

**VILLAGE OF KIMBERLY  
BOARD MEETING MINUTES  
03/16/2026**

A meeting of the Kimberly Village Board was called to order on Monday, March 16, 2026 at 5:01pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by Trustee Norb Karner.

Board Present: Trustees Mike Hruzek, Norb Karner, and Marcia Trentlage. Trustee Tom Gaffney appeared virtually  
Board Excused: President Chuck Kuen and Trustees Lee Hammen and Dave Hietpas  
Staff Present: Administrator/Director of Public Works Danielle Block, Community Development Director Sam Schroeder, Fire Chief Chad Smith, Interim Police Chief Slotke, Outagamie Co. Deputy Svitak. Community Enrichment Director Holly Femal and Library Director Holly Selwitschka appeared virtually.  
Others Present: Engineer Brad Werner of McMahon

**President's Remarks**

Trustee Karner wanted to give a very special thank you to the street crew for their efforts in the clean up from the storm as well as a big thank you to the public safety groups including Fire, EMS and Police.

**Approval of Minutes from the 03-09-2026 meeting**

Trustee Trentlage moved, Trustee Hruzek seconded the motion to approve. Motion carried by unanimous vote of the board.

**Reports of Officers and Departments**

The reports from the Interim Chief of Police, Outagamie County Sheriff Dept, Fire Chief, Administrator-Director of Public Works, Community Development Director, Community Enrichment Director, Library Director, and Clerk-Treasurer were presented. The reports are on file with the Village Clerk's Office.

**Public Hearing on Intent to Levy Special Assessments for the 2026 Concrete Street Reconstruction project and 2026 Utility and Alley Reconstruction project**

Trustee Trentlage moved, Trustee Hruzek seconded the motion to convene into a public hearing. Motion carried by unanimous vote of the board. Engineer Brad Werner of McMahon gave a brief overview of the special assessment.

No one in the audience or virtually signed up to speak. Administrator Block read into the record an email from J. Kozikowski in regards to elements of concern about the cost of the project to the residents and his objections to the project.

Trustee Trentlage moved, Trustee Hruzek seconded the motion to close the public hearing and reconvene into the regular meeting. Motion carried by unanimous vote of the board.

**Unfinished Business**

None

**New Business**

**Purchase Aftermarket Equipment for Truck #81**

Trustee Gaffney moved, Trustee Hruzek seconded the motion to approve the purchase of aftermarket equipment for Truck #81 in the amount not to exceed \$2,150.00. Motion carried by a roll call vote of the board, 4-0. The equipment includes: a Back Rack kit, strobe light, Bullet bedliner and undercoat. The funds are to come from the Street Equipment Trust Fund.

**Change Request #13 and Change Order #2 to SMA Construction Services in the amounts of \$2,104.24 and \$89,037.37 for the Kimberly Street & Parks Dept. Building**

Trustee Trentlage moved, Trustee Hruzek seconded the motion to approve. Motion carried by unanimous vote of the board.

**Approve Bills & Claims from 02/13/2026-03/11/2026 in the amount of \$458,102.30**

Trustee Gaffney moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

**Receive Minutes of Boards and Commissions**

Water Commission minutes from 02/10/26, Plan Commission minutes from 01/20/26 and Library Board minutes from 01/19/26. There was no discussion or action taken on this item, the minutes will be filed as presented.

**Public Participation**

None

**Closed Session**

Trustee Trentlage moved, Trustee Hruzek seconded the motion to enter closed session pursuant to State Statute 19.85(1)(e) to conduct specific public business in which competitive or bargaining reasons required a closed session related to properties located in TID No. 6. Motion carried by unanimous vote of the board at 5:42pm.

There was no action taken on closed session matters.

**Adjournment**

Trustee Hruzek moved, Trustee Trentlage seconded the motion to adjourn. Motion carried by unanimous vote of the board at 6:02pm.



Danielle Block  
Administrator/Director of Public Works

Dated 03/17/26

Drafted by: ELZ

Approved by Village Board: 3-23-26