

**VILLAGE OF KIMBERLY  
BOARD MEETING MINUTES  
03/23/2026**

A meeting of the Kimberly Village Board was called to order on Monday, March 23, 2026 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by Pro Tem Lee Hammen.

Board Present: Trustees Tom Gaffney, Mike Hruzek, Dave Hietpas Norb Karner, Lee Hammen, and Marcia Trentlage  
Board Excused: President Chuck Kuen  
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block, and Community Development Director Sam Schroeder  
Others Present: Engineer Brad Werner of McMahan and Judy Hebbe of the Times-Villager

**President's Remarks**

Pro Tem Hammen noted that there will not be a meeting on March 30<sup>th</sup>. The next scheduled meeting will be held on April 6<sup>th</sup>. Also, there is a public information meeting being held in the Evergreen room tonight at 6:00pm for the Highway N/Washington St project. There is also a public information meeting this coming Thursday at 6:00pm for the upcoming Schindler Dr project in the Evergreen room.

**Approval of Minutes from the 03-16-2026 meeting**

Trustee Trentlage moved, Trustee Karner seconded the motion to approve. Motion carried by unanimous vote of the board.

**Unfinished Business**

None

**New Business**

**Resolution No. 3, Series of 2026 Adopting Public Participation Procedures for Amending the Comprehensive Plan for the Village of Kimberly**

Trustee Trentlage moved, Trustee Gaffney seconded the motion to approve. Motion carried by unanimous vote of the board.

**Site Plan and Architectural Review- 222 Main St.- Conversion to Single-Family Residential**

Trustee Karner moved, Trustee Gaffney seconded the motion to approve the site and architectural review for the property of 222 N Main Street to allow the conversion of the existing building into a single-family residential building as presented with the following conditions:

1. No work shall commence before building permits have been approved.
1. Phase 2 being the detached garage including the grading and drainage of the property and removal of asphalt shall be reviewed and approved by the Village.

Motion carried by unanimous vote of the board.

**Condominium Plat Review- Ginger Belle Condominium- Lot 27 of Rivers Edge subdivision**

Trustee Karner moved, Trustee Trentlage seconded the motion to approve the Ginger

Belle Condominium Plat pertaining to Lot 27 of the Rivers Edge Subdivision with the following conditions:

1. Garbage and Recycling services shall either be privately managed with any common refuse areas being screened, or a separate agreement shall be executed with the Village in regards to the pick up on a private road and release of liability.
2. Developer shall install the street sign and the no parking signs per Village standards.
3. Developer shall work with the United States Postal Service for an acceptable mailbox design and location.
4. Minor modifications may be approved by Village staff.

Motion carried by unanimous vote of the board.

**Landscape Plan- Planned Unit Development- Lot 27 of Rivers Edge subdivision**

Trustee Karner moved, Trustee Gaffney seconded the motion to approve the proposed landscape plan as it is directly related to the planned unit development with the requirement that the initial planting shall be no less than 5 feet in height. Motion carried by unanimous vote of the board.

**Public Participation**

None

**Adjournment**

Trustee Karner moved, Trustee Trentlage seconded the motion to adjourn. Motion carried by unanimous vote of the board at 5:05pm.

  
Jennifer Weyenberg  
Village Clerk-Treasurer

Dated 03/24/26

Drafted by: ELZ

Approved by Village Board: 4-6-26