

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
January 19, 2026**

The meeting was called to order at 4:02pm by Library Board President Corinne Herro. The meeting was held in the Meeting Room 1 of the Kimberly Public Library with an option to attend via Zoom.

Members present in Person: Corinne Herro, Rose VanderVelden, Phil Yunk, Barbara Wentzel, and Dave Hietpas

Members absent:

Members present via Zoom: none

Others present in Person: Holly Selwitschka (Kimberly Library Director)

**Motion by VanderVelden, seconded by Hietpas to approve the minutes of the November 17, 2025 meeting.
Motion carried by unanimous vote.**

Motion by Wentzel, seconded by Yunk to approve the current bills and financial reports as written. Motion carried by unanimous vote.

Director's Report: Holly reviewed several items from her director's report including the fashion show fundraiser highlighting the sister library partnership, podcast studio update, hiring replacement for library assistant, the OWLS substitute librarian experience, air quality in the stacks, and an issue of theft of Switch games from awhile ago that has recently resurfaced in neighboring libraries. Also discussed was safety training and library board requested that Holly try to arrange active shooter training. HootCon will be hosted at Kimberly Municipal Center Complex and library, so we will need to close that day and library board acknowledged the need to close. Finally, Holly reported on the staff plans to celebrate Julie's retirement and the board agreed to spend not more than \$250 on food / meals for staff to celebrate with Julie at the venue of Julie's choice.

Unfinished Business (Moved above New Business on the agenda):

Holly reviewed the report she created from her study related to expansion of library service hours. The library board will take some more time to consider the implications of the findings and revisit this at the June meeting, with the likely outcome being a trial run of slightly extended hours in the fall.

Items for the Next Meeting: annual report, personnel manual

New Business:

Motion by VanderVelden, Seconded by Wentzel, to enter closed session for consideration of personnel matters, including review of the Personnel Handbook and remote work policy, pursuant to Wis. Stat. 19.85 (1)(C).

Library Board entered Closed session at 4:50pm and adjourned from closed session without reconvening into open session at 5:13pm.

Submitted by: Holly Selwitschka, Library Director