons are scheduled, please include date and time schedule of all persons scheduled. Kristopher Castillo phone # 920-809-6650 Will be on site from 8am-12am or when event is closed.	
Please share the scheduled date of pre-event planning meeting with the police department	

4. Additional Permitting Details			
1. Does your permit request include street closure or use of street right of way?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, please include a traffic control plan and a copy of the mailer for affected properties with your permit application
2. Will tents or other temporary structures be erected?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, please include the date in which you will schedule public and private locates at the event sponsor's cost.
3. Does your event include any kind of animals, performances, or amusement rides?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Please submit the appropriate level of insurance based on insurance parameters outlined in Attachment C
4. Are you requesting to sell or serve alcohol?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	If yes, please provide correspondence and documentation of liquor license application & complete the alcohol sales portion of the Incident Response Plan in Attachment B.
5. Does your event include fireworks?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	If yes, additional documentation and insurance is required.
6. Does your event anticipate an attendance of over 300 people?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	If yes, please attach your detailed security plan as part of the Incident Response Plan including the contact information for the head of security.
7. Does your event include a parade?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, please include parade map with barricade plan for review.

Additional required attachments for permit applications:

- A detailed overhead map of the event including event amenities and details.


- If you answered "yes" to any of the questions in section 4.1-5 please attached additional forms or documentation as requested in this section.
- Parking Plan: overhead map of parking accommodation, estimated parking stalls and addresses of locations, written permission to access these lots, plans for shuttles from lots further than 1 mile from event location.

**Please read carefully before signing!**

By signing below, I certify that I am at least 18 years of age, that I have read and understand the Special Event Policy, and that I agree to the terms and conditions contained in the Special Event Policy. My signature further confirms (i) that I understand the filing of this application does not ensure the issuance of a Special Event Permit, (ii) that the Special Event Permit Fee is non-refundable, (iii) I will be responsible for ensuring the event and event participants comply with all applicable village ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations and any other applicable laws, rules and regulations included in the Special Event Guidebook, (iv) that fees for park facilities, food sales permits, tent and fireworks permits, etc., are in addition to the Special Event Permit Fee, (v) that I am authorized to apply for this Special Event Permit on behalf of the organization holding the event (if applicable), and (vi) that the information contained in this Application is true to the best of my knowledge. I understand that intentionally providing false or misleading information in this Application may lead to civil or criminal penalties.

INDEMNIFICATION: BY SIGNING BELOW I ACKNOWLEDGE THAT FOR GOOD AND VALUABLE CONSIDERATION, I, THE APPLICANT, ON BEHALF OF MYSELF AND THE SPONSOR/ORGANIZATION, IF APPLICABLE, AGREE TO INDEMNIFY, DEFEND AND HOLD HARMLESS THE VILLAGE OF KIMBERLY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGE, EXPENSES AND COSTS, INCLUDING ATTORNEY FEES, ARISING OUT OF THE ACTIVITIES PERFORMED AS DESCRIBED HEREIN, CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF THE APPLICANT/ORGANIZATION, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM OR ANYONE WHOSE ACTS ANY OF THEM MAY BE LIABLE, EXCEPT WHERE CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE VILLAGE.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:



Authorized Applicant Signature and Date

For Village Staff Use Only			
Date Application was received:	3/22/2026	Liquor License Submitted?	Yes/No/Not Applicable
COI on file with appropriate level of coverage:	Yes/No N/A	Permit Fee Payment received:	Resident: \$50 Non-Resident: \$100 N/A
Temporary Traffic Control Plan	Yes/No/Not Applicable	Parking Plan Submitted?	Yes/No/Not Applicable
Are locates required?	Yes/No	Date of Locate Call In if needed:	N/A
Security Plan Submitted?	Yes/No/Not Applicable	Application Approval or Denial.	A/D
Signature of Permit Reviewer		Date Signed	4/9/26

# Attachment B: Incident Response Planning Document

## Security Plan Details

Please identify a main point of contact covering the duration of your event. Events that span multiple dates or longer periods of time should identify multiple people and specify the spans of time in which they are considered the Coordinator. As a reminder, the coordinator should maintain absolute sobriety for their scheduled dates and times.

Event Board & Coordinator Contact Information			
First and Last name	Cell phone number	Date scheduled as Coordinator	Time(s)
Kris Castillo	920-809-6650	July 3rd	15:00-24:00
Chad Smith	920-851-5170		
Aaron Evers	920-858-4477		

Please provide the contracted service information for private security to include name, point of contact, and contact information: \_\_\_\_\_

Please attach a narrative outlining the event security plan, this document may be provided by the security company and should outline how many security personnel will be on site, when, where they will be located, and the objectives of their presence/services the company is providing.

Event personnel are defined as Volunteers and Staff. Please provide information on the identification of these key personnel. Please indicate the following identifiers:

1. Volunteer Shirt Color Blue
2. Identifying features of shirt KFD maltese
3. Staff member coordinating the volunteers including name and phone number Kris Castillo 920-809-6650
4. Staff Shirt Color Blue
5. Additional identifying information for event staff: station at entrance info tent

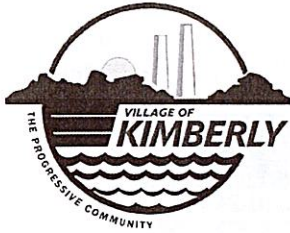
## Alcohol Sales

Please provide a description of event alcohol sales as well as a description or drawing of sale locations.

**alcohol sale will take place at tent near ampitheater**

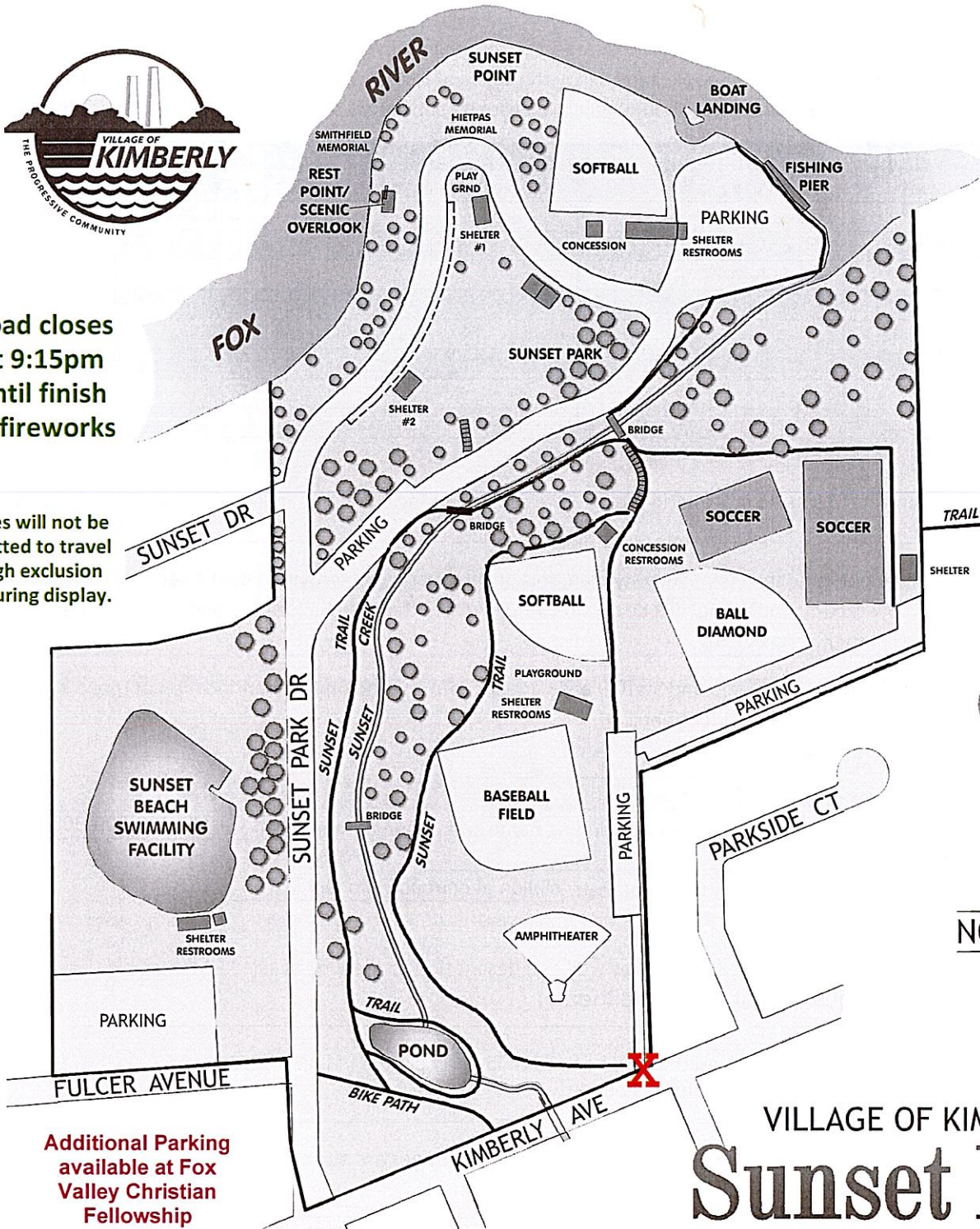
Please provide the manner of ID verification that will be used to identify people of legal drinking age:  
 assigned individual will check ID and distribute wristband

Please provide details on any restrictions concerning where event attendees are allowed to consume alcohol:  
 within Sunset upper Park



Road closes  
at 9:15pm  
until finish  
of fireworks

Vehicles will not be  
permitted to travel  
through exclusion  
zone during display.



YOU ARE  
HERE



Additional Parking  
available at Fox  
Valley Christian  
Fellowship

VILLAGE OF KIMBERLY  
**Sunset Park**

I, Joe Pella, as the owner/manager/authority do hereby grant permission to the Kimberly Fire Department to use the parking lot at the address of 750 W Kimberly (Business) Oneto on July 2<sup>nd</sup> for the Independence Day Celebration.  
The Kimberly Fire Department would like to Thank You for your support.

Owner/Manager/Authority \_\_\_\_\_

(signature)

I, Rebecca Hansen, as the owner/manager/authority do hereby grant permission to the Kimberly Fire Department to use the parking lot at the address of 545 S John St (Business) JRS Middle School on July 3<sup>rd</sup> for the Independence Day Celebration.  
The Kimberly Fire Department would like to Thank You for your support.

Owner/Manager/Authority \_\_\_\_\_

(signature)

I, Christina Kositzke, as the owner/manager/authority do hereby grant permission to the Kimberly Fire Department to use the parking lot at the address of 1200 W Kimberly Ave (Business) Fox Valley Chardon on July 3<sup>rd</sup> for the Independence Day Celebration.

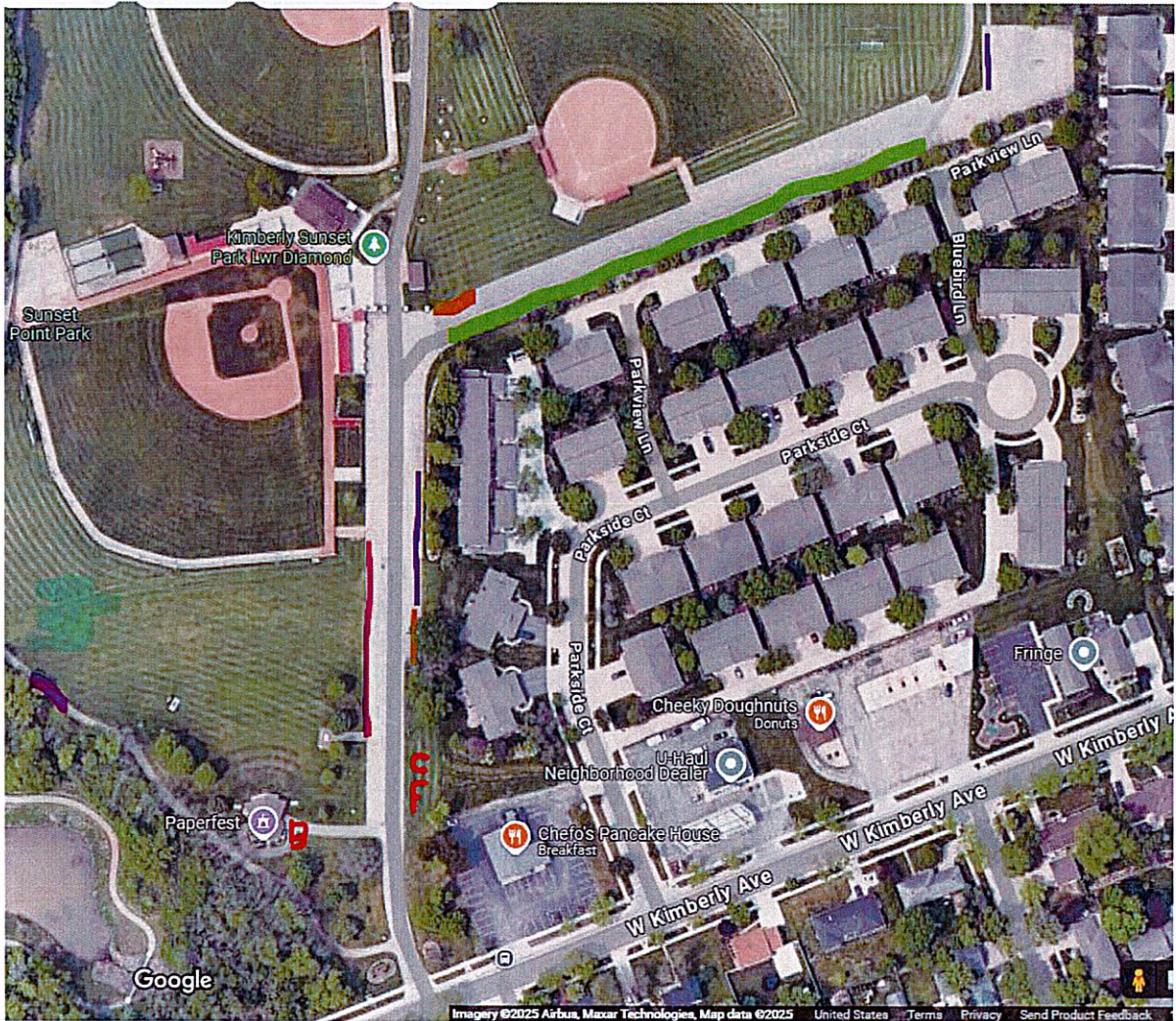
The Kimberly Fire Department would like to Thank You for your support.

Owner/Manager/Authority \_\_\_\_\_

(signature)

Key

- Green** – Food Trucks
- Pink** – Craft Vendors
- Purple** – Porta-Potties
- Orange** – Dumpsters (trashcans throughout)
- Light Blue** - Inflatables
- C – Command Tent
- F – First Aid Tent (Kimberly EMS)
- B – Band & Sound Stage Equipment



Key

Red – Barriers

Yellow – Exclusion Zone (caution tape)



PERMIT TO BUY FIREWORKS FOR DISPLAY OR ENTERTAINMENT PURPOSES

Permits, other than for crop protection, may be issued to a public authority, a fair association, an amusement park, a park board, a civic organization, an individual, or a group of individuals. A mayor, village president or town chair or any person designated by the mayor, village president or town chairperson, may issue a permit.

NAME & ADDRESS OF PERMIT HOLDER

Village of Kimberly  
515 W. Kimberly Ave.  
Kimberly, WI 54136

LOCATION OF PERMITTED USE

DuPont Park - East  
800 W. Kimberly Ave.  
Kimberly, WI 54136

DATE OF PERMITTED USE 7/3/2026

DATE ON AND AFTER WHICH FIREWORKS CAN BE PURCHASED 4/1/26

KIND & QUANTITY OF FIREWORKS ALLOWED TO BE USED OR POSSESSED

DISPLAY FIREWORKS (1.3G)  CONSUMER FIREWORKS (1.4G)  OTHER

APPROXIMATE QUANTITY 100

ADDITIONAL RESTRICTIONS (IF ANY)

SPIELBAUER FIREWORKS CO., INC.  
1976 Lane Rd.  
Green Bay, WI 54311  
Ph. (920) 336-0446

*[Signature]*  
SIGNATURE OF OFFICER ISSUING PERMIT  
Community Enrichment Director  
/ DATE 4/1/26  
TITLE OF OFFICER



## Village of Kimberly REQUEST FOR BOARD CONSIDERATION

**ITEM DESCRIPTION: Special Event Permit Request – Bike to the Beat**

**REPORT PREPARED BY: Holly Femal, Community Enrichment Director**

**REPORT DATE: 4/20/2026**

**ADMINISTRATOR'S REVIEW / COMMENTS:**

**No additional comments to this report** \_\_\_\_\_

*DLB*

**See additional comments attached** \_\_\_\_\_

**EXPLANATION:**

The Fox Cares Foundation has submitted a completed Special Event Permit Application for their annual group bike ride – Bike to the Beat. The permit request indicates a scheduled event date of August 1<sup>st</sup>, 2026 with event impacts from 7 a.m. – 3 p.m. in Kimberly. The 2026 event will begin and end at Christ the King Church in Combined Locks but impacts intersections throughout Kimberly on the route. The direction of the event has shifted for 2026 utilizing more of Kennedy Avenue than in previous years.

A special event permit fee has been paid. Certificate of insurance is not yet on file but will be forthcoming 60 days prior to the event date. This event requires ongoing coordination with local police annually for intersection control, conversations are ongoing with Outagamie County Sherriff's Department. A deputy will be posted at the intersections of Washington and Kennedy as well as Kennedy and Railroad for the event. Bike to the Beat facilitators will post no parking signage from Thelosen Dr. to John Street on Kennedy Avenue for the event day to ensure adequate space for a "bikers lane". Tanners Grill and Bar will now be the last venue stop on the route instead of the first which may impact participants and event traffic to stretch later into the day than previous years.

**ATTACHMENTS:**

Special Event Permit Application  
Event Maps

**RECOMMENDED ACTION:**

Approve the Special Event Permit Application for 2026 Bike to the Beat to the Fox Cares Foundation/Fox Communities Credit Union to be held on August 1<sup>st</sup>, 2026 - pending receipt of their COI.

	individual sporting events, events with carnival rides, parades with floats, marathons or similar races.
Concessionaire	Concession stand operation for league and tournament activities.

## Attachment A: Village of Kimberly Special Event Permit Application

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request.

This application must be fully complete and on file with the Community Enrichment Director in person at 515 W. Kimberly Avenue or electronically at [hfemal@vokimberlywi.gov](mailto:hfemal@vokimberlywi.gov) at least **90 days prior** to the event.

1. Application Information: Contact information for the person completing the application on behalf of an organization	
Name in First, M.I., Last Format Luke R Freitag	Date of Birth 3/18/88
Address 2201 E Enterprise Ave Appl	
Phone Number 920-225-9632	Email Address lfreitag@foxcu.org

2. Organization Information: Information about the organization having the special event	
Organization Name: Fox Cares Foundation/Fox (	Organization Email: lfreitag@foxcu.org
Organization Address: 2201 E Enterprise Ave Appl	
Organization Phone Number: 920-993-9000	Organization Website: foxcu.org
Applicant's relationship to Organization: Team member	

3. Event Details	
Name of event Bike to the Beat	Estimated event attendance: 3,000

Event Location(s) Event passing through Kimt	Event Start Time(s) 7a-3p
Event Date(s) 8/1/26	Event End Times(s) 8/2/25
Event Rain Date (if any): N/A	Event type Parade Run/Walk Festival Tournament Other
Event description including purpose, if event has been held before, and the buildings, parks, shelters and open spaces requested for event: Bike to the Beat is a 3,000 p	
Please include name and contact information for "Head of Event" identified for your event. If multiple "Head of Event" persons are scheduled, please include date and time schedule of all persons scheduled. Sean Ryan 920-606-2458 /t	
Please share the scheduled date of pre-event planning meeting with FVMPD TBD. Previous years were h	

4. Additional Permitting Details			
1. Does your permit request include street closure or use of street right of way?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, please include a traffic control plan and a copy of the mailer for affected properties with your permit application
2. Will tents or other temporary structures be erected?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, please include the date in which you will schedule public and private locates at the event sponsor's cost.
3. Does your event include any kind of animals, performances, or amusement rides?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Please submit the appropriate level of insurance based on insurance parameters outlines in Attachment C
4. Are you requesting to sell or serve alcohol?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, please provide correspondence and documentation of liquor license application & complete the alcohol sales portion of the Incident Response Plan in Attachment B.
5. Does your event include fireworks?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, additional documentation and insurance is required.
6. Does your event anticipate an attendance of over 300 people?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	If yes, please attach your detailed security plan as part of the Incident Response Plan including the contact information for the head of security.

<b>7. Does your event include a parade?</b>	Yes	No	If yes, please include parade map with barricade plan for review.
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Additional required attachments for permit applications:

- A detailed overhead map of the event including event amenities and details.
- If you answered “yes” to any of the questions in section 4.1-5 please attached additional forms or documentation as requested in this section.
- Parking Plan: overhead map of parking accommodation, estimated parking stalls and addresses of locations, written permission to access these lots, plans for shuttles from lots further than 1 mile from event location.

Please read carefully before signing!

By signing below, I certify that I am at least 18 years of age, that I have read and understand the Special Event Policy, and that I agree to the terms and conditions contained in the Special Event Policy. My signature further confirms (i) that I understand the filing of this application does not ensure the issuance of a Special Event Permit, (ii) that the Special Event Permit Fee is non-refundable, (iii) I will be responsible for ensuring the event and event participants comply with all applicable village ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations and any other applicable laws, rules and regulations included in the Special Event Guidebook, (iv) that fees for park facilities, food sales permits, tent and fireworks permits, etc., are in addition to the Special Event Permit Fee, (v) that I am authorized to apply for this Special Event Permit on behalf of the organization holding the event (if applicable), and (vi) that the information contained in this Application is true to the best of my knowledge. I understand that intentionally providing false or misleading information in this Application may lead to civil or criminal penalties.

INDEMNIFICATION: BY SIGNING BELOW I ACKNOWLEDGE THAT FOR GOOD AND VALUABLE CONSIDERATION, I, THE APPLICANT, ON BEHALF OF MYSELF AND THE SPONSOR/ORGANIZATION, IF APPLICABLE, AGREE TO INDEMNIFY, DEFEND AND HOLD HARMLESS THE VILLAGE OF KIMBERLY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGE, EXPENSES AND COSTS, INCLUDING ATTORNEY FEES, ARISING OUT OF THE ACTIVITIES PERFORMED AS DESCRIBED HEREIN, CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF THE APPLICANT/ORGANIZATION, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM OR ANYONE WHOSE ACTS ANY OF THEM MAY BE LIABLE, EXCEPT WHERE CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE VILLAGE.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

3/16/26

Authorized Applicant Signature and Date

For Village Staff Use Only			
Date Application was received:	3/17/2026	Liquor License Submitted?	Yes/No/Not Applicable
COI on file with appropriate level of coverage:	Yes/No	Permit Fee Payment received:	Resident: \$50 Non-Resident: \$100
Temporary Traffic Control Plan	Yes/No/Not Applicable	Parking Plan Submitted?	Yes/No/Not Applicable

Are locates required?	Yes/No	Date of Locate Call In if needed:	N/A
Security Plan Submitted?	Yes/No/Not Applicable	Application Approval or Denial.	A/D
Signature of Permit Reviewer	<i>Holly Kernal</i>	Date Signed	4/9/2026

## Attachment B: Incident Response Planning Document

### Security Plan Details

Please identify a main point of contact covering the duration of your event. Events that span multiple dates or longer periods of time should identify multiple people and specify the spans of time in which they are considered the Coordinator. As a reminder, the coordinator should maintain absolute sobriety for their scheduled dates and times.

Event Board & Coordinator Contact Information			
First and Last name	Cell phone number	Date scheduled as Coordinator	Time(s)
Sean Ryan	920-606-2458	Current - 8/1/26	24/7
Heather Wessley	920-419-6684	Current - 8/1/26	24/7
Luke Freitag	920-225-9632	Current - 8/1/26	24/7

Please provide the contracted service information for private security to include name, point of contact, and contact information: \_\_\_\_\_

Please attach a narrative outlining the event security plan, this document may be provided by the security company and should outline how many security personnel will be on site, when, where they will be located, and the objectives of their presence/services the company is providing.

Event personnel are defined as Volunteers and Staff. Please provide information on the identification of these key personnel. Please indicate the following identifiers:

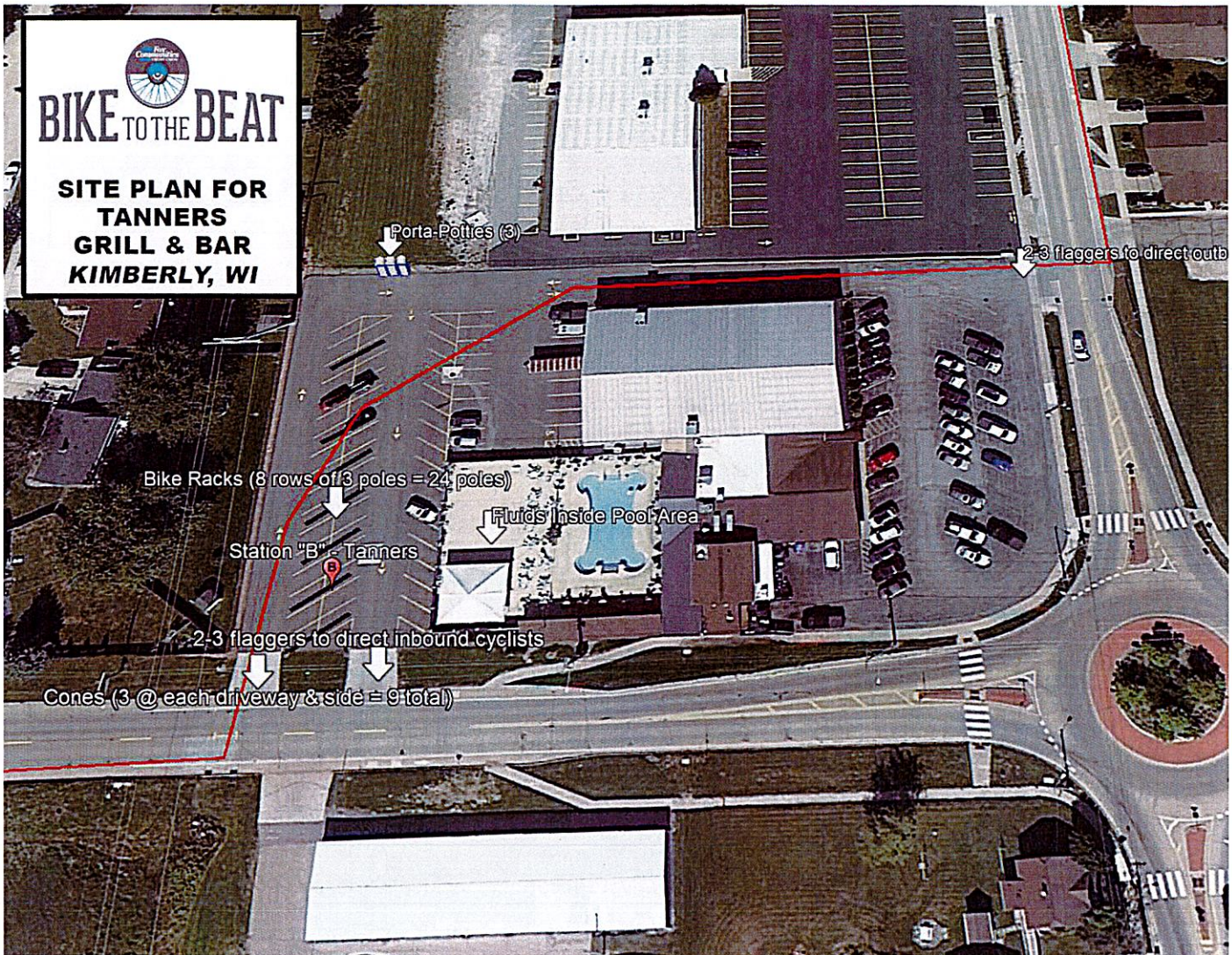
1. Volunteer Shirt Color Orange, Green & Blue
2. Identifying features of shirt Volunteer or Lead printed or
3. Staff member coordinating the volunteers including name and phone number Luke Freitag 920-225-9632
4. Staff Shirt Color Orange, Green & Blue
5. Additional identifying information for event staff: \_\_\_\_\_

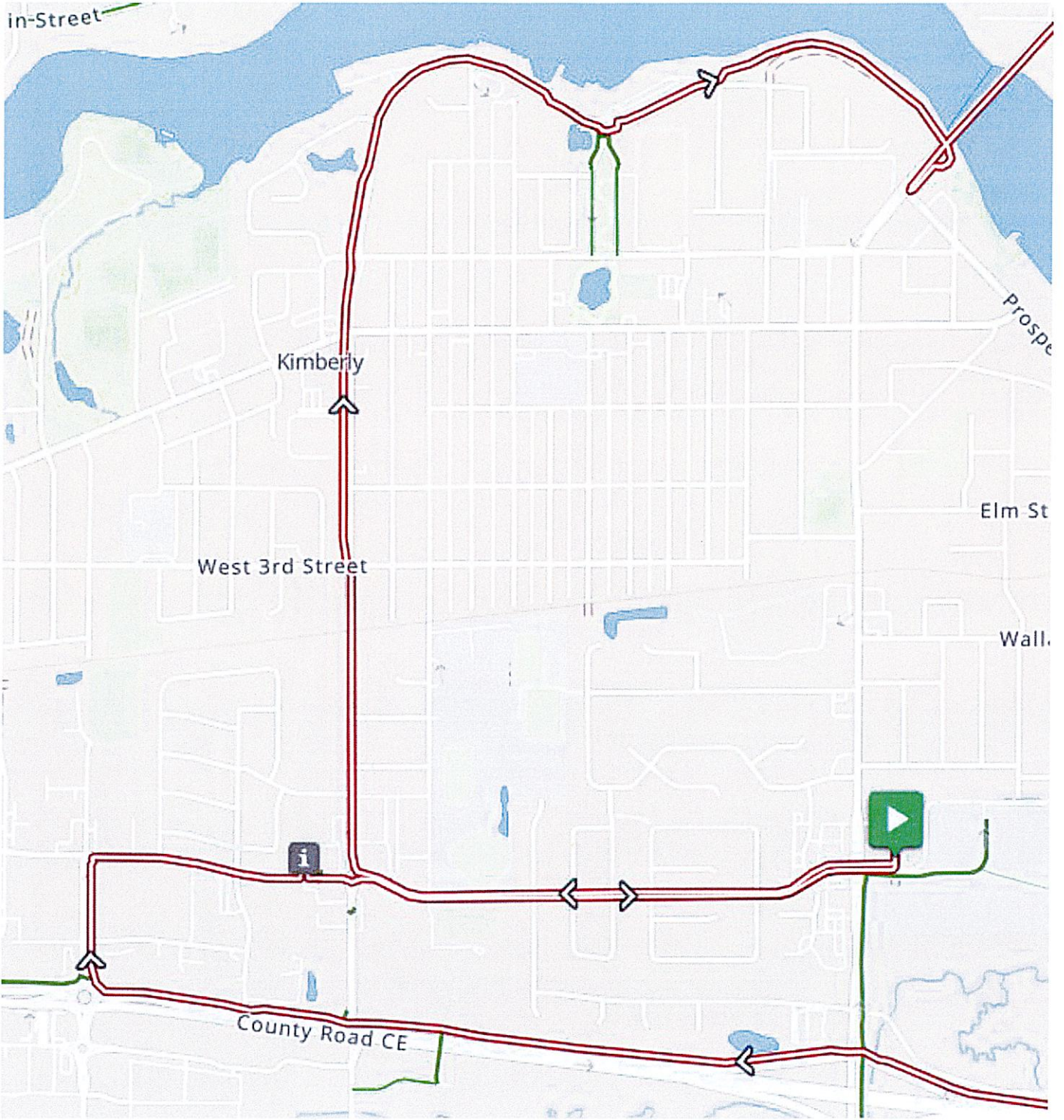
### Alcohol Sales

Please provide a description of event alcohol sales as well as a description or drawing of sale locations.

N/A \_\_\_\_\_

  
**BIKE TO THE BEAT**  
**SITE PLAN FOR**  
**TANNERS**  
**GRILL & BAR**  
**KIMBERLY, WI**









**VILLAGE OF KIMBERLY**  
**OUTAGAMIE COUNTY, WISCONSIN**  
**RESOLUTION NUMBER 5, SERIES OF 2026**  
**A RESOLUTION AUTHORIZING THE ACQUISITION OF CERTAIN BLIGHTED**  
**PROPERTIES WITHIN TAX INCREMENT DISTRICT NO. 6**

**WHEREAS**, in 2008 the Village of Kimberly witnessed the closing of the former New Page Mill devastating the Village of Kimberly's local economy and leaving a large, nearly 100 acre industrial site vacant and blighted within its municipal boundaries; and,

**WHEREAS**, the Board of Trustees (the "Board") of the Village of Kimberly, Outagamie County, Wisconsin (the "Village") on November 20, 2014, executed a Development Agreement by and between the Village, Kimberly Cedars Development Company and AIM Development USA, LLC whom acquired the former New Page Mill site, to support the redevelopment of the vacant industrial site whereas the Village agreed to reasonably with good faith efforts create a Tax Increment Financing District ("TID") to encourage economic development including the elimination of slums and blight; and,

**WHEREAS**, the Plan Commission of the Village on August 24, 2015, first held a public hearing then adopted a resolution (Resolution 15, Series 2015) creating TID #6, a Blighted TID designating the District boundary, designating certain property as blight, and approving the Project Plan for the Village of Kimberly, Wisconsin pursuant to Section 66.1105(4)(gm) and 66.1333 of the Wisconsin Statutes; and

**WHEREAS**, the Board of the Village on September 14, 2015, adopted a resolution (Resolution 17, Series 2015) creating TID #6, designating the District boundary, designating certain property as blight, and approving the Project Plan for the Village of Kimberly, Wisconsin pursuant to Section 66.1105(4)(gm) and 66.1333 of the Wisconsin Statutes; and

**WHEREAS**, the Board of the Village on June 27, 2016, adopted a resolution (Resolution 12, Series 2016) adopting a Comprehensive Plan Amendment acting as a redevelopment plan to assist in facilitating the redevelopment of the blighted properties associated with the former New Page Mill site and TID #6; and,

**WHEREAS**, the Plan Commission of the Village on August 16, 2016, held a public hearing then adopted a resolution (Resolution 17, Series of 2016) reassessing the creation of TID #6, a Blighted TID designating the District boundary, designating certain property as blight, and approving the Project Plan for the Village of Kimberly, Wisconsin pursuant to Section 66.1105(4)(gm) and 66.1333 of the Wisconsin Statutes; and

**WHEREAS**, the Board of the Village on September 12, 2016, adopted a resolution (Resolution 20, Series of 2016) reassessing the creation of TID #6, designating the District boundary, designating certain property as blight, and approving the Project Plan for the Village of Kimberly, Wisconsin pursuant to Section 66.1105(4)(gm) and 66.1333 of the Wisconsin Statutes; and

**WHEREAS**, the Board of the Village on January 3, 2017 acquired the entirety of the former New Page mill owned by AIM Development USA, LLC, following eminent domain proceedings

undertaken pursuant to Chapter 32 Wisconsin State Statutes finding it necessary for public purposes to improve public roadways and utilities and to remove blighted conditions as documented by resolution (Resolution 22, Series 2016); and,

**WHEREAS**, the Plan Commission of the Village on September 29, 2017, first held a public hearing then adopted a resolution (Resolution 12, Series of 2017) amending TID #6, redetermining the base value and approving the Project Plan indicating the Village acquisition of property for the responsibility of blight removal including the site prep, site development, planning and developer incentives, Wisconsin pursuant to Section 66.1105(4)(gm) of the Wisconsin Statutes; and

**WHEREAS**, the Board of Trustees of the Village on September 29, 2017, adopted a resolution (Resolution 13, Series of 2017) amending TID #6, redetermining the base value and approving the Project Plan indicating the Village acquisition of property for the responsibility of blight removal including the site prep, site development, planning and developer incentives, Wisconsin pursuant to Section 66.1105(4)(gm) of the Wisconsin Statutes; and

**WHEREAS**, the Board of the Village on February 26, 2018, executed a Development Agreement by and between the Village and Kimberly Riverfront LLC to facilitate the redevelopment of the "Roots Development" as described EXHIBIT A, to support the redevelopment of the site (herein "Roots Development Agreement"); and,

**WHEREAS**, the Board of the Village on January 27, 2020, executed a Development Agreement by and between the Village and Kimberly Riverfront LLC to facilitate the redevelopment of the "Main Mill" as described EXHIBIT A, to support the redevelopment of the site (herein "Main Mill Development Agreement"); and,

**WHEREAS**, Kimberly Riverfront, LLC has failed to complete the Projects within the Roots Development Agreement and the Main Mill Development Agreement leaving portions of these sites (collectively herein the "Properties") in blighted conditions; and,

**WHEREAS**, the Village and Kimberly Riverfront, LLC have executed a Mutual Dissolution Agreement on December 15, 2025, to facilitate the sound growth of the Village by purchasing back certain properties, correcting obsolete platting, diversifying ownership, and cause for further removal of blight.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board for the Village of Kimberly authorizes the reacquisition and buy back of the Main Mill site and the remaining vacant lands of the Roots Development site as indicated within the Mutual Dissolution Agreement as shown in EXHIBIT B, for necessary purpose of blight elimination, slum clearance, and urban renewal and redevelopment projects to protect and promote the health, safety and general welfare of citizens of the Village finding the following:

1. The former New Page Mill including the Main Mill site and Roots Development site were blighted through Wisconsin State Statutes 66.1333 and originally acquired by the Village through Chapter 32 of Wisconsin Statutes.
2. The Village sold the Main Mill site and the Roots Development site to Kimberly Riverfront LLC who in turned failed to complete the Projects as defined within the Main Mill and the Roots Development Agreements.
3. The Village remains steady that the Main Mill site and the vacant lands of the Roots Development site remain in a blighted state consistent with the Wisconsin State Statutes

66.1333 finding the sites are dilapidated, deteriorating, in conditions which could endanger life, attract juvenile delinquency and crime, detrimental to the public health, safety, morals and welfare due to faulty layout, obsolete platting, accessibility, usefulness and the diversity of ownership, all which substantially impair or arrest the sound growth of the city and retards the provision of housing accommodations in its present condition.

4. The Mail Mill Site and the Roots Development site are located within a Blighted Tax Increment Financing District #6.
5. The redevelopment plan of the Tax Increment Financing District #6, the redevelopment plan of the Comprehensive Plan Amendment sufficiently enacts the Village to cause the removal of blight and urban renewal to protect the general welfare of the community.
6. The Village finds the burden of the Local Governmental Unit (LGU) Liability Exemption to have been met as noted under 1 – 5 above, finding the properties were originally blighted through 66.1333, purchased through Wisconsin Chapter 32, remain in a blighted state, are located within a blighted Tax Increment Finance District, and is necessary to complete the redevelopment plans as noted within the Comprehensive Plan and Tax Increment Financing District Project Plans.
7. For the forgoing reasons, it is resolved that the Village shall acquire the property described on Exhibit A by director purchase from Kimberly Riverfront, LLC at a mutually acceptable negotiated price, based upon the past procedures recited above without the necessity of proceeding through a second Chapter 32 Eminent Domain Process.

Date introduced, approved and adopted: April \_\_\_\_, 2026.

VILLAGE OF KIMBERLY

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Charles A. Kuen, Village President

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Jennifer Weyenberg, Village Clerk

**EXHIBIT A  
PROPERTIES**

**The Roots Development Sites**

All of Lots 2, 3, and 4 of Certified Survey Map No. 9001, recorded as Document No 2359424, all being part of Government Lot 8 of Section 26 and part of Government Lot 1 and 2 of Section 27, Township 21 North, Range 18 East, Village of Kimberly, Outagamie County, Wisconsin.

Part of Parcels 250-088702, 250-088703 and 250-088704

**The Main Mill Development Site**

All of Lot 7 of Certified Survey Map No. 8002, recorded as Document No. 2213634, all being part of Government Lot 2 and 3 of Section 27, Township 21 North, Range 18 East, Village of Kimberly, Outagamie County, Wisconsin.

Parcel 250-092907



April 10, 2026

Village of Kimberly  
ATTN: Sam Schroeder  
426 W Kimberly Avenue  
Kimberly, WI 54136  
Via Email Only to [sschroeder@vokimberlywi.gov](mailto:sschroeder@vokimberlywi.gov)

**Subject:** Local Governmental Unit (LGU) Liability Clarification Letter  
Main Mill/White Cedar Property, Papermill Run/White Cedar Parkway, Kimberly, WI 54136  
Parcel #: 250-092907 & Parts of 250-088704, 250-088703, and 250-088702  
BRRTS Activity Name: Main Mill White Cedar  
BRRTS #: 07-45-598755, FID #: 445030960

Dear Mr. Schroeder:

The Wisconsin Department of Natural Resources (DNR) received a request for a liability clarification letter from the village of Kimberly on February 27, 2026 (Request). The Request was submitted with the appropriate review fee under Wisconsin Administrative (Wis. Admin.) Code § NR 749.04(1). It is the DNR's understanding, based on the documents submitted, that the village of Kimberly intends to acquire the property identified above (the Property). The purpose of this letter is to provide the village of Kimberly with clarification of environmental liabilities associated with the Property. Wisconsin Statutes (Wis. Stat.) § 292.55(1)(d)4. authorizes the DNR to issue a letter to a person seeking assistance concerning the liability for environmental pollution at a property. The DNR based this letter on review of environmental reports and other documents that were provided in the Request:

- Liability clarification letter request, completed Form 4400-237, signed February 23, 2026.
- Figure 1: Property Location Map, prepared by GEI Consultants, February 2026.
- Figure 2: Property Features Diagram, prepared by GEI Consultants, February 2026.
- Resolution Number 15, Series of 2015: Plan Commission Tax Increment District (TID) Creation and Blight Determination, Village of Kimberly Plan Commission, August 24, 2015.
- Resolution Number 17, Series of 2015: Village Board TID Creation and Blight Determination, Village of Kimberly Plan Commission, September 14, 2015.
- Resolution Number 12, Series of 2016: Comprehensive Plan Amendment – Redevelopment Plan for Main Mill Site, Village of Kimberly Plan Commission, June 27, 2016.
- Resolution Number 17, Series of 2016: Plan Commission TID Creation and Blight Determination, Village of Kimberly Plan Commission, August 16, 2016.
- Tax Increment District No. 6 Project Plan, Village of Kimberly, August 2015.
- Resolution Number 20, Series of 2016, Village Board TID Creation and Blight Determination, Village of Kimberly Plan Commission, September 12, 2016
- Agreement for the Termination of 2014 Development Agreement, Village of Kimberly, October 5, 2016.
- Eminent Domain Agreement, Village of Kimberly, October 10, 2016.
- Resolution Number 22, Series 2016: Resolution Adopting Relocation Order and Determination of Necessity, November 7, 2016.

- Jurisdictional Offer, AIM Development LLC and Village of Kimberly, November 21, 2016.
- Warranty Deed, AIM Development (Grantor) and Village of Kimberly (Grantee), Outagamie County Register of Deeds, filed January 3, 2017.
- Tax Increment District No. 6 Project Plan - Base Value Redetermination Amendment for the Village of Kimberly, Village of Kimberly, September 2016.
- Resolution Number 12, Series of 2017: A Plan Commission Resolution Approving an Amendment to the Project Plan of Tax Incremental District No. 6, Village of Kimberly Plan Commission, September 29, 2017.
- Resolution Number 13, Series of 2017: Resolution Approving an Amendment to the Project Plan of Tax Incremental District No. 6, Village of Kimberly Plan Commission, September 29, 2017.
- Tax Increment District No. 6 Development Agreement (Mixed Use Site), Kimberly Riverfront LLC, February 26, 2018.
- Tax Increment District No. 6 Development Agreement (Main Mill Building), Kimberly Riverfront LLC, January 27, 2020.
- Certified Survey Map (CSM) #8002, Recorded as document No. 2213634, recorded by the Outagamie County Register of Deeds on November 12, 2020.
- Tax Increment District No. 6 Mutual Dissolution Agreement, Kimberly Riverfront LLC and Midwest Expansion Company, December 15, 2025.
- Certified Survey Map (CSM), Main Mill Site and right-of-way dedication, McMahon Associates, Inc., February 2026.
- Phase I Environmental Site Assessment (ESA), Papermill Run & White Cedar Parkway Parcels, Kimberly, WI, GEI Consultants, Inc., February 13, 2026.
- Draft CSM separating remaining vacant lands from Roots Development.
- Draft Village of Kimberly resolution for acquisition of the Property parcels "Resolution Number XX, Series Of 2026 - A Resolution Authorizing the Acquisition of Certain Blighted Properties Within Tax Increment District No. 6"

The village of Kimberly's application requests a determination from the DNR on whether the village of Kimberly is eligible for the local governmental unit (LGU) environmental liability exemption identified in Wis. Stat. § 292.11(9)(e), with respect to the Property. The village of Kimberly plans to acquire the Property for blight elimination in accordance with the draft resolution.

### **Property Use**

The Property consists of 6.22-acres of land and includes four vacant parcels split into two areas as identified on the attached Property Features Diagram, Figure 2, February 2026, from the Phase I ESA:

- 1<sup>st</sup> Area – Identified on the Property Feature Diagram as Lots W, X, and Y. This area is also identified as Lots 2, 3, and 4 of the draft February 9, 2026, certified survey map. These vacant parcels were the site of part of the former paper mill. The buildings and structures have been demolished and the parcel has been filled over.
- 2<sup>nd</sup> Area - Identified on the Property Feature Diagram as Lot Z. This area is also identified as Lot 7 of Certified Survey Map 8002. This parcel is currently fenced off, idle property with an exposed building foundation, open pits, and large piles of unknown soil.

The intent is to redevelop the parcels for mixed commercial and residential use.

## **Background and Environmental Summary**

The Property is located within a larger area that served as the location of the NewPage Paper Mill for more than 100 years through its closure in 2008. Following closure of the mill, the village of Kimberly began working with private developers to restore blighted properties and redevelop the area for mixed residential and commercial use.

Following closure of the mill in 2008, certain property was acquired by a private entity for development in 2011. By 2016, insufficient progress had been made on the redevelopment and the village of Kimberly officially declared the entire mill site blighted and the village of Kimberly subsequently created a blight Tax Increment District (TID) to support the investigation, remediation, and redevelopment of the mill site, which includes the Property. Following establishment of the TID, the village of Kimberly ultimately acquired the Property via eminent domain under Wis. Stat. ch. 32 in 2017. The village owned the Property from 2017 to 2020. The DNR does not have information to suggest that the village caused or contributed to contamination during the time that it owned the Property.

The Property was sold to a private developer, Kimberly Riverfront, LLC in 2020 as part of a development agreement between Kimberly Riverfront LLC and the village. While portions of the larger former mill area have been redeveloped, the Property is being reacquired by the village due to lack of progress in redeveloping the Property.

The larger former mill has been the subject of several environmental cases tracked in the DNR database:

- *AIM Development – Former Wastewater Area (BRRTS # 02-45-564002)*
- *Papermill Estates (BRRTS # 02-45-581017)*
- *Kimberly Riverfront LLC (BRRTS # 02-45-581660)*
- *Rivers Edge Subdivision & Treaty Pond (BRRTS # 02-45-583429)*

These cases listed above are related to past environmental investigations and redevelopment activities in areas of the former paper mill.

The Property is located within the boundaries of one open cleanup case, AIM Development – Historic Fill East (BRRTS # 02-45-564001). The northern parcel of the Property (Lot Z) was investigated as part of the AIM Development – Historic Fill East investigation; however, the remaining three parcels (Lots W, X and Y) have not been investigated. Soil samples collected from the northern parcel were submitted for laboratory analysis for volatile organic compounds (VOCs), polycyclic aromatic hydrocarbon (PAHs), and Resource Conservation and Recovery Act (RCRA) Metals. One of the soil borings was converted to a monitoring well. Laboratory analytical results indicated no detection of VOC compounds in soil or groundwater. Similar to other areas of the former mill, low-level PAH and RCRA Metals detections were observed in soil with no impacts detected in groundwater. These analytical results are consistent with the historic soil fill known to be present across the former paper mill. These investigative activities were documented in the *Site Assessment and Corrective Action Plan*, published by GEI Consultants, Inc., dated July 14, 2015.

## **Local Government Liability Exemption**

Under Wis. Stat. § 292.11, a person who "possesses, controls or causes" a hazardous substance discharge is liable for taking necessary investigative and cleanup actions. Wis. Stat. § 292.11(9)(e) provides a liability exemption for LGUs.

When applicable at a specific property, Wis. Stat. § 292.11(9)(e) exempts an LGU from the following responsibilities of owners of property with environmental contamination:

- The responsibility to take actions necessary to restore the environment and minimize harmful effects of hazardous substance discharges to soil, sediment, groundwater, surface waters and air of the state.
- The responsibility to comply with DNR orders to take action to prevent hazardous substance discharges.
- The responsibility to reimburse the DNR for activities it takes on the property to identify, locate, monitor, contain, remove, or dispose of hazardous substances.

The primary practical impact of an LGU exemption from these legal responsibilities is that an exempt LGU is not required to complete a Wis. Admin. Code. ch. NR 716 site investigation or a remedial response action. An exempt LGU can voluntarily move forward with site investigation and cleanup efforts but is not required to do so.

Wis. Stat. § 292.11(9)(e)2. provides that the LGU exemption does not apply to hazardous substance discharges caused by the LGU. In addition to directly spilling or dumping hazardous substances on a property before or after acquisition, demolition, and soil disturbing activities on a property with environmental contamination have the potential to make pre-existing contamination worse. These types of activities should be discussed with the DNR before they occur, to prevent the inadvertent cause of other contamination.

Wis. Stat. § 292.11(9)(e)2. also states that an LGU will not be exempt from legal responsibility for any contamination caused by the following LGU actions or inactions:

- A failure to take appropriate action to restrict access to the property to minimize costs or damages that may result from unauthorized persons entering the property.
- A failure to sample and analyze unidentified substances in containers stored aboveground on the property.
- A failure to remove and properly dispose of, or to place in a different container and properly store, any hazardous substance stored aboveground on the property in a container that is leaking or is likely to leak.

The LGU exemption is only available to local units of government as defined in Wis. Stat. § 292.11(9)(e)1. The LGU exemption is not transferrable from the exempt LGU to future property owners, except to other eligible LGUs. Nonexempt LGU owners and responsible parties are subject to full environmental responsibility and regulation by, at a minimum, Wis. Stat. ch. 292 and the Wis. Admin. Code chs. NR 700-799.

Wis. Stat. § 292.23 authorizes an LGU exemption from certain solid waste management requirements for pre-existing unlicensed solid waste disposal sites. The above-mentioned conditions and limitations of the Wis. Stat. § 292.11(9)(e) exemption apply to the solid waste exemption, along with other requirements that are specific to solid waste. Wis. Stat. § 292.23 should be reviewed and consulted if any unlicensed solid waste disposal areas exist on the Property.

## Determinations

This determination is based on the information provided by the village of Kimberly and reviewed by the DNR, including the draft resolution regarding the acquisition of certain blighted properties. If the village of Kimberly adopts that draft resolution, the DNR has determined that the village of Kimberly qualifies for an LGU environmental liability exemption under Wis. Stat. § 292.11(9)(e), for the following reasons:

- The village of Kimberly meets the definition of a “local governmental unit” as described in Wis. Stat. § 292.11(9)(e)1. and is eligible to obtain the LGU environmental liability exemption authorized by that statute.
- If the village of Kimberly acquires the Property, the DNR determines that the village will obtain the Wis. Stat. § 292.11(9)(e) LGU liability exemption because the Property is being acquired for the purpose of blight elimination which is one of the property acquisition methods listed in Wis. Stat. § 292.11(9)(e)(1m) that makes an LGU eligible for the LGU environmental liability exemption.
- The village of Kimberly will also obtain the Wis. Stat. § 292.23 LGU exemption from various solid waste management requirements related to pre-existing unlicensed solid waste disposal, if any, on the Property.

## Ongoing, Non-Exempt Responsibilities of a Local Governmental Unit at the Property

**Wis. Admin. Code Ch. NR 706 Notification:** Neither Wis. Stat. § 292.11(9)(e)1m. or Wis. Stat. § 292.23 exempt an LGU from Wis. Stat. § 292.11(2), titled “Notice of Discharge.” Therefore, all LGUs must notify the DNR immediately of any known and newly discovered discharge of a hazardous substance to the environment at the Property. See DNR publication *Immediate Reporting Required for Hazardous Substance Spills* (RR-560), available online at [dnr.wi.gov](http://dnr.wi.gov), search “RR-560” for additional information about spill and discharge reporting.

**Demolition:** Before beginning any demolition work at the Property, a pre-inspection is required, along with filing of *Notification for Demolition* (Form 4500-113). See DNR publication *Planning Your Demolition of Renovation Project: A Guide to Hazard Evaluation, Recycling and Waste Disposal* (WA-651), available online at [dnr.wi.gov](http://dnr.wi.gov), search “RR-651” for additional information about demolition activities. Storm water management permits may also be necessary for demolition and construction activities. All LGUs must comply with these requirements.

**Federal and State underground storage tank (UST) Regulations:** The LGU exemption does not exempt USTs on the Property from compliance with federal and state requirements, including Wis. Admin. Code ch. ATCP 93. If you have questions about UST requirements, contact the Wisconsin Department of Agriculture, Trade and Consumer Protection (Bureau of Weights and Measures) directly. Wis. Admin. Code ch. ATCP 93 is available at [https://docs.legis.wisconsin.gov/code/admin\\_code/atcp/090/93](https://docs.legis.wisconsin.gov/code/admin_code/atcp/090/93).

## Use of the Property

If the village of Kimberly intends to use or redevelop the Property during or after cleanup activities have occurred, or the Property will remain in its current state and be accessible to the public (with or without access permission), the village of Kimberly should discuss proposed property uses and improvements with the DNR prior to taking any actions. Wis. Stat. § 292.11(9)(e)4. requires exempt LGUs to take actions the DNR determines are necessary to reduce to acceptable levels any

substantial threat to public health or safety when the Property is developed or put into its intended use to maintain the LGU exemption.

For example, if soil is excavated at the Property, the village of Kimberly must determine whether the material is classified as a solid or hazardous waste and ensure that any storage, treatment, or disposal is in compliance with applicable state laws. The village of Kimberly must also comply with long-term continuing obligations, if applicable, associated with any environmental case(s) at the Property.

In addition, leaving the Property open to possible public use, even if not authorized, may require some action to both prevent public contact with environmental contaminants and maintain the exemption.

It is especially important to consult with the DNR before and during any demolition, excavation, and/or other development work on the Property. The LGU exemption can be lost if significant public health or safety threats exist as a result of the use. Wis. Admin. Code § NR 708.17 describes types of protective actions that DNR may request when a new use is planned for a property owned by an LGU with the exemption.

### **Federal Liability Protections**

In addition to state liability protections, an LGU may also be eligible for the federal Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) liability protection in certain situations. To determine what specific actions would satisfy the federal liability protection requirements under CERCLA, contact Ariel MacMillan-Sanchez at (312) 353-9351 and [macmillansanchez.ariel@epa.gov](mailto:macmillansanchez.ariel@epa.gov) at the U.S. Environmental Protection Agency (U.S. EPA). The mailing address is U.S. EPA REGION 5, Office of Regional Counsel (C-14J), 77 W. Jackson Blvd., Chicago, IL 60604-3590. The U.S. EPA should be able to provide you with guidance on whether your current and proposed actions concerning the Property are consistent with federal CERCLA requirements.

### **This Letter is Based on Information Provided to DNR**

Any determinations made by the DNR in this letter are based specifically on the information made available to the DNR as part of the Request and are subject to change if other information arises, including any information that the village caused or contributed to contamination at or from the Property. If new or more extensive contamination is discovered at the Property, the LGU is required to notify the DNR in accordance with Wis. Stat. § 292.11(2). The LGU environmental liability exemption under Wis. Stat. § 292.11(9)(e) is not transferable from the LGU to future owners, except to another eligible LGU.

### **Additional Information**

The DNR maintains a database and an integrated Geographic Information System (GIS) mapping application to provide public information about reports of potential contamination, properties with contamination, cleanup activities and redevelopment activities in Wisconsin.

- Access the Remediation and Redevelopment Tracking System (BRRTS) by going to [dnr.wi.gov](http://dnr.wi.gov) and searching "BRRTS." Use the BRRTS ID # found at the top of this letter for additional information and documents associated with this location.
- Access the GIS map by going to [dnr.wi.gov](http://dnr.wi.gov) and searching "RRSM."

### **Submittals to the DNR**

Correspondence, submittals and notifications may be submitted to the DNR using the RR Program Submittal Portal. To access the portal, go to [dnr.wi.gov](http://dnr.wi.gov) and search "RR program submittal portal."

### **Closing**

If you have questions regarding this this letter, please contact Michael Prager at (608) 225-7950 or [Michael.Prager@wisconsin.gov](mailto:Michael.Prager@wisconsin.gov). Additional contacts for DNR staff members within the Remediation and Redevelopment Program may be found by going to [dnr.wi.gov](http://dnr.wi.gov) and searching "RR program staff contacts."

Sincerely,



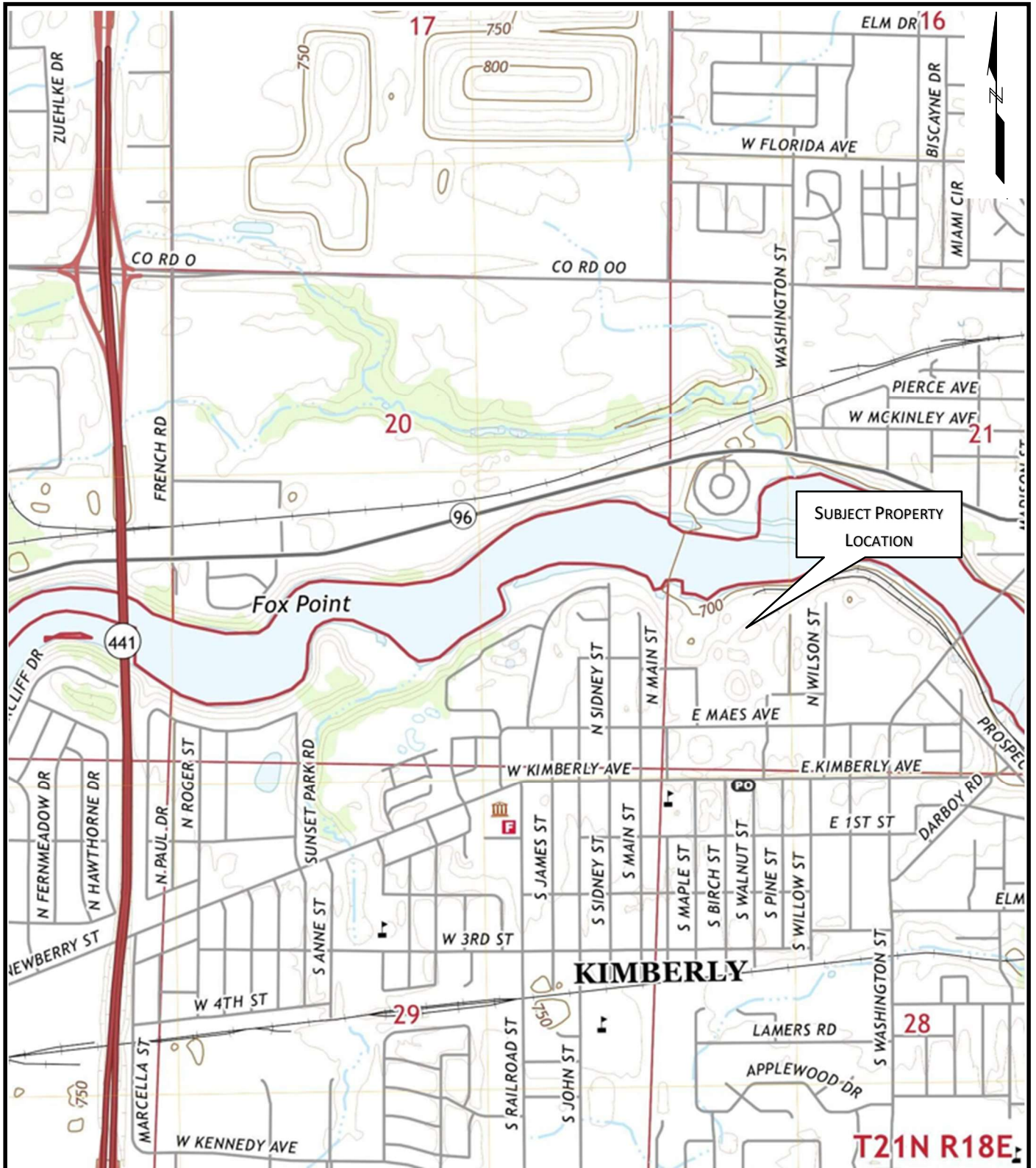
Jodie Thistle, PG  
Manager, Brownfields, Outreach and Policy Section  
Remediation and Redevelopment Program

### **Attachments:**

Figure 1: Property Location Map, GEI Consultants, February 2026

Figure 2: Property Features Diagram, GEI Consultants, February 2026

cc: Charles Koehler, Herrling Clark Law Firm LTD – [ckoehler@herrlingclark.com](mailto:ckoehler@herrlingclark.com)  
Tauren Beggs, DNR, Remediation and Redevelopment Program – [Tauren.Beggs@wisconsin.gov](mailto:Tauren.Beggs@wisconsin.gov)  
Karen Campoli, DNR, Remediation and Redevelopment Program – [Karen.Campoli@wisconsin.gov](mailto:Karen.Campoli@wisconsin.gov)  
Michael Prager, DNR, Remediation and Redevelopment Program – [Michael.Prager@wisconsin.gov](mailto:Michael.Prager@wisconsin.gov)




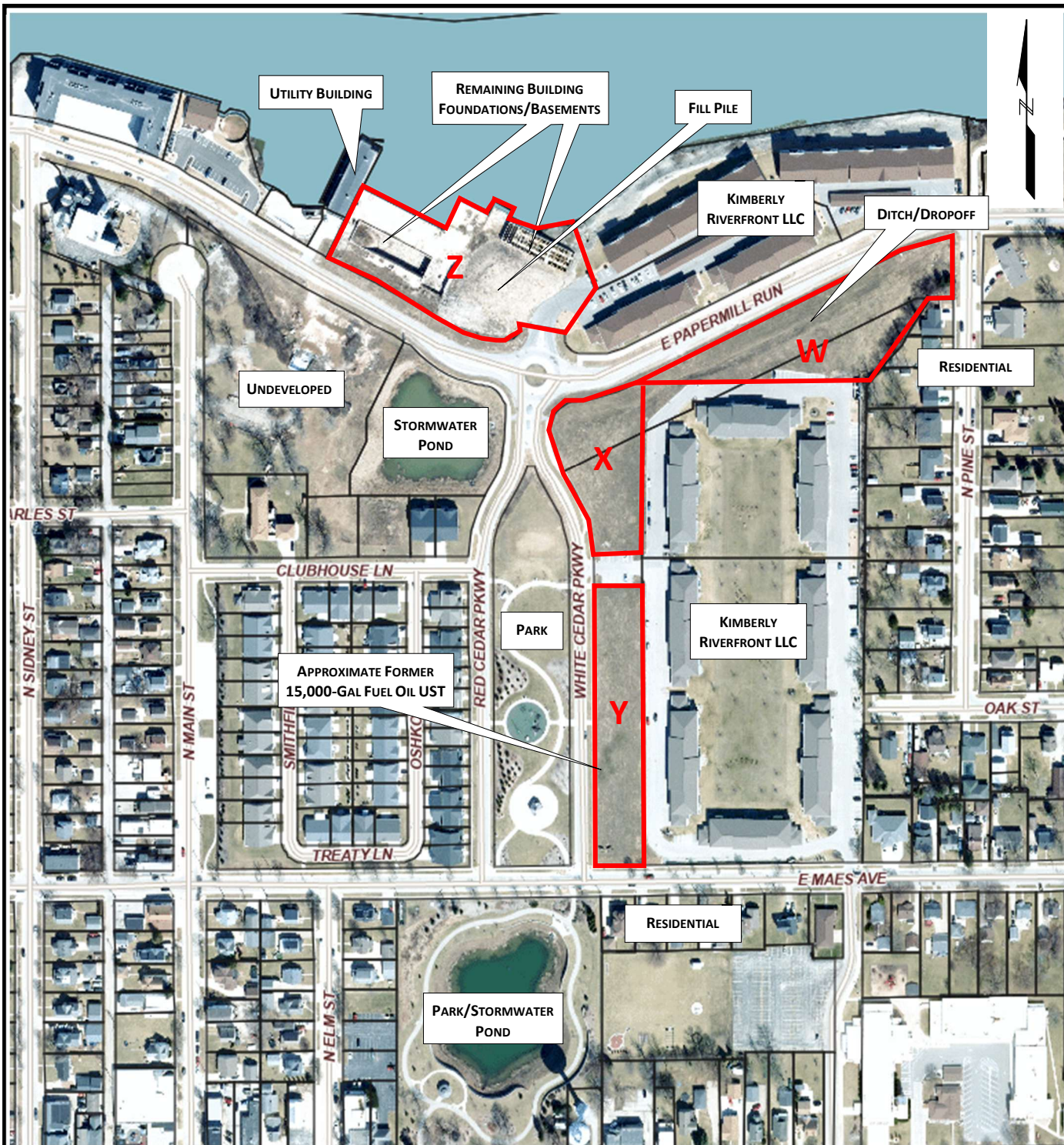
**NOTES:**

- 1. BASED ON A 2022 KAUKAUNA, WI USGS MAP



NOT TO SCALE

<p>Phase I Environmental Site Assessment Papermill Run and White Cedar Parkway Kimberly, WI 54136</p>		<p>PROPERTY LOCATION MAP</p>	
<p>Village of Kimberly Kimberly, WI</p>	<p>Project 2600044</p>	<p>February 2026</p>	<p>Fig. 1</p>



**LEGEND:**

 APPROXIMATE PROPERTY BOUNDARY

**NOTES:**

1. BASED ON A 2025 AERIAL PHOTOGRAPH



NOT TO SCALE

Phase I Environmental Site Assessment  
Papermill Run and White Cedar Parkway  
Kimberly, WI 54136

Village of Kimberly  
Kimberly, WI



Project 2600044

PROPERTY FEATURES  
DIAGRAM

February 2026

Fig. 2



April 15, 2026

Village of Kimberly  
Attn: Jennifer Weyenberg, Clerk-Treasurer  
Email: jweyenberg@vokimberlywi.gov

Re: Village of Kimberly  
Papermaker Stormwater Management Pond  
Certificate for Payment #2  
McM. No. K0001-09-25-00156

Dear Jennifer:

Enclosed herewith is Certificate for Payment #2 for the above referenced project. This Certificate is issued to Advance Construction, Inc. in the amount of \$127,552.44 for partial payment for work performed through December 10, 2025.

Please process the enclosed, and forward payment to Advance Construction, Inc. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink that reads "Brad D. Werner".

Brad D. Werner, P.E.  
Vice President / Sr Municipal Engineer

BDW:car

cc: Advance Construction, Inc.

Enclosure: Certificate for Payment #2

# McMAHON

1445 McMAHON DRIVE PO BOX 1025  
NEENAH, WI 54956 NEENAH, WI 54957-1025

ENGINEERS ARCHITECTS

TELEPHONE: 920.751.4200  
FAX: 920.751.4284

McMAHON ASSOCIATES, INC.

## CERTIFICATE FOR PAYMENT

VILLAGE OF KIMBERLY  
515 W. Kimberly Avenue  
Kimberly, WI 54136

Contract No. K0001-09-25-00156  
Project File No. K0001-09-25-00156  
Certificate No. Two (2)  
Issue Date: April 15, 2026  
Project: Papermaker Stormwater  
Management Pond

This Is To Certify That, In Accordance With The Contract Documents Dated: March 31, 2025

ADVANCE CONSTRUCTION, INC.  
2141 Woodale Avenue  
Green Bay, WI 54313

Is Entitled To Partial Payment For Work Performed Through: December 10, 2025

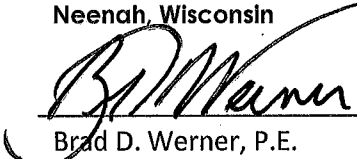
- Contractor's Application for Payment Attached
- Itemized Cost Breakdown Attached

Original Contract	<u>\$394,496.66</u>	Completed To Date	<u>\$309,882.80</u>
Net Change Orders	<u>\$0.00</u>	Retainage 2.5%	<u>\$9,862.42</u>
Current Contract Amount	<u>\$394,496.66</u>	Subtotal	<u>\$300,020.38</u>
		Previously Certified	<u>\$172,467.94</u>

**Amount Due This Payment: \$127,552.44**

Please process and forward payment to Advance Construction, Inc.

Certified By:  
McMAHON ASSOCIATES, INC.  
Neenah, Wisconsin



Brad D. Werner, P.E.  
Vice President / Sr Municipal Engineer

# CERTIFICATE FOR PAYMENT

VILLAGE OF KIMBERLY  
 PAPERMAKER STORMWATER MANAGEMENT POND  
 McW. No. K0001-09-25-00156

Engineer: McMAHON ASSOCIATES, INC.  
 1445 McMahon Drive  
 PO Box 1025  
 Neenah, WI 54956 / 54957-1025

ADVANCE CONSTRUCTION, INC.  
 2141 Wooddale Avenue  
 Green Bay, WI 54313

Item	Description	Qty	Unit	BID QUANTITIES		CERT-PAYMENT 01		CERT-PAYMENT 02		COMPLETED TO DATE	
				Unit Price	Total	Qty	Total	Qty	Total	Qty	Total
1.	Mobilization, Insurance and Bonding	1	LS	\$20,000.00	\$20,000.00	0.75	\$15,000.00	0.25	\$5,000.00	1.00	\$20,000.00
2.	Silt Fence	720	LF	\$2.00	\$1,440.00	500.00	\$1,000.00	500.00	\$1,000.00	500.00	\$1,000.00
3.	Sediment Log	1,450	LF	\$2.50	\$3,625.00	1,560.00	\$3,900.00	1,560.00	\$3,900.00	1,560.00	\$3,900.00
4.	Clearing and Grubbing	1	LS	\$10,500.00	\$10,500.00	1.00	\$10,500.00	1.00	\$10,500.00	1.00	\$10,500.00
5.	Common Excavation (Est. 31,145 C.Y.)	1	LS	\$101,250.00	\$101,250.00	0.80	\$81,000.00	0.20	\$20,250.00	1.00	\$101,250.00
6.	24 Inch Clay Liner	1,000	SY	\$10.00	\$10,000.00	1,000.00	\$10,000.00	1,000.00	\$10,000.00	1,000.00	\$10,000.00
7.	Geotechnical Engineer / Letter of Opinion	1	LS	\$5,600.00	\$5,600.00	1.00	\$5,600.00	1.00	\$5,600.00	1.00	\$5,600.00
8.	Connect 30 Inch RCP to Manhole and Install Manhole Bench	1	LS	\$2,500.00	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00
9.	30 Inch Class III RCP with Joint Ties	88	LF	\$178.00	\$15,664.00	88.00	\$15,664.00	88.00	\$15,664.00	88.00	\$15,664.00
10.	30 Inch RCP Apron Endwall with Trash Guards	1	EA	\$2,670.00	\$2,670.00	1.00	\$2,670.00	1.00	\$2,670.00	1.00	\$2,670.00
11.	12 Inch Class III RCP Storm Sewer with Joint Ties	32	LF	\$123.00	\$3,936.00	34.00	\$4,182.00	34.00	\$4,182.00	34.00	\$4,182.00
12.	12 Inch RCP Apron Endwall with Trash Guard	1	EA	\$1,470.00	\$1,470.00	1.00	\$1,470.00	1.00	\$1,470.00	1.00	\$1,470.00
13.	12 Inch DR 17 HDPE Directionally Bored (Approx. Length 146')	1	EA	\$98.00	\$98.00	1.00	\$98.00	1.00	\$98.00	1.00	\$98.00
14.	6 Inch C900 PVC Storm Sewer Including Bend	130	LF	\$64.00	\$8,320.00	138.00	\$8,832.00	138.00	\$8,832.00	138.00	\$8,832.00
15.	Clean and Televisе Installed Storm Sewer (+/- 400')	1	LS	\$1,510.00	\$1,510.00	1.00	\$1,510.00	1.00	\$1,510.00	1.00	\$1,510.00
16.	Clean and Televisе 30" Storm Sewer Upstream of Pond Manhole	1,100	LF	\$1.71	\$1,881.00	1,100.00	\$1,881.00	1,100.00	\$1,881.00	1,100.00	\$1,881.00
17.	Clean and Televisе 24" Storm Sewer (Sunset Drive)	346	LF	\$1.71	\$591.66	346.00	\$591.66	346.00	\$591.66	346.00	\$591.66
18.	Televisе 15" CMP to River (+/- 250')	1	LS	\$750.00	\$750.00	1.00	\$750.00	1.00	\$750.00	1.00	\$750.00
19.	Storm Manhole 1	1	LS	\$4,276.00	\$4,276.00	1.00	\$4,276.00	1.00	\$4,276.00	1.00	\$4,276.00
20.	Outlet Structure with Trash Racks and Bentonite Anti-Seep Collar	1	LS	\$20,000.00	\$20,000.00	0.95	\$19,000.00	0.05	\$1,000.00	1.00	\$20,000.00
21.	Medium Rip Rap	100	TON	\$50.00	\$5,000.00	100.00	\$5,000.00	100.00	\$5,000.00	100.00	\$5,000.00
22.	Heavy Rip Rap	3	TON	\$60.00	\$180.00	3.00	\$180.00	3.00	\$180.00	3.00	\$180.00
23.	Geotextile Fabric Type HR Under Rip Rap	100	SY	\$3.50	\$350.00	100.00	\$350.00	100.00	\$350.00	100.00	\$350.00
24.	New 6 Inch Pulverized Topsoil, Temporary Seed, Mulch for Prairie Areas (Est. Approx. 4 acres)	1	LS	\$50,720.00	\$50,720.00	1.00	\$50,720.00	1.00	\$50,720.00	1.00	\$50,720.00
25.	E-Mat	4600	SY	\$1.85	\$8,510.00	4600.00	\$8,510.00	4600.00	\$8,510.00	4600.00	\$8,510.00
26.	Prairie Seeding (Approx. 4 acres)	1	LS	\$59,000.00	\$59,000.00	1.00	\$59,000.00	1.00	\$59,000.00	1.00	\$59,000.00
27.	Salvage Existing 6.5' Chain Link Fence, Posts, and Top Rail	405	LF	\$15.00	\$6,075.00	405.00	\$6,075.00	405.00	\$6,075.00	405.00	\$6,075.00
28.	Reinstall Salvaged Fence with Salvaged Top Rail and New Bottom Tension Wire	405	LF	\$12.00	\$4,860.00	405.00	\$4,860.00	405.00	\$4,860.00	405.00	\$4,860.00
29.	New 6.5' Chain Link Fence with Posts, Top Rail, and Bottom Tension Wire	120	LF	\$59.00	\$7,080.00	120.00	\$7,080.00	120.00	\$7,080.00	120.00	\$7,080.00
30.	New 6.5' High x 10 Foot Wide Gate with Posts	1	LS	\$1,820.00	\$1,820.00	1.00	\$1,820.00	1.00	\$1,820.00	1.00	\$1,820.00
31.	Remove Existing Barbed Wire and Supports on Existing West Fence (Approx. 540 L.F.)	1	LS	\$4,125.00	\$4,125.00	1.00	\$4,125.00	1.00	\$4,125.00	1.00	\$4,125.00
32.	3 Inch Asphalt Restoration	1	LS	\$500.00	\$500.00	1.00	\$500.00	1.00	\$500.00	1.00	\$500.00
33.	Burr Oak	11	EA	\$450.00	\$4,950.00	11.00	\$4,950.00	11.00	\$4,950.00	11.00	\$4,950.00
34.	White Pine	9	EA	\$400.00	\$3,600.00	9.00	\$3,600.00	9.00	\$3,600.00	9.00	\$3,600.00
35.	Austrian Pine	11	EA	\$400.00	\$4,400.00	11.00	\$4,400.00	11.00	\$4,400.00	11.00	\$4,400.00
36.	Storm Manhole 90 Pipe Modification on Sunset Drive	1	LS	\$9,413.00	\$9,413.00	1.00	\$9,413.00	1.00	\$9,413.00	1.00	\$9,413.00
37.	15" CMP Repair on Sunset Drive	1	LS	\$9,032.00	\$9,032.00	0.10	\$903.20	0.80	\$7,225.60	0.90	\$8,128.80
38.	Bulkhead and Sand Slurry 15" CMP Outfall	12	CY	\$100.00	\$1,200.00	11.50	\$1,150.00	11.50	\$1,150.00	11.50	\$1,150.00
<b>TOTAL (Bid Items 1. through 38., Inclusive)</b>				<b>\$394,496.66</b>	<b>\$181,545.20</b>	<b>\$128,337.60</b>	<b>\$309,882.80</b>				

Completed to Date:	\$181,545.20
Retainage:	\$9,077.26
Subtotal:	\$172,467.94
Previous Application:	\$127,552.44
Amount Due This Application:	\$54,915.50

## APPLICATION FOR PAYMENT

(Owner)  
  
Village of Kimberly  
515 W. Kimberly Ave.  
Kimberly, WI

PROJECT: Papermaker Stormwater Management Pond  
CONTRACTOR: Advance Construction, Inc.  
Contract No. \_\_\_\_\_  
Project No. K0001-09-25-00156  
Application No. Two  
Application Date December 10, 2025  
Period From Nov 1 To Dec 10, 2025

Application Is Made For Payment In Connection With The Above Contract.

The following documents are attached:

- Schedule Of Values
- Schedule Of Unit Prices
- Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

Original Contract	<u>\$394,496.66</u>	Completed To Date	<u>309,882.80</u>	<del>\$318,392.80</del>
Net Change Orders	<u>0.00</u>	Retainage <u>-5.25%</u>		<u>(\$9,862.42)</u>
Current Contract Amount	<u>\$394,496.66</u>	Subtotal	<u>300,020.38</u>	<del>\$308,530.38</del>
		Previous Applications		<u>\$172,467.94</u>

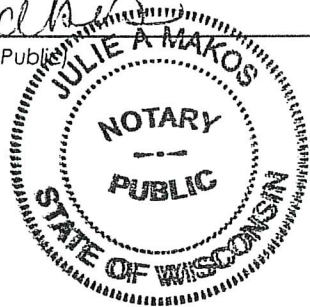
**Amount Due This Application:** 127,467.94  
~~\$136,062.44~~

Dated Dec 10 2025 Advance Construction, Inc.  
(contractor)

By [Signature]  
(name & title)

COUNTY OF \_\_\_\_\_  
STATE OF \_\_\_\_\_  
Before me on this 10 day of December 2025 personally appeared Paul Keltgen  
known to me, who being duly sworn, did depose and say that he/she is the Office Manager  
(title) of the Contractor above mentioned; that he/she

executed the above Application For Payment and statement on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.  
My Commission Expires: 3-17-26  
[Signature]  
(Notary Public)



Kimberly		Pay Request #2									
Papermaker Stormwater Management Pond											
NO.	ITEM	UNIT	QTY	UNIT PRICE	BID AMOUNT	PREVIOUS QUANTITY	PREVIOUS COST	QUANTITY THIS PERIOD	COST THIS PERIOD	QUANTITY TO DATE	COST TO DATE
1	Mobilization, Insurance and Bonding	LS	1	20,000.00	20,000.00	0.75	15,000.00	0.25	5,000.00	1.00	20,000.00
2	Silt Fence	LF	720	2.00	1,440.00	500.00	1,000.00		0.00	500.00	1,000.00
3	Sediment Log	LF	1450	2.50	3,625.00	1,560.00	3,900.00		0.00	1,560.00	3,900.00
4	Clearing and Grubbing	LS	1	10,500.00	10,500.00	1.00	10,500.00		0.00	1.00	10,500.00
5	Common Excavation (Est. 31,145 C.Y.)	LS	1	101,250.00	101,250.00	0.80	81,000.00	0.20	20,250.00	1.00	101,250.00
6	24 Inch Clay Liner	SY	1000	10.00	10,000.00		0.00	1,000.00	10,000.00	1,000.00	10,000.00
7	Geotechnical Engineer / Letter of Opinion	LS	1	5,600.00	5,600.00		0.00	1.00	5,600.00	1.00	5,600.00
8	Connect 30 Inch RCP to Manhole and Install Manhole Bench	LS	1	2,500.00	2,500.00	1.00	2,500.00		0.00	1.00	2,500.00
9	30 Inch Class III RCP with Joint Ties	LF	88	178.00	15,664.00	88.00	15,664.00		0.00	88.00	15,664.00
10	30 Inch RCP Apron Endwall with Trash Guards	EA	1	2,670.00	2,670.00	1.00	2,670.00		0.00	1.00	2,670.00
11	12 Inch Class III RCP Storm Sewer with Joint Ties	LF	32	123.00	3,936.00	34.00	4,182.00		0.00	34.00	4,182.00
12	12 Inch RCP Apron Endwall with Trash Guard	EA	1	1,470.00	1,470.00	1.00	1,470.00		0.00	1.00	1,470.00
13	12 Inch DR 17 HDPE Directionally Bored (Approx. Length 146')	LS	1	98.00	98.00	1.00	98.00		0.00	1.00	98.00
14	6 Inch C900 PVC Storm Sewer Including Bend	LF	130	64.00	8,320.00	138.00	8,832.00		0.00	138.00	8,832.00
15	Clean and Televisе Installed Storm Sewer (+/- 400')	LS	1	1,510.00	1,510.00		0.00		0.00	0.00	0.00
16	Clean and Televisе 30" Storm Sewer Upstream of Pond Manhole	LF	1100	1.71	1,881.00		0.00		0.00	0.00	0.00
17	Clean and Televisе 24" Storm Sewer (Sunset Drive)	LF	346	1.71	591.66		0.00		0.00	0.00	0.00
18	Televisе 15" CMP to River (+/- 230')	LS	1	750.00	750.00		0.00		0.00	0.00	0.00
19	Storm Manhole 1	LS	1	4,276.00	4,276.00	1.00	4,276.00		0.00	1.00	4,276.00
20	Outlet Structure with Trash Racks and Bentonite Anti-Seep Collar	LS	1	20,000.00	20,000.00	0.95	19,000.00	0.05	1,000.00	1.00	20,000.00
21	Medium Rip Rap	TON	100	50.00	5,000.00		0.00	122.38	6,119.00	122.38	6,119.00
22	Heavy Rip Rap	TON	3	60.00	180.00		0.00		0.00	0.00	0.00
23	Geotextile Fabric Type HR Under Rip Rap New 6 Inch Pulverized Topsoil, Temporary Seed, Mulch for Prairie Areas (Est. Approx. 4 acres)	SY	100	3.50	350.00	100.00	350.00		0.00	100.00	350.00
24		LS	1	50,720.00	50,720.00		0.00	1.00	50,720.00	1.00	50,720.00

25	E-Mat		SY	4600	1.85	8,510.00				0.00	4,600.00	8,510.00	4,600.00	8,510.00
26	Prairie Seeding (Approx. 4 acres)		LS	1	59,000.00	59,000.00				0.00	0.00	0.00	0.00	0.00
27	Salvage Existing 6.5' Chain Link Fence, Posts, and Top Rail Reinstall Salvaged Fence with Salvaged Top Rail and New Bottom Tension Wire		LF	405	15.00	6,075.00	405.00			6,075.00		0.00	405.00	6,075.00
28	New 6.5' Chain Link Fence with Posts, Top Rail, and Bottom Tension Wire		LF	405	12.00	4,860.00				0.00	405.00	4,860.00	405.00	4,860.00
29			LF	120	39.00	4,680.00				0.00	120.00	4,680.00	120.00	4,680.00
30	New 6.5' High x 10 Foot Wide Gate with Posts Remove Existing Barbwire and Supports on Existing West Fence (Approx. 540 L.F.)		LS	1	1,820.00	1,820.00				0.00	1.00	1,820.00	1.00	1,820.00
31			LS	1	4,125.00	4,125.00	1.00		4,125.00			0.00	1.00	4,125.00
32	3 Inch Asphalt Restoration		LS	1	500.00	500.00				0.00	1.00	500.00	1.00	500.00
33	Burr Oak		EA	11	450.00	4,950.00				0.00		0.00	0.00	0.00
34	White Pine		EA	9	400.00	3,600.00				0.00		0.00	0.00	0.00
35	Austrian Pine		EA	11	400.00	4,400.00				0.00		0.00	0.00	0.00
36	Storm Manhole 90 Pipe Modification on Sunset Drive		LS	1	9,413.00	9,413.00				0.00	1.00	9,413.00	1.00	9,413.00
37	15" CMP Repair on Sunset Drive		LS	1	9,032.00	9,032.00	0.10		903.20	0.80	0.80	7,225.60	0.90	8,128.80
38	Bulkhead and Sand Siurry 15" CMP Outfall		CY	12	100.00	1,200.00			0.00	0.00	11.50	1,150.00	11.50	1,150.00
			TOTAL BID			394,496.66			181,545.20			136,847.60		318,392.80

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>78913</b>									
COMPLETE OFFICE OF	251	03/26	03/17/2026	78913	98038	TONER	101-5143-200	140.89	140.89
Total 78913:									140.89
<b>78914</b>									
HEART OF THE VALLEY	1178	03/26	03/17/2026	78914	22356	ANNUAL MEMBER INVESTM	101-5644-992	80.00	80.00
HEART OF THE VALLEY	1178	03/26	03/17/2026	78914	22356	ANNUAL MEMBER INVESTM	101-5644-990	120.00	120.00
HEART OF THE VALLEY	1178	03/26	03/17/2026	78914	22356	ANNUAL MEMBER INVESTM	101-5644-991	80.00	80.00
Total 78914:									280.00
<b>78915</b>									
KAUKAUNA UTILITIES	352	03/26	03/17/2026	78915	201731-00-1 F	COMMUNITY BRIDGE LIGHTI	101-5341-200	91.77	91.77
Total 78915:									91.77
<b>78916</b>									
KWIK TRIP INC	355	03/26	03/17/2026	78916	3885056	FIRE DEPT GAS & OIL PURC	101-5220-200	87.11	87.11
KWIK TRIP INC	355	03/26	03/17/2026	78916	3885057	GAS CAN FUEL	101-5220-200	6.11	6.11
Total 78916:									93.22
<b>78919</b>									
N.E.W. PRINTING	466	03/26	03/17/2026	78919	171175	SPRING 2026 QUARTERLY N	101-5143-200	1,361.63	1,361.63
Total 78919:									1,361.63
<b>78920</b>									
SECURIAN FINANCIAL	427	03/26	03/17/2026	78920	002832L APRI	LIFE INSURANCE PREMIUM	101-2137	785.73	785.73
Total 78920:									785.73
<b>78921</b>									
SHANE CEGIELSKI	1548	03/26	03/17/2026	78921	CEGIELSKI R	REFUND FOR PAYMENT	101-5121-200	136.60	136.60
Total 78921:									136.60
<b>78922</b>									
THE OBRION AGENCY L	1131	03/26	03/17/2026	78922	100882	CASES COPIER PAPER - LIB	501-5511-284	108.00	108.00
THE OBRION AGENCY L	1131	03/26	03/17/2026	78922	100882	CASES COPIER PAPER-STR	101-5331-200	72.00	72.00
THE OBRION AGENCY L	1131	03/26	03/17/2026	78922	100882	CASES COPIER PAPER - OFF	101-5143-200	180.00	180.00
Total 78922:									360.00
<b>78923</b>									
WISCONSIN SUPREME	681	03/26	03/17/2026	78923	680-00000018	CONTINUING JUDICIAL EDU	101-5121-200	800.00	800.00
Total 78923:									800.00
<b>78924</b>									
GRAINGER	986	03/26	03/19/2026	78924	9824231345	WIRE WHEEL	101-5324-200	32.15	32.15
Total 78924:									32.15

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>78925</b>									
KAUKAUNA UTILITIES	352	03/26	03/19/2026	78925	2400015758 0	500 MOASIS DRIVE FEBRUA	101-5323-200	435.06	435.06
Total 78925:									435.06
<b>78926</b>									
KLINK HYDRAULICS LL	376	03/26	03/19/2026	78926	BR929	HYDRAULIC HOSES	101-5324-200	114.25	114.25
Total 78926:									114.25
<b>78927</b>									
MADISON NATIONAL LIF	433	03/26	03/19/2026	78927	19428 APRIL 2	LTD MONTHLY PREMIUMS	101-2142	697.66	697.66
MADISON NATIONAL LIF	433	03/26	03/19/2026	78927	19428 MARC	LTD INSURANCE PREMIUMS	101-2142	697.66	697.66
Total 78927:									1,395.32
<b>78928</b>									
MetLife	1531	03/26	03/19/2026	78928	268973 MARC	VISION PREMIUM	101-2144	45.22	45.22
Total 78928:									45.22
<b>78929</b>									
UNIFIRST CORPORATIO	1135	03/26	03/19/2026	78929	1481056353	SAFETY MATS AND RAGS	101-5323-200	25.99	25.99
UNIFIRST CORPORATIO	1135	03/26	03/19/2026	78929	1481057254	SAFETY MATS AND RAGS	101-5323-200	25.99	25.99
UNIFIRST CORPORATIO	1135	03/26	03/19/2026	78929	1481057737	SAFETY MATS AND RAGS	101-5323-200	25.99	25.99
Total 78929:									77.97
<b>78930</b>									
WAUPACA AREA PUBLI	916	03/26	03/19/2026	78930	MARCH 2026	FINES OWED TO ANOTHER L	501-5511-201	17.00	17.00
Total 78930:									17.00
<b>78932</b>									
APPLETON PUBLIC LIB	794	03/26	03/27/2026	78932	MARCH 2026	FINES OWED TO ANOTHER L	501-5511-201	25.00	25.00
Total 78932:									25.00
<b>78933</b>									
APPLETON TROPHY &	125	03/26	03/27/2026	78933	57079	PLASTIC NAME PLATES	101-5121-200	32.00	32.00
Total 78933:									32.00
<b>78934</b>									
BRAND IMAGE AND APP	1284	03/26	03/27/2026	78934	1576	VOK LOGO VINYL/DECALS	101-5324-200	421.89	421.89
Total 78934:									421.89
<b>78935</b>									
DEMCO INC	228	03/26	03/27/2026	78935	7778199	LIBRARY SUPPLIES	501-5511-284	500.39	500.39
Total 78935:									500.39
<b>78936</b>									
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	MUNICIPAL COURT EXPENS	101-5121-200	58.88	58.88
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	ADMIN EXPENSES	101-5141-200	229.42	229.42

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	CENTRAL OFFICE EXPENSE	101-5143-200	382.85	382.85
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	ELECTIONS EXPENSES	101-5144-200	546.00	546.00
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	IT EXPENSES	101-5152-200	510.63	510.63
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	MACHINE/EQUIPMENT EXPE	101-5324-200	157.49	157.49
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	STREET EXPENSES	101-5331-200	153.86	153.86
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	PARK EXPENSES	101-5520-200	563.30	563.30
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	REC EXPENSES	101-5530-200	359.34	359.34
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	TREE AND BRUSH EXPENSE	205-5370-210	307.62	307.62
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	COMMUNITY DEV-ASSESS.	702-5153-200	76.25	76.25
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	SEWER EXPENSES	201-5360-200	120.00	120.00
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	SRP/FOKL DONATION	501-5511-278	40.00	40.00
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	ELECTRONIC TECH	501-5511-281	17.58	17.58
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	LIBRARY SUPPLIES	501-5511-284	285.36	285.36
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	LIBRARY ADVERTISING	501-5511-287	27.96	27.96
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	AUDIO VISUAL	501-5511-290	22.95	22.95
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	LIBRARY BOOKS	501-5511-292	270.75	270.75
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	LIBRARY NEWSPAPER	501-5511-294	65.00	65.00
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	LIBRARY PROGRAMS	501-5511-296	802.57	802.57
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	FIRE DEPT EXPENSES	101-5220-200	670.57	670.57
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	EQUIPMENT MAINTENANCE	101-5220-241	356.70	356.70
ELAN FINANCIAL SERVI	1296	03/26	03/27/2026	78936	MARCH 2026	FIRE DEPT CONFERENCES	101-5220-243	1,799.06	1,799.06
Total 78936:									7,824.14
<b>78937</b>									
GORDON FLESCH CO I	1439	03/26	03/27/2026	78937	IN15531610	COPIER COPIES	501-5511-298	213.75	213.75
Total 78937:									213.75
<b>78938</b>									
GORDON FLESCH COM	1415	03/26	03/27/2026	78938	I546307	COPIER CONTRACT	501-5511-298	180.29	180.29
Total 78938:									180.29
<b>78939</b>									
INGRAM LIBRARY SERV	331	03/26	03/27/2026	78939	2003959 MAR	LIBRARY BOOKS	501-5511-292	2,059.61	2,059.61
Total 78939:									2,059.61
<b>78940</b>									
JAMES IMAGING SYSTE	455	03/26	03/27/2026	78940	41519473	TOSHIBA E-STUDIO2525 REC	101-5530-200	388.94	388.94
JAMES IMAGING SYSTE	455	03/26	03/27/2026	78940	41519473	TOSHIBA E-STUDIO5525 OFF	101-5143-200	475.36	475.36
Total 78940:									864.30
<b>78941</b>									
KANOPY INC.	1180	03/26	03/27/2026	78941	494649	DIGITAL COLLECTIONS	501-5511-286	41.65	41.65
Total 78941:									41.65
<b>78942</b>									
LINDBERG, RON	908	03/26	03/27/2026	78942	RON LINDBE	UV GLOW BUBBLE SHOW	501-5511-296	400.00	400.00
Total 78942:									400.00

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>78943</b>									
MARIS ASSOCIATES	402	03/26	03/27/2026	78943	0276	LIBRARY BOOKS	501-5511-292	263.52	263.52
Total 78943:									263.52
<b>78944</b>									
MCMAHON ASSOCIATE	414	03/26	03/27/2026	78944	00942571	09-26-00180 2026 GIS UPDAT	101-5220-200	146.16	146.16
MCMAHON ASSOCIATE	414	03/26	03/27/2026	78944	00942572	09-25-00708 2026 GREEN DO	401-5341-200	55.00	55.00
MCMAHON ASSOCIATE	414	03/26	03/27/2026	78944	00942573	09-25-00662 CENTRAL OFFIC	101-5700-916	18,593.40	18,593.40
MCMAHON ASSOCIATE	414	03/26	03/27/2026	78944	00942574	09-25-00633-00 STREET SCHI	401-5341-200	8,572.70	8,572.70
MCMAHON ASSOCIATE	414	03/26	03/27/2026	78944	00942574	09-25-00633-02 SANITARY SC	201-5360-297	2,521.50	2,521.50
MCMAHON ASSOCIATE	414	03/26	03/27/2026	78944	00942574	09-25-00633-06 STORM SCHI	205-5370-297	4,187.50	4,187.50
MCMAHON ASSOCIATE	414	03/26	03/27/2026	78944	00942575	09-25-00632-00 STREET PINE	401-5341-200	3,131.80	3,131.80
MCMAHON ASSOCIATE	414	03/26	03/27/2026	78944	00942575	09-25-00632-02 SANITARY PI	201-5360-297	3,143.54	3,143.54
MCMAHON ASSOCIATE	414	03/26	03/27/2026	78944	00942577	09-26-00180-00 SEWER 2026	201-5360-200	115.00	115.00
MCMAHON ASSOCIATE	414	03/26	03/27/2026	78944	00942577	09-26-00180-10 CIP MAPS 20	401-5341-200	437.00	437.00
MCMAHON ASSOCIATE	414	03/26	03/27/2026	78944	00942578	09-22-00638 KENNEDY/MARC	401-5341-200	970.00	970.00
Total 78944:									41,873.60
<b>78947</b>									
MIDWEST TAPE LLC	757	03/26	03/27/2026	78947	2000006604 M	AUDIO VISUAL	501-5511-290	194.17	194.17
Total 78947:									194.17
<b>78948</b>									
MONROE TRUCK EQUIP	449	03/26	03/27/2026	78948	47536	#4 BODY/SNOW EQUIPMENT	101-5700-940	152,893.00	152,893.00
Total 78948:									152,893.00
<b>78949</b>									
N.E.W. PRINTING	466	03/26	03/27/2026	78949	171601	KIM TALK SPECIAL ISSUE	101-5700-904	906.08	906.08
Total 78949:									906.08
<b>78950</b>									
OUTAGAMIE WAUPACA	467	03/26	03/27/2026	78950	4773	LIBRARY PRINTING	501-5511-283	30.03	30.03
OUTAGAMIE WAUPACA	467	03/26	03/27/2026	78950	4773	LIBRARY EQUIP MAINTENAN	501-5511-293	1,459.66	1,459.66
OUTAGAMIE WAUPACA	467	03/26	03/27/2026	78950	4773	LIBRARY TRAINING	501-5511-297	120.00	120.00
OUTAGAMIE WAUPACA	467	03/26	03/27/2026	78950	4773	LIBRARY SUPPLIES	501-5511-284	80.00	80.00
Total 78950:									1,689.69
<b>78951</b>									
SCHOOL LIFE	1355	03/26	03/27/2026	78951	200109398	FOKL SRP DONATION	501-5511-278	887.26	887.26
Total 78951:									887.26
<b>78952</b>									
TRUCK EQUIPMENT IN	589	03/26	03/27/2026	78952	1188243-00	NEW ACESSORIES #81 (RBC	101-5700-940	549.84	549.84
TRUCK EQUIPMENT IN	589	03/26	03/27/2026	78952	1190709-00	STROBE LIGHTING NEW #4	101-5324-200	261.85	261.85
Total 78952:									811.69
<b>78953</b>									
UNIFIRST CORPORATIO	1135	03/26	03/27/2026	78953	1481058242	SAFETY MATS AND RAGS	101-5323-200	25.99	25.99

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 78953:									25.99
<b>78954</b>									
VAN DEN ENG, JILL	616	03/26	03/27/2026	78954	JILL VANDEN	FOKLR SRP DONATION	501-5511-278	77.02	77.02
Total 78954:									77.02
<b>78955</b>									
VERIZON WIRELESS	87	03/26	03/27/2026	78955	6138684330	ADMINISTRATOR PHONE	101-5141-200	44.73	44.73
VERIZON WIRELESS	87	03/26	03/27/2026	78955	6138684330	CLERK/TREASURER PHONE	101-5143-200	44.67	44.67
VERIZON WIRELESS	87	03/26	03/27/2026	78955	6138684330	ELECTION PHONE	101-5144-200	44.68	44.68
VERIZON WIRELESS	87	03/26	03/27/2026	78955	6138684330	COMPLEX PHONES	101-5160-200	89.36	89.36
VERIZON WIRELESS	87	03/26	03/27/2026	78955	6138684330	FIRE DEPT PHONE	101-5220-200	27.17	27.17
VERIZON WIRELESS	87	03/26	03/27/2026	78955	6138684330	INSPECTIONS PHONES	101-5240-200	49.67	49.67
VERIZON WIRELESS	87	03/26	03/27/2026	78955	6138684330	MECHANIC PHONES	101-5324-200	44.73	44.73
VERIZON WIRELESS	87	03/26	03/27/2026	78955	6138684330	STREETS PHONES	101-5331-200	105.19	105.19
VERIZON WIRELESS	87	03/26	03/27/2026	78955	6138684330	REC DEPT PHONE	101-5530-200	44.05	44.05
VERIZON WIRELESS	87	03/26	03/27/2026	78955	6138684330	GIS TABLETS	205-5370-200	8.14	8.14
Total 78955:									486.11
<b>78956</b>									
VILLAGE OF LITTLE CH	400	03/26	03/27/2026	78956	260055	CROSSING GUARDS 1ST QU	101-5215-200	8,810.73	8,810.73
VILLAGE OF LITTLE CH	400	03/26	03/27/2026	78956	FEB WATER 5	500 MOASIS DR WATER	101-5323-200	269.22	269.22
Total 78956:									9,079.95
<b>78957</b>									
WE ENERGIES	664	03/26	03/27/2026	78957	5851231452	TRAIL E OF N PINE WLKNGT	702-5160-234	214.22	214.22
WE ENERGIES	664	03/26	03/27/2026	78957	5851580284	MSC GAS	101-5323-200	12,951.85	12,951.85
Total 78957:									13,166.07
<b>78958</b>									
	1539	04/26	04/09/2026	78958	25341865	MSC 2ND QUARTER FIRE SA	101-5323-200	549.37	549.37
	1539	04/26	04/09/2026	78958	25341899	COMPLEX/LIBRARY 2ND QU	101-5160-232	155.43	155.43
Total 78958:									704.80
<b>78960</b>									
ACC INC	70	04/26	04/09/2026	78960	40233	PREVENTATIVE MAINTENAN	101-5160-232	467.12	467.12
Total 78960:									467.12
<b>78961</b>									
ACCURATE FULL-SERVI	105	04/26	04/09/2026	78961	2602723	FRONT SPRINGS REPLACEM	101-5324-200	3,661.59	3,661.59
Total 78961:									3,661.59
<b>78962</b>									
ADVANCE AUTO PARTS	39	04/26	04/09/2026	78962	835660868783	OIT FILTERS	101-5324-200	15.60	15.60
ADVANCE AUTO PARTS	39	04/26	04/09/2026	78962	835660908790	OIL FILTER	101-5324-200	4.00	4.00
ADVANCE AUTO PARTS	39	04/26	04/09/2026	78962	835660978812	HYDRAULIC FILTER	101-5324-200	23.40	23.40

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 78962:									43.00
<b>78963</b>									
ALEX AIR APPARATUS I	1241	04/26	04/09/2026	78963	INV53830	SPRING CLAPPER / PIN ROL	101-5220-241	168.77	168.77
ALEX AIR APPARATUS I	1241	04/26	04/09/2026	78963	INV54117	PRO II SUSPENDERS	101-5220-247	356.60	356.60
Total 78963:									525.37
<b>78964</b>									
Auto Value	1520	04/26	04/09/2026	78964	104005920	TIRE CRAYON	101-5324-200	1.09	1.09
Auto Value	1520	04/26	04/09/2026	78964	104008270	WIPERS	101-5324-200	39.64	39.64
Total 78964:									40.73
<b>78965</b>									
BREYER COMMUNICATI	1551	04/26	04/09/2026	78965	INV0005	POWER CABLE, MOTO REM	101-5220-241	239.10	239.10
Total 78965:									239.10
<b>78966</b>									
BRITTANY SCHUH	1550	04/26	04/09/2026	78966	MARCH 2026	RESTITUTION	101-5121-200	26.45	26.45
Total 78966:									26.45
<b>78967</b>									
Cintas Corp	1519	04/26	04/09/2026	78967	4262971277	08 UNIFORM	101-5160-232	16.72	16.72
Cintas Corp	1519	04/26	04/09/2026	78967	4262971277	03 WET/DRY MOP	101-5160-232	11.00	11.00
Cintas Corp	1519	04/26	04/09/2026	78967	4262971277	02 CLEANING PRODUCTS/DI	101-5160-232	10.41	10.41
Cintas Corp	1519	04/26	04/09/2026	78967	4262971277	01 EXTRAC MATS	101-5160-232	184.00	184.00
Cintas Corp	1519	04/26	04/09/2026	78967	4262971277	09 EXTRAC MATS MSC	101-5323-200	87.00	87.00
Cintas Corp	1519	04/26	04/09/2026	78967	4262971277	11 DUST MOP MSC	101-5323-200	2.50	2.50
Cintas Corp	1519	04/26	04/09/2026	78967	4262971277	06 HAND SOAP	101-5323-200	21.25	21.25
Cintas Corp	1519	04/26	04/09/2026	78967	4262971277	05 AIR FRESHENER	101-5323-200	29.25	29.25
Cintas Corp	1519	04/26	04/09/2026	78967	4263724391	08 UNIFORM	101-5160-232	16.72	16.72
Cintas Corp	1519	04/26	04/09/2026	78967	4263724391	04 SINGLE FOLD PAPER TO	101-5160-232	96.00	96.00
Cintas Corp	1519	04/26	04/09/2026	78967	4263724391	03 WET/DRY MOP	101-5160-232	11.00	11.00
Cintas Corp	1519	04/26	04/09/2026	78967	4263724391	02 CLEANING PRODUCTS/DI	101-5160-232	21.21	21.21
Cintas Corp	1519	04/26	04/09/2026	78967	4263724391	01 EXTRAC MATS	101-5160-232	184.00	184.00
Cintas Corp	1519	04/26	04/09/2026	78967	4263724391	09 EXTRAC MATS MSC	101-5323-200	87.00	87.00
Cintas Corp	1519	04/26	04/09/2026	78967	4263724391	10 SINGLE FOLD PAPER TO	101-5323-200	32.00	32.00
Cintas Corp	1519	04/26	04/09/2026	78967	4263724391	11 DUST MOP MSC	101-5323-200	2.50	2.50
Cintas Corp	1519	04/26	04/09/2026	78967	4263724391	06 HAND SOAP	101-5323-200	21.25	21.25
Cintas Corp	1519	04/26	04/09/2026	78967	4263724391	05 AIR FRESHENER	101-5323-200	29.25	29.25
Cintas Corp	1519	04/26	04/09/2026	78967	4263724391	07 BATHROOM TISSUE	101-5323-200	80.00	80.00
Total 78967:									943.06
<b>78968</b>									
CORPORATE NETWORK	1361	04/26	04/09/2026	78968	82407	SONICWALL FIREWALL - VILL	101-5700-918	2,395.00	2,395.00
CORPORATE NETWORK	1361	04/26	04/09/2026	78968	82425	XEROX SCANNER	101-5121-200	345.00	345.00
CORPORATE NETWORK	1361	04/26	04/09/2026	78968	82446	MICROSOFT 365 BUSINESS	101-5152-200	4,420.00	4,420.00
CORPORATE NETWORK	1361	04/26	04/09/2026	78968	82446	MICROSOFT 365 BUSINESS	101-5152-200	1,562.00	1,562.00
CORPORATE NETWORK	1361	04/26	04/09/2026	78968	82446	MICROSOFT 365 APPS FOR	101-5152-200	297.00	297.00

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 78968:									9,019.00
<b>78969</b>									
EVERGREEN POWER L	254	04/26	04/09/2026	78969	30280	OIL FILTER	101-5324-200	19.18	19.18
Total 78969:									19.18
<b>78970</b>									
FINGER PUBLISHING	959	04/26	04/09/2026	78970	191527	SPECIAL ASSESS 2026 IMPR	401-5700-932	109.47	109.47
FINGER PUBLISHING	959	04/26	04/09/2026	78970	191527	BOARD COMISSIONS OPENI	101-5111-200	36.80	36.80
Total 78970:									146.27
<b>78971</b>									
FOX VALLEY METRO P	265	04/26	04/09/2026	78971	MARCH 2026	BLOOD DRAW FEES	101-5121-200	42.50	42.50
Total 78971:									42.50
<b>78972</b>									
FP MAILING SOLUTION	853	04/26	04/09/2026	78972	R1107166593	POSTAGE MACHINE 2ND QT	101-5143-200	55.73	55.73
Total 78972:									55.73
<b>78973</b>									
GRAINGER	986	04/26	04/09/2026	78973	9847955060	VINYL LETTER LABELS FOR	101-5323-200	26.10	26.10
GRAINGER	986	04/26	04/09/2026	78973	9851081597	WHITE LEATHER GLOVES	101-5324-200	18.68	18.68
GRAINGER	986	04/26	04/09/2026	78973	9854740314	VINYL LETTER	101-5323-200	2.61	2.61
Total 78973:									47.39
<b>78974</b>									
Halron Lubricants	1511	04/26	04/09/2026	78974	1713601-00	DEF FLUID	101-5324-200	180.81	180.81
Halron Lubricants	1511	04/26	04/09/2026	78974	1713601-00	DRUM CHARGE	101-5324-200	20.00	20.00
Halron Lubricants	1511	04/26	04/09/2026	78974	1714295-00	DRUM RETURN	101-5324-200	20.00-	20.00-
Total 78974:									180.81
<b>78976</b>									
HEART OF THE VALLEY	416	04/26	04/09/2026	78976	MARCH 2026	HOV MONTHLY HOOK UP FE	201-2153	1,632.00	1,632.00
HEART OF THE VALLEY	416	04/26	04/09/2026	78976	MARCH BILLI	WASTEWATER TREATMENT	201-5360-265	62,900.85	62,900.85
Total 78976:									64,532.85
<b>78977</b>									
HORST DISTRIBUTING I	324	04/26	04/09/2026	78977	117859-000	40 LBS MOUND CLAY AND FA	101-5520-200	1,022.50	1,022.50
HORST DISTRIBUTING I	324	04/26	04/09/2026	78977	117859-000	FASTLINE WHITE 3-GAL	101-5520-200	267.80	267.80
Total 78977:									1,290.30
<b>78978</b>									
IN THE SWIM	299	04/26	04/09/2026	78978	WPR9108708-	CHLORINATING GRANULES	101-5542-200	569.97	569.97
IN THE SWIM	299	04/26	04/09/2026	78978	WPR9108709-	CHLORINATING GRANULES	101-5542-200	569.97	569.97
Total 78978:									1,139.94

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>78979</b>									
JOE'S POWER CENTER	346	04/26	04/09/2026	78979	210721	POLE SAW	101-5364-200	391.99	391.99
Total 78979:									391.99
<b>78980</b>									
KAAT'S WATER CONDITI	1242	04/26	04/09/2026	78980	0012901	COOLER AND BOTTLE RETU	101-5143-200	16.14	16.14
Total 78980:									16.14
<b>78981</b>									
KIMBERLY WATER DEP	370	04/26	04/09/2026	78981	3054780001 M	AMPHITHEATER WATER	101-5220-200	53.02	53.02
KIMBERLY WATER DEP	370	04/26	04/09/2026	78981	3054800001 M	UPPER SOFTBALL DIAMOND	101-5520-200	48.20	48.20
KIMBERLY WATER DEP	370	04/26	04/09/2026	78981	3055700001 M	MUNI GARAGE	101-5323-200	8,322.38	8,322.38
KIMBERLY WATER DEP	370	04/26	04/09/2026	78981	3055800001 M	MUNICIPAL CENTER 1 WATE	101-5160-230	134.40	134.40
KIMBERLY WATER DEP	370	04/26	04/09/2026	78981	3055850001 M	MUNICIPAL CENTER 2 WATE	101-5160-230	316.12	316.12
KIMBERLY WATER DEP	370	04/26	04/09/2026	78981	3055900001 M	SWIM LAKE WATER	101-5542-200	76.45	76.45
KIMBERLY WATER DEP	370	04/26	04/09/2026	78981	3055920000 M	SPLASH PAD WATER	101-5542-200	229.77	229.77
KIMBERLY WATER DEP	370	04/26	04/09/2026	78981	3056000001 M	SHELTER #1 WATER	101-5520-200	117.08	117.08
KIMBERLY WATER DEP	370	04/26	04/09/2026	78981	3056100001 M	ROOSEVELT PARK WATER	101-5220-200	46.25	46.25
KIMBERLY WATER DEP	370	04/26	04/09/2026	78981	3056200001 M	UPPER HARDBALL DIAMON	101-5520-200	76.45	76.45
KIMBERLY WATER DEP	370	04/26	04/09/2026	78981	3056400001 M	VERHAGEN PARK WATER	101-5520-200	53.02	53.02
KIMBERLY WATER DEP	370	04/26	04/09/2026	78981	3056500000 M	SCENIC OVERLOOK WATER	702-5160-234	53.02	53.02
Total 78981:									9,526.16
<b>78982</b>									
KK SEW & VAC INC	890	04/26	04/09/2026	78982	274829	VAC MOTOR	101-5160-200	173.97	173.97
Total 78982:									173.97
<b>78983</b>									
LANGE ENTERPRISES	999	04/26	04/09/2026	78983	94561	SIGN BRACKETS FOR SQUA	101-5331-200	443.98	443.98
Total 78983:									443.98
<b>78985</b>									
Lazer Utility Locating	1517	04/26	04/09/2026	78985	2421	SANITARY LOCATES	201-5360-200	486.25	486.25
Lazer Utility Locating	1517	04/26	04/09/2026	78985	2421	STORM LOCATES	205-5370-200	535.00	535.00
Total 78985:									1,021.25
<b>78986</b>									
LOGICAL CONCEPTS IN	1552	04/26	04/09/2026	78986	106261	ROGER ST LIFT STATION 1Y	201-5360-200	199.42	199.42
Total 78986:									199.42
<b>78987</b>									
MACQUEEN EQUIPMEN	516	04/26	04/09/2026	78987	P41767	BEARING	205-5370-200	173.28	173.28
Total 78987:									173.28
<b>78988</b>									
MENARDS	758	04/26	04/09/2026	78988	2/26/2025	MISC SUPPLIES	101-5323-200	20.47	20.47
MENARDS	758	04/26	04/09/2026	78988	90581	METRIC SOCKET SET	101-5331-200	39.99	39.99
MENARDS	758	04/26	04/09/2026	78988	90780	RETURN OF OSB CHICKEN C	101-5323-200	228.60-	228.60-

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
MENARDS	758	04/26	04/09/2026	78988	90873	MISC SUPPLIES	101-5520-200	17.37	17.37
MENARDS	758	04/26	04/09/2026	78988	90976	PLASTIC SHEET CUTTER	101-5323-200	5.42	5.42
MENARDS	758	04/26	04/09/2026	78988	91096	WOOD GLUE AND CLAMPS	101-5331-200	26.64	26.64
MENARDS	758	04/26	04/09/2026	78988	91098	BAR CLAMPS	101-5331-200	9.98	9.98
MENARDS	758	04/26	04/09/2026	78988	91099	CLAMPS	101-5331-200	15.98	15.98
MENARDS	758	04/26	04/09/2026	78988	91800	NITRILE GLOVES AND BAGS	101-5160-231	159.34	159.34
MENARDS	758	04/26	04/09/2026	78988	91801	VINYL GLOVES	101-5323-200	13.44	13.44
MENARDS	758	04/26	04/09/2026	78988	92284	MISC PLUMBING SUPPLIES P	101-5520-200	23.77	23.77
MENARDS	758	04/26	04/09/2026	78988	92533	PARK PLUMBING PARTS	101-5520-200	19.65	19.65
Total 78988:									103.49
<b>78992</b>									
MSA PROFESSIONAL S	1431	04/26	04/09/2026	78992	026447	KIMBERLY BLDG INSPECTIO	101-5240-200	5,998.91	5,998.91
Total 78992:									5,998.91
<b>78993</b>									
NORTHSTAR ENVIRON	523	04/26	04/09/2026	78993	260-443	COMPLEX PRE-DEMOLITION	101-5700-916	2,324.00	2,324.00
Total 78993:									2,324.00
<b>78994</b>									
OUTAGAMIE COUNTY T	465	04/26	04/09/2026	78994	MARCH 2026	JAIL ASSESSMENTS/DRIVER	101-5121-200	388.80	388.80
Total 78994:									388.80
<b>78997</b>									
RAYS TIRE	504	04/26	04/09/2026	78997	0200008617	TIRES	101-5324-200	725.49	725.49
Total 78997:									725.49
<b>78998</b>									
SHERWIN INDUSTRIES I	1066	04/26	04/09/2026	78998	SS110454	MASTIC	401-5700-900	3,234.50	3,234.50
Total 78998:									3,234.50
<b>78999</b>									
STATE OF WISCONSIN	674	04/26	04/09/2026	78999	MARCH 2026	COURT FINES AND SURCHA	101-5121-200	1,245.59	1,245.59
Total 78999:									1,245.59
<b>79000</b>									
TANYA ROSENTHAL-EV	597	04/26	04/09/2026	79000	708	YOUTH BABYSITTING CPR/A	101-5530-200	720.00	720.00
Total 79000:									720.00
<b>79001</b>									
TDS	1027	04/26	04/09/2026	79001	0128751137 M	PHONE LINES CENTRAL OFF	101-5143-200	131.05	131.05
TDS	1027	04/26	04/09/2026	79001	0128751137 M	LIBRARY PHONES	501-5511-291	96.10	96.10
TDS	1027	04/26	04/09/2026	79001	0128751137 M	PARK AND REC PHONE	101-5530-200	65.54	65.54
TDS	1027	04/26	04/09/2026	79001	0128751137 M	GARAGE PHONE	101-5323-200	43.68	43.68
TDS	1027	04/26	04/09/2026	79001	0128751137 M	CUSTODIAL PHONES	101-5160-232	21.84	21.84
TDS	1027	04/26	04/09/2026	79001	0128751137 M	PHONE LINES/INTERNET-FIR	101-5220-200	21.84	21.84
TDS	1027	04/26	04/09/2026	79001	0128751137 M	COURT PHONES	101-5121-200	21.84	21.84

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 79001:									401.89
<b>79002</b>									
TRUCK COUNTRY OF W	561	04/26	04/09/2026	79002	TRUCK COUN	DPF PARTS	101-5324-200	545.96	545.96
Total 79002:									545.96
<b>79003</b>									
TRUCK EQUIPMENT IN	589	04/26	04/09/2026	79003	1188243-01	BACK RACK - INSTALL - LIGH	101-5700-940	499.97	499.97
TRUCK EQUIPMENT IN	589	04/26	04/09/2026	79003	1192610-00	CABLE TIES	101-5520-200	50.00	50.00
TRUCK EQUIPMENT IN	589	04/26	04/09/2026	79003	1193916-00	CABLE TIES	101-5520-200	25.00	25.00
Total 79003:									574.97
<b>79004</b>									
UNIFIRST CORPORATIO	1135	04/26	04/09/2026	79004	1481058693	SAFETY MATS AND RAGS	101-5323-200	25.99	25.99
UNIFIRST CORPORATIO	1135	04/26	04/09/2026	79004	1481059140	SAFETY MATS AND RAGS	101-5323-200	25.99	25.99
Total 79004:									51.98
<b>79006</b>									
VALLEY PEST CONTRO	1144	04/26	04/09/2026	79006	1433796	PEST CONTROL	101-5160-232	75.00	75.00
VALLEY PEST CONTRO	1144	04/26	04/09/2026	79006	1433798	MSC PEST CONTROL	101-5323-200	50.00	50.00
Total 79006:									125.00
<b>79007</b>									
VANDERLOOP SHOES	640	04/26	04/09/2026	79007	104-10097678	2026 WORK BOOT TYLER HU	101-5331-200	150.00	150.00
Total 79007:									150.00
<b>79008</b>									
VILLAGE OF LITTLE CH	400	04/26	04/09/2026	79008	260054	SHIPPING 2026 POLY CART	101-5700-940	978.89	978.89
VILLAGE OF LITTLE CH	400	04/26	04/09/2026	79008	260065	OPERATOR LIC BACKGROU	101-5125-200	35.00	35.00
Total 79008:									1,013.89
<b>79009</b>									
WE ENERGIES	664	04/26	04/09/2026	79009	5864464412	MUNI COMPLEX/FIRE DEPT	101-5160-234	3,130.97	3,130.97
WE ENERGIES	664	04/26	04/09/2026	79009	5864464412	KIMBERLY AVE MUNICIPAL B	101-5160-233	3,323.60	3,323.60
WE ENERGIES	664	04/26	04/09/2026	79009	5864464412	PARKS	101-5520-200	458.67	458.67
WE ENERGIES	664	04/26	04/09/2026	79009	5864464412	RED CEDAR PKWY TREATY	702-5160-234	114.09	114.09
WE ENERGIES	664	04/26	04/09/2026	79009	5864464412	ROGER ST LIFT STATION	201-5360-200	83.55	83.55
WE ENERGIES	664	04/26	04/09/2026	79009	5864464412	STREET LIGHTS/UNDERPAS	101-5342-200	12,599.98	12,599.98
WE ENERGIES	664	04/26	04/09/2026	79009	5864464412	TRAFFIC LIGHTS	101-5341-200	150.92	150.92
WE ENERGIES	664	04/26	04/09/2026	79009	5864464412	X-MAS ARBORETUM-POND/F	205-5370-200	78.03	78.03
WE ENERGIES	664	04/26	04/09/2026	79009	5864464412	X-MAS LIGHTS	101-5531-200	28.96	28.96
WE ENERGIES	664	04/26	04/09/2026	79009	5868602630	GAS SERVICE 500 MOASIS D	101-5323-200	325.97	325.97
Total 79009:									20,294.74
<b>79010</b>									
APPLETON PUBLIC LIB	794	04/26	04/14/2026	79010	APL APRIL 20	FINES OWED TO ANOTHER L	501-5511-201	16.00	16.00

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 79010:									16.00
<b>79011</b>									
AT&T	657	04/26	04/14/2026	79011	9206879021 M	MONTHLY LIBRARY FAX LINE	501-5511-291	16.78	16.78
AT&T	657	04/26	04/14/2026	79011	9206879021 M	MONTHLY PHONE LINE-ELEV	101-5160-229	16.78	16.78
AT&T	657	04/26	04/14/2026	79011	9206879021 M	MONTHLY PHONE LINE-OFFI	101-5143-200	16.78	16.78
AT&T	657	04/26	04/14/2026	79011	9206879021 M	MONTHLY PHONE LINE-FIRE	101-5220-200	8.39	8.39
AT&T	657	04/26	04/14/2026	79011	9206879021 M	MONTHLY PHONE LINE-SENI	101-5530-200	8.38	8.38
Total 79011:									67.11
<b>79012</b>									
ATMOSPHERE COMME	1536	04/26	04/14/2026	79012	127640	ASPEN/BIRCH FURNITURE (	101-5700-916	272.00	272.00
Total 79012:									272.00
<b>79013</b>									
CITY OF APPLETON	121	04/26	04/14/2026	79013	19910	WEIGHTS/MEASURES CONT	101-5240-200	320.00	320.00
CITY OF APPLETON	121	04/26	04/14/2026	79013	19930	VALLEY TRANSIT SERVICES	101-5352-200	8,533.00	8,533.00
Total 79013:									8,853.00
<b>79014</b>									
CORPORATE NETWORK	1361	04/26	04/14/2026	79014	82624	DOU SECURITY -DUO MFA A	101-5152-200	684.00	684.00
Total 79014:									684.00
<b>79015</b>									
FP MAILING SOLUTION	853	04/26	04/14/2026	79015	RI107171709	POSTAGE MACHINE 2ND QT	101-5143-200	164.34	164.34
Total 79015:									164.34
<b>79016</b>									
GORDON FLESCH CO I	1439	04/26	04/14/2026	79016	INV5568479	COPIER	501-5511-298	232.45	232.45
Total 79016:									232.45
<b>79017</b>									
Hawkins Ash CPAs	1465	04/26	04/14/2026	79017	3257181	PROGRESS BILL FOR AUDIT	101-5151-200	655.00	655.00
Total 79017:									655.00
<b>79018</b>									
INGRAM LIBRARY SERV	331	04/26	04/14/2026	79018	94936497	BOOK ORDER	501-5511-292	3,588.71	3,588.71
Total 79018:									3,588.71
<b>79019</b>									
KANOPY INC.	1180	04/26	04/14/2026	79019	499143	DIGITAL COLLECTIONS	501-5511-286	77.35	77.35
Total 79019:									77.35
<b>79020</b>									
KAUKAUNA UTILITIES	352	04/26	04/14/2026	79020	201731-00 MA	COMMUNITY BRIDGE LIGHTI	101-5341-200	88.29	88.29

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 79020:									88.29
<b>79021</b>									
KWIK TRIP INC	355	04/26	04/14/2026	79021	00229256 AP	CUSTODIAL GAS & OIL PURC	101-5160-200	136.64	136.64
Total 79021:									136.64
<b>79022</b>									
LIBRARY IDEAS LLC	1553	04/26	04/14/2026	79022	126540	GRANT OMICRON VOX	501-5511-279	752.35	752.35
Total 79022:									752.35
<b>79023</b>									
MIDWEST TAPE LLC	757	04/26	04/14/2026	79023	508539118 50	AV ORDER	501-5511-290	135.69	135.69
Total 79023:									135.69
<b>79024</b>									
OUTAGAMIE WAUPACA	467	04/26	04/14/2026	79024	4798	OWLS NET MEMBERSHIP FE	501-5511-293	31,406.00	31,406.00
OUTAGAMIE WAUPACA	467	04/26	04/14/2026	79024	4798	FEB 2026 PRINT BILLING	501-5511-283	58.00	58.00
OUTAGAMIE WAUPACA	467	04/26	04/14/2026	79024	4798	SCRATCH OFF CARDS	501-5511-283	11.02	11.02
OUTAGAMIE WAUPACA	467	04/26	04/14/2026	79024	4798	KIDS BROCHURE - DINO DIG	501-5511-278	280.50	280.50
Total 79024:									31,755.52
<b>79025</b>									
PENWORTHY COMPAN	473	04/26	04/14/2026	79025	0616092-IN	BOOK ORDER	501-5511-292	2,253.18	2,253.18
Total 79025:									2,253.18
<b>79026</b>									
WE ENERGIES	664	04/26	04/14/2026	79026	WE APRIL 202	LIGHT POLE RELOCATIONS	702-5160-234	5,176.18	5,176.18
Total 79026:									5,176.18
Grand Totals:									428,962.38

Approved on: April 20, 2026

Village President: \_\_\_\_\_  
Charles A. Kuen

Trustees: \_\_\_\_\_  
Marcia Trentlage

\_\_\_\_\_  
Lee W. Hammen

\_\_\_\_\_  
Norb Karner

\_\_\_\_\_  
David Hietpas

\_\_\_\_\_  
Mike Hruzek

\_\_\_\_\_  
Tom Gaffney

Clerk-Treasurer: \_\_\_\_\_  
Jennifer Weyenberg

**REGULAR MEETING OF THE KIMBERLY WATER COMMISSION**  
**MINUTES**  
**March 10, 2026**

Chairman Johnson called the meeting to order at 11:00 am. Commissioner Stienen and Hietpas appeared in person. Commissioner Hanson was absent. Also attending the meeting were Administrator/Public Works Director Block, Water Superintendent Verstegen, Utility Billing Clerk Brown, and one member of the public appeared remotely.

**Approval of Minutes from the February 10, 2026, Meeting**

Commissioner Stienen moved, Hietpas seconded the motion to approve the Water Commission minutes of the February 10, 2026, meeting. The motion carried by unanimous vote of the Commission.

**Unfinished Business**

None

**New Business**

**Bills and Claims, and Financial Statements for the month of January-2026**

Chairman Johnson inquired on a payment for ESRI and Superintendent Verstegen noted that it was an annual GIS User fee. There was also an inquiry on a payment to Lee Contracting and that was determined to be a charge for changing meters out when installing services to the Village of Combined Locks.

Commissioner Stienen moved, Hietpas seconded the motion to approve the Bills and Claims, and Financial Statements for the month of January 2026. The motion carried by unanimous vote of the Commission.

**Reports**

**Superintendent's Report**

Superintendent Jerry Verstegen noted there were no frozen pipes on the Village's side during the cold snap that we had, but they helped address issues on the private side for a few residents.

Jerry noted that he will be presenting a PowerPoint from the DNR regarding rule changes at the next meeting.

The Water Department will be looking at new vendors for the upcoming chemical conversion process. Changing chemicals will be a transition period for the department with possibly more flushing taking place.

The department continues to be busy with meter change outs, with second notices being prepared as well.

**Public Participation**

None

**Adjournment**

Commissioner Stienen moved, Hietpas seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:15 am.



Danielle Block  
Secretary

Dated March 17, 2026

Drafted by SKB

Approved by Water Commission on 4-14-26

**VILLAGE OF KIMBERLY  
PLAN COMMISSION MINUTES  
02/17/2026**

A meeting of the Village Kimberly Plan Commission was called to order on Tuesday, February 17, 2026, at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave, by President Kuen.

Commissioners Present: President Chuck Kuen and Commissioners: Michael Robach, Jeremy Freund, Dave Vander Velden, Todd Schneider, and Nancy Bourassa

Commissioners Excused: Commissioner Norb Karner

Staff Present: Deputy Clerk Erica Ziegert and Community Development Director Sam Schroeder

**Approval of Minutes from the 01-20-2025 Meeting**

Commissioner Vander Velden moved, Commissioner Freund seconded the motion to approve. Motion carried by unanimous vote.

**Public Hearing**

None

**Unfinished Business**

None

**New Business**

**Site Plan and Architectural Review – 571 Marcella Street – Outdoor Storage/Vehicle Impound Lot**

Commissioner Vander Velden moved, Commissioner Freund seconded the motion to approve the amendment as it relates to the addition of a secured outdoor storage/impound lot in the rear of the property with the following conditions:

1. The fence including any screening shall be maintained and properly secured at all times.
2. The outdoor storage/impound lot shall not be used or converted into a junk yard/salvage yard.
3. Any dumpster or refuse containers shall be screened within the fenced area or an additional enclosure shall be provided.
4. The fence shall be fully screened from off-site view. If wrecked vehicles will be present, the screening shall be a slatted chain link fence, otherwise, mesh screening is an acceptable alternative.


Motion carried by unanimous vote.

**Comprehensive Plan Overview**

Community Development Director Schroeder just noted the process of updated the Comprehensive Plan and that if anyone was interested in learning more about it, they could visit the website or reach out to him. There was no action taken on this item.

**Adjournment**

Commissioner Vander Velden moved, Commissioner Bourassa seconded the motion to adjourn. Motion carried by unanimous vote at 5:12pm.



Erica Ziegert  
Deputy Clerk

Dated 02/18/2026

**VILLAGE OF KIMBERLY  
PLAN COMMISSION MINUTES  
03/17/2026**

A meeting of the Village Kimberly Plan Commission was called to order on Tuesday, March 17, 2026, at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave, by Commissioner Norb Karner.

Commissioners Present: Commissioners: Michael Robach, Jeremy Freund, Norb Karner, Todd Schneider, and Nancy Bourassa  
Commissioners Excused: President Chuck Kuen and Commissioner Dave Vander Velden  
Staff Present: Deputy Clerk Erica Ziegert and Community Development Director Sam Schroeder

**Approval of Minutes from the 02-17-2025 Meeting**

Commissioner Schneider moved, Commissioner Bourassa seconded the motion to approve. Motion carried by unanimous vote.

**Public Hearing**

None

**Unfinished Business**

None

**New Business**

**Site Plan and Architectural Review – 222 Main Street – Conversion to Single-Family Residential**

Commissioner Robach moved, Commissioner Freund seconded the motion to allow the conversion of the existing building into a single-family residential building as presented with the following conditions:

1. No work shall commence before building permits have been approved.
2. Phase 2 being the detached garage including the grading and drainage of the property and removal of asphalt shall be reviewed and approved by the Village.

Motion carried by unanimous vote.

**Condominium Plat Review – Ginger Belle Condominium – Lot 27 of the Rivers Edge Subdivision**

Commissioner Schneider moved, Commissioner Karner seconded the motion to approve the Ginger Belle Condominium Plat pertaining to Lot 27 of the Rivers Edge Subdivision with the following conditions:

1. Garbage and Recycling services shall either be privately managed with any common refuse areas being screened, or a separate agreement shall be executed with the Village in regards to the pick up on a private road and release of liability.
2. Developer shall install the street sign and the no parking signs per Village standards.

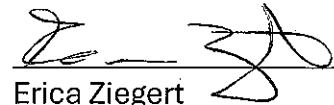
3. Developer shall work with the United States Postal Service for an acceptable mailbox design and location.
4. Minor modifications may be approved by Village staff.

**Landscape Plan – Planned Unit Development – Lot 27 of the Rivers Edge Subdivision**

Commissioner Robach moved, Commissioner Schneider seconded the motion to approve the proposed landscape plan as it is directly related to the planned unit development with the requirement that the initial planting shall be no less than 5 feet in height. Motion carried by unanimous vote.

**Adjournment**

Commissioner Fruend moved, Commissioner Karner seconded the motion to adjourn. Motion carried by unanimous vote at 5:17pm.



Erica Ziegert  
Deputy Clerk  
Dated 03/18/2026

**MINUTES OF THE MEETING OF THE  
KIMBERLY PUBLIC LIBRARY BOARD  
February 16, 2026**

The meeting was called to order at 4:00pm by Library Board President Corinne Herro. The meeting was held in the Meeting Room 1 of the Kimberly Public Library with an option to attend via Zoom.

Members present in Person: Corinne Herro, Rose VanderVelden, Phil Yunk, Barbara Wentzel, and Dave Hietpas

Members absent:

Members present via Zoom: none

Others present in Person: Holly Selwitschka (Kimberly Library Director)

**Motion by VanderVelden, seconded by Yunk to approve the minutes of the January 19, 2026 meeting. Motion carried by unanimous vote.**

**Director's Report:** Holly updated the library board on several ongoing initiatives including the fashion show fundraiser highlighting the sister library partnership, podcast studio update, and HootCon.

**New Business:**

**Motion by Wentzel, Seconded by Hietpas, to approved 2025 Annual Report.** Motion passed unanimously.

**Unfinished Business:**

Consideration for approval of the personnel manual was tabled until the March meeting.

**Items for the Next Meeting:** Herro will not be in attendance on March 16<sup>th</sup> meeting; VanderVelden will not attend in March or April.

**Motion by Wentzel to adjourn the meeting, seconded by Yunk.** Meeting adjourned at 4:28pm.

*Submitted by: Holly Selwitschka, Library Director*