

**VILLAGE OF KIMBERLY  
BOARD MEETING MINUTES  
01/26/2026**

A meeting of the Kimberly Village Board was called to order on Monday, January 26, 2026 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Kuen.

Board Present: President Chuck Kuen, Trustees Tom Gaffney, Mike Hruzek, Norb Karner, Lee Hammen, and Marcia Trentlage  
Board Excused: Trustee Dave Hietpas  
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block, and Community Development Director Sam Schroeder  
Others Present: Judy Hebbe of the Times Villager, WBAY News

**President's Remarks**

None

**Approval of Minutes from the 01-19-2026 Meeting**

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

**Public Hearing on Planned Unit Development Amendment- Blue at the Trail subdivision**

Trustee Trentlage moved, Trustee Karner seconded the motion to convene into a public hearing. Motion carried by unanimous vote of the board at 5:00pm. Doug Woelz, resident at 351 Satori Trl, spoke on elements of concern within the planned unit development amendment. Trustee Hammen moved, Trustee Karner seconded the motion to close the hearing and reconvene into the regular meeting at 5:05pm. Motion carried by unanimous vote of the board.

**Unfinished Business**

None

**New Business**

**Site & Architectural Review Amendment- Elipticon located at 424 S Washington St**

Trustee Karner moved, Trustee Trentlage seconded the motion to approve the amendment as is relates to the extension of hours, contingent upon the business maintaining compliance with ordinance requirements related to maximum decibel limits. Motion carried by unanimous vote of the board.

**Planned Unit Development Amendment- Blue at the Trail subdivision**

Trustee Karner moved, Trustee Gaffney seconded the motion to approve with the following conditions:

1. Any changes not made to the original Planned Unit Development shall remain the same or revert to the underlying zoning classification.
2. Site Plan and Architectural Review and Approvals shall be required for all non-single family developments.
3. The Condominium Plat is legally terminated per Wisconsin State Statutes and a Final Plat is approved and recorded in its place.

4. The restrictions and covenants as listed in the Planned Unit Development Narrative, the Final Plat and the Covenants are incorporated herein.
5. Minor modifications to the Planned Unit Development shall be permitted upon review by the Village staff.
6. The Covenants to be recorded with the Plat shall be updated to reflect a minimum 6/12 roof pitch as a well as note that all single-family homes shall have a minimum of 1/3 of the front of the home covered by varying materials other than vinyl siding to include but not limited to board and batten, stucco, cedar impressions, stone, or brick. Motion carried by unanimous vote of the board.

**Final Plat Review- Blue at the Trail**

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve the Final Plat for the Blues at the Trail with the following conditions:

1. All Lots shall be serviced by laterals connected to public utility mains at the developer's costs.
2. Any duplicate service utility laterals shall be properly abandoned at the developer's costs.
3. Plat approval is conditioned upon the approval of the Planned Unit Development Amendment in conjunction with the flexibility as noted on the plat.
4. Developer shall execute a separate Agreement with the Village ensuring Wisconsin State Statutes are met and the condominium declaration is legally dissolved prior to the recording of a final plat. Failure to execute would cause the Village to rescind and void all approvals.
5. Final Covenants shall be updated to reflect a minimum 6/12 roof pitch as a well as note that all single family homes shall have a minimum of 1/3 of the front of the home covered by varying materials other than vinyl siding to include but not limited to board and batten, stucco, cedar impressions, stone, or brick. This is a similar restriction that is found in the Rivers Edge Subdivision. Motion carried by unanimous vote of the board.

**Application for "Class B" Liquor License for My Gathering Hub, Inc. (Jen Plamann, Agent)**

Trustee Karner moved, Trustee Gaffney seconded the motion to approve the "Class B" liquor license for My Gathering Hub, Inc. This license expires on June 30, 2026. Motion carried by a 5-1 vote with Trustee Hruzek opposed.

**Certified Survey Map- White Cedar Parkway and E Papermill Run**

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve the proposed four lot Certified Survey Map for Parcels 250-088702, 250-088703, and 250-088704 as presented provided the easement is executed to provide access to Lot 2 and 3 of the proposed Certified Survey Map. Motion carried by unanimous vote of the board.

**Fee Schedule Update- Real Estate Inquiries**

Trustee Trentlage moved, Trustee Gaffney seconded the motion to approve the updated 2026 Village fee schedule to include the real estate closing account charge assessed by the water utility effective as of February 1, 2026. Motion carried by unanimous vote of the board.

**Public Participation**

None

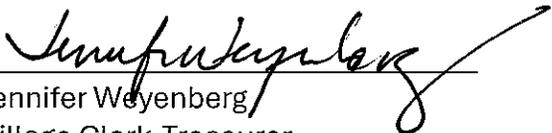
**Closed Session**

Trustee Hammen moved, Trustee Karner seconded the motion to enter closed session pursuant to State Statute 19.85(1)(e) to conduct specific public business in which competitive or bargaining reasons required a closed session related to properties located in TID No. 6. Motion carried by unanimous vote of the board at 5:20pm.

There was no action taken on closed session matters.

**Adjournment**

Trustee Hammen moved, Trustee Karner seconded the motion to adjourn. Motion carried by unanimous vote of the board at 5:40pm.

  
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Jennifer Weyenberg  
Village Clerk-Treasurer

Dated 01/27/26

Drafted by: ELZ

Approved by Village Board: 2/2/26