

**VILLAGE OF KIMBERLY
PLAN COMMISSION MINUTES
03/17/2026**

A meeting of the Village Kimberly Plan Commission was called to order on Tuesday, March 17, 2026, at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave, by Commissioner Norb Karner.

Commissioners Present: Commissioners: Michael Robach, Jeremy Freund, Norb Karner, Todd Schneider, and Nancy Bourassa
Commissioners Excused: President Chuck Kuen and Commissioner Dave Vander Velden
Staff Present: Deputy Clerk Erica Ziegert and Community Development Director Sam Schroeder

Approval of Minutes from the 02-17-2026 Meeting

Commissioner Schneider moved, Commissioner Bourassa seconded the motion to approve. Motion carried by unanimous vote.

Public Hearing

None

Unfinished Business

None

New Business

Site Plan and Architectural Review – 222 Main Street – Conversion to Single-Family Residential

Commissioner Robach moved, Commissioner Freund seconded the motion to allow the conversion of the existing building into a single-family residential building as presented with the following conditions:

1. No work shall commence before building permits have been approved.
2. Phase 2 being the detached garage including the grading and drainage of the property and removal of asphalt shall be reviewed and approved by the Village.

Motion carried by unanimous vote.

Condominium Plat Review – Ginger Belle Condominium – Lot 27 of the Rivers Edge Subdivision

Commissioner Schneider moved, Commissioner Karner seconded the motion to approve the Ginger Belle Condominium Plat pertaining to Lot 27 of the Rivers Edge Subdivision with the following conditions:

1. Garbage and Recycling services shall either be privately managed with any common refuse areas being screened, or a separate agreement shall be executed with the Village in regards to the pick up on a private road and release of liability.
2. Developer shall install the street sign and the no parking signs per Village standards.

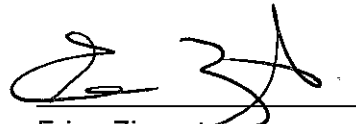
3. Developer shall work with the United States Postal Service for an acceptable mailbox design and location.
4. Minor modifications may be approved by Village staff.

Landscape Plan – Planned Unit Development – Lot 27 of the Rivers Edge Subdivision

Commissioner Robach moved, Commissioner Schneider seconded the motion to approve the proposed landscape plan as it is directly related to the planned unit development with the requirement that the initial planting shall be no less than 5 feet in height. Motion carried by unanimous vote.

Adjournment

Commissioner Freund moved, Commissioner Karner seconded the motion to adjourn. Motion carried by unanimous vote at 5:17pm.



Erica Ziegert
Deputy Clerk
Dated 03/18/2026