



## VILLAGE BOARD AGENDA

Monday, January 19, 2026 at 5:00pm  
Rick J. Hermus Council Chambers  
515 W. Kimberly Ave.  
Kimberly, WI 54136

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1. **Call to Order**
2. **Roll Call**
3. **Moment of Silent Reflection, Pledge of Allegiance**
4. **President's Remarks**
5. **Approval of January 05, 2026 Meeting Minutes**
6. **Reports of Officers and Departments**
  - a. Chief of Police Fox Valley Metro
  - b. Outagamie County Sheriff Department
  - c. Fire Chief
  - d. Administrator/Director of Public Works
  - e. Community Development Director
  - f. Community Enrichment Director
  - g. Library Director
  - h. Clerk-Treasurer
7. **Acknowledge and Receive PSC Final Decision on Kimberly Municipal Water Utility Rate Increase Effective February 1, 2026**
8. **Unfinished Business for Consideration or Action**
  - a. Preliminary Plat Review- The Blues (Replat of the Condominium Plat- The Blues at the Trails)  
*\*tabled 12-22-2025*
9. **New Business for Consideration or Action**
  - a. Central Office Remodel Project
  - b. Change Order #21 to SMA Construction Services in the amount of \$-108.00 for the Kimberly Street & Parks Dept. Building (Door Hardware Changes)
  - c. Change Order #22 to SMA Construction Services in the amount of \$9,685.84 for the Kimberly Street & Parks Dept. Building (Undercarriage & Pressure Wash System Electrical Changes)
  - d. Approve Bills & Claims from 12/12/2025-1/16/2026 in the amount of \$3,972,213.29
10. **Receive Minutes of Boards and Commissions**
  - a. Water Commission minutes from 12/09/2025 meeting
  - b. Plan Commission minutes from 11/18/2025 meeting
  - c. Fire Commission minutes from 09/29/2025 meeting

## 11. Public Participation

## 12. Adjournment

### Village Board Meeting- Virtual Attendance Info

January 19, 2026 at 5:00pm

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/121042157>

You can also dial in using your phone.

Access Code: 121-042-157

United States (Toll Free): 1 877 309 2073

Any person wishing to attend the meeting who because of their disability is unable to attend, is requested to contact the ADA Coordinator at 920-788-7500 at least 48 hours prior to the meeting so that reasonable accommodation may be made.

**VILLAGE OF KIMBERLY  
BOARD MEETING MINUTES  
01/05/2026**

A meeting of the Kimberly Village Board was called to order on Monday, January 5, 2026 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Kuen.

Board Present: President Chuck Kuen, Trustees Tom Gaffney, Dave Hietpas, Mike Hruzek, Norb Karner, Lee Hammen, and Marcia Trentlage  
Board Excused: None  
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block, Fire Chief Chad Smith  
Others Present: None

**President's Remarks**

None

**Approval of Minutes from the 12-22-2025 Meeting**

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

**Unfinished Business**

None

**New Business**

**Certificate for Payment #1 to Great Lakes TV Seal, Inc. in the amount of \$64,558.68 for the 2025 Sanitary Sewer Cleaning & Televising work**

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve. Motion carried by unanimous vote of the board.

**Investment of Village Funds- TIF Money Market Account**

Trustee Karner moved, Trustee Hammen seconded the motion to approve working with Baird and American Deposit Management on the transfer of TIF Money Market Funds from Capital Credit Union to American Deposit Management in the amount of \$8,065,022.41 or final 2025 year-end balance. Motion carried by unanimous vote of the board.

**WE Energies Underground Distribution Easement at 426 W. Kimberly Ave.**

Trustee Karner moved, Trustee Trentlage seconded the motion to approve the WE Energies underground distribution easement on parcel 250-0942-00. This would be for a permanent electrical feed for the water tower located at 426 W. Kimberly Ave, behind the Municipal Services Building. Motion carried by unanimous vote of the board.

**Public Participation**

Fire Chief Smith talked about how the group T.A.A.G. (The All-American Garage) approached the Fire Department about doing a fundraiser to help outfit the new truck with new tools and equipment needed, etc., and wanted to get the board's blessing to move forward with T.A.A.G.'s offer to assist. There were no objections from the board.

**Adjournment**

Trustee Hammen moved, Trustee Karner seconded the motion to adjourn. Motion carried by unanimous vote of the board at 5:06pm.

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Jennifer Weyenberg  
Village Clerk-Treasurer

Dated 01/06/26

Drafted by: ELZ

Approved by Village Board: \_\_\_\_\_



# Department Report

To: Village Board  
From: Captain Jeremy Slotke  
Date: January 2026  
Re: FVMPD Report

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## HIGHLIGHTS

- Officer Lefeber celebrated his 25 year anniversary this month.
- Officer Uebelher was named Officer of the Year.
- Collaboration with Outagamie County is Kimberly is going well.

## TOP PRIORITIES

- Continue to support patrol staff and combat burnout during this transition period

## UPCOMING EVENTS



# Department Report

To: Village Board  
From: J. Svitak | Deputy  
Date: January, 2026  
Re: Sheriff's Office Report

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## HIGHLIGHTS

- Successfully transitioned into 5am-5pm coverage of the Village of Kimberly as of Jan 1<sup>st</sup>, 2026.

## TOP PRIORITIES

- Build relationships within the community to better address concerns.

## UPCOMING EVENTS

- Please see attached calls for service report month to date.



# OUTAGAMIE COUNTY SHERIFFS OFFICE

Total CAD Calls Received, by Nature of Call in Zone

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Misdial	6	2.26
Vehicle Accident	5	1.88
Accident with Injury	1	0.38
Animal Call	1	0.38
Assist Citizen or Agency	8	3.01
Bleeding B-Boy Response	1	0.38
Breathing Problem C-Charles	1	0.38
Breathing Problem D-David	2	0.75
Chest Complaint C-Charles	1	0.38
Civil Process	6	2.26
Crime Prevention	77	28.95
Damage to Property	1	0.38
Diabetic Issue A-Adam	1	0.38
Diabetic Issue C-Charles	1	0.38
Disturbance	3	1.13
Domestic Disturbance	1	0.38
Drug Complaint	1	0.38
Fainting A-Adam	1	0.38
Falls A-Adam Response	3	1.13
Falls B-Boy Response	1	0.38
Structure Fire Smoke or Flame	1	0.38
Follow Up	6	2.26
Jail GPS Checks	3	1.13
Harassment	4	1.50
Hazard in Roadway	1	0.38
Headache C-Charles Response	1	0.38
Juvenile Complaint	1	0.38
Vehicle Lockout	1	0.38
Medical Assistance No Injury	3	1.13
Missing Person	1	0.38
Motorist Assist	1	0.38
Noise Complaint	2	0.75
Ordinance Violation	3	1.13
Parking Enforcement	1	0.38
PNB E-Edward Response	1	0.38
Reckless Driving Complaint	4	1.50
Medical Pre-Alert	1	0.38
Runaway Juvenile	2	0.75
School Safety	17	6.39
Sick A-Adam	2	0.75
Sick C-Charles	1	0.38
Stroke C-Charles	1	0.38

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<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Suspicious Incident	4	1.50
Suspicious Person	3	1.13
Suspicious Vehicle	1	0.38
Testing Only	1	0.38
Theft Complaint	1	0.38
Traffic Enforcement	23	8.65
Traffic Stop	39	14.66
Unconscious D-David	1	0.38
Violation of Court Order	3	1.13
Welfare Check	10	3.76

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Total reported: 266

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**Report Includes:**

All dates between `00:00:00 01/01/26` and `23:59:00 01/31/26`, All nature of incidents, All cities matching `KIV`, All types, All priorities, All agencies, All zones

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# Department Report

To: Village Board  
From: Chad Smith | Fire Chief  
Date: January 2026  
Re: Fire Department Report

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## HIGHLIGHTS

- Training Conducted:
  - Ice Rescue Basics
- Fire Inspections
  - Total for 2025: 223 (100%)
    - Routine: 223 (100%)
    - Re-Inspection: 48
    - Complaint: 4
    - Fire Alarm Acceptance: 2
    - Sprinkler System Acceptance: 3
    - Certificate of Occupancy: 5
- Anniversaries
  - No December Anniversaries
- Class Completions in December
  - Firefighter I – James McKenzie-Brown, Alexander Lomibao, Sacsha McGowan

## UPCOMING EVENTS

- May 23<sup>rd</sup> – The All American Garage (TAAG) – Fundraiser for Kimberly Fire Department equipment at Tanner’s Grill & Bar

## CALL DATA

- December 2025 Calls:
  - Fire: 9
  - EMS: 42
- 2025 Calls (KFD Dashboard & EMS Dashboard reset for 2026):
  - Fire: 102
  - EMS: 559



# Department Report

To: Village Board  
From: Danielle Block | Administrator/Director of Public Works  
Date: January 2026  
Re: Administrator's Report

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## HIGHLIGHTS

- Completed coordination with the PSC regarding the Water Rate Increase Application. Final decision issued mid-December. Implementation date set for February 1, 2026. Required posting, notification to the Water Commission, back of bill update and KimTalk article will be published.
- Continued work with FVMPD, KASD, Village of Little Chute and the Outagamie County Sheriff's Department regarding police services the started in 2026 and beyond.
- Continued the 2025 Audit process with Hawkins-Ash and Kerber Rose.

## TOP PRIORITIES

- Continue to work with FVMPD, KASD (SROs), Village of Little Chute and Outagamie County Sheriff's Department regarding the transition of police services and corresponding budget adjustments as needed.
- Analyze the 2025 year-end expenditures and project carryovers.
- Close out of 2025 Capital Projects and planning for the 2026 Capital Projects.
  - Set the Special Assessment procedure calendar to begin in the Spring of 2026.
- Continue the recruitment of Municipal Clerk of Courts and Municipal Judge duties.
- Complete 2025 Audit document requests.
- Certification and submittal of the Fire Department Length of Service Award Program with the State of Wisconsin.

## UPCOMING EVENTS

- PSC Water Utility Rate Increase Final Order Received and Rate Implementation set for February 1, 2026.
- All Staff Training Session Friday, January 16<sup>th</sup>, 2026.
- Accountants on site January 26-30, 2026 for 2025 Audit Field Work preparation. Auditors on site March 16-18, 2026 for 2025 Audit Field Work.



# Department Report

To: Village Board  
From: Danielle Block | Administrator/Director of Public Works  
Date: January 2026  
Re: Public Works Monthly Report

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## HIGHLIGHTS

- Completed the move in at the Municipal Services Center. Nearly all equipment has been moved back into the new facility.
- Continued meetings regarding remaining punch list items at the Municipal Services Center – wash bay, automatic gates, fiber optic cabling, miscellaneous IT equipment and furnishings.
- Continued construction of the Central Cedars Historic Overlook – shelving, flooring and tilework.
- Reviewed final draft of Standard Operating Procedures and training metrics for Street and Parks Operators.
- Substantial completion of the Papermaker Pond project with Advance Construction, Inc. Remaining plantings to be completed in Spring of 2026.
- Received top scoring for the final application for Surface Transportation Block Grant (STBG) Award dollars for the Kennedy Avenue/Marcella Street (Railroad Street to Kimberly Avenue) and Kennedy Avenue/Eisenhower Drive intersection project. The next award cycle is for projects from 2026-2030. This project would likely not occur until 2030 at the earliest. If selected, project award amount is pending approval by several Regional committees in February.
- Continued the 2025-2026 winter snow removal season.
- Met with McMahan design team for preliminary concepts and an opinion of probable cost for the Central Office/Administrative Remodel within the Capital Improvement Plan.
- Scheduling of the bidding and assessment process for the 2026 projects (sidewalk, street, alley, utilities).

## TOP PRIORITIES

- Awaiting reimbursement for the WisDOT LRIP grant dollars for the Kennedy Avenue diamond grinding project. The approximate grant reimbursement amount is \$86,000.

- Work toward substantial completion of the Cedars Historic Overlook.
- Continue the Papermaker Pond project with Advance Construction, Inc. Substantial completion date is the end of November 2025. Spring plantings will carry into 2026.
- Finalize the 2025 TAP Grant reimbursement application for the Marcella Street trail and railroad crossing project.
- Complete the Wisconsin Department of Natural Resources MS4 Permit Audit – Stormwater Review and Analysis comments and suggestions.
- Begin the ERU Audit for the Stormwater Utility.
- Implement the 2026 Capital Projects schedules for public involvement, bidding and special assessments.
- Continue snow removal and begin snow hauling.
- Authorize and continue to complete the following facility projects:
  - Aspen/Birch Room
  - Hearing Loops
  - Central Office Remodel
- Municipal Services Center:
  - Installation of final finishings and owner-supplied equipment.
  - Final change order and payment certification to follow in 2026.
  - Yard Waste Site Relocation back to Maes Avenue to occur prior to spring. Move is dependent on installation of cameras, updated signage and working gate. The public will be notified.

## UPCOMING EVENTS

- **Valley Transit - 2026 Transit Development Plan Open House**

Valley Transit wants to hear from you! In partnership with the East Central Wisconsin Regional Planning Commission, Valley Transit is exploring potential route and service changes for implementation between 2026 and 2030. Draft recommendations are now in progress and will be presented at a public open house on **Wednesday, January 21, 2026, from 4 to 6 PM**. All Fox Cities residents and transit users are encouraged to attend to learn about the proposed changes and provide feedback to the project team. Valley Transit will be refining the plan based on your input, with final plan adoption scheduled for March 2026.

### **Details and Location**

Wednesday, January 21 – 4:00-6:00 PM

Appleton Public Library (Mary Beth Nienhaus Community Meeting Room A)

200 N Appleton St, Appleton, WI 54911

**December Solid Waste Summary**

DATE	Ticket #	TRUCK	Automated Garbage Weight	COST	Business & Parks Dumpster Collection Weight	COST	Large Item Collection Weight	COST	Sweepings Weight	COST	Yard Waste Weight	COST	Street Parks Facility Contaminated Weight	COST	Total Cost
12/01/25	1076835	49	3580	\$ 107.40		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 107.40
12/02/25	1077055	32	21320	\$ 639.60		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 639.60
12/02/25	1077208	32	12500	\$ 375.00		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 375.00
12/03/25	1077369	32	16520	\$ 495.60		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 495.60
12/03/25	1077504	32	13080	\$ 392.40		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 392.40
12/04/25	1077659	32	12840	\$ 385.20		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 385.20
12/04/25	1077798	32	12060	\$ 361.80		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 361.80
12/09/25	1078794	32	15180	\$ 455.40		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 455.40
12/09/25	1078929	32	10320	\$ 309.60		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 309.60
12/10/25	1079117	32	13040	\$ 391.20		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 391.20
12/10/25	1079224	32	9220	\$ 276.60		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 276.60
12/11/25	1079393	32	12140	\$ 364.20		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 364.20
12/11/25	1079530	32	6280	\$ 188.40		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 188.40
12/15/25	1080246	49		\$ -		\$ -	6340	\$ 190.20		\$ -		\$ -		\$0.00	\$ 190.20
12/15/25	1080495	32	12040	\$ 361.20		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 361.20
12/15/25	1080642	32	9200	\$ 276.00		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 276.00
12/15/25	1080850	32	12900	\$ 387.00		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 387.00
12/17/25	1081017	32	9080	\$ 272.40		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 272.40
12/18/25	1081187	32	8720	\$ 261.60		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 261.60
12/18/25	1081333	32	8340	\$ 250.20		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 250.20
12/19/25	1081424	49		\$ -		\$ -	2420	\$ 72.60		\$ -		\$ -		\$0.00	\$ 72.60
12/22/25	1082097	32	13640	\$ 409.20		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 409.20
12/22/25	1082218	32	5700	\$ 171.00		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 171.00
12/23/25	1082413	80		\$ -		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ -
12/23/25	1082436	32	10200	\$ 306.00		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 306.00
12/23/25	1082616	32	8700	\$ 261.00		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 261.00
12/26/25	1082998	49	3220	\$ 96.60		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 96.60
12/26/25	1083016	32	14360	\$ 430.80		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 430.80
12/26/25	1083227	32	8340	\$ 250.20		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 250.20
12/30/25	1083966	32	19880	\$ 596.40		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 596.40
12/30/25	1084115	32	9720	\$ 291.60		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 291.60
12/30/25	1084294	32	14640	\$ 439.20		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 439.20
12/31/25	1084429	32	11540	\$ 346.20		\$ -		\$ -		\$ -		\$ -		\$0.00	\$ 346.20
<b>TOTALS</b>			<b>150.45</b>	<b>\$ 10,149.00</b>		<b>0.00</b>	<b>4.38</b>	<b>\$ 262.80</b>		<b>0.00</b>		<b>0.00</b>		<b>\$ -</b>	<b>\$ 10,411.80</b>
			Tons		Tons		Tons		Tons		Tons		Tons		

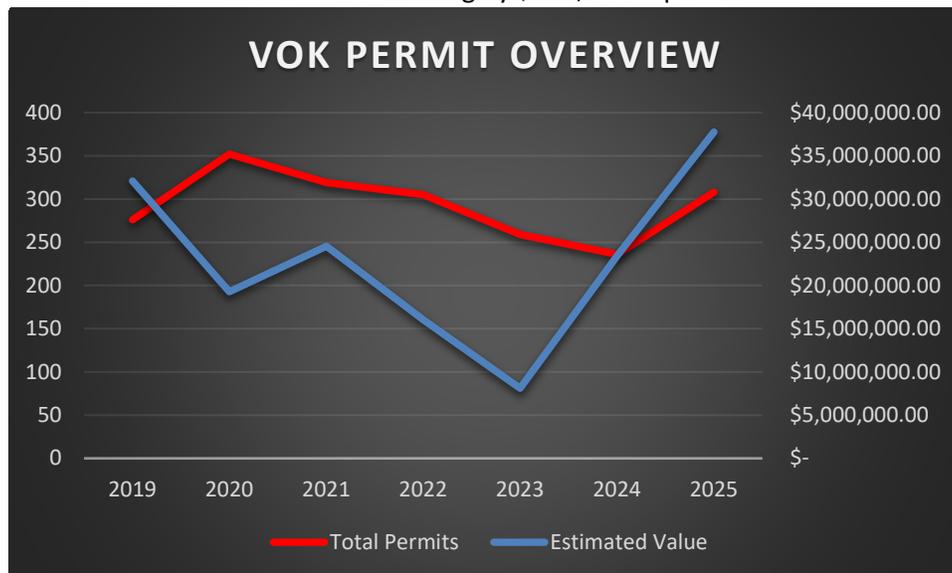


# Department Report

To: Village Board  
From: Sam Schroeder | Community Development Director  
Date: January 2026  
Re: Community Development Report

## HIGHLIGHTS

- **2025 Ended with 308 permits adding a total estimate of \$38 million in valuation which collected nearly \$170,000 in permit and fee revenues.**
- Over the last seven years the Village has averaged annually 263 permits, roughly \$24 million in new Value and collected roughly \$135,000 in permit revenues.



- Continued to conduct BRE (Business, Retention and Expansion) visits to understand the health, constraints and future needs of our business community.
- Conducted on-going discussions with our existing Kimberly developers to understand the status of projects and define next steps.
- Worked closely with the development community and regional partners to showcase Kimberly and to better understand current and future market projections within the Village and region.
- Execute a mutual dissolution agreement with Midwest Expansions for the remaining developable land in and around the Cedar Central
- Administered future development considerations for upcoming Plan Commission and Village Board meetings
- Process permits working closely with MSA Professional Services.

- Continued Code Enforcement actions as they arise.

## **TOP PRIORITIES**

- Expand BRE (Business, Retention and Expansion) visits to understand the health, constraints and future needs of our business community.
- Explore future development options with the remaining vacant Mill site properties.
- Explore opportunities and work with the development community to market and develop the Village-owned, vacant TID properties, and other vacant sites throughout the community.
- Work with MSA to launch their permitting system for better tracking.
- Review and update ordinances as needed specific to protest petitions, condominium developments, and liquor licenses.
- Support the Clerks Department in the necessary 2026 Assessment Village Wide Revaluation.
- Execute a consulting contract to commence the 2026/2027 Comprehensive Plan.
- Support the restructuring of the Blues subdivision to expediate development and debt coverage of the Tax Increment District No. 6.

2025 Year to Date Year to Date Building Permit & Fees Report					
Permit Category		Monthly Summary			
Category Prefix	Category Name	Value	Fees Collected Acct 01-44300- 00	Number of Permits / Structures	Number Dwelling Units
<b>Residential Building</b>					
100	New Single Family	\$4,013,639.00	\$8,941.90	9	0
110	New Two Family	\$0.00	\$0.00	0	0
120	New Multi-Family	\$0.00	\$0.00	0	0
130	Residential Additions	\$165,000.00	\$1,030.00	3	0
140	New Accessory Buildings	\$33,450.00	\$425.00	8	
141	Addn Accessory Bldg	\$3,800.00	\$300.00	3	
150	Interior Alterations	\$647,014.36	\$8,101.74	25	
151	Exterior Alterations	\$126,793.00	\$2,500.68	17	
160	Decks/Patios	\$128,576.00	\$650.00	7	
170	Fences	\$240,402.81	\$1,925.00	37	
180	In-Ground Pools	\$394,000.00	\$500.00	5	
181	Above Ground Pools	\$12,400.00	\$500.00	4	
190	Raze Residential	\$0.00	\$0.00	0	
<b>Sub-Total Residential Building</b>		<b>\$5,765,075.17</b>	<b>\$24,874.32</b>	<b>118</b>	<b>0</b>
<b>Commercial &amp; Industrial Building</b>					
200	New Buildings	\$880,000.00	\$6,695.06	2	
210	Additions	\$26,216,864.00	\$26,155.28	4	
220	Interior Alterations	\$515,268.00	\$7,932.64	6	
221	Exterior Alterations	\$0.00	\$0.00	0	
230	Signs	\$136,758.04	\$705.00	14	
240	Raze Com'l/Ind	\$0.00	\$0.00	0	
<b>Sub-Total Commercial/Industrial Building</b>		<b>\$27,748,890.04</b>	<b>\$41,487.98</b>	<b>26</b>	
<b>Electric</b>					
300	Residential Services	\$130,650.00	\$2,800.40	9	
310	Residential Alterations	\$254,629.39	\$6,295.50	42	
320	Commercial/Industrial Services	\$547,645.00	\$11,081.60	4	
321	Commercial/Industrial Alterations	\$460,903.00	\$7,171.70	14	
<b>Sub-Total Electric</b>		<b>\$1,393,827.39</b>	<b>27349.2</b>	<b>69</b>	
<b>HVAC</b>					
400	Residential Heating	\$148,394.12	\$3,118.44	23	
401	Residential AC	\$99,500.00	\$725.00	5	
402	Residential - Both	\$235,920.75	\$3,459.42	17	
410	Com'l & Ind Heating	\$16,299.00	\$425.00	3	
411	Com'l & Ind AC	\$26,403.00	\$300.00	2	
412	Com'l & Ind - Both	\$773,541.00	\$4,044.48	6	
420	Other	\$0.00	\$0.00	0	
<b>Sub-Total HVAC</b>		<b>\$1,300,057.87</b>	<b>\$12,072.34</b>	<b>56</b>	
<b>Plumbing</b>					
500	Residential Laterals	\$174,115.00	\$2,789.00	1	
501	Residential Alterations	\$184,189.09	\$2,970.89	22	
510	Com'l & Ind Laterals	\$54,420.00	\$250.00	2	
511	Com'l & Ind Alterations	\$1,132,705.00	\$10,488.23	11	
512	Other	\$1,400.00	\$300.00	3	
<b>Sub-Total Plumbing</b>		<b>\$1,546,829.09</b>	<b>\$16,798.12</b>	<b>39</b>	
<b>Permit Totals</b>		<b>\$37,754,679.56</b>	<b>\$122,581.96</b>	<b>308</b>	<b>0</b>
<b>Miscellaneous Fees</b>			<b>Fees Collected</b>	<b>Number</b>	
UDC Seals			\$360.00	1	
Parkland Dedication Fee			\$5,500.00	9	
Grade Fee			\$5,100.00	9	
VoK Sanitary Sewer Connection Fee			\$8,400.00	8	
HOVMSD Sanitary Sewer Connection Fee			\$26,381.00	8	
Storm Water - Erosion Control Permits			\$0.00	0	
Admin Fee			\$0.00	0	
Erosion			\$1,000.00	0	
Storm Sewer Fee			\$0.00	0	
<b>Total Miscellaneous Fees</b>			<b>\$46,741.00</b>		
<b>Total All Fees</b>			<b>\$169,322.96</b>		



# Department Report

To: Village Board  
From: Holly Femal | Community Enrichment Director  
Date: January 19<sup>th</sup>, 2026  
Re: Community Enrichment Director's Report

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## PREVIOUS MONTH'S HIGHLIGHTS

### **PARKS**

- Ice rink maintenance continues with temperature fluctuations and precipitation events. Ongoing maintenance will ensure we get as many skating days as possible. Tarp clips had been removed but needed to be put back in place to prevent the liner from flipping onto the ice and freezing into it.
- Brush removal operations were performed in the Conservancy removing fallen trees and branches from the waterway area of the woods and the outfall. Initial work has started on replacement of a small bridge in the woods.
- Parks staff continue to “make a house a home” at MSC – organizing and finding a place for all essential tools and equipment.
- New Adirondak chairs were assembled in preparation for the 2026 beach season.

### **RECREATION**

- The annual parks and recreation report has been compiled and included in the packet. Highlights include record participation in the pumpkin walk and implementation of new programs with Youth Enrichment League.
- Baseball registration is open. Information has been updated on the website, posted to social media, and sent to the school district. We have also emailed all 2025 participants the registration information. Numbers are steadily coming in for the 2026 season.
- Work has begun on the 2026 program guide with a new program introduced for youth: Daddy/Daughter Dance. We have also booked a partnership program with Little Chute and Sherwood to take a bus to Fort Atkinson again this spring – registration is now open. Additional new programs to be announced as they are developed.
- The application process is now open for 2026 seasonal positions. Applications will be accepted into February with interviews scheduled in March, new hire paperwork completed in April, and orientation/training scheduled for May.

## EVENTS AND OUTREACH

- Another highlight of the annual report is community outreach. In total, throughout 2025 we reached 2.1 MILLION people throughout the year with the content posted to our Facebook page.
- Part of program guide development is establishing dates for what have become established events facilitated by the VOK. The schedule is filling up for 2026, and it looks like it's going to be another fun year in the parks! Next steps include food truck solicitation, contracts, and securing the line up of food and vendors for each event this year.
- KHS Key Club shared that as a direct result of the Giving Tree partnership in 2025, the program received a donation of \$2,000 in grocery gift cards due to a family seeing the village's post on Facebook 😊
- CED continues to support Outagamie County in their CORP Update taskforce with their final meeting held upcoming in February.

## UPCOMING TOP PRIORITIES AND NOTABLE DATES

- Project kick off for the Sunset Park Master Planning Process begins in late January with engagement timeline to be developed and released soon!
- CED will be attending Career Day at JRG speaking with 7<sup>th</sup> and 8<sup>th</sup> graders about the career cluster of "government" on Friday, January 23<sup>rd</sup>.
- CED will attend the annual Fox Cities Greenways meeting to present on Kimberly's trail development updates from 2025 including the completion of the Marcella Street Trail and looking forward to the opening of the Cedars Historic Overlook in 2026. Meeting held on January 22<sup>nd</sup> at Bubolz Nature Preserve.
- Completion of the program guide for presentation at the February 16<sup>th</sup> board meeting.
- CED will be attending the annual WPRA conference February 3<sup>rd</sup> – 6<sup>th</sup> with a variety of educational sessions. CED will attend a pre-conference session on the introduction of artificial intelligence in program promotions.
- February begins the solicitation process for recreation baseball teams and the first round of developing KimTalk as an internally developed document.



2025 VILLAGE OF KIMBERLY

# PARKS & RECREATION

## *Annual Report*



Adopt a Spot spaces throughout Kimberly rely on volunteers to keep them beautiful - and boy do they! Many thanks to the men and women who share their green thumbs and their time!

*"Adopt the pace of nature: her secret is patience" - Ralph Waldo Emerson*

### **2025 In Review**

2025 was a year of firsts and lasts in the parks department. We had our last summer of being without a garage as we finish the year by entering the new Municipal Services Building. The full time and seasonal staff are all excited to again have a one stop shop for all essential equipment as we work diligently to maintain Kimberly's open spaces as beautiful and inviting places. It was the last summer of the traditional footprint of Sunset Beach as we completed the Papermaker Pond project and look forward to 2026's first season in the new beach configuration. We enjoyed the first full summer of splash pad use with positive reviews from patrons and staff. The lower diamond parking lot is no longer a semi-impervious surface and the Marcella Street trail connection became a concrete reality after years of planning! We hosted our first Fireside Theater bus trip with success, embarked on a partnership with Youth Enrichment League, and enjoyed sharing the happy surprise of the kitchenette add on at Verhagen Park Shelter. As a department, we are truly honored by all the amazing opportunities we had this year to bring people together outdoors to celebrate beautiful days, beautiful places, and make memories to last a lifetime.

Respectfully submitted,  
Holly Femal, Community Enrichment Director



# RECREATION

*2025 brought us some of our traditional programs as well as experimenting with new ideas. Overall, our participants told us what worked and what didn't through their registration numbers.*

Programs	2023	2024	2025
12U Baseball	19	22	19
Babysitting Certification Class	62	48	51
Bark at the Beach	192	625	489
Baseball Tots	60	69	58
Adult Field Trip	23	20	11
Craft Fair	70	82	85
Cub League Baseball	43	40	48
Hunter's Safety	42	42	42
KidStage	90	53	43
Archery	13	14	9
Pioneer League	69	73	50
Letters From Santa	166	109	125
Soccer Tots	50	31	59
Canvas Painting	9	28	18
Tee Ball	98	100	75
The Great Pumpkin Walk	60	79	174
Youth Enrichment League	-	-	35
Total	1066	1435	1391

Based on lack of registration, some 2025 programs were cancelled with refunds issued. Those programs included flag football, some Youth Enrichment League programming, and one of the Adult Field Trips. Where registration numbers were low, but we had multiple time slots of a program we consolidated participants. This approach was used in Baseball Tots and Babysitting Certification. We continue to see reduced overall participation in KidStage as this vendor has significantly increased their fees and lengthened the season of their program.

Through these learning experiences we have plans to introduce new programming in 2026 to include Youth Pickleball and to expand Pioneer League baseball programming by slightly reducing game times to accommodate more participants. The 2025 approach to baseball was to play all games at one field per day to reduce how many staff needed to be schedule and diamonds needed to be prepped. We may take this same approach for the 2026 season as staffing continues to be a challenge.

Revenues:	2023	2024	2025
KimTalk Ads	\$1,150	\$1,650	\$825
Rec Programs	\$27,141.44	\$25,921	\$36,285.83
Merch Sales	\$3,100.02	\$2,460	\$1,673.11
Field Rentals	\$5,695	\$6,630	\$7,750
Shelter Rentals	\$5,910.41	\$5,456	\$4,869.55
Boat Launch Permits	\$4,074.55	\$2,905	\$2,812.49
Special Events	\$3,115.40	\$3,210	\$4,717.37
Sponsorship Revenue	\$3,300	\$5,600	\$4,850
Total	\$54,486.82	\$53,836	\$63,783.35

**“PLAY IS THE BRAIN'S FAVORITE WAY OF LEARNING.” - DIANE ACKERMAN.**



# SUNSET BEACH



Beach Revenue	2023	2024	2025
Day Passes	\$42,968.47	\$33,681.00	\$31,070.80
Season Passes	\$7,445.93	\$8,842.00	\$7,012.92
Concessions	\$12,841.49	\$11,466.00	\$10,582.79
<b>TOTAL</b>	<b>\$63,255.89</b>	<b>\$53,989.00</b>	<b>\$48,666.51</b>

Concession Top Sellers Summer 2025	
Airheads	747
Giant Freeze Pop	747
Sweet-tart Lollies	541
Pringles	451
Can of Soda	385
M & M Cookie Sandwich	318
<b>Total sales - all items</b>	<b>6190</b>

Attendance	2023	2024	2025
Seniors	205	549	573
Adults	4692	3635	3215
Youth	6368	5187	4748
Infant	613	520	416
Promo Pass	120	70	135
Season Pass	998	846	515
<b>Total</b>	<b>12996</b>	<b>10807</b>	<b>9602</b>



Summer 2025 brought the introduction of new programming to Sunset Beach with early season Bark at the Beach passes and both a.m. and p.m. swim lesson offerings. The Bark at the Beach program was met with rave reviews from our furry morning swim participants with many people and their pets attending daily throughout the season. Swim lessons presented challenges in adequate staffing for all levels of lessons advertised and low enrollment in some age groups. Staff remained nimble with merging some classes and cancelling others in both the a.m. and p.m. offerings. Further refinement is needed in 2026 to improve both the staff and participant experience. Both the pet program and the swim lesson program were introduced to make more use of the swim facility, provide additional access, and let the geese know they should swim elsewhere. Two of those three goals were accomplished with the geese winning for another year. We shall see what the 2025 late season facility changes bring to the beach in 2026! A comprehensive staff manual was developed and a field trip registration process was implemented all to increase communication and confidence.

# PARKS



Facility Usage	2023	2024	2025
Roosevelt Baseball	110	204	209
Sunset Baseball	50	101	76
Sunset Upper	95	204	98
Sunset Youth	60	181	100
Sunset Lower	70	76	88
Sunset Soccer	110	185	265
Verhagen Soccer	115	115	66
Totals	610	1066	902

Shelter Usage	2023	2024	2025
Amphitheater	37	30	42
Memorial Park Gazebo	0	4	3
Roosevelt Park Shelter	12	15	12
Sunset Beach Shelter	18	23	13
Sunset Park Shelter #1	55	59	57
Sunset Park Shelter #2	15	20	11
Verhagen Park	7	8	17
Totals	144	159	155

## 2025 Park Maintenance:

- Sunset Park Lower Diamond Parking Lot Resurfacing.
- Kitchenette addition completed with new tree planting and site restoration at Verhagen Park Shelter.
- Mobile power washing unit was developed.
- Continued significant ash tree removal park system wide.
- Sunset Park Youth Diamond foul territory fencing replacement.
- Memorial Bench and Swing installation and various concrete repairs throughout the parks.
- Electrical and plumbing maintenance throughout the parks.
- Metal door maintenance and painting in Sunset Park.
- Large pruning efforts at Memorial Park as the plantings mature.
- Roosevelt Park Shelter cleaning and staining, ball diamond resurfacing and regrading in preparation for the 2026 season.
- Reshaping of Sunset Beach due to the Papermaker Pond Project - we are excited to reprogram this space in 2026!
- Completion of the Marcella/Kennedy Ave Trail connection!
- 2 full months of ice skating in January/February 2025, with the rink installed and used already in December 2025!
- Many thanks to our parks staff for their passion for keeping Kimberly Parks beautiful and presenting Kimberly Parks with PRIDE!

## Usage trends and impacts:

- Park shelter rentals are migrating to Verhagen Park as the new playground and kitchenette as well as pickleball courts make this a very fun place for a party!
- Tournament cancellations and reshuffling reduced field usage in Sunset Park this spring, while battling wet field conditions also made huge challenges to “get all the games in”.
- River Surge rested the Verhagen Field for the fall soccer season to promote grass regrowth and reduce soil compaction.
- KSO continues to increase field use in Sunset particularly for practices.
- Many rainy days impacted shelter use at Sunset Beach.



# SPECIAL EVENTS



Seasonal events continue to be an attractive way to enjoy Kimberly Parks! Each season brings a variety of Village managed/facilitated events as well as permitted special events that require assistance from village staff. 2025 brought a new way of looking at Special Events when supporting outside group in event facilitation. Overall the new process was met with positive response.

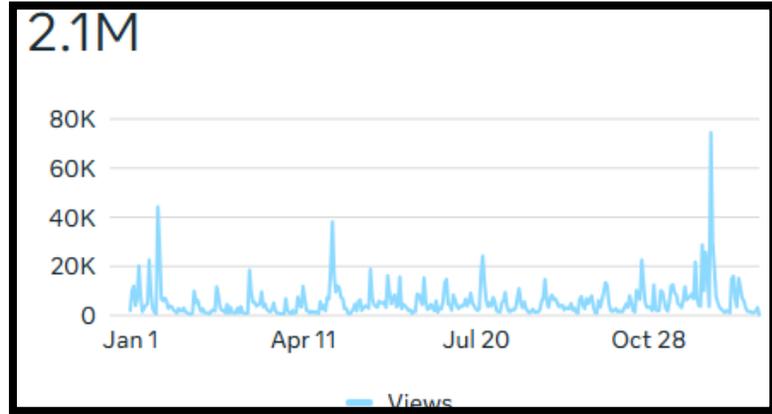
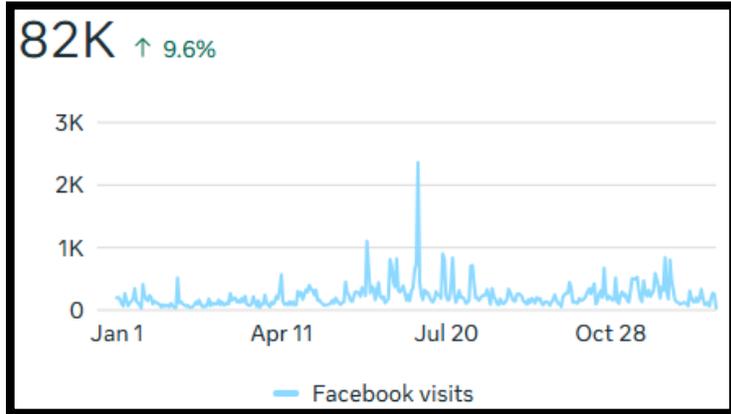
**SPRING:** The Bunny Hop in Sunset Park continues to attract hundreds of people to visit the bunny as the sun sets over the Fox River and participate in an alphabet themed scavenger hunt. This year food trucks were added with positive response. Sunset Park also hosted a “Pups and Peeps” fundraiser event for a local pet rescue. Spring also brought an electronics recycling event for the community, the annual Community Wide Rummage Sale with free ad listings, the Fox Wolf Watershed Alliance watershed clean up volunteering in Sunset Park, the Conservancy, and the Papermill Run Trail by the river. We hosted another successful Arbor Day event in Verhagen Park and planted 6 trees, and the Legion hosted another wonderful Memorial Day ceremony at Sunset Park.

**SUMMER:** The Sunday at the Amphitheater Concert Series hosted 10 dates with 9 shows due to rain and the Community Band hosted 6 concert nights throughout the summer. In addition to Sunset Beach opening for the summer, the Grafmeier Tournament was hosted along with an additional KBO Sunset Classic Tournament. Costume Parade was held in Memorial Park on a HOT but beautiful night, the Firefighters for Fireworks event was a banging success yet again, Treaty Park’s Touch a Truck event hosted the new DPW Garbage Truck, Paperfest brought thousands of people for free concerts, and Bike to the Beat hosted another successful year. KRA added an early season tournament, KSO added a late season tournament.

**FALL:** The Treaty Park Craft Fair brought in over 80 vendors this year, the Pumpkin Walk attracted record numbers for pumpkin art, the Promisemakers Run and Homecoming Parade had amazing weather and high attendance, we hosted an electronics recycling event in Sunset Park, and the Fox Cities Marathon used the river trail for the first time.

**WINTER:** We were graced with a winter wonderland AND a real live reindeer for the annual Christmas at the Pond event! The regular snow events we have had this December make for great sledding at Liberty and Sunset Park - but create a challenge for maintaining the miles of trails we plow and keeping the ice rink smooth and skate-ready.

# SOCIAL MEDIA & OUTREACH



## Top Posts 2025

<p><b>Welcoming The Clubhouse Wine Bar ...</b> Wed Dec 3, 8:00am 109.0K views, 622 likes, 114 comments, 88 shares</p>	<p><b>'Twas the eve of a snowstorm in...</b> Fri Nov 28, 6:42am 35.0K views, 247 likes, 34 comments, 21 shares</p>	<p><b>WE ARE HIRING</b> New Job Position: Deputy Treasurer-Administrative Assistant Adv. Thu Aug 28, 4:01pm 26.8K views, 19 likes, 2 comments, 19 shares</p>	<p><b>Garbage Collection</b> EMBER W T F S 24 25 26 27 JANUARY W T F S X 1 2 3 Action Changes Route 2 Normally Route 3 Normally Thursday Fri Dec 19, 1:00pm 24.3K views, 23 likes, 2 comments, 18 shares</p>
<p><b>Touch-a-Truck coming to Treaty Park, July...</b> Thu Jul 10, 8:00am 22.6K views, 48 likes, 10 comments, 21 shares</p>	<p><b>Update: his dad came and picked him up!...</b> Mon Nov 24, 10:03am 20.4K views, 140 likes, 5 comments, 19 shares</p>	<p><b>Many thanks to all the people who made...</b> Fri Oct 24, 6:05pm 19.8K views, 212 likes, 10 comments, 4 shares</p>	<p><b>Christmas at the Pond 2025 was a night of...</b> Sun Nov 30, 6:16pm 16.7K views, 138 likes, 4 comments, 6 shares</p>

The village continues to use Facebook, Instagram, Mail Chimp, the website, in-person public information meetings, and a quarterly mailed newsletter to share information with the community. Facebook continues to be our most active platform with a total of over 2.1 MILLION views of our content throughout 2025. On Mail Chimp we average a 70% open rate for our emailed newsletter with a mailing list of around 180 emails. KimTalk continues to be mailed to over 3,500 mailboxes quarterly and posted to Facebook and the website. All content posted to Facebook is free, we typically do not pay to post our content but have the ability to boost posts if desired. Conversely, in a sum of printing, processing, and postage costs - KimTalk averages \$12,500 annually. As identified in the 2022 strategic planning effort, all these communication tools are essential in reaching 4 generations of residents looking for communication from their municipality.



# Department Report

To: Village Board  
From: Holly Selwitschka | Library Director  
Date: January 2026  
Re: Library Report



## HIGHLIGHTS FROM THE PAST MONTH

- In December, we hosted 17 in person programs plus 2 classroom tours, reaching nearly 500 people through our library programs
- We ushered 6,228 people through our library doors in December
- We celebrated the 75<sup>th</sup> Anniversary of Chronicles of Narnia with 60 people in attendance at our Visit to Narnia event.
- We hired a half-time Pre-Teen/ Teen Programming Librarian

## TOP PRIORITIES FOR THE NEXT MONTH

- Work toward hiring a part-time library clerk to replace the position to advanced to the pre-teen/ teen programming position
- Continue work to create a podcast studio and instrumental programming initiatives to launch a community podcast in 2026, funded through a grant from the Community Vision Fund within the Community Foundation for the Fox Valley Region.
- Complete the annual library report for WI DPI
- Prepare to host Hoot-Con in March, a continuing education conference sponsored by OWLS
- Coordinate with FOKL volunteers to plan a spring fashion show fundraiser
- Retirement celebration for Library Assistant II and children's programmer, Julie Conrad
- Host the Winter Reading Incentive Program



### **Smitten with Reading: Winter Reading Program for All Ages**

We're smitten with reading! Stop into the library to get a bingo sheet for our winter reading program for all ages.

What you do:

- Complete 5 activities in a row to make a BINGO (vertical, horizontal, or diagonal).
- Earn up to four BINGOS on your card. Each BINGO equals a prize entry. Go for a Blackout to earn an additional entry. You may substitute 30 minutes of reading in lieu of any of the activities.
- One card per person. All entries due by February 21st. Program runs from Jan 12th-Feb 21st.

## UPCOMING EVENTS JANUARY 2026

**Book Boogie Musical Story Time Friday, January 16 and 23 @10am** Singable and rhyming stories will be shared along with action songs to get you moving and grooving in this three-session series on Fridays. Please bring along a dry pair of comfortable shoes. Geared for preschoolers and their parent/caregiver.

**Winter Tales Story Time and Craft Tuesday, January 20 @10am** Cure cabin fever with wintry stories and cool crafts during this special three-week story time series. Favorite winter and polar animals will be featured. Geared for preschoolers and their parents/caregivers.

**Tween Tuesdays: Tuesday, January @3:15pm Minute to Win It Games** We're playing Minute to Win It games after school at the library. Test your skills building with marshmallows and other feats of strength and balance. Drop in anytime between 3:15 and 4:30 pm. For grades 4-8.

**Evening Book Club Tuesday, January 20 @5:30pm** Join us for an adult book club in the evening. Come after work in your scrubs. Come with an afterwork snack. Take a break from your kids. All adults welcome. In January, we will discuss COMFORT AND JOY by Kristin Hannah.

**Play Day – Hooray! Wednesday, January 21 @10-11:30am** Enjoy indoor play at the library with blocks, Play-Doh, magnetic tiles, learning games, and more. Rotate through self-directed stations for a fun morning of exploration. Great for preschoolers!

**Hidden Gems Book Club (the next generation) Tuesday, January 27 @4pm** It's Hidden Gems Book Club for older readers! Talk about your favorite books and learn about the newest chapter books and young adult novels on our shelves. Take a new book home and share your review of it during the following meeting. Create your own Shrinky Dink gem for your book at each meeting! For readers in grades 6-8. Bring a book to discuss!

**Hidden Gems Book Club Tuesday, January 27 @4:30pm** Discover a gem of a book! Talk about your favorite books and learn about the newest chapter books on our shelves. Take a new book home and share your review of it during the following meeting. Create your own Shrinky Dink gem of your book at each meeting! For readers in grades 3-5.

**Spanish Language Conversation Circle: Language Practice with Gonzalo Tuesday, January 27 @5pm** Practice your Spanish pronunciation with a friendly group for a low-stress way to improve conversation skills. This conversation circle is hosted by a native Spanish speaker and geared towards English speakers with a very basic Spanish vocabulary. No registration needed. But seating is limited. Geared towards teens and adults. Location: Meeting Rm 1

**Memory Café Wednesday, January 28 @1:30pm** We're paws-itively excited to welcome you back to the library! This month, we're joined by the Fox Valley Humane Association, who will be sharing about their work AND bringing along a few furry friends for a special visit. Memory Cafes are done in collaboration with Fox Valley Memory Project offering support and meaningful connections for those living with memory loss and their families.

**LOOKING AHEAD TO FEBRUARY...** National Library Lover's Month Short Story Contest, Rob Zimmer Presents... series, Speed Puzzling Tournament, Take Your Child to the Library Day, & Book Bedazzling!



# Department Report

To: Village Board  
From: Jennifer Weyenberg | Clerk-Treasurer  
Date: January 2026  
Re: Clerk-Treasurer Report

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## HIGHLIGHTS

- Taxes- The Central Office staff has been busy collecting property taxes. The Treasurer's Settlement (PC-500) was finalized and checks were mailed to KASD, FVTC, and Outagamie Co. by the January 15<sup>th</sup> deadline.
- Benefits- 2026 Payroll and Benefits were updated. The State of WI Employee Trust Fund (ETF) portal is changing in 2026 and I am working to complete the required data entries.
- Accounting- We are working closely with Caselle and Kerber Rose to tie-out our 2025 accounts. End-of-year payroll reports have been completed including W-2s which were loaded to the new miPay system 01/13/2026.
- Elections- No February Primary is needed for the Village so the next election will be Tuesday, April 7<sup>th</sup>. The drawing of names of candidates by lot for placement on the ballot took place 01/09/2026 and the order for Trustees is (1) Bev Kelley-Miller, (2) Marcia Trentlage, (3) Mike Hruzek, and (4) Dave Hietpas. The MyVote site is updated for 2026 Elections and many voters have begun to request absentee ballots. Our new staff members have started a self-paced Elections training through ElectEd so that they can offer much needed support in our upcoming April, August, and November elections.

## TREASURER'S REPORT

- GL Reconciliation Report- list of monthly revenues by account
- Summary of Accounts- balances in our checking, money markets, and other investment accounts
- Trust Fund Balances (these do not include 2025 Quarter 4 expenses)
- TIF Account Balances

## **UPCOMING EVENTS**

- Continue training the two new hires in Central Office and focus on training our new part-time Utility Billing Clerk.
- Work on the 2025 audit and meet on-site with Kerber Rose.
- Collect property taxes through the end of January and process the February Settlement.
- Develop materials to educate the village about the upcoming Revaluation.

Report Criteria:

Including amounts updated to General Ledger

Account Summary

Formatted GL Account And Title	Debit Amount	Credit Amount	Total Amount
001-1000 (CASH IN BANK)	6,863,022.87	92,877.40-	6,770,145.47
001-1111 (UTILITY CASH CLEARING)	541.12	173,088.94-	172,547.82-
001-1112 (SA CASH CLEARING)	.00	16,469.41-	16,469.41-
101-2135 (HEALTH INSURANCE PAYABLE)	.00	106.91-	106.91-
101-2158 (SALES TAX PAYABLE)	.00	54.80-	54.80-
101-41-4111 (GENERAL PROPERTY TAXES)	92,045.28	6,595,436.18-	6,503,390.90-
101-41-4150 ( OVER/SHORT ON TAXES)	.00	1,189.52-	1,189.52-
101-42-4221 (2018 STREET PROJECTS)	.00	1,117.92-	1,117.92-
101-44-4411 ( LIQUOR-MALT BEVERAGE LICENS)	.00	10.00-	10.00-
101-44-4412 ( OPERATORS/BARTENDER LICENSE)	.00	150.00-	150.00-
101-44-4421 ( WEIGHTS AND MEASURES)	.00	5,850.00-	5,850.00-
101-44-4422 (DOG LICENSE)	.00	598.00-	598.00-
101-44-4423 (CHICKEN LICENSE)	.00	30.00-	30.00-
101-44-4430 (CSM PLAT REVIEW FEES)	.00	50.00-	50.00-
101-44-4431 (BUILDING PERMITS)	.00	813.90-	813.90-
101-44-4433 (ELECTRICAL PERMITS)	125.00	625.00-	500.00-
101-44-4434 (PLUMBING PERMITS)	.00	151.32-	151.32-
101-44-4435 (HVAC-HEATING & AIR CONDITIO)	.00	5,287.00-	5,287.00-
101-44-4436 (CONSTRUCTION PERMITS)	.00	50.00-	50.00-
101-45-4510 ( COURT PENALTIES AND FINES)	.00	4,481.79-	4,481.79-
101-45-4512 ( PARKING FINES)	.00	1,345.00-	1,345.00-
101-46-4610 ( CLERK'S FEES)	.00	775.00-	775.00-
101-46-4642 (GARBAGE & REFUSE COLLECTION)	60.00	140.00-	80.00-
101-46-4644 (WEED CONTROL\SNOW REMOVAL)	.00	115.29-	115.29-
101-46-4674 ( MUNICIPAL COMPLEX RENTAL)	.00	627.50-	627.50-
101-46-4683 ( SUNSET BEACH SEASON PASSES)	.00	120.00-	120.00-
101-46-4685 (YARD WASTE PERMIT)	.00	180.00-	180.00-
101-48-4840 (ANTENNA RENTAL (JULY-DEC))	.00	12,545.51-	12,545.51-
101-48-4855 (FIRE DEPART DONATIONS/GRANT)	.00	33,579.98-	33,579.98-
101-48-4885 (EMPLOYEE APPRECIATION FUND)	.00	678.70-	678.70-
101-6912-200 ( HEALTH INS(ANNUIT/PERSONNEL)	.00	641.46-	641.46-
201-42-4242 (SANITARY SEWER ASSMT LATERA)	.00	2,329.65-	2,329.65-
205-42-4242 (STORM LATERALS REVENUE)	.00	987.75-	987.75-
401-42-4219 (APRONS)	.00	945.80-	945.80-
501-46-4671 (LIBRARY COPY MACHINE)	.00	234.97-	234.97-
501-46-4672 (LIBRARY FEES/FINES)	.00	259.57-	259.57-
501-48-4860 ( GRANTS)	.00	1,850.00-	1,850.00-
Grand Totals:	6,955,794.27	6,955,794.27-	.00

## SUMMARY OF ACCOUNTS 2025 (4th QTR)

### General Fund Checking Account xxxxxxx 9241

Beginning Balance	\$2,279,774.75	\$2,251,393.86	\$1,886,431.48
Deposits	\$1,089,928.28	\$946,661.96	\$4,315,421.77
Withdrawals	\$1,118,809.11	\$1,312,044.09	\$2,446,021.93
Interest	\$499.94	\$419.75	\$550.92
Ending Balance	\$2,251,393.86	\$1,886,431.48	\$3,756,382.24
	October	November	December

### General Fund Money Market Account xxxxxxx0273

Beginning Balance	\$3,412,935.56	\$3,419,254.63	\$3,425,392.25
Deposits	\$0.00	\$0.00	\$1,713,549.90
Withdrawals	\$0.00	\$0.00	\$0.00
Interest	\$6,319.07	\$6,137.62	\$6,546.82
Ending Balance	\$3,419,254.63	\$3,425,392.25	\$5,145,488.97
	October	November	December

### Property Tax Savings Account xxxxxxx 9000

Beginning Balance	\$2,306,293.57	\$2,306,489.45	\$2,306,679.02
Deposits	\$0.00	\$0.00	\$847,608.74
Withdrawals	\$0.00	\$0.00	\$5,479.59
Fee	\$0.00	\$0.00	\$24.72
Interest	\$195.88	\$189.57	\$225.94
Ending Balance	\$2,306,489.45	\$2,306,679.02	\$3,149,009.39
	October	November	December

### Water Department Business Money Market Account xxxxxxx 9274

Beginning Balance	\$732,669.54	\$734,026.08	\$735,341.29
Deposits	\$0.00	\$0.00	\$0.00
Withdrawals	\$0.00	\$0.00	\$4,140.15
Fee	\$0.00	\$0.00	\$0.00
Interest	\$1,356.54	\$1,315.21	\$1,360.99
Ending Balance	\$734,026.08	\$735,341.29	\$732,562.13
	October	November	December

### Trust Accounts Business Money Market Account xxxxxxx 5275

Beginning Balance	\$4,463,946.72	\$4,109,039.41	\$4,121,580.45
Deposits	\$7,001.25	\$4,196.00	\$689.00
Withdrawals	\$371,023.82	\$0.00	\$0.00
Fee	\$0.00	\$0.00	\$0.00
Interest	\$9,115.26	\$8,345.04	\$8,646.98
Ending Balance	\$4,109,039.41	\$4,121,580.45	\$4,130,916.43
	October	November	December

**TIF Money Market Account xxxxxxxx 1278**

Beginning Balance	\$8,031,813.32	\$8,048,662.52	\$8,065,002.41
Deposits	\$0.00	\$0.00	\$7,823.88
Withdrawals	\$0.00	\$0.00	\$0.00
Fee	\$0.00	\$0.00	\$0.00
Interest	\$16,849.20	\$16,339.89	\$16,929.95
Ending Balance	\$8,048,662.52	\$8,065,002.41	\$8,089,756.24
	October	November	December

**American Deposit Mgt. Money Market Account (ADM) GORB dated 05-15-24**

Beginning Balance	\$2,847,266.87	\$1,598,773.58	\$1,528.13
Deposits	\$0.00	\$0.00	\$0.00
Withdrawals	\$1,255,715.36	\$1,598,773.58	\$1,479.92
Fee	\$0.00	\$0.00	\$0.00
Interest	\$7,222.07	\$1,528.13	\$0.00
Ending Balance	\$1,598,773.58	\$1,528.13	\$48.21
	October	November	December

**American Deposit Mgt. Money Market Account (ADM) GOPN dated 03-03-25**

Beginning Balance	\$2,175,534.35	\$2,182,668.91	\$2,036,367.39
Deposits	\$0.00	\$0.00	\$0.00
Withdrawals	\$0.00	\$152,889.44	\$487,588.70
Fee	\$0.00	\$0.00	\$0.00
Interest	\$7,134.56	\$6,587.92	\$5,328.18
Ending Balance	\$2,182,668.91	\$2,036,367.39	\$1,554,106.87
	October	November	December

**Trust Financial Statements for December 2025**  
**Capital Credit Union**

<b>FUND</b>	<b>BALANCE as of 11/30/25</b>	<b>% of total Investment</b>	<b>CCU Interest Earned</b>	<b>PLUS DEPOSITS</b>	<b>LESS DISBURSEMENTS</b>	<b>BALANCE as of 12/31/25</b>	<b>DEPOSIT &amp; DISBURSEMENT DESCRIPTIONS</b>
Boat Launch Trust	\$12,003.01	0.29%	\$25.17			\$12,028.18	
Cedars/Mill Site Trust	\$1,542,044.31	37.41%	\$3,235.17			\$1,545,279.48	
Complex Equipment	\$154,107.69	3.74%	\$323.31			\$154,431.00	
Data Processing	\$101,653.42	2.47%	\$213.27			\$101,866.69	
EMR Donations Trust	\$22,571.82	0.55%	\$47.36	\$344.50		\$22,963.68	Timber Tap fundraiser
Fire Department	\$135,347.29	3.28%	\$283.96			\$135,631.25	
Fire Dept. Donations	\$26,252.55	0.64%	\$55.08	\$344.50		\$26,652.13	Timber Tap fundraiser
Fox Valley Metro	\$200,448.50	4.86%	\$420.54			\$200,869.04	
Impact Fees	\$85,416.80	2.07%	\$179.20			\$85,596.00	
Kimberly Library Trust	\$33,290.20	0.81%	\$69.84			\$33,360.04	
Park Improvement	\$20,381.14	0.49%	\$42.76			\$20,423.90	
Personnel Trust	\$801,790.56	19.45%	\$1,682.14			\$803,472.70	
Reassessment Trust	\$114,633.91	2.78%	\$240.50			\$114,874.41	
Room Tax Trust Fund	\$133,723.32	3.24%	\$280.55			\$134,003.87	
Self Insured Fund	\$162,053.89	3.93%	\$339.98			\$162,393.87	
Street Facility Fund	\$129,278.17	3.14%	\$271.22			\$129,549.39	
Street Equipment Replacement	\$446,588.87	10.84%	\$936.93			\$447,525.80	
	\$4,121,585.45	100.00%	\$8,646.98	\$689.00	\$0.00	\$4,130,921.43	
Monthly Interest	\$ 8,646.98	2.4700%				\$4,130,916.43	

## TIF Financial Statements for December 2025

### Capital Credit Union

FUND	BALANCE as of 11/30/2025		PLUS DEPOSITS Deposits		LESS DISBURSEMENTS Withdrawals		BALANCE as of 12/31/2025		DEPOSIT & DISBURSEMENT DESCRIPTIONS
	PMA INV	CCU MM	PMA INV	CCU MM	PMA INV	CCU MM	PMA INV	CCU MM	
<b>310.1111</b>									
TIF #4 Sinking	N/A	\$21,967.19	N/A	\$46.11	N/A		N/A	\$22,013.30	
<b>\$22,013.30</b>									
<b>310.1185</b>									
TIF #5 Sinking	N/A	\$269,903.60	N/A	\$566.58	N/A		N/A	\$270,470.18	
<b>\$270,470.18</b>									
<b>701.1395</b>									
TIF #5 Project	N/A	\$4,793.96	N/A	\$10.06	N/A		N/A	\$4,804.02	
<b>\$4,804.02</b>									
<b>310.1197</b>									
TIF #6 Sinking	\$ -	\$6,424,409.59	\$0.00	\$13,486.05	\$0.00		\$0.00	\$6,445,719.52	WE Energies Electrical Rebates on TIF properties
<b>\$6,445,719.52</b>				\$7,823.88					
<b>702.1116</b>									
TIF #6 Project	\$ 0.00	\$1,343,923.07	\$0.00	\$2,821.15	\$0.00		\$0.00	\$1,346,744.22	
<b>\$1,346,744.22</b>									
CCU Interest	\$0.00	\$8,064,997.41		\$16,929.95			\$0.00	\$8,089,751.24	\$8,089,751.24
	2.470%	<b>\$ 16,929.95</b>						<b>\$8,089,756.24</b>	

Water Rate Comparison By County (Updated 01/07/2026)

Utility Name	County	Utility Class	Min. Qtrly Bill (5/8 inch meter)	6000 GAL	12000 GAL	15000 GAL	Effective Date
Bear Creek Water Utility	Outagamie	D	\$69.00	\$134.40	\$199.80	\$232.50	8/28/2019
Town of Lawrence Water Utility	Brown	C	\$36.00	\$89.10	\$142.20	\$168.75	8/1/2024
Denmark Municipal Water Utility	Brown	C	\$51.00	\$95.16	\$139.32	\$161.40	3/15/2024
Town of Scott Water Utility	Brown	D	\$36.00	\$85.56	\$135.12	\$159.90	1/4/2024
Village of Wrightstown Water Utility	Brown	C	\$43.26	\$88.38	\$133.50	\$156.06	6/1/2022
Village of Howard Water and Sewer Department	Brown	AB	\$50.70	\$91.80	\$132.90	\$153.45	1/20/2021
De Pere Water Department	Brown	AB	\$33.00	\$82.08	\$131.16	\$155.70	6/1/2024
Kaukauna Utilities	Outagamie	AB	\$37.80	\$84.28	\$130.76	\$154.00	10/16/2023
Village of Allouez Water Department	Brown	AB	\$34.50	\$72.60	\$120.30	\$144.15	1/1/2022
Town of Grand Chute Sanitary District 1	Outagamie	AB	\$21.00	\$69.84	\$118.68	\$143.10	7/1/2024
Ledgeview Sanitary District No 2	Brown	C	\$38.19	\$74.37	\$110.55	\$128.64	9/17/2020
GREENLEAF WATER UTILITY	Brown	D	\$37.50	\$70.20	\$102.90	\$119.25	12/18/2024
Bellevue Water Utility	Brown	AB	\$28.74	\$64.32	\$99.90	\$117.69	7/20/2015
Appleton Water Department	Outagamie	AB	\$21.90	\$58.38	\$94.86	\$113.10	1/1/2018
Fox Crossing Utilities	Outagamie	AB	\$21.00	\$55.14	\$93.24	\$112.29	11/15/2024
Combined Locks Water Utility	Outagamie	C	\$24.72	\$57.66	\$90.60	\$107.07	8/20/2019
Village of Hobart Water Utility	Brown	C	\$32.40	\$60.60	\$88.80	\$102.90	1/1/2024
Freedom Sanitary District No 1	Outagamie	C	\$31.74	\$58.74	\$85.74	\$99.24	6/16/2021
Pulaski Water Department	Brown	C	\$29.67	\$57.51	\$85.35	\$99.27	9/18/2024
Shiocton Municipal Utility	Outagamie	D	\$25.92	\$55.38	\$84.84	\$99.57	12/21/2023
Seymour Municipal Water Utility	Outagamie	C	\$28.20	\$56.16	\$84.12	\$98.10	4/28/2017
<b>Kimberly Municipal Water Utility (TY2033 Adj.)</b>	<b>Outagamie</b>	<b>C</b>	<b>\$19.71</b>	<b>\$53.11</b>	<b>\$82.86</b>	<b>\$97.73</b>	<b>Proj. 1/1/2034</b>
Town of Holland Sanitary District #1	Brown	D	\$22.50	\$52.50	\$82.50	\$97.50	12/31/2023
Ashwaubenon Water And Sewer Utility	Brown	AB	\$24.81	\$53.01	\$81.21	\$95.31	4/26/2023
Suamico Water Utility	Brown	C	\$30.00	\$55.08	\$80.16	\$92.70	6/14/2023
New London Electric and Water Utility	Outagamie	C	\$36.99	\$57.87	\$78.75	\$89.19	3/1/2024
Village of Hortonville Water and Sewer	Outagamie	C	\$29.25	\$53.85	\$78.45	\$90.75	3/21/2016
Green Bay Water Utility	Brown	AB	\$27.00	\$51.00	\$75.00	\$87.00	8/1/2024
<b>Kimberly Municipal Water Utility (TY2025 Adj.)</b>	<b>Outagamie</b>	<b>C</b>	<b>\$18.00</b>	<b>\$48.51</b>	<b>\$75.68</b>	<b>\$89.27</b>	<b>Proj. 2/1/26</b>
Nichols Municipal Water Utility	Outagamie	D	\$27.00	\$48.90	\$70.80	\$81.75	12/18/2020
Darboy Joint Sanitary District No 1	Outagamie	AB	\$18.00	\$44.16	\$70.32	\$83.40	9/24/2021
Little Chute Municipal Water Department	Outagamie	AB	\$19.11	\$43.95	\$68.79	\$81.21	9/29/2015
<b>Kimberly Municipal Water Utility (CURRENT)</b>	<b>Outagamie</b>	<b>C</b>	<b>\$18.00</b>	<b>\$40.92</b>	<b>\$63.84</b>	<b>\$75.30</b>	<b>4/1/2019</b>
Greenville Utilities	Outagamie	C	\$26.55	\$44.73	\$62.91	\$72.00	1/1/2025
Black Creek Municipal Water and Sewer Utility	Outagamie	D	\$24.48	\$42.42	\$60.36	\$69.33	1/1/2025



# Public Service Commission of Wisconsin

Summer Strand, Chairperson  
Kristy Nieto, Commissioner  
Marcus Hawkins, Commissioner

4822 Madison Yards Way  
P.O. Box 7854  
Madison, WI 53707-7854

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December 17, 2025

Jerry Verstegen, Superintendent  
Kimberly Municipal Water Utility  
515 W. Kimberly Avenue  
Kimberly, WI 54136

Re: Application of the Village of Kimberly, Outagamie County, 2870-WR-107  
Wisconsin, as a Water Public Utility, for Authority to  
Adjust Water Rates

Dear Jerry Verstegen:

On December 15, 2025, the Public Service Commission (Commission) issued its Final Decision in docket 2870-WR-107 for new rates and rules for the Kimberly Municipal Water Utility (Utility). On December 16, 2025, the Utility filed a letter stating it has adopted the rates and rules authorized by the Commission and will make the rates effective for service beginning February 1, 2026.

The Commission has placed the new rates and rules on file as Amendment 36. Attached is a copy of the Amendment for the Utility's records. Also attached is a sheet that indicates the schedules that have been amended, deleted, or have remained unchanged as authorized by the Commission's Final Decision. Please refer to this sheet in updating the Utility's copy of the rate file.

The Utility must make the current rates and rules available for public inspection and review at the Utility's office(s) and all bill payment stations pursuant to Wis. Admin. Code § PSC 185.22.

If the Utility does not include the applicable rate schedule on each customer's bill, they must supply each customer with the schedule of rates whenever a rate change becomes effective, and at least once a year in accordance with Wis. Admin. Code PSC § 185.33(1)(f).

The Utility should mark the old rates and rules as superseded and keep them in a separate file. Pursuant to Wis. Admin. Code § PSC 185.19, the Utility must keep a file of its previous rates and rules permanently.

If you have any questions, please contact me.

Jerry Verstegen  
Docket 2870-WR-107  
Page 2

Sincerely,

A handwritten signature in cursive script that reads "Alex Hanna".

Alex Hanna  
Public Utility Rate Analyst  
Public Service Commission of Wisconsin  
Division of Water Utility Regulation and Analysis  
(608) 267-2336 | [Alex.Hanna@wisconsin.gov](mailto:Alex.Hanna@wisconsin.gov)

AJH:DL:02115850

Attachment

Docket 2870-WR-107

**Kimberly Municipal Water Utility**

**Authorized Water Rates and Rules**

Docket 2870-WR-107

**Kimberly Municipal Water Utility**

**Water Rate File Changes**

**Amended**

F-1  
Upf-1  
Mg-1  
W-1  
W-2  
Am-1  
OC-1  
Mpa-1  
Ug-1  
Sg-1  
BW-1  
R-1  
Cz-1  
X-1  
X-2  
X-3

**Kimberly Municipal Water Utility**

**Public Fire Protection Service**

Public fire protection service shall include the use of hydrants for fire protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission shall apply.

Under Wis. Stat. § 196.03(3)(b), the municipality has chosen to have the utility bill the retail general service customers for public fire protection service.

**Public Fire Protection Service Charges:**

	<u>Quarterly</u>	<u>Monthly</u>		<u>Quarterly</u>	<u>Monthly</u>
5/8 - inch meter:	\$ 27.93	9.31	3 - inch meter:	\$ 405.90	135.30
3/4 - inch meter:	\$ 27.93	9.31	4 - inch meter:	\$ 676.50	225.50
1 - inch meter:	\$ 70.80	23.60	6 - inch meter:	\$ 1,346.10	448.70
1 1/4 - inch meter:	\$ 101.10	33.70	8 - inch meter:	\$ 2,148.00	716.00
1 1/2 - inch meter:	\$ 151.50	50.50	10 - inch meter:	\$ 3,222.00	1,074.00
2 - inch meter:	\$ 222.30	74.10	12 - inch meter:	\$ 4,293.00	1,431.00

Customers who are provided service under Schedules Mg-1, Ug-1 or Sg-1 shall also be subject to the charges in this schedule according to the size of their primary meter. Customers who are provided service under Schedule Am-1 are exempt from these charges for any additional meters.

Under Wis. Stat. § 196.03(3)(b), the Village of Kimberly has elected to make the charges in this schedule applicable to non-general service customers who own property that is located both within the municipal limits and in an area where the utility has an obligation to provide water for public fire protection. The municipality has also elected to bill any person who owns 2 or more parcels that are adjacent to each other or divided only by a roadway or brook, creek, river, or stream, as if that person's adjacent parcels were only one parcel. Each billable parcel shall be charged the 5/8-inch meter rate under this schedule.

Billing: Same as Schedule Mg-1.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**Private Fire Protection Service - Unmetered**

This service shall consist of permanent or continuous unmetered connections to the main for the purpose of supplying water to private fire protection systems such as automatic sprinkler systems, standpipes, and private hydrants. This service shall also include reasonable quantities of water used for testing check valves and other backflow prevention devices.

Private Fire Protection Service Demand Charges:

		<u>Quarterly</u>	<u>Monthly</u>
2 - inch or smaller connection:	\$	33.00	11.00
3 - inch connection:	\$	66.00	22.00
4 - inch connection:	\$	99.00	33.00
6 - inch connection:	\$	198.00	66.00
8 - inch connection:	\$	297.00	99.00
10 - inch connection:	\$	462.00	154.00
12 - inch connection:	\$	627.00	209.00
14 - inch connection:	\$	792.00	264.00
16 - inch connection:	\$	924.00	308.00

Billing: Same as Schedule Mg-1.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**General Service - Metered**

Service Charges:

		<u>Quarterly</u>	<u>Monthly</u>			<u>Quarterly</u>	<u>Monthly</u>
5/8 - inch meter:	\$	18.00	6.00	3 - inch meter:	\$	138.00	46.00
3/4 - inch meter:	\$	18.00	6.00	4 - inch meter:	\$	213.00	71.00
1 - inch meter:	\$	33.00	11.00	6 - inch meter:	\$	396.00	132.00
1 1/4 - inch meter:	\$	45.00	15.00	8 - inch meter:	\$	591.00	197.00
1 1/2 - inch meter:	\$	54.00	18.00	10 - inch meter:	\$	858.00	286.00
2 - inch meter:	\$	87.00	29.00	12 - inch meter:	\$	1,128.00	376.00

Plus Volume Charges:

First	48,000	gallons used each quarter or	
	16,000	gallons used each month:	\$4.93 per 1,000 gallons
Next	150,000	gallons used each quarter or	
	50,000	gallons used each month:	\$4.77 per 1,000 gallons
Over	198,000	gallons used each quarter or	
	66,000	gallons used each month:	\$4.36 per 1,000 gallons

Billing: Bills for water service are rendered quarterly and become due and payable upon issuance following the period for which service is rendered. At utility discretion, large water customers may be billed monthly. A late payment charge of 3 percent but not less than 50 cents will be added to bills not paid within 20 days of issuance. This ONE-TIME 3 percent late payment charge will be applied only to any unpaid balance for the current billing period's usage. This late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued and unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to Wis. Admin. Code ch. PSC 185.

Combined Metering: Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings when metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

<b>Wholesale Water Service</b>
--------------------------------

Wholesale water service to the Village of Combined Locks shall be provided at the following rate:

Public Fire Protection Service

Service Charge: \$ 7,920.00 per quarter (or \$2,640.00 per month)

General Service

Service Charge: \$ 852.00 per quarter (or \$284.00 per month)

Volume Charge: \$ 4.29 per 1,000 gallons

Billing: Same as Schedule Mg-1.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**Wholesale Water Service**

Wholesale water service to the Darboy Joint Sanitary District No. 1 shall be provided at the following rate:

Public Fire Protection Service

Service Charge: \$ 7,920.00 per quarter (or \$2,640.00 per month)

General Service

Service Charge: \$ 396.00 per quarter (or \$132.00 per month)

Volume Charge: \$ 4.29 per 1,000 gallons

Billing: Same as Schedule Mg-1.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**Additional Meter Rental Charge**

Upon request, the utility shall furnish and install additional meters to:

- A. Water service customers for the purpose of measuring the volume of water used that is not discharged into the sanitary sewer system; and
- B. Sewerage service customers who are not customers of the water utility for the purpose of determining the volume of sewage that is discharged into the sanitary sewer system.

The utility shall charge a meter installation charge of \$50.00 and a quarterly rental fee for the use of this additional meter.

Additional Meter Rental Charges:

	<u>Quarterly</u>	<u>Monthly</u>
5/8 - inch meter: \$	9.00	3.00
3/4 - inch meter: \$	9.00	3.00
1 - inch meter: \$	16.50	5.50
1 1/4 - inch meter: \$	22.50	7.50
1 1/2 - inch meter: \$	27.00	9.00
2 - inch meter: \$	43.50	14.50

This schedule applies only if the additional meter is installed on the same service lateral as the primary meter and either:

- A. The additional meter is 3/4-inch or smaller if the metering configuration is the Addition Method; or
- B. The additional meter is 2-inch or smaller for all other metering configurations.

If the additional meter is larger than 2-inch or larger than 3/4-inch and installed in the Addition Method, each meter shall be treated as a separate account and Schedule Mg-1 rates shall apply.

Billing: Same as Schedule Mg-1.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

<b>Other Charges</b>
----------------------

Payment Not Honored by Financial Institution Charge: The utility shall assess a \$35.00 charge when a payment rendered for utility service is not honored by the customer’s financial institution. This charge may not be in addition to, but may be inclusive of, other such charges when the payment was for multiple services.

Special Billing Charge: The utility shall assess a \$15.00 charge to the requestor to cover administrative expenses whenever an existing customer or the property owner requests a special billing outside of the normal utility billing. This charge may not be assessed to a new customer.

Special Meter Reading Charge: The utility shall assess a \$15.00 charge to the requestor whenever an existing customer or the property owner requests a special meter reading by utility personnel on a date other than the regularly scheduled meter reading. This charge may not be assessed if the customer or the property owner provides the meter reading. This charge may not be assessed to a new customer.

Real Estate Closing Account Charge: The utility shall assess a \$20.00 charge whenever a customer or the customer’s agent requests written documentation from the utility of the customer’s account status in connection with a real estate closing.

Billing: Same as Schedule Mg-1.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

<b>Public Service</b>
-----------------------

Metered Service

Water used by the Village of Kimberly on an intermittent basis for flushing sewers, street washing, flooding skating rinks, drinking fountains, etc., shall be metered and billed according to the rates set forth in Schedule Mg-1.

Unmetered Service

Where it is impossible to meter the service, the utility shall estimate the volume of water used based on the pressure, size of opening, and the period of time the water is used. The estimated quantity shall be billed at the volumetric rates set forth in Schedule Mg-1, excluding any service charges.

Billing: Same as Schedule Mg-1.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**General Water Service - Unmetered**

Service may be supplied temporarily on an unmetered basis where the utility cannot immediately install a water meter, including water used for construction. Unmetered service shall be billed the amount that would be charged to a metered residential customer using 8,000 gallons of water quarterly (or 2,667 gallons monthly) under Schedule Mg-1, including the service charge for a 5/8-inch meter. If the utility determines that actual usage exceeds 8,000 gallons of water quarterly (or 2,667 gallons monthly), an additional charge for the estimated excess usage shall be made according to the rates under Schedule Mg-1.

This schedule applies only to customers with a 1-inch or smaller service connection. For customers with a larger service connection, the utility shall install a temporary meter and charges shall be based on the rates set forth under Schedule Mg-1.

Billing: Same as Schedule Mg-1.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

<b>Seasonal Service</b>
-------------------------

Seasonal customers are general service customers who voluntarily request disconnection of water service and who resume service at the same location within 12 months of the disconnection, unless service has been provided to another customer at that location in the intervening period. The utility shall bill seasonal customers the applicable service charges under Schedule Mg-1 year-round, including the period of temporary disconnection.

Seasonal service shall include customers taking service under Schedule Mg-1, Schedule Ug-1, or Schedule Am-1.

Upon reconnection, the utility shall apply a charge under Schedule R-1 and require payment of any unpaid charges under this schedule.

Billing: Same as Schedule Mg-1, unless the utility and customer agree to an alternative payment schedule for the period of voluntary disconnection.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

<b>Bulk Water</b>
-------------------

All bulk water supplied from the water system through hydrants or other connections shall be metered or estimated by the utility. Utility personnel or a party approved by the utility shall supervise the delivery of water.

Bulk water sales are:

- A. Water supplied by tank trucks or from hydrants for the purpose of extinguishing fires outside the utility's service area;
- B. Water supplied by tank trucks or from hydrants for purposes other than extinguishing fires, such as water used for irrigation or filling swimming pools; or,
- C. Water supplied from hydrants or other temporary connections for general service type applications, except that Schedule Ug-1 applies for water supplied for construction purposes.

A service charge of \$50.00 and a charge for the volume of water used shall be billed to the party using the water. The volumetric charge shall be calculated using the highest volumetric rate for residential customers under Schedule Mg-1. In addition, for meters that are assigned to bulk water customers for more than 7 days, the applicable service charge in Schedule Mg-1 will apply after the first 7 days.

The water utility may require a reasonable deposit for the temporary use of its equipment under this and other rate schedules. The deposit(s) collected shall be refunded upon return of the utility's equipment. Damaged or lost equipment shall be repaired or replaced at the customer's expense.

Billing: Same as Schedule Mg-1.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**Reconnection Charges**

The utility shall assess a charge to reconnect a customer, which includes reinstalling a meter and turning on the valve at the curb stop, if necessary. A utility may not assess a charge for disconnecting a customer.

During normal business hours: \$50.00  
After normal business hours: \$100.00

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Cz-1

Amendment No. 36

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

<b>Water Lateral Installation Charge</b>
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The utility shall charge a customer for the actual cost of installing a water service lateral from the main through curb stop and box if these costs are not contributed as part of a subdivision development or otherwise recovered under Wis. Stats. Chapter 66.

Billing: Same as Schedule Mg-1.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**Water Utility Operating Rules**

Compliance with Rules

All persons now receiving water service from this water utility, or who may request service in the future, shall be considered as having agreed to be bound by the rules and regulations as filed with the Public Service Commission of Wisconsin.

Establishment of Service

Application for water service may be made in writing on a form furnished by the water utility. The application will contain the legal description of the property to be served, the name of the owner, the exact use to be made of the service, and the size of the service lateral and meter desired. Note particularly any special refrigeration, fire protection, or water-consuming air-conditioning equipment.

Service will be furnished only if (1) the premises have a frontage on a properly platted street or public strip in which a cast iron or other long-life water main has been laid, or where the property owner has agreed to and complied with the provisions of the water utility's filed main extension rule, (2) the property owner has installed or agrees to install a service lateral from the curb stop to the point of use that is not less than 6 feet below the surface of an established or proposed grade and meets the water utility's specifications, and (3) the premises have adequate piping beyond the metering point.

The owner of a multi-unit dwelling has the option of being served by individual metered water service to each unit. The owner, by selecting this option, is required to provide interior plumbing and meter settings to enable individual metered service to each unit and individual disconnection without affecting service to other units. Each meter and meter connection will be treated as a separate water utility account for the purpose of the filed rules and regulations.

No division of the water service lateral to any lot or parcel of land shall be made for the extension and independent metering of the supply to an adjoining lot or parcel of land. Except for duplexes, no division of a water service lateral shall be made at the curb for separate supplies for two or more separate premises having frontage on any street or public service strip, whether owned by the same or different parties. Duplexes may be served by one lateral provided (1) individual metered service and disconnection is provided and (2) it is permitted by local ordinance.

Buildings used in the same business, located on the same parcel, and served by a single lateral may have the customer's water supply piping installed to a central point so that volume can be metered in one place.

The water utility may withhold approval of any application where full information of the purpose of such supply is not clearly indicated and set forth by the applicant property owner.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**Water Utility Operating Rules**

Reconnection of Service

Where the water utility has disconnected service at the customer's request, a reconnection charge shall be made when the customer requests reconnection of service. See Schedule R-1 for the applicable rate.

A reconnection charge shall also be required from customers whose services are disconnected (shut off at curb stop box) because of nonpayment of bills when due. See Schedule R-1 for the applicable rate.

If reconnection is requested for the same location by any member of the same household, or, if a place of business, by any partner of the same business, it shall be considered as the same customer.

Temporary Metered Service, Meter, and Deposits

An applicant for temporary water service on a metered basis shall make and maintain a monetary deposit for each meter installed as security for payment for use of water and for such other charges which may arise from the use of the supply. A charge shall be made for setting the valve and furnishing and setting the meter. See Schedule BW-1 for the applicable rate.

Water for Construction

When water is requested for construction purposes or for filling tanks or other such uses, an application shall be made to the water utility, in writing, giving a statement of the amount of construction work to be done or the size of the tank to be filled, etc. Payment for the water for construction may be required in advance at the scheduled rates. The service lateral must be installed into the building before water can be used. No connection with the service lateral at the curb shall be made without special permission from the water utility. In no case will any employee of the water utility turn on water for construction work unless the contractor has obtained permission from the water utility.

Customers shall not allow contractors, masons, or other persons to take unmetered water from their premises without permission from the water utility. Any customer failing to comply with this provision may have water service discontinued and will be responsible for the cost of the estimated volume of water used.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**Water Utility Operating Rules**

Use of Hydrants

In cases where no other supply is available, permission may be granted by the water utility to use a hydrant. No hydrant shall be used until the proper meter and valve are installed. In no case shall any valve be installed or moved except by an employee of the water utility.

Before a valve is set, payment must be made for its setting and for the water to be used at the scheduled rates. Where applicable, see Schedule BW-1 for deposits and charges. Upon completing the use of the hydrant, the customer must notify the water utility to that effect.

Operation of Valves and Hydrants and Unauthorized Use of Water - Penalty

Any person who shall, without authority of the water utility, allow contractors, masons, or other unauthorized persons to take water from their premises, operate any valve connected with the street or supply mains, or open any fire hydrant connected with the distribution system, except for the purpose of extinguishing fire, or who shall wantonly damage or impair the same, shall be subject to a fine as provided by municipal ordinance. Utility permission for the use of hydrants applies only to such hydrants that are designated for the specific use.

Refunds of Monetary Deposits

All money deposited as security for payment of charges arising from the use of temporary water service on a metered basis, or for the return of a hydrant valve and fixtures if the water is used on an unmetered basis, will be refunded to the depositor on the termination of the use of water, the payment of all charges levied against the depositor, and the return of the water utility's equipment.

Service Laterals

No water service lateral shall be laid through any trench having cinders, rubbish, rock or gravel fill, or any other material which may cause injury to or disintegration of the service lateral, unless adequate means of protection are provided by sand filling or such other insulation as may be approved by the water utility. Service laterals passing through curb or retaining walls shall be adequately safeguarded by provision of a channel space or pipe casing not less than twice the diameter of the service connection. The space between the service lateral and the channel or pipe casing shall be filled and lightly caulked with an oakum, mastic cement, or other resilient material and made impervious to moisture.

In backfilling the pipe trench, the service lateral must be protected against injury by carefully hand tamping the ground filling around the pipe. There should be at least 6 inches of ground filling over the pipe, and it should be free from hard lumps, rocks, stones, or other injurious material.

**Water Utility Operating Rules**

Service Laterals (continued)

All water service laterals shall be of undiminished size from the street main into the point of meter placement. Beyond the meter outlet valve, the piping shall be sized and proportioned to provide, on all floors, at all times, an equitable distribution of the water supply for the greatest probable number of fixtures or appliances operating simultaneously.

Replacement and Repair of Service Laterals

The service lateral from the main to and through the curb stop will be maintained and kept in repair and, when worn out, replaced at the expense of the water utility. The property owner shall maintain the service lateral from the curb stop to the point of use.

If an owner fails to repair a leaking or broken service lateral from the curb to the point of metering or use within such time as may appear reasonable to the water utility after notification has been served on the owner by the water utility, the water will be shut off and will not be turned on again until the repairs have been completed.

Abandonment of Service

If a property owner changes the use of a property currently receiving water service such that water service will no longer be needed in the future, the water utility may require the abandonment of the water service at the water main. In such case, the property owner may be responsible for all removal and/or repair costs, including the water main and the utility portion of the water service lateral.

Charges for Water Wasted Due to Leaks

See Wis. Admin. Code § PSC 185.35 or Schedule X-4, if applicable.

Thawing Frozen Service Laterals

See Wis. Admin. Code § PSC 185.88 or Schedule X-4, if applicable.

Curb Stop Boxes

The curb stop box is the property of the water utility. The water utility is responsible for its repair and maintenance. This includes maintaining, through adjustment, the curb stop box at an appropriate grade level where no direct action by the property owner or occupant has contributed to an elevation problem. The property owner is responsible for protecting the curb stop box from situations that could obstruct access to it or unduly expose it to harm. The water utility shall not be liable for failure to locate the curb stop box and shut off the water in case of a leak on the owner's premises.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**Water Utility Operating Rules**

Installation of Meters

Meters will be owned, furnished, and installed by the water utility or a utility-approved contractor and are not to be disconnected or tampered with by the customer. All meters shall be so located that they shall be protected from obstructions and permit ready access for reading, inspection, and servicing, such location to be designated or approved by the water utility. All piping within the building must be supplied by the owner. Where additional meters are desired by the owner, the owner shall pay for all piping. Where applicable, see Schedule Am-1 for rates.

Repairs to Meters

Meters will be repaired by the water utility, and the cost of such repairs caused by ordinary wear and tear will be borne by the water utility.

Repair of any damage to a meter resulting from the carelessness of the owner of the premises, owner's agent, or tenant, or from the negligence of any one of them to properly secure and protect same, including any damage that may result from allowing a water meter to become frozen or to be damaged from the presence of hot water or steam in the meter, shall be paid for by the customer or the owner of the premises.

Service Piping for Meter Settings

Where the original service piping is installed for a new metered customer, where existing service piping is changed for the customer's convenience, or where a new meter is installed for an existing unmetered customer, the owner of the premises at his/her expense shall provide a suitable location and the proper connections for the meter. The meter setting and associated plumbing shall comply with the water utility's standards. The water utility should be consulted as to the type and size of the meter setting.

Turning on Water

The water may only be turned on for a customer by an authorized employee of the water utility. Plumbers may turn the water on to test their work, but upon completion must leave the water turned off.

Sprinkling Restrictions and Emergency Water Conditions

Where the municipality has a policy regarding sprinkling restrictions and/or emergency water conditions, failure to comply with such may result in disconnection of service.

See Wis. Admin. Code § PSC 185.37.

**Kimberly Municipal Water Utility**

**Water Utility Operating Rules**

Failure to Read Meters

Where the water utility is unable to read a meter, the fact will be plainly indicated on the bill, and either an estimated bill will be computed or the minimum charge applied. The difference shall be adjusted when the meter is again read, that is, the bill for the succeeding billing period will be computed with the gallons or cubic feet in each block of the rate schedule doubled, and credit will be given on that bill for the amount of the bill paid the preceding period. Only in unusual cases shall more than three consecutive estimated or minimum bills be rendered.

If the meter is damaged (see Surreptitious Use of Water) or fails to operate, the bill will be based on the average use during the past year, unless there is some reason why the use is not normal. If the average use cannot be properly determined, the bill will be estimated by some equitable method.

See Wis. Admin. Code § PSC 185.33.

Complaint Meter Tests

See Wis. Admin. Code § PSC 185.77.

Inspection of Premises

During reasonable hours, any officer or authorized employee of the water utility shall have the right of access to the premises supplied with service for the purpose of inspection or for the enforcement of the water utility's rules and regulations. Whenever appropriate, the water utility will make a systematic inspection of all unmetered water taps for the purpose of checking waste and unnecessary use of water.

See Wis. Stat. § 196.171.

Vacation of Premises

When premises are to be vacated, the water utility shall be notified, in writing, at once, so that it may remove the meter and shut off the water supply at the curb stop. The owner of the premises shall be liable for prosecution for any damage to the water utility's property. See "Abandonment of Service" in Schedule X-1 for further information.

Deposits for Residential Service

See Wis. Admin. Code § PSC 185.36.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**Water Utility Operating Rules**

Deposits for Nonresidential Service

See Wis. Admin. Code § PSC 185.361.

Deferred Payment Agreement

See Wis. Admin. Code § PSC 185.38 or Schedule X-4, if applicable.

Dispute Procedures

See Wis. Admin. Code § PSC 185.39.

Disconnection and Refusal of Service

See Wis. Admin. Code § PSC 185.37.

The following is an example of a disconnection notice that the utility may use to provide the required notice to customers.

DISCONNECTION NOTICE

Dear Customer:

The bill enclosed with this notice includes your current charge for water utility service and your previous unpaid balance.

You have 10 days to pay the water utility service arrears or your service is subject to disconnection.

If you fail to pay the service arrears or fail to contact us within the 10 days allowed to make reasonable deferred payment arrangement or other suitable arrangement, we will proceed with disconnection action.

To avoid the inconvenience of service interruption and an additional charge of (amount) for reconnection, we urge you to pay the full arrears IMMEDIATELY AT ONE OF OUR OFFICES.

If you have entered into a Deferred Payment Agreement with us and have failed to make the deferred payments you agreed to, your service will be subject to disconnection unless you pay the entire amount due within 10 days.

If you have a reason for delaying the payment, call us and explain the situation.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**Water Utility Operating Rules**

Disconnection and Refusal of Service (continued)

DISCONNECTION NOTICE (continued)

PLEASE CALL THIS TELEPHONE NUMBER, (telephone number), IMMEDIATELY IF:

1. You dispute the notice of delinquent account.
2. You have a question about your water utility service arrears.
3. You are unable to pay the full amount of the bill and are willing to enter into a deferred payment agreement with us.
4. There are any circumstances you think should be taken into consideration before service is discontinued.
5. Any resident is seriously ill.

Illness Provision: If there is an existing medical emergency in your home and you furnish the water utility with a statement signed by either a licensed Wisconsin physician or a public health official, we will delay disconnection of service up to 21 days. The statement must identify the medical emergency and specify the period of time during which disconnection will aggravate the existing emergency.

Deferred Payment Agreements: If you are a residential customer and you are unable to pay the full amount of the water utility service arrears on your bill, you may contact the water utility to discuss arrangements to pay the arrears over an extended period of time.

This time payment agreement will require:

1. Payment of a reasonable amount at the time the agreement is made.
2. Payment of the remainder of the outstanding balance in monthly installments over a reasonable length of time.
3. Payment of all future water utility service bills in full by the due date.

In any situation where you are unable to resolve billing disputes or disputes about the grounds for proposed disconnection through contacts with our water utility, you may make an appeal to the Public Service Commission of Wisconsin by calling (800) 225-7729.

(WATER UTILITY NAME)

**Kimberly Municipal Water Utility**

**Water Utility Operating Rules**

Collection of Overdue Bills

An amount owed by the customer may be levied as a tax as provided in Wis. Stat. § 66.0809.

Surreptitious Use of Water

When the water utility has reasonable evidence that a person is obtaining water, in whole or in part, by means of devices or methods used to stop or interfere with the proper metering of the water utility service being delivered, the water utility reserves the right to estimate and present immediately a bill for unmetered service as a result of such interference, and such bill shall be payable subject to a 24-hour disconnection of service. If the water utility disconnects the service for any such reason, the water utility will reconnect the service upon the following conditions:

- A. The customer will be required to deposit with the water utility an amount sufficient to guarantee the payment of the bills for water utility service.
- B. The customer will be required to pay the water utility for any and all damages to water utility equipment resulting from such interference with the metering.
- C. The customer must further agree to comply with reasonable requirements to protect the water utility against further losses.

See Wis. Stat. §§ 98.26 and 943.20.

Repairs to Mains

The water utility reserves the right to shut off the water supply in the mains temporarily to make repairs, alterations, or additions to the plant or system. When the circumstances will permit, the water utility will give notification, by newspaper publication or otherwise, of the discontinuance of the water supply. No credit will be allowed to customers for such temporary suspension of the water supply.

See Wis. Admin. Code § PSC 185.87.

Duty of Water Utility with Respect to Safety of the Public

It shall be the duty of the water utility to see that all open ditches for water mains, hydrants, and service laterals are properly guarded to prevent accident to any person or vehicle, and at night there shall be displayed proper signal lighting to ensure the safety of the public.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**Water Utility Operating Rules**

Handling Water Mains and Service Laterals in Excavation Trenches

Contractors must call Digger’s Hotline and ensure a location is done to establish the existence and location of all water mains and service laterals as provided in Wis. Stat. § 182.0175. Where water mains or service laterals have been removed, cut, or damaged during trench excavation, the contractors must, at their own expense, cause them to be replaced or repaired at once. Contractors must not shut off the water service laterals to any customer for a period exceeding 6 hours.

Protective Devices

- A. Protective Devices in General: The owner or occupant of every premise receiving water supply shall apply and maintain suitable means of protection of the premise supply and all appliances against damage arising in any manner from the use of the water supply, variation of water pressure, or any interruption of water supply. Particularly, such owner or occupant must protect water-cooled compressors for refrigeration systems by means of high and/or low pressure safety cutout devices. There shall likewise be provided means for the prevention of the transmission of water ram or noise of operation of any valve or appliance through the piping of their own or adjacent premises.
  
- B. Relief Valves: On all "closed systems" (i.e., systems having a check valve, pressure regulator, reducing valve, water filter, or softener), an effective pressure relief valve shall be installed at or near the top of the hot water tank or at the hot water distribution pipe connection to the tank. No stop valve shall be placed between the hot water tank and the relief valve or on the drain pipe. See applicable plumbing codes.
  
- C. Air Chambers: An air chamber or approved shock absorber shall be installed at the terminus of each riser, fixture branch, or hydraulic elevator main for the prevention of undue water hammer. The air chamber shall be sized in conformance with local plumbing codes. Where possible, the air chamber should be provided at its base with a valve for water drainage and replenishment of air.

Cross-Connections

Every person owning or occupying a premise receiving municipal water supply shall maintain such municipal water supply free from any connection, either of a direct or of an indirect nature, with a water supply from a foreign source or of any manner of connection with any fixture or appliance whereby water from a foreign supply or the waste from any fixture, appliance, or waste or soil pipe may flow or be siphoned or pumped into the piping of the municipal water system.

See Wis. Admin. Code § NR 811.06.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**Water Main Extension Rule**

Water mains will be extended for new customers on the following basis:

- A. Where the cost of the extension is to immediately be collected through assessment by the municipality against the abutting property, the procedure set forth under Wis. Stat. § 66.0703 will apply, and no additional customer contribution to the utility will be required.
- B. Where the municipality is unwilling or unable to make a special assessment, the extension will be made on a customer-financed basis as follows:
  - 1. The applicant(s) will advance as a contribution in aid of construction the total amount equivalent to that which would have been assessed for all property under paragraph A.
  - 2. Part of the contribution required in paragraph B.1. will be refundable. When additional customers are connected to the extended main within 10 years of the date of completion, contributions in aid of construction will be collected equal to the amount which would have been assessed under paragraph A. for the abutting property being served. This amount will be refunded to the original contributor(s). In no case will the contributions received from additional customers exceed the proportionate amount which would have been required under paragraph A., nor will it exceed the total assessable cost of the original extension.
- C. When a customer connects to a transmission main or connecting loop installed at utility expense within 10 years of the date of completion, there will be a contribution required of an amount equivalent to that which would have been assessed under paragraph A.

**Public Service Commission of Wisconsin**

**Kimberly Municipal Water Utility**

**Water Main Installations in Platted Subdivisions**

Application for installation of water mains in regularly platted real estate development subdivisions shall be filed with the utility.

If the developer, or a contractor employed by the developer, is to install the water mains (with the approval of the utility), the developer shall be responsible for the total cost of construction.

If the utility or its contractor is to install the water mains, the developer shall be required to advance to the utility, prior to the beginning of the construction, the total estimated cost of the extension. If the final costs exceed estimated costs, an additional billing will be made for the balance of the cost due. This balance is to be paid within 30 days. If final costs are less than estimated, a refund of the overpayment will be made by the water utility.



## Village of Kimberly Request for Board Consideration

<p><b>ITEM DESCRIPTION:</b> Tabled Preliminary Plat Review – The Blues (Replat of the Condominium Plat – The Blues at the Trails)</p>
<p><b>REPORT PREPARED BY:</b> Sam Schroeder, Community Development Director</p>
<p><b>REPORT DATE:</b> January 19, 2026</p>
<p><b>ADMINISTRATOR'S REVIEW / COMMENTS:</b>          No additional comments to this report _____          See additional comments attached _____ STS _____</p>
<p><b>EXPLANATION:</b> At the December 22, 2025, the Village Board tabled the Preliminary Plat for the Blues at the Trail Subdivision. At that time, the Applicant could not give final confirmation as it related to the consent of the termination of the existing condominium development which is required prior to a plat being recorded.</p> <p>Since that time, the Applicant has looked at several options including amending or terminating the condominium as presented herein. Ultimately, reviewing these options and others, both the existing property owners have agreed to the termination of the condominium. At the time of writing this memorandum, both property owners have also executed the termination agreement and are solely waiting for the consent from the mortgagee of each financial institution for each owner. They do not anticipate any concerns or issues arising in getting these final signatures, it is more or less, the process and timing that needs to be followed within those institutions.</p> <p>With this, staff's recommendation remains the same to approve the preliminary plat as presented and recommended by the Plan Commission with the added condition highlighted below.</p> <p>Moving forward the final plat, planned unit development amendment and public hearing are scheduled at Plan Commission for Tuesday, January 20, 2026.</p>
<p><b>RECOMMENDED ACTION:</b> Approve the Preliminary Plat for the Blues at the Trail as recommended by Plan Commission with the following conditions:</p> <ol style="list-style-type: none"> <li>1. The public trail easement north of Tanha Lane is removed.</li> <li>2. The north line of Lots 33 and 40 are moved further south to allow for additional buffering between said Lots and future development within Lot 41.</li> <li>3. All Lots shall be serviced by laterals connected to public utility mains at the developers costs.</li> <li>4. Any duplicate service utility laterals shall be properly abandoned at the developers costs.</li> <li>5. Additional investigation shall be completed prior to a final plat submittal to consider necessary pedestrian accommodations.</li> <li style="background-color: yellow;">6. Developer shall execute a separate Agreement with the Village ensuring Wisconsin State Statutes are met and the condominium declaration is legally dissolved prior to the recording of a final plat. Failure to execute would cause the Village to rescind and void all approvals.</li> </ol>



## Village of Kimberly Request for Board Consideration

<b>ITEM DESCRIPTION:</b> Preliminary Plat Review – The Blues (Replat of the Condominium Plat – The Blues at the Trails)
<b>REPORT PREPARED BY:</b> Sam Schroeder, Community Development Director
<b>REPORT DATE:</b> December 22, 2025
<b>ADMINISTRATOR'S REVIEW / COMMENTS:</b>  <div style="margin-left: 40px;"> <p>No additional comments to this report _____ STS _____</p> <p>See additional comments attached _____</p> </div>
<p><b>EXPLANATION:</b> Wilson Place LLC has submitted an application for a preliminary plat review to replat the former Blues at the Trail Condominium Plat that was approved in 2022 and recorded in 2024. Said Condo Plat was approved in conjunction with a Planned Unit Development (PUD) zoning classification to allow greater flexibility in the design and land uses within the area. The current condo plat includes a mix of single family detached and attached units.</p> <p>With this preliminary plat, the development group is looking to dissolve the condominium plat and associated declaration and move the development closer to a traditional single family development on the in fill lots and still allow for multifamily developments along the river (Lots 18 and 41) and possibly a commercial space at the trailhead along Papermill Run (Lot 17) just north of Pine and Wilson Street. This proposal would reduce the total number of single family infill lots, however, the developer believes this will open the door to a much more attractive and expedited development.</p> <p>Following approval of the preliminary plat, the developer would look to approve a final plat as well as an amendment to the PUD to more closely fit with the proposed development. If all is well, the Developer believe they are positioned with set partners to commence and complete construction of the full development in short order. The Plan Commission did recommend approval of the preliminary plat as staff recommended, however, they did have lots of discussions to be further considered including screening, types of structures, transitioning, pedestrian accommodations, and the PUD approval. Many of these items will be further reviewed as part of the PUD and/or final plat submittal.</p> <p>More details can be found in the Plan Commission staff report attached herein.</p> <p>Attached to this staff report includes:</p> <ol style="list-style-type: none"> <li>1. Plan Commission Staff Report</li> <li>2. Original PUD Concept</li> <li>3. Original Condo Plat</li> <li>4. Draft Preliminary Plat</li> <li>5. Staff Review Comments</li> </ol>

**RECOMMENDED ACTION:** Confirm the Plan Commission recommendation to approve the Preliminary Plat for the Blues at the Trail with the following conditions:

1. The public trail easement north of Tanha Lane is removed.
2. The north line of Lots 33 and 40 are moved further south to allow for additional buffering between said Lots and future development within Lot 41.
3. All Lots shall be serviced by laterals connected to public utility mains at the developers costs.
4. Any duplicate service utility laterals shall be properly abandoned at the developers costs.
5. Additional investigation shall be completed prior to a final plat submittal to consider necessary pedestrian accommodations.



## Village of Kimberly Request for Plan Commission Recommendation

<p><b>ITEM DESCRIPTION:</b> Preliminary Plat Review – The Blues (Replat of the Condominium Plat – The Blues at the Trails)</p>
<p><b>REPORT PREPARED BY:</b> Sam Schroeder, Community Development Director</p>
<p><b>REPORT DATE:</b> December 16, 2025</p>
<p><b>EXPLANATION:</b> Wilson Place LLC has submitted an application for a preliminary plat review to replat the former Blues at the Trail Condominium Plat that was approved in 2022 and recorded in 2024. Said Condo Plat was approved in conjunction with a Planned Unit Development (PUD) zoning classification to allow greater flexibility in the design and land uses within the area. The current condo plat includes a mix of single family detached and attached units.</p> <p>With this preliminary plat, the development group is looking to dissolve the condominium plat and associated declaration and move the development closer to a traditional single family development on the in fill lots and still allow for multifamily developments along the river (Lots 18 and 41) and possibly a commercial space at the trailhead along Papermill Run (Lot 17) just north of Pine and Wilson Street. This proposal would reduce the total number of single family infill lots, however, the developer believes this will open the door to a much more attractive and expedited development.</p> <p>Following approval of the preliminary plat, the developer would look to approve a final plat as well as an amendment to the PUD to more closely fit with the proposed development. If all is well, the Developer believe they are positioned with set partners to commence and complete construction of the full development in short order.</p> <p><b>Staff Review</b></p> <p>The original condominium concept had shown a large amount of private amenities including playsets, interior trails in the back yards of the infill lots, landscape areas, a dog run, sitting areas and a basketball court. With the dissolution of this condo, these amenities would all be presumed to all go away. Furthermore, due to the private connectivity of the approved condo development, the final plans previously approved did not indicate any public sidewalks along Satori Trail or Tanha Lane. As currently approved, contrary to the visual of the PUD concept plan, there is only sidewalk planned or installed along the east side of Wilson Street, the north side of E Papermill Run, and the north side of Terra Blue Court.</p> <p>In an attempt to add necessary pedestrian accommodations, as standard throughout the Village of Kimberly, Staff is recommending additional investigation be completed prior to a final plat submittal to consider additional pedestrian accommodations. There are many constraints including existing utilities, limited right-of-way width, street width and grades that need to be considered. Additionally, due to the lack of sidewalk, the low volume cul-de-sac street, the grades and the location, Staff at this time would not pursue the proposed public trail easement north of Tanha Lane and recommend that this be removed from the final plat.</p>

In terms of utilities, specifically service laterals, due to the reduction in the number of units being proposed, many of the previously installed laterals will have to be properly and professionally abandoned at the developers cost. Likewise, any lot that is not serviced will require the necessary connections to the public service mains.

Lastly, due to the preliminary internal concepts seen for the development of Lot 41, Staff is also recommending that the north line of Lots 33 and 41 be moved further south, reducing their lot width to accommodate appropriate transitioning, landscaping and/or screening from the future multifamily developments.

Attached to this staff report includes:

1. Original PUD Concept
2. Original Condo Plat
3. Draft Preliminary Plat
4. Staff Review Comments

**RECOMMENDED ACTION:** Staff recommends approval of the Preliminary Plat for the Blues at the Trail with the following conditions:

1. The public trail easement north of Tanha Lane is removed.
2. The north line of Lots 33 and 40 are moved further south to allow for additional buffering between said Lots and future development within Lot 41.
3. All Lots shall be serviced by laterals connected to public utility mains at the developers costs.
4. Any duplicate service utility laterals shall be properly abandoned at the developers costs.
5. Additional investigation shall be completed prior to a final plat submittal to consider necessary pedestrian accommodations.

# BLUE AT THE TRAIL

# CURRENT PUD CONCEPT

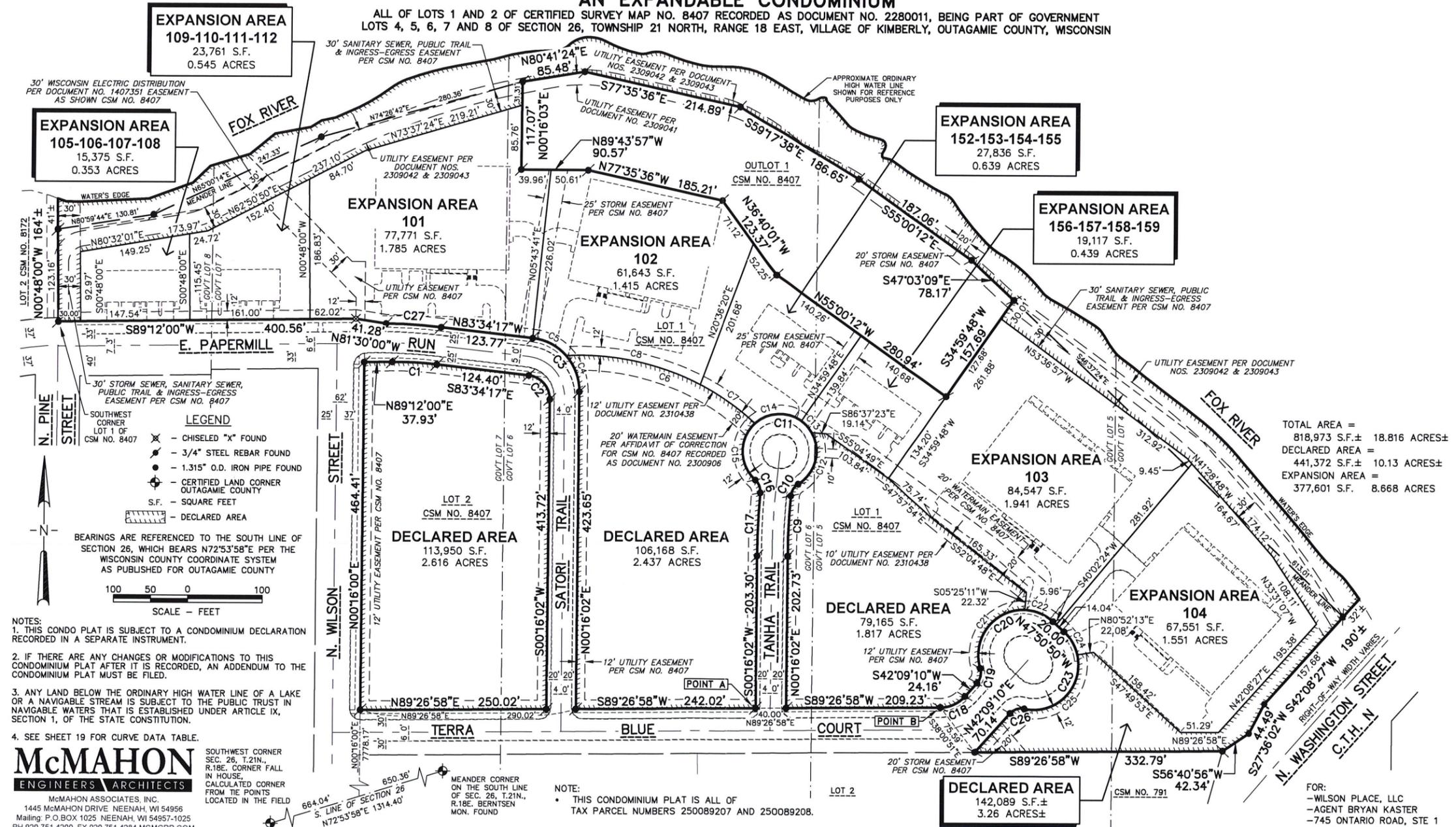


DEVELOPMENT CONCEPT PLAN

# CURRENT CONDO PLAT

## BLUE AT THE TRAIL CONDOMINIUM AN EXPANDABLE CONDOMINIUM

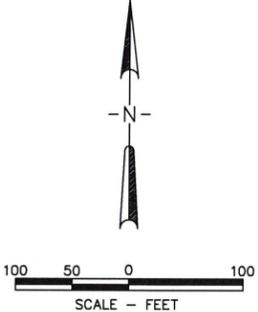
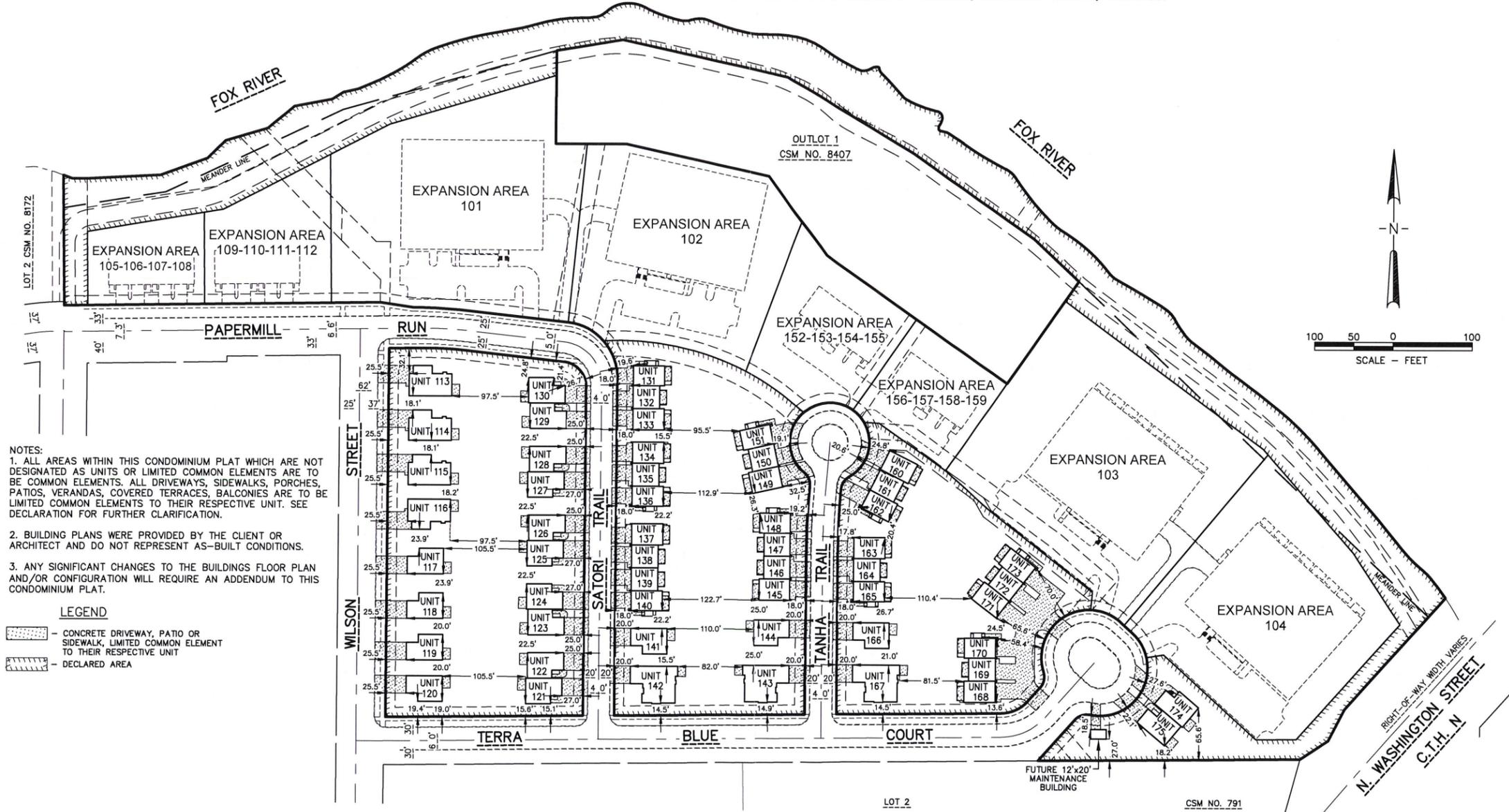
ALL OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 8407 RECORDED AS DOCUMENT NO. 2280011, BEING PART OF GOVERNMENT LOTS 4, 5, 6, 7 AND 8 OF SECTION 26, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF KIMBERLY, OUTAGAMIE COUNTY, WISCONSIN



# CURRENT CONDO PLAT UNITS

## BLUE AT THE TRAIL CONDOMINIUM AN EXPANDABLE CONDOMINIUM

ALL OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 8407 RECORDED AS DOCUMENT NO. 2280011, BEING PART OF GOVERNMENT LOTS 4, 5, 6, 7 AND 8 OF SECTION 26, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF KIMBERLY, OUTAGAMIE COUNTY, WISCONSIN



- NOTES:
1. ALL AREAS WITHIN THIS CONDOMINIUM PLAT WHICH ARE NOT DESIGNATED AS UNITS OR LIMITED COMMON ELEMENTS ARE TO BE COMMON ELEMENTS. ALL DRIVEWAYS, SIDEWALKS, PORCHES, PATIOS, VERANDAS, COVERED TERRACES, BALCONIES ARE TO BE LIMITED COMMON ELEMENTS TO THEIR RESPECTIVE UNIT. SEE DECLARATION FOR FURTHER CLARIFICATION.
  2. BUILDING PLANS WERE PROVIDED BY THE CLIENT OR ARCHITECT AND DO NOT REPRESENT AS-BUILT CONDITIONS.
  3. ANY SIGNIFICANT CHANGES TO THE BUILDINGS FLOOR PLAN AND/OR CONFIGURATION WILL REQUIRE AN ADDENDUM TO THIS CONDOMINIUM PLAT.

- LEGEND
- CONCRETE DRIVEWAY, PATIO OR SIDEWALK, LIMITED COMMON ELEMENT TO THEIR RESPECTIVE UNIT
  - DECLARED AREA



# STAFF COMMENTS

## PRELIMINARY PLAT BLUE AT THE TRAIL

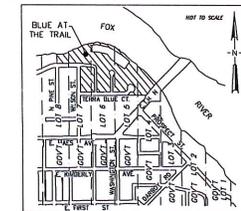
BLUE AT THE TRAIL CONDOMINIUM, AN EXPANDABLE CONDOMINIUM, DECLARATION OF CONDOMINIUM RECORDED AS DOCUMENT NO. 2324836 AND CONDOMINIUM PLAT RECORDED AS DOCUMENT NO. 2324837 IN CABINET N OF PLATS ON PAGE 243; BEING ALL OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 8407 RECORDED AS DOCUMENT NO. 2280011, LOCATED IN PART OF GOVERNMENT LOTS 4, 5, 6, 7, AND 8 OF SECTION 26, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF KIMBERLY, OUTAGAME COUNTY, WISCONSIN

**LEGEND**

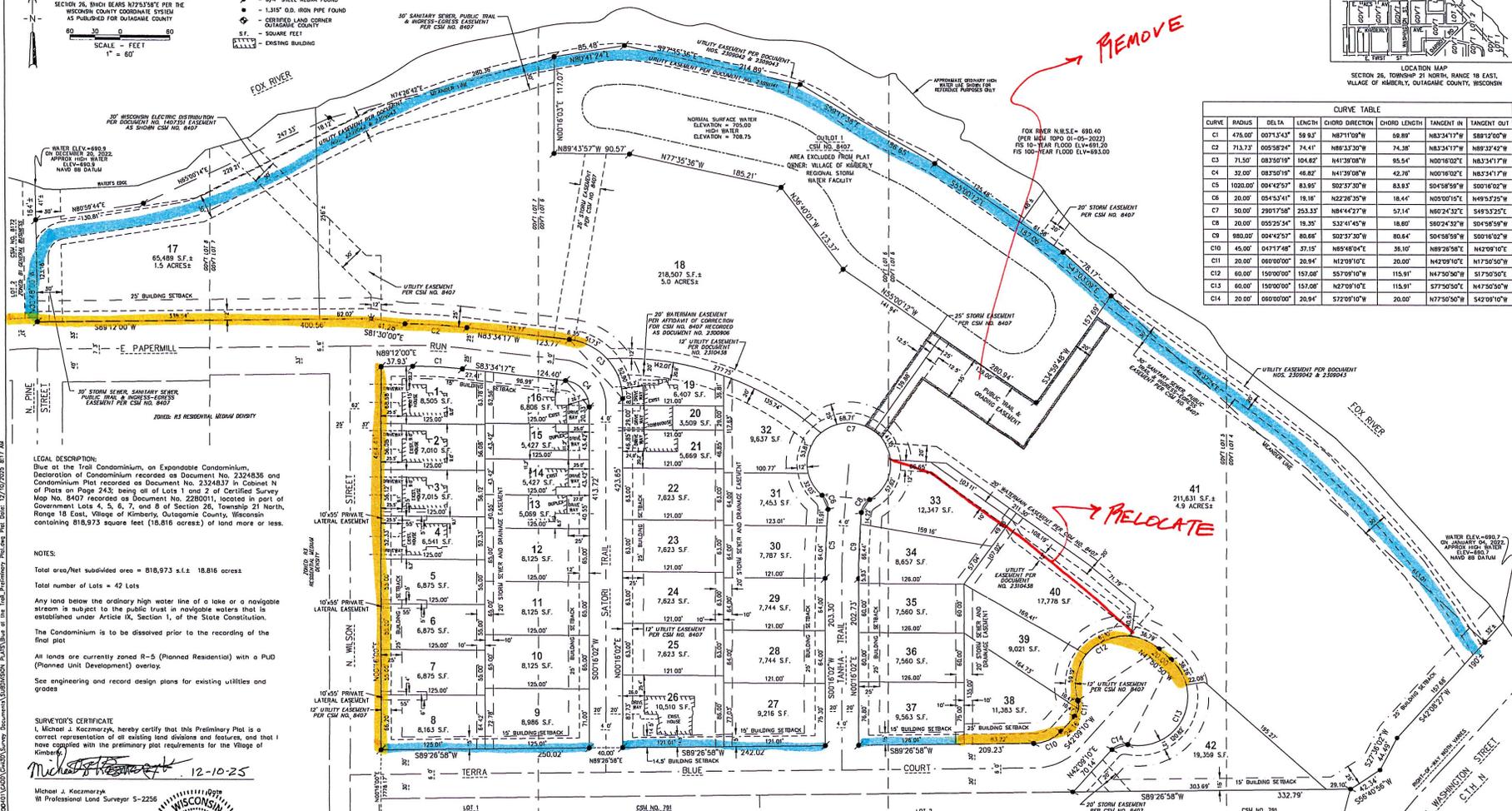
- X - CHISELED "K" FOUND
- - 3/4" STEEL REBAR FOUND
- - 1.315" O.D. IRON PIPE FOUND
- - COVERED LAND CORNER OUTAGAME COUNTY
- - SQUARE FEET
- - EXISTING BUILDING

BEARINGS ARE REFERENCED TO THE SOUTH LINE OF SECTION 26 WHICH BEARS N73°53'57" E PER THE WISCONSIN COUNTY COORDINATE SYSTEM AS PUBLISHED FOR OUTAGAME COUNTY

SCALE - FEET  
1" = 60'



**McMAHON**  
SURVEYING & ENGINEERING, INC.  
1445 W. WISCONSIN AVENUE  
NEENAH, WISCONSIN 54956-1005  
PH: 920.751.4200 FAX: 920.751.4204



CURVE TABLE									
CURVE	RADIUS	DELTA	LENGTH	CHORD DIRECTION	CHORD LENGTH	TANGENT IN	TANGENT OUT	DOC. NO.	DATE
C1	475.00'	007°13'43"	59.92'	N87°10°09'	59.89'	N83°34'17"	S88°12'00"		
C2	713.72'	005°58'24"	74.41'	N86°33'30"	74.38'	N83°34'17"	N85°32'42"		
C3	71.50'	083°50'19"	104.62'	N41°38'08"	95.54'	N00°18'02"E	N83°34'17"		
C4	32.00'	083°50'19"	46.82'	N41°38'08"	42.78'	N00°18'02"E	N83°34'17"		
C5	1020.00'	004°42'57"	83.95'	S02°57'30"	83.93'	S04°18'59"	S00°18'02"E		
C6	20.00'	054°53'41"	18.16'	N22°28'30"	18.44'	N03°00'15"E	S00°18'02"E		
C7	50.00'	290°17'58"	253.33'	N84°44'27"	57.14'	N80°24'32"E	S49°53'25"E		
C8	20.00'	055°22'54"	19.35'	S32°41'45"	18.80'	S80°24'32"	S04°18'59"		
C9	980.00'	004°42'57"	80.65'	S02°57'30"	80.64'	S04°18'59"	S00°18'02"E		
C10	45.00'	047°17'48"	37.15'	N85°48'04"E	38.10'	N89°28'58"	N42°09'10"E		
C11	20.00'	080°00'00"	20.94'	N12°09'10"E	20.60'	N42°09'10"E	N17°50'50"		
C12	60.00'	150°00'00"	100.00'	S57°09'10"	115.81'	N47°50'50"	S17°50'50"		
C13	60.00'	150°00'00"	100.00'	N27°09'10"	115.81'	S77°50'50"	N47°50'50"		
C14	20.00'	080°00'00"	20.94'	S72°09'10"	20.00'	N17°50'50"	S42°09'10"		

**LEGAL DESCRIPTION:**  
Blue at the Trail Condominium, an Expandable Condominium, Declaration of Condominium recorded as Document No. 2324836 and Condominium Plat recorded as Document No. 2324837 in Cabinet N of Plats on Page 243; being all of Lots 1 and 2 of Certified Survey Map No. 8407 recorded as Document No. 2280011, located in part of Government Lots 4, 5, 6, 7, and 8 of Section 26, Township 21 North, Range 18 East, Village of Kimberly, Outagamie County, Wisconsin containing 818,973 square feet (18.816 acres) of land more or less.

**NOTES:**  
Total area/Net subdivided area = 818,973 s.f.± 18.816 acres  
Total number of Lots = 42 Lots  
Any land below the ordinary high water line of a lake or a navigable stream is subject to the public trust in navigable waters that is established under Article IX, Section 1, of the State Constitution.  
The Condominium is to be dissolved prior to the recording of the final plat  
All lands are currently zoned R-5 (Planned Residential) with a PUD (Planned Unit Development) overlay.  
See engineering and record design plans for existing utilities and groves

**SURVEYOR'S CERTIFICATE**  
I, Michael J. Kaczmarek, hereby certify that this Preliminary Plat is a correct representation of all existing land divisions and features, and that I have complied with the preliminary plat requirements for the Village of Kimberly.

Michael J. Kaczmarek 12-10-25



LAND SURVEYOR:  
MICHAEL J. KACZMAREK  
1445 WISCONSIN DRIVE  
NEENAH, WISCONSIN 54956  
PHONE 920-751-4200

ORDERING AUTHORITIES:  
MICHAEL J. KACZMAREK  
- OUTAGAME COUNTY  
DEPARTMENT OF ADMINISTRATION  
1445 WISCONSIN DRIVE  
WRIGHTSTOWN, WI 54180

APPROVING AUTHORITIES:  
- VILLAGE OF KIMBERLY

**EXISTING SIDEWALK/TRAIL**

**PROPOSED SIDEWALK**

BLUE AT THE TRAIL - PRELIMINARY PLAT  
PART OF GOV'T LOTS 4, 5, 6, 7, & 8 OF SECTION 26, T21N, R18E,  
VILLAGE OF KIMBERLY, OUTAGAME COUNTY, WISCONSIN

SUBMITTED BY: MJK  
DATE: 09-23-2024  
PROJECT NO.: W1068 09-23-2024-0112  
DATE: DECEMBER 2025  
SHEET NO.: 1 OF 1



## Village of Kimberly REQUEST FOR BOARD CONSIDERATION

**ITEM DESCRIPTION:** Central Office Remodel CIP Project #CM-26-01

**REPORT PREPARED BY:** Danielle Block, Administrator/DPW and Jennifer Weyenberg, Clerk-Treasurer

**REPORT DATE:** January 19, 2026

**ADMINISTRATOR'S REVIEW / COMMENTS:**

**No additional comments to this report** \_\_\_\_\_

**See additional comments attached** \_\_\_\_\_

**EXPLANATION:**

Village of Kimberly staff have been meeting with McMahon Associates to discuss the project needs, goals and scope for the Central Office Remodel. The 2026-2030 Capital Improvement Plan for the Village of Kimberly included a project to remodel and refresh the Clerk-Treasurer's/Administration offices, and main lobby areas to increase security and improve utilization of the areas.

A preliminary concept of the area is attached for the Village Board's review. This layout accomplishes the main goal of security enhancements, proper IT infrastructure placement, improved workspaces, clearer public signage and Clerk notice postings, appropriate meeting location for residents and external customers, updated workstations, controlled access to Village records and files, and an improved customer service experience.

With the completion of the Municipal Services Center (MSC) project, staff has evaluated remaining project funds through the bond proceeds issued. Staff has also identified other funding sources based on the required improvements (IT layout and security, public notification and general seating area) – these being the Data Processing and Room Tax Trust Funds.

There will be an opportunity during the Village Board meeting to discuss the preliminary concept and address questions related to the scope. Staff is respectfully requesting authorization to move into final design and to authorize the use of the following funding sources for the final design and the actual construction:

Complex Equipment Trust Fund	\$250,000
Sanitary Sewer Utility 201	\$25,000
Storm Water Utility 205	\$25,000
<i>Room Tax Trust Fund</i>	<i>\$25,000</i>
<i>Data Processing Trust Fund</i>	<i>\$46,750</i>
<i>Remaining MSC Project Funds</i>	<i>\$375,000</i>

**Total Project Funding: \$746,750**

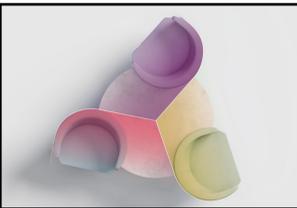
If authorized, staff will work with McMahon Associates to finalize the design elements and documents for the remodel. Similar to the Cedars Central Overlook project, staff is proposing that McMahon Associates act as the General Contractor for the project. Specific project elements will be solicited for at least three quotes for the building elements. This project management effort has been factored into the Opinion of Probable Cost. It is anticipated that the final design would be completed this spring, with construction beginning late Spring and continuing through late summer. The goal is to complete the work and not interfere with election operations, making the need to begin in the Spring of 2026 a priority.

**RECOMMENDED ACTION:** Authorize the Central Office Remodel Project #CM-26-01 to move into final design/construction and approve the total project funding not to exceed \$746,750 funded by the Complex Trust Fund, Sanitary Sewer Utility, Storm Water Utility, Room Tax Trust Fund, Data Processing Trust Fund and remaining MSC Project Funds.

JANUARY 15, 2026



DESIGN EXAMPLES



KIMBERLY VILLAGE HALL  
CONCEPT 1 - REVISED



**Kimberly - Office & Common Space Renovation**

**Opinion of Probable Cost**

Village of Kimberly, Wisconsin

Client No. K0001 09-25-00662

January 13, 2026



Building Area: 2,460 SQUARE FEET  
\$/SQUARE FOOT

<b>CONSTRUCTION COSTS OFFICE RENOVATION &amp; MAIN LOBBY RENOVATION</b>		<b>\$ 402,850.00</b>	<b>\$ 163.76</b>
<b>OFFICE RENOVATION</b>		<b>\$ 354,850.00</b>	
Demolition	\$	17,000.00	
Concrete	\$	4,250.00	
Patching Plumbing Trenches & Misc Concrete Footings			
Masonry	\$	31,750.00	
Relocating Council Chambers Door & Beam/Lintel for Open Office Exst'g Wall			
Structural Steel	\$	5,000.00	
New Steel Beam (Lintel) & Column(s) for Open Office Exst'g Wall Reconfiguration			
Roofing - Existing to Remain	\$	-	
No Issues Identified Currently			
Doors, Windows & Hardware	\$	33,000.00	
Interior Doors, Frames & Hardware and Windows			
Interior Finishes	\$	105,000.00	
Interior Wall Framing & Gypsum Wallboard, Flooring, Paint & Ceiling Systems			
Division 10	\$	850.00	
Toilet Accessories			
Cabinets & Countertop	\$	75,500.00	
Workroom & Reception Counter Area			
Fire Sprinkler - N/A (No Existing Sprinkler System)	\$	-	
Plumbing	\$	7,500.00	
HVAC	\$	20,000.00	
Electrical	\$	55,000.00	
<b>MAIN LOBBY AREA RENOVATION (REFRESH)</b>		<b>\$ 48,000.00</b>	
Demo Flooring at Proposed Seating Area, Infill/Level Subfloor & Install New			
Flooring at Proposed Seating Area	\$	8,500.00	
Demo Existing Display Case (No Relocation)			
Ceiling & Ceiling Tile Adjustments to Correlate with Proposed Seating Area	\$	7,000.00	
Strip Wallpaper from Walls at Existing Lobby and Proposed Seating Area, Patch &	\$	16,000.00	
Repaint Walls of Existing Lobby and Proposed Seating Area			
Clean Lobby Space & Existing Lobby Tile (General Refresh of the Space)	\$	4,000.00	
MEP Work Incl. Elect. and Low Volt. Reconfiguration for Proposed Seating Area	\$	11,500.00	
<b>ALLOWANCE FOR CONSTRUCTION CONTINGENCY</b>		<b>10.0%</b>	<b>\$ 40,285.00 \$ 16.38</b>
<b>ALLOWANCE FOR FEES</b>			<b>\$ 93,000.00 \$ 37.80</b>
A/E Fee - Design Services	\$	45,000.00	
CCA Fee - Bidding & Construction Services	\$	48,000.00	
<b>OWNER PROJECT COSTS</b>		<b>\$ 119,200.00</b>	<b>\$ 48.46</b>
IT (Data Infrastructure/Systems/Servers - Allowance for Extension of System)	\$	15,000.00	
Building Security (Allowance for Access Control - Allowance)	\$	15,000.00	
"Wayfinding" & Department Graphics Allowance	\$	10,000.00	
Furnishings (Office/Conference & Cubicles)	\$	49,500.00	
Furnishings (Lobby Seating Area)	\$	19,000.00	
Permitting Costs	\$	5,700.00	
Special Inspections	\$	5,000.00	
Owner Contingency	\$	-	
Hazardous Materials Removal	\$	-	
<b>TOTAL COST - OFFICE RENOVATION</b>		<b>\$ 703,335.00</b>	<b>\$ 285.91</b>

Disclaimer: The attached Opinion of Probable Cost was prepared for use by the Owner in planning for future costs of the project. In providing Opinions of Probable Cost, the Owner understands that the Design Professional has no control over costs or the price of labor, equipment or materials, or over Construction Professionals' method of pricing, and that the Opinion of Probable Cost provided herewith are made on the basis of the Design Professional's qualifications and experience. It is not intended to reflect actual costs, and is subject to change with the normal rise and fall of the local area's economy. This Opinion of Probable Costs must be revised after every change made to the project or after every 30-day laps in time from the original submittal by the Design Professional.



## Village of Kimberly REQUEST FOR BOARD CONSIDERATION

**ITEM DESCRIPTION:** Change Orders #21 and #22 – Municipal Services Center

**REPORT PREPARED BY:** Danielle Block, Administrator/DPW

**REPORT DATE:** January 19, 2026

**ADMINISTRATOR'S REVIEW / COMMENTS:**

**No additional comments to this report** \_\_\_\_\_ *DLB*

**See additional comments attached** \_\_\_\_\_

**EXPLANATION:**

Final two change orders are attached for the Village Board's consideration. CR#21 is for door lock items being modified from Tri-City's bid. These changes were made to allow for controlled access. Also, Lappen owns the Village keyway restrictions – so those items were removed from Tri-City's work.

CR#22 includes additional work needed for the installation and operation of the wash bay. The equipment in the wash bay was supplied by the owner through HydroClean. There was additional wiring that was missed in the creation of the plan documents and needs to be completed in order for the wash bay to operate.

**RECOMMENDED ACTION:** Approve Change Requests #21 and #22.



# CHANGE REQUEST

NUMBER: 21

TO: Trevor Frank, AIA  
Short Elliot Hendrickson Inc.

Job: 24020 - VoK Street and Parks Department  
Date: 12.24.2025

CC: Stephanie Abhold

DESCRIPTION: Door Hardware Changes - Reconcile

Tri City CO #002 - Field Cut E - Srike in Door 042A Hardware Group was changed during review door was still decided to have card access	\$100.00
CO #003 - Credit for Cylinders supplied by Lappen Due to Keyway Restrictions	(\$840.00)
CO #005 - Change Lockset at 039 (Parts Room per Owner request)	\$632.00

Subtotal:	(\$108.00)
Mark-up:	\$0.00
Bond:	\$0.00

Requesting CONTRACT TIME increase / decrease by \_\_\_\_\_ working days

TOTAL: (\$108.00)

The Owner and/or Architect hereby direct SMA Construction Services, LLC to proceed with the performance of the work (including any additional referenced documentation) described above.

**SUBMITTED BY CONTRACTOR:**

Kevin Winkler  
SMA Construction Services

**ACCEPTED BY ARCHITECT**

Trevor Frank, AIA  
Short Elliot Hendrickson Inc.

**AUTHORIZED BY OWNER:**

Danielle Block, P.E.  
Village Of Kimberly

BY: Kevin Winkler  
Date: 12.24.2025

BY:   
Date: 1/15/26

BY: \_\_\_\_\_  
Date: \_\_\_\_\_









# CHANGE REQUEST

NUMBER: 22

TO: Trevor Frank, AIA  
Short Elliot Hendrickson Inc.

Job: 24020 - VoK Street and Parks Department  
Date: 1.14.2026

CC: Stephanie Abhold

DESCRIPTION: Undercarriage & Pressure Wash System Electical Changes

Undercarriage wash equipment required more wiring than shown on contract plans after review with Owner & Equipment supplier. Asked to supply 12 wires. \$860.00

Remote Pressure washer stations not shown on contract plans. After review on site with equipment supplier and follow up requires 7 wires from unit to each station. Wiring inside of pressure washer is by Hydroclean. \$8,360.00

Subtotal: \$9,220.00  
Mark-up: \$322.70  
Bond: \$143.14

Requesting CONTRACT TIME increase / decrease by \_\_\_\_ working days

TOTAL: \$9,685.84

The Owner and/or Architect hereby direct SMA Construction Services, LLC to proceed with the performance of the work (including any additional referenced documentation) described above.

**SUBMITTED BY CONTRACTOR:**

Kevin Winkler  
SMA Construction Services

BY: Kevin Winkler  
Date: 1.14.2026

**ACCEPTED BY ARCHITECT**

Trevor Frank, AIA  
Short Elliot Hendrickson Inc.

BY:   
Date: 1/15/26

**AUTHORIZED BY OWNER:**

Danielle Block, P.E.  
Village Of Kimberly

BY: \_\_\_\_\_  
Date: \_\_\_\_\_



**DATE:** 12/11/2025

**ATTENTION:** Kevin Winkler

**REFERENCE:** Hydroclean Control Wires

Quality Electric is pleased to submit the following change order for your consideration and review in reference to the project listed above. Items in this change order include, but not limited to, labor and material to constructively complete the requested electrical changes for this project.

**SCOPE OF WORK:**

**Hydroclean Control Wires – Undercarriage Wash**  
**Electrical prints did not call out the 12 #16 control wires**

**LABOR: \$625**

**MATERIAL: \$235**

**TOTAL: \$860.00**

**\*\* DUE TO CURRENT MARKET VOLATILITY; PRICING IS ONLY VALID FOR 24 HOURS \*\***

*Pricing listed on this bid has been determined based on current material rates; due to volatility in the market, we reserve the right to increase pricing as necessary based on current conditions (and availability). Any equipment and materials supplied by the electrical contractor is only warranted to the extent of the warranty given from the manufacturer unless otherwise specified. All information – including details, pricing, and any drawings are to be considered confidential and exclusive of Quality Electric and are not to be shared with any other persons other than those responsible for the decision making of the project being quoted.*

709 Mill Street | Reedsville, WI 54230 | [www.qualityelectricwi.com](http://www.qualityelectricwi.com)



**DATE:** 01/13/2026

**ATTENTION:** Kevin Winkler

**REFERENCE:** KPW – Pressure Washer Feeds

Quality Electric is pleased to submit the following change order for your consideration and review in reference to the project listed above. Items in this change order include, but not limited to, labor and material to constructively complete the requested electrical changes for this project.

**SCOPE OF WORK:**

**Electrical components related to 4 washing wands for pressure washer system**

**WAND 1 – WASH BAY**

**LABOR: \$1,500.00**

**MATERIAL: \$572.00**

**WAND 2 – WASH BAY**

**LABOR: \$1,500.00**

**MATERIAL: \$491.00**

**WAND 3 – OPEN AREA**

**LABOR: \$875.00**

**MATERIAL: \$137.00**

**WAND 4 – CRANE BAY**

**LABOR: \$1,625.00**

**MATERIAL: \$591.00**

**MISC**

**LABOR: \$750.00**

**MATERIAL: \$319.00**

**TOTAL: \$8,360.00**

**\*\* DUE TO CURRENT MARKET VOLATILITY; PRICING IS ONLY VALID FOR 24 HOURS \*\***

*Pricing listed on this bid has been determined based on current material rates; due to volatility in the market, we reserve the right to increase pricing as necessary based on current conditions (and availability). Any equipment and materials supplied by the electrical contractor is only warranted to the extent of the warranty given from the manufacturer unless otherwise specified. All information – including details, pricing, and any drawings are to be considered confidential and exclusive of Quality Electric and are not to be shared with any other persons other than those responsible for the decision making of the project being quoted.*

709 Mill Street | Reedsville, WI 54230 | [www.qualityelectricwi.com](http://www.qualityelectricwi.com)

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>78517</b>									
ACC INC	70	12/25	12/16/2025	78517	39376	PREVENTATIVE MAINTENAN	101-5160-232	1,435.75	1,435.75
Total 78517:									1,435.75
<b>78518</b>									
ACCURATE FULL-SERVI	105	12/25	12/16/2025	78518	2513422	U BOLTS	101-5324-200	35.14	35.14
Total 78518:									35.14
<b>78519</b>									
ADVANCE AUTO PARTS	39	12/25	12/16/2025	78519	835653248388	FILTERS	101-5324-200	42.35	42.35
Total 78519:									42.35
<b>78520</b>									
Advantage Mechanical	1473	12/25	12/16/2025	78520	45471	HVAC HISTORIC OVERLOOK	702-5700-913	23,852.00	23,852.00
Total 78520:									23,852.00
<b>78522</b>									
BROOKS TRACTOR INC	171	12/25	12/16/2025	78522	D37384	MIRROR ASSEMBLY	101-5324-200	113.06	113.06
Total 78522:									113.06
<b>78523</b>									
CERTIFIED LABORATO	115	12/25	12/16/2025	78523	9401882	PREMALUBE RED 120 LB ME	101-5324-200	1,050.31	1,050.31
Total 78523:									1,050.31
<b>78524</b>									
CITY OF APPLETON	121	12/25	12/16/2025	78524	18832	WEIGHTS/MEASURES CONT	101-5240-200	330.00	330.00
CITY OF APPLETON	121	12/25	12/16/2025	78524	18920	VALLEY TRANSIT SERVICES	101-5352-200	8,241.00	8,241.00
Total 78524:									8,571.00
<b>78526</b>									
Construction Solutions of	1475	12/25	12/16/2025	78526	7872	CEILING AND FRAMING - CE	702-5700-913	21,542.00	21,542.00
Total 78526:									21,542.00
<b>78527</b>									
CORPORATE NETWORK	1361	12/25	12/16/2025	78527	81078	MICROSOFT 365 BUSINESS	101-5152-200	214.01	214.01
Total 78527:									214.01
<b>78529</b>									
EAGLE ENGRAVING INC	974	12/25	12/16/2025	78529	205-9116	HONORARY PLAQUE-TODD	101-5220-200	130.95	130.95
Total 78529:									130.95
<b>78530</b>									
FARRELL EQUIPMENT &	1111	12/25	12/16/2025	78530	283246	HEX IMPACTOR	101-5324-200	179.99	179.99
Total 78530:									179.99

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>78532</b>									
FINGER PUBLISHING	959	12/25	12/16/2025	78532	179128	ORDINANCE #9 AD	101-5331-200	23.93	23.93
FINGER PUBLISHING	959	12/25	12/16/2025	78532	179128	ORDINANCE #10 AD	101-5220-200	23.93	23.93
FINGER PUBLISHING	959	12/25	12/16/2025	78532	179128	SPRING ELECTION AD	101-5144-200	46.87	46.87
FINGER PUBLISHING	959	12/25	12/16/2025	78532	179128	ORDIANCE #11 AD	101-5143-200	23.93	23.93
Total 78532:									118.66
<b>78533</b>									
Fox River Landscape Ma	1506	12/25	12/16/2025	78533	7916	TERRA BLUE TURF RESTOR	702-5700-932	15,190.00	15,190.00
Total 78533:									15,190.00
<b>78534</b>									
GORDON FLESCH CO I	1439	12/25	12/16/2025	78534	IN15418749	COPIER CONTRACT	501-5511-298	150.71	150.71
Total 78534:									150.71
<b>78536</b>									
GVD FEED COVERS LL	1334	12/25	12/16/2025	78536	2025-357	ICE RINK LINER	101-5520-200	356.50	356.50
Total 78536:									356.50
<b>78537</b>									
Halron Lubricants	1511	12/25	12/16/2025	78537	16682424-00	DEF FLUID	101-5324-200	200.81	200.81
Halron Lubricants	1511	12/25	12/16/2025	78537	1683078-00	ENGINE OIL - BULK 5W30	101-5324-200	1,735.65	1,735.65
Halron Lubricants	1511	12/25	12/16/2025	78537	1683078-00	ENGINE OIL - BULK PREMIU	101-5324-200	1,274.00	1,274.00
Halron Lubricants	1511	12/25	12/16/2025	78537	1683078-00	BULK HYDRAULIC FLUID	101-5324-200	1,729.00	1,729.00
Total 78537:									4,939.46
<b>78539</b>									
HEART OF THE VALLEY	416	12/25	12/16/2025	78539	NOVEMBER B	WASTEWATER TREATMENT	201-5360-265	33,838.27	33,838.27
Total 78539:									33,838.27
<b>78540</b>									
INGRAM LIBRARY SERV	331	12/25	12/16/2025	78540	2003959 DEC	BOOK ORDER	501-5511-292	2,431.66	2,431.66
Total 78540:									2,431.66
<b>78541</b>									
J.F. AHERN CO	61	12/25	12/16/2025	78541	777601	426 W KIMBERLY WORK ORD	101-5160-232	310.10	310.10
Total 78541:									310.10
<b>78542</b>									
KANOPY INC.	1180	12/25	12/16/2025	78542	480894-PPU	VIDEOS	501-5511-286	74.80	74.80
Total 78542:									74.80
<b>78543</b>									
KAUKAUNA UTILITIES	352	12/25	12/16/2025	78543	201731-00 DE	COMMUNITY BRIDGE LIGHTI	101-5341-200	93.86	93.86
Total 78543:									93.86

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>78544</b>									
KK SEW & VAC INC	890	12/25	12/16/2025	78544	273106	MAIN MOTOR FOR VAC	101-5160-231	129.99	129.99
Total 78544:									129.99
<b>78545</b>									
KLINK HYDRAULICS LL	376	12/25	12/16/2025	78545	TV1404	PRESSURE WASHER TIPS	101-5324-200	10.36	10.36
Total 78545:									10.36
<b>78546</b>									
KWIK TRIP INC	355	12/25	12/16/2025	78546	00229258 DE	FIRE DEPT GAS & OIL PURC	101-5220-200	132.91	132.91
KWIK TRIP INC	355	12/25	12/16/2025	78546	NOVEMBER S	NOVEMBER FUEL	101-5331-200	3,881.39	3,881.39
Total 78546:									4,014.30
<b>78547</b>									
LAPPEN SECURITY PR	842	12/25	12/16/2025	78547	LSPQ52667	CEDARS HISTORIC OVERLO	702-5700-913	1,319.98	1,319.98
Total 78547:									1,319.98
<b>78548</b>									
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941253	09-25-00516 2025 ILLICIT DIS	205-5370-200	732.19	732.19
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941288	09-25-00288-06 MEMORIAL P	702-5370-295	136.50	136.50
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941288	09-25-00288-08 CEDARS WE	702-5370-299	185.25	185.25
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941288	09-25-00288-12 TREATY PON	702-5370-297	157.50	157.50
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941288	09-25-00288-14 CEDARS EAS	702-5370-293	238.53	238.53
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941356	09-25-00162 IKE AND KENNE	401-5341-200	1,680.00	1,680.00
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941357	09-25-00156 PAPERMAKER P	205-5370-297	10,397.64	10,397.64
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941358	09-25-00130 2025 SIDEWALK	401-5700-908	52.50	52.50
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941359	09-25-00129-00 2025 SANITA	201-5360-200	165.00	165.00
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941359	09-25-00129-04 STORM SEW	205-5370-200	110.00	110.00
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941359	09-25-00129-08 CITIZEN PRO	205-5370-200	330.00	330.00
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941360	09-24-00753 KENNEDY AVE D	401-5341-200	5,682.60	5,682.60
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941362	09-24-00218 PAPERMILL RUN	702-5700-971	420.00	420.00
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941363	09-23-00749 2024 BLUE DEV	702-5700-932	2,106.80	2,106.80
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941364	09-22-00638 KENNEDY/MARC	401-5341-200	1,747.43	1,747.43
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941365	09-22-00138 HISTORIC OVER	702-5700-913	2,771.89	2,771.89
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941523	09-22-00138 HISTORIC OVER	702-5700-913	1,627.20	1,627.20
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941524	09-22-00638 KENNEDY/MARC	401-5341-200	1,100.00	1,100.00
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941525	09-23-00749 2024 BLUE DEV	702-5700-932	1,852.50	1,852.50
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941527	09-25-00129-00 SANITARY SE	201-5360-200	780.00	780.00
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941527	09-25-00129-04 STORM SEW	205-5370-200	850.00	850.00
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941528	09-25-00151 2025 SEWER CL	201-5360-200	150.00	150.00
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941529	09-25-00156 PAPERMAKER P	205-5370-297	11,929.41	11,929.41
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941535	09-25-00632 PINE/WALNUT A	401-5341-200	5,435.04	5,435.04
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941536	09-25-00633 SCHINDLER DRI	401-5341-200	590.54	590.54
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941537	009-25-00662 CENTRAL OFFI	101-5700-916	6,148.02	6,148.02
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941538	09-25-00676 ROOTS DEVELO	702-5341-200	3,089.87	3,089.87
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	00941648	09-25-00516 2025 ILLICIT DIS	205-5370-200	98.00	98.00
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	0941354	09-25-00633 SCHINDLER DRI	401-5341-200	8,853.68	8,853.68
MCMAHON ASSOCIATE	414	12/25	12/16/2025	78548	0941355	09-25-00632 PINE/WALNUT A	401-5341-200	3,771.15	3,771.15
Total 78548:									73,189.24

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<b>78549</b>									
MENARDS	758	12/25	12/16/2025	78549	84127	MISC SUPPLIES	101-5323-200	11.68	11.68
MENARDS	758	12/25	12/16/2025	78549	85395	CHRISTMAS LIGHTS	101-5531-200	9.99	9.99
MENARDS	758	12/25	12/16/2025	78549	85411	MISC SUPPLIES	101-5520-200	23.17	23.17
MENARDS	758	12/25	12/16/2025	78549	85414	RETURN OF FRIG	101-5323-200	148.00-	148.00-
MENARDS	758	12/25	12/16/2025	78549	85417	FRIG	101-5323-200	83.00	83.00
MENARDS	758	12/25	12/16/2025	78549	85651	HOLIDAY LIGHTS	101-5531-200	9.99	9.99
MENARDS	758	12/25	12/16/2025	78549	85659	MISC SUPPLIES	101-5331-200	2.99	2.99
MENARDS	758	12/25	12/16/2025	78549	86439	SHOVELS	101-5323-200	25.98	25.98
MENARDS	758	12/25	12/16/2025	78549	86445	MISC SUPPLIES WASHER DR	101-5323-200	70.04	70.04
MENARDS	758	12/25	12/16/2025	78549	86558	SHOVELS AND FLEX TAPE	101-5323-200	89.46	89.46
Total 78549:									178.30
<b>78551</b>									
MIDWEST TAPE LLC	757	12/25	12/16/2025	78551	2000006604 D	AV ORDER	501-5511-290	172.42	172.42
Total 78551:									172.42
<b>78552</b>									
MONROE TRUCK EQUIP	449	12/25	12/16/2025	78552	858730	BRINE NOZZLE	101-5332-200	121.50	121.50
Total 78552:									121.50
<b>78553</b>									
MORTON SALT INC	431	12/25	12/16/2025	78553	5403880919	BULK SAFE-T-SALT	101-5332-200	35,254.81	35,254.81
Total 78553:									35,254.81
<b>78554</b>									
OUTAGAMIE COUNTY T	465	12/25	12/16/2025	78554	1022144	OCTOBER DIESEL	101-5331-200	1,234.88	1,234.88
OUTAGAMIE COUNTY T	465	12/25	12/16/2025	78554	1022260	NOVEMBER DIESEL	101-5331-200	934.79	934.79
OUTAGAMIE COUNTY T	465	12/25	12/16/2025	78554	39486	SOLID WASTE	101-5363-200	8,645.40	8,645.40
OUTAGAMIE COUNTY T	465	12/25	12/16/2025	78554	39486	BRUSH YARD WASTE DISPO	101-5363-200	3,400.56	3,400.56
OUTAGAMIE COUNTY T	465	12/25	12/16/2025	78554	NOV 2025 TR	JAIL ASSESSMENTS/DRIVER	101-5121-200	120.00	120.00
Total 78554:									14,335.63
<b>78555</b>									
OUTAGAMIE WAUPACA	467	12/25	12/16/2025	78555	4707	COMPUTYPE ITEM BARCOD	501-5511-284	184.50	184.50
Total 78555:									184.50
<b>78557</b>									
PETERS CONCRETE C	596	12/25	12/16/2025	78557	2350217	351 VAN ELZEN LANE	401-5700-932	696.00	696.00
PETERS CONCRETE C	596	12/25	12/16/2025	78557	2350414	HIGHVIEW LANE	401-5700-932	702.00	702.00
Total 78557:									1,398.00
<b>78561</b>									
RAYS TIRE	504	12/25	12/16/2025	78561	0200006722	FLAT REPAIR	101-5324-200	119.63	119.63
Total 78561:									119.63
<b>78562</b>									
REINDERS INC	508	12/25	12/16/2025	78562	2740045-00	SIDEWALK SALT COMPLEX	101-5160-200	89.20	89.20

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Total 78562:									89.20
<b>78563</b>									
SLE Technologies Inc	1518	12/25	12/16/2025	78563	35199	TURF LIFT ADAPTER AND HO	101-5700-940	12,685.88	12,685.88
Total 78563:									12,685.88
<b>78564</b>									
SPEEDY CLEAN INC	551	12/25	12/16/2025	78564	88550	WEEKEND SERVICE 1036 J	201-5360-200	710.00	710.00
Total 78564:									710.00
<b>78565</b>									
STATE OF WISCONSIN	674	12/25	12/16/2025	78565	NOV 2025	COURT FINES AND SURCHA	101-5121-200	405.80	405.80
Total 78565:									405.80
<b>78566</b>									
Town Counsel Law & Litig	1500	12/25	12/16/2025	78566	2874	POLICE SERVICES LEGAL FE	101-5130-200	451.50	451.50
Total 78566:									451.50
<b>78567</b>									
TRUCK COUNTRY OF W	561	12/25	12/16/2025	78567	X202866596-0	ABS SENSOR	101-5324-200	70.00	70.00
Total 78567:									70.00
<b>78568</b>									
TUNDRA STONE PRECA	1315	12/25	12/16/2025	78568	549	4" RISERS 2' X 3'	205-5370-200	55.36	55.36
TUNDRA STONE PRECA	1315	12/25	12/16/2025	78568	549	6" RISERS 2 X 3	205-5370-200	154.16	154.16
Total 78568:									209.52
<b>78569</b>									
UNIFIRST CORPORATIO	1135	12/25	12/16/2025	78569	1481050273	BAGGED WIPERS/LAUNDRY	101-5323-200	21.72	21.72
UNIFIRST CORPORATIO	1135	12/25	12/16/2025	78569	1481050764	BAGGED WIPERS/LAUNDRY	101-5323-200	49.39	49.39
UNIFIRST CORPORATIO	1135	12/25	12/16/2025	78569	1481051187	BAGGED WIPERS/LAUNDRY	101-5323-200	21.72	21.72
UNIFIRST CORPORATIO	1135	12/25	12/16/2025	78569	1481051632	BAGGED WIPERS/LAUNDRY	101-5323-200	21.72	21.72
Total 78569:									114.55
<b>78570</b>									
VAN ABEL'S OF HOLLAN	608	12/25	12/16/2025	78570	24029	2025 XMAS PARTY MEAL	101-5111-200	1,350.00	1,350.00
Total 78570:									1,350.00
<b>78571</b>									
VERICORE PACKAGING	345	12/25	12/16/2025	78571	1077037011	WINTER KIM TALK WITH INS	101-5143-200	2,883.00	2,883.00
Total 78571:									2,883.00
<b>78572</b>									
VILLAGE OF COMBINED	192	12/25	12/16/2025	78572	2025 SEWER	ANNUAL SEWER USAGE	201-5360-265	15,580.00	15,580.00

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Total 78572:									15,580.00
<b>78573</b>									
VILLAGE OF LITTLE CH	400	12/25	12/16/2025	78573	250282	OPERATOR LIC BACKGROU	101-5125-200	7.00	7.00
Total 78573:									7.00
<b>78574</b>									
VINTON CONSTRUCTIO	639	12/25	12/16/2025	78574	12/2/2025	KENNEDY AVE DIAMOND GRI	401-5700-932	586.11	586.11
Total 78574:									586.11
<b>78576</b>									
WISCONSIN LIBRARY A	680	12/25	12/16/2025	78576	24625	MEMBERSHIP RENEWAL	501-5511-297	250.00	250.00
Total 78576:									250.00
<b>78577</b>									
ZIGNEGO COMPANY	1411	12/25	12/16/2025	78577	5 - Final	2024 WELHOUSE & CURTIN	401-5700-932	27,500.56	27,500.56
ZIGNEGO COMPANY	1411	12/25	12/16/2025	78577	5 - Final	2024 THE BLUE DEVELOPME	702-5700-932	27,501.57	27,501.57
Total 78577:									55,002.13
<b>78578</b>									
Advantage Mechanical	1473	12/25	12/29/2025	78578	45780	HVAC HISTORIC OVERLOOK	702-5700-913	1,435.00	1,435.00
Total 78578:									1,435.00
<b>78579</b>									
ALEX AIR APPARATUS I	1241	12/25	12/29/2025	78579	INV53557	VIKING WARRIOR FIREFIGHT	101-5220-247	8,182.00	8,182.00
Total 78579:									8,182.00
<b>78580</b>									
APWA	817	12/25	12/29/2025	78580	000907318	MEMBERSHIP RENEWAL	101-5331-200	451.00	451.00
Total 78580:									451.00
<b>78582</b>									
CONWAY SHIELDS	860	12/25	12/29/2025	78582	0426808	6" SHEILDS WITH 3 PANELS	101-5220-247	570.00	570.00
Total 78582:									570.00
<b>78583</b>									
DISTRICT 2 INC	214	12/25	12/29/2025	78583	4262	FIRE HOSE	101-5220-200	4,987.00	4,987.00
Total 78583:									4,987.00
<b>78584</b>									
EAGLE GRAPHICS LLC	1104	12/25	12/29/2025	78584	353444	APPAREL	101-5220-247	1,440.50	1,440.50
Total 78584:									1,440.50
<b>78585</b>									
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	VILLAGE BOARD EXPENSES	101-5111-200	859.92	859.92

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ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	COURT EXPENSES	101-5121-200	22.64	22.64
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	CENTRAL OFFICE	101-5143-200	467.79	467.79
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	IT EXPENSES	101-5152-200	508.27	508.27
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	COMM DEV ASSESSOR	101-5153-200	47.99	47.99
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	OPERATIONAL SUPPLIES	101-5160-200	18.24	18.24
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	GARAGE MUNICIPAL EXPEN	101-5323-200	225.17	225.17
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	STREET EXPENSES	101-5331-200	755.86	755.86
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	PARKS EXPENSES	101-5520-200	109.20	109.20
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	REC EXPENSES	101-5530-200	67.93	67.93
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	CUSTODIAL CONTRACTS	101-5160-232	22.64	22.64
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	ELECTRONIC TECH	501-5511-281	257.58	257.58
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	SUPPLIES	501-5511-284	583.80	583.80
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	LIBRARY ADVERSITING	501-5511-287	27.96	27.96
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	TELEPHONE	501-5511-291	99.63	99.63
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	LIBRARY BOOKS	501-5511-292	266.82	266.82
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	LIBRARY PROGRAMS	501-5511-296	312.73	312.73
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	FIRE DEPT EXPENSES	101-5220-200	915.07	915.07
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	EMR DONATION TRUST FUN	101-5700-923	1,519.95	1,519.95
ELAN FINANCIAL SERVI	1296	12/25	12/29/2025	78585	DEC 2025	LIBRARY NEWSPAPER	501-5511-294	65.00	65.00
Total 78585:									7,154.19
<b>78586</b>									
FP MAILING SOLUTION	853	12/25	12/29/2025	78586	RI1068FIX014	POSTAGE MACHINE 4TH QT	101-5143-200	164.34	164.34
Total 78586:									164.34
<b>78587</b>									
GORDON FLESCH COM	1415	12/25	12/29/2025	78587	I01080358	COPIER CONTRACT	501-5511-298	180.29	180.29
Total 78587:									180.29
<b>78588</b>									
GRAINGER	986	12/25	12/29/2025	78588	9736215451	FLOOR SCRUBBER PART	101-5323-200	10.67	10.67
GRAINGER	986	12/25	12/29/2025	78588	9736397663	JANITOR CART 426 W KIM	101-5323-200	116.80	116.80
Total 78588:									127.47
<b>78589</b>									
JAMES IMAGING SYSTE	455	12/25	12/29/2025	78589	40828969	TOSHIBA E-STUDIO2525 REC	101-5530-200	356.79	356.79
JAMES IMAGING SYSTE	455	12/25	12/29/2025	78589	40828969	TOSHIBA E-STUDIO5525 OFF	101-5143-200	436.08	436.08
Total 78589:									792.87
<b>78590</b>									
JOSSART BROTHERS I	1279	12/25	12/29/2025	78590	6561	BLUE DEVELOPMENT CLEAR	702-5700-950	2,500.00	2,500.00
JOSSART BROTHERS I	1279	12/25	12/29/2025	78590	6561	BLUE DEVELOPMENT CLEAR	702-5370-200	2,500.00	2,500.00
JOSSART BROTHERS I	1279	12/25	12/29/2025	78590	6561	BLUE DEVELOPMENT CLEAR	702-5360-299	3,000.00	3,000.00
Total 78590:									8,000.00
<b>78591</b>									
KAUKAUNA UTILITIES	352	12/25	12/29/2025	78591	2400015758 1	500 MOASIS DRIVE NOVEMB	101-5323-200	535.12	535.12
Total 78591:									535.12

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>78592</b>									
LAPPEN SECURITY PR	842	12/25	12/29/2025	78592	LSPQ53211	KEYS COMPLEX	101-5160-231	57.00	57.00
LAPPEN SECURITY PR	842	12/25	12/29/2025	78592	LSPQ53219	PARK KEYS FOR COUNTY	101-5520-200	152.00	152.00
Total 78592:									209.00
<b>78593</b>									
MADISON NATIONAL LIF	433	12/25	12/29/2025	78593	JAN 2026	LTD MONTHLY PREMIUMS	101-2142	724.39	724.39
Total 78593:									724.39
<b>78594</b>									
MENARDS	758	12/25	12/29/2025	78594	85411A	MISC SUPPLIES	101-5520-200	23.17	23.17
MENARDS	758	12/25	12/29/2025	78594	85414A	RETURN OF FRIG	101-5160-200	148.00-	148.00-
MENARDS	758	12/25	12/29/2025	78594	85651A	HOLIDAY LIGHTS	101-5531-200	9.39	9.39
MENARDS	758	12/25	12/29/2025	78594	85739	MISC SUPPLIES MSC	101-5323-200	169.23	169.23
MENARDS	758	12/25	12/29/2025	78594	85996	MISC SUPPLIES MSC	101-5323-200	124.59	124.59
MENARDS	758	12/25	12/29/2025	78594	86439A	SHOVELS	101-5323-200	25.98	25.98
MENARDS	758	12/25	12/29/2025	78594	86558A	SHOVELS AND FLEX TAPE	101-5323-200	89.46	89.46
MENARDS	758	12/25	12/29/2025	78594	87193	MISC SHOP TOOLS SIGN SH	101-5331-200	50.70	50.70
Total 78594:									344.52
<b>78595</b>									
MK ELECTRICAL SERVI	432	12/25	12/29/2025	78595	5550	LIBRARY REPAIR	101-5160-231	347.25	347.25
MK ELECTRICAL SERVI	432	12/25	12/29/2025	78595	5550	FIRE DEPT REPAIR	101-5160-231	408.34	408.34
Total 78595:									755.59
<b>78596</b>									
OUTAGAMIE WAUPACA	467	12/25	12/29/2025	78596	4718	LIBRARY PRINTING	501-5511-283	89.80	89.80
Total 78596:									89.80
<b>78598</b>									
RAYS TIRE	504	12/25	12/29/2025	78598	0200007092	TIRE REPAIR	101-5324-200	59.82	59.82
Total 78598:									59.82
<b>78599</b>									
SECURIAN FINANCIAL	427	12/25	12/29/2025	78599	DEC 2025	LIFE INSURANCE PREMIUM	101-2137	1,002.28	1,002.28
Total 78599:									1,002.28
<b>78600</b>									
TDS	1027	12/25	12/29/2025	78600	012 875 2906	INTERNET 500 MOASIS DRIV	101-5323-200	49.99	49.99
TDS	1027	12/25	12/29/2025	78600	0128751137 D	PHONE LINES/INTERNET- CE	101-5143-200	121.94	121.94
TDS	1027	12/25	12/29/2025	78600	0128751137 D	PHONE LINES/INTERNET- LI	501-5511-291	89.43	89.43
TDS	1027	12/25	12/29/2025	78600	0128751137 D	PHONE LINES/INTERNET- PA	101-5530-200	60.97	60.97
TDS	1027	12/25	12/29/2025	78600	0128751137 D	PHONE LINES/INTERNET-GA	101-5323-200	40.65	40.65
TDS	1027	12/25	12/29/2025	78600	0128751137 D	PHONE LINES/INTERNET- CU	101-5160-232	20.32	20.32
TDS	1027	12/25	12/29/2025	78600	0128751137 D	PHONE LINES/INTERNET-FIR	101-5220-200	20.32	20.32
TDS	1027	12/25	12/29/2025	78600	0128751137 D	PHONE LINES/INTERNET- C	101-5121-200	20.32	20.32
Total 78600:									423.94

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>78601</b>									
VALLEY LIQUOR	613	12/25	12/29/2025	78601	CHRISTMAS	X-MAS PARTY REFRESHMEN	101-5111-200	162.38	162.38
Total 78601:									162.38
<b>78602</b>									
VANDERLOOP SHOES	640	12/25	12/29/2025	78602	I04-10094654	2025 SAFETY BOOTS MATT	101-5331-200	128.00	128.00
Total 78602:									128.00
<b>78603</b>									
VILLAGE OF LITTLE CH	400	12/25	12/29/2025	78603	NOV WATER	500 MOASIS DR WATER	101-5323-200	274.87	274.87
Total 78603:									274.87
<b>78604</b>									
WE ENERGIES	664	12/25	12/29/2025	78604	5738661813	TRAIL E OF N PINE WLKNGT	702-5160-234	264.24	264.24
WE ENERGIES	664	12/25	12/29/2025	78604	5739922122	150 W PAPERMILL RUN	702-5160-234	234.35	234.35
Total 78604:									498.59
<b>78606</b>									
Auto Value	1520	12/25	12/31/2025	78606	104000331	TUNE UP	101-5324-200	32.56	32.56
Auto Value	1520	12/25	12/31/2025	78606	1040004277	BATTERY PROTECTANT	101-5324-200	10.24	10.24
Auto Value	1520	12/25	12/31/2025	78606	104000448	FUEL FILTER	205-5370-200	26.38	26.38
Auto Value	1520	12/25	12/31/2025	78606	104001357	DEF	101-5324-200	41.91	41.91
Auto Value	1520	12/25	12/31/2025	78606	104001597	OIL FILTER	101-5324-200	60.96	60.96
Total 78606:									172.05
<b>78607</b>									
Cintas Corp	1519	12/25	12/31/2025	78607	4250071473	8 UNIFORM	101-5323-200	16.72	16.72
Cintas Corp	1519	12/25	12/31/2025	78607	4250071473	6 HAND SOAP	101-5160-200	21.25	21.25
Cintas Corp	1519	12/25	12/31/2025	78607	4250071473	5 AIR FRESHENER	101-5160-200	24.75	24.75
Cintas Corp	1519	12/25	12/31/2025	78607	4250071473	7 BATHROOM TISSUE	101-5160-200	180.00	180.00
Cintas Corp	1519	12/25	12/31/2025	78607	4250071473	4 SINGLE FOLD PAPER TOW	101-5160-200	192.00	192.00
Cintas Corp	1519	12/25	12/31/2025	78607	4250071473	3 WET MOP	101-5160-200	4.00	4.00
Cintas Corp	1519	12/25	12/31/2025	78607	4250071473	2 CLEANING PRODUCTS/DIS	101-5160-200	21.21	21.21
Cintas Corp	1519	12/25	12/31/2025	78607	4250071473	1 EXTRAC MATS	101-5160-200	184.00	184.00
Cintas Corp	1519	12/25	12/31/2025	78607	4250732966	8 UNIFORM	101-5323-200	16.72	16.72
Cintas Corp	1519	12/25	12/31/2025	78607	4250732966	6 HAND SOAP	101-5160-200	21.25	21.25
Cintas Corp	1519	12/25	12/31/2025	78607	4250732966	5 AIR FRESHENER	101-5160-200	24.75	24.75
Cintas Corp	1519	12/25	12/31/2025	78607	4250732966	3 WET MOP	101-5160-200	4.00	4.00
Cintas Corp	1519	12/25	12/31/2025	78607	4250732966	2 CLEANING PRODUCTS/DIS	101-5160-200	10.41	10.41
Cintas Corp	1519	12/25	12/31/2025	78607	4250732966	1 EXTRAC MATS	101-5160-200	184.00	184.00
Cintas Corp	1519	12/25	12/31/2025	78607	4251566065	8 UNIFORM	101-5323-200	16.72	16.72
Cintas Corp	1519	12/25	12/31/2025	78607	4251566065	6 HAND SOAP	101-5160-200	21.25	21.25
Cintas Corp	1519	12/25	12/31/2025	78607	4251566065	5 AIR FRESHENER	101-5160-200	24.75	24.75
Cintas Corp	1519	12/25	12/31/2025	78607	4251566065	7 BATHROOM TISSUE	101-5160-200	80.00	80.00
Cintas Corp	1519	12/25	12/31/2025	78607	4251566065	4 SINGLE FOLD PAPER TOW	101-5160-200	128.00	128.00
Cintas Corp	1519	12/25	12/31/2025	78607	4251566065	3 WET MOP	101-5160-200	13.50	13.50
Cintas Corp	1519	12/25	12/31/2025	78607	4251566065	2 CLEANING PRODUCTS/DIS	101-5160-200	21.21	21.21
Cintas Corp	1519	12/25	12/31/2025	78607	4251566065	1 EXTRAC MATS	101-5160-200	271.00	271.00
Cintas Corp	1519	12/25	12/31/2025	78607	4252494682	8 UNIFORM	101-5323-200	16.72	16.72
Cintas Corp	1519	12/25	12/31/2025	78607	4252494682	6 HAND SOAP	101-5160-200	21.25	21.25
Cintas Corp	1519	12/25	12/31/2025	78607	4252494682	5 AIR FRESHENER	101-5160-200	24.75	24.75

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Cintas Corp	1519	12/25	12/31/2025	78607	4252494682	3 WET MOP	101-5160-200	13.50	13.50
Cintas Corp	1519	12/25	12/31/2025	78607	4252494682	2 CLEANING PRODUCTS/DIS	101-5160-200	21.21	21.21
Cintas Corp	1519	12/25	12/31/2025	78607	4252494682	1 EXTRAC MATS	101-5160-200	271.00	271.00
Cintas Corp	1519	12/25	12/31/2025	78607	4253277820	8 UNIFORM	101-5323-200	16.72	16.72
Cintas Corp	1519	12/25	12/31/2025	78607	4253277820	6 HAND SOAP	101-5160-200	21.25	21.25
Cintas Corp	1519	12/25	12/31/2025	78607	4253277820	5 AIR FRESHENER	101-5160-200	24.75	24.75
Cintas Corp	1519	12/25	12/31/2025	78607	4253277820	7 BATHROOM TISSUE	101-5160-200	80.00	80.00
Cintas Corp	1519	12/25	12/31/2025	78607	4253277820	4 SINGLE FOLD PAPER TOW	101-5160-200	128.00	128.00
Cintas Corp	1519	12/25	12/31/2025	78607	4253277820	3 WET/DRY MOP	101-5160-200	13.50	13.50
Cintas Corp	1519	12/25	12/31/2025	78607	4253277820	2 CLEANING PRODUCTS/DIS	101-5160-200	21.21	21.21
Cintas Corp	1519	12/25	12/31/2025	78607	4253277820	1 EXTRAC MATS	101-5160-200	271.00	271.00
Cintas Corp	1519	12/25	12/31/2025	78607	4253854229	8 UNIFORM	101-5323-200	16.72	16.72
Cintas Corp	1519	12/25	12/31/2025	78607	4253854229	6 HAND SOAP	101-5160-200	21.25	21.25
Cintas Corp	1519	12/25	12/31/2025	78607	4253854229	5 AIR FRESHENER	101-5160-200	24.75	24.75
Cintas Corp	1519	12/25	12/31/2025	78607	4253854229	3 WET/DRY MOP	101-5160-200	13.50	13.50
Cintas Corp	1519	12/25	12/31/2025	78607	4253854229	2 CLEANING PRODUCTS/DIS	101-5160-200	21.21	21.21
Cintas Corp	1519	12/25	12/31/2025	78607	4253854229	1 EXTRAC MATS	101-5160-200	271.00	271.00
Cintas Corp	1519	12/25	12/31/2025	78607	4254609786	8 UNIFORM	101-5323-200	16.72	16.72
Cintas Corp	1519	12/25	12/31/2025	78607	4254609786	6 HAND SOAP	101-5160-200	21.25	21.25
Cintas Corp	1519	12/25	12/31/2025	78607	4254609786	5 AIR FRESHENER	101-5160-200	24.75	24.75
Cintas Corp	1519	12/25	12/31/2025	78607	4254609786	7 BATHROOM TISSUE	101-5160-200	40.00	40.00
Cintas Corp	1519	12/25	12/31/2025	78607	4254609786	4 SINGLE FOLD PAPER TOW	101-5160-200	64.00	64.00
Cintas Corp	1519	12/25	12/31/2025	78607	4254609786	3 WET/DRY MOP	101-5160-200	13.50	13.50
Cintas Corp	1519	12/25	12/31/2025	78607	4254609786	2 CLEANING PRODUCTS/DIS	101-5160-200	21.21	21.21
Cintas Corp	1519	12/25	12/31/2025	78607	4254609786	1 EXTRAC MATS	101-5160-200	271.00	271.00
Total 78607:									3,267.21
<b>78608</b>									
KIMBERLY WATER DEP	370	12/25	12/31/2025	78608	3054780001 D	AMPHITHEATER	101-5520-200	46.25	46.25
KIMBERLY WATER DEP	370	12/25	12/31/2025	78608	3054800001 D	UPPER SOFTBALL DIAMOND	101-5520-200	60.56	60.56
KIMBERLY WATER DEP	370	12/25	12/31/2025	78608	3055600001 D	HYDRANT RENTAL	101-5220-249	25,000.00	25,000.00
KIMBERLY WATER DEP	370	12/25	12/31/2025	78608	3055700001 D	GARAGE WATER	101-5323-200	468.07	468.07
KIMBERLY WATER DEP	370	12/25	12/31/2025	78608	3055800001 D	MUNI CENTER 1	101-5160-230	187.88	187.88
KIMBERLY WATER DEP	370	12/25	12/31/2025	78608	3055850001 D	MUNI CENTER 2	101-5160-230	248.23	248.23
KIMBERLY WATER DEP	370	12/25	12/31/2025	78608	3055900001 D	SWIM LAKE	101-5542-200	299.65	299.65
KIMBERLY WATER DEP	370	12/25	12/31/2025	78608	3055920000 D	SPLASH PAD	101-5542-200	611.12	611.12
KIMBERLY WATER DEP	370	12/25	12/31/2025	78608	3056000001 D	SHELTER #1	101-5520-200	139.60	139.60
KIMBERLY WATER DEP	370	12/25	12/31/2025	78608	3056100001 D	ROOSEVELT PARK	101-5520-200	46.25	46.25
KIMBERLY WATER DEP	370	12/25	12/31/2025	78608	3056200001 D	UPPER HARDBALL DIAMON	101-5520-200	126.24	126.24
KIMBERLY WATER DEP	370	12/25	12/31/2025	78608	3056400001 D	VERHAGEN PARK	101-5520-200	106.60	106.60
KIMBERLY WATER DEP	370	12/25	12/31/2025	78608	3056500000 D	SCENIC OVERLOOK	702-5160-234	46.25	46.25
Total 78608:									27,386.70
<b>78609</b>									
LANGE ENTERPRISES	999	12/25	12/31/2025	78609	93950	STREET SIGNS - BRACKETS	101-5331-200	177.66	177.66
Total 78609:									177.66
<b>78610</b>									
LINDA HOFACKER MON	1456	12/25	12/31/2025	78610	Dec 2025	STRING JAM CLASSES	501-5511-296	100.00	100.00
Total 78610:									100.00

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>78611</b>									
MENARDS	758	12/25	12/31/2025	78611	87499	GARBAGE BAGS, VINYL GLO	101-5323-200	101.00	101.00
MENARDS	758	12/25	12/31/2025	78611	87499	3 WET FLOOR SIGNS	101-5323-200	47.94	47.94
MENARDS	758	12/25	12/31/2025	78611	87500	BAGS, VINYL GLOVES, SWIF	101-5160-200	178.24	178.24
MENARDS	758	12/25	12/31/2025	78611	87502	MISC SUPPLIES	101-5160-200	6.12	6.12
Total 78611:									333.30
<b>78612</b>									
TRUCK EQUIPMENT IN	589	12/25	12/31/2025	78612	1175642.01	PLOW MARKERS	101-5331-200	115.23	115.23
Total 78612:									115.23
<b>78613</b>									
VANDERLOOP SHOES	640	12/25	12/31/2025	78613	104-10094902	2025 WORK BOOTS JON TIM	101-5160-200	111.00	111.00
Total 78613:									111.00
<b>78614</b>									
VERICORE PACKAGING	345	12/25	12/31/2025	78614	1077335011	COLLECTION STICKERS FRE	101-5362-200	188.00	188.00
VERICORE PACKAGING	345	12/25	12/31/2025	78614	1077336011	METAL ITEM COLLECTION TA	101-5362-200	266.00	266.00
Total 78614:									454.00
<b>78615</b>									
VERIZON WIRELESS	87	12/25	12/31/2025	78615	6131146883	ADMINISTRATOR PHONE	101-5141-200	44.36	44.36
VERIZON WIRELESS	87	12/25	12/31/2025	78615	6131146883	CLERK/TREASURER PHONE	101-5143-200	44.29	44.29
VERIZON WIRELESS	87	12/25	12/31/2025	78615	6131146883	ELECTION PHONE	101-5144-200	44.29	44.29
VERIZON WIRELESS	87	12/25	12/31/2025	78615	6131146883	COMPLEX PHONES	101-5160-200	88.58	88.58
VERIZON WIRELESS	87	12/25	12/31/2025	78615	6131146883	FIRE DEPT PHONE	101-5220-200	26.41	26.41
VERIZON WIRELESS	87	12/25	12/31/2025	78615	6131146883	INSPECTIONS PHONES	101-5240-200	49.29	49.29
VERIZON WIRELESS	87	12/25	12/31/2025	78615	6131146883	MECHANIC PHONES	101-5324-200	44.35	44.35
VERIZON WIRELESS	87	12/25	12/31/2025	78615	6131146883	STREETS PHONES	101-5331-200	153.27	153.27
VERIZON WIRELESS	87	12/25	12/31/2025	78615	6131146883	REC DEPT PHONE	101-5530-200	43.68	43.68
VERIZON WIRELESS	87	12/25	12/31/2025	78615	6131146883	STORM WATER	205-5370-200	41.08	41.08
Total 78615:									579.60
<b>78616</b>									
VILLAGE OF LITTLE CH	400	12/25	12/31/2025	78616	250315	SEWER JETTER 4TH QUART	201-5360-200	6.80	6.80
Total 78616:									6.80
<b>78617</b>									
WE ENERGIES	664	12/25	12/31/2025	78617	5748062963	MSC ELECTRIC - 1ST	101-5323-200	4,015.65	4,015.65
WE ENERGIES	664	12/25	12/31/2025	78617	5748062963	MSC GAS - 1ST	101-5323-200	945.51	945.51
WE ENERGIES	664	12/25	12/31/2025	78617	5751840811	COMPLEX/FIRE DEPT ANALY	101-5160-234	3,205.92	3,205.92
WE ENERGIES	664	12/25	12/31/2025	78617	5751840811	TRAFFIC LIGHTS	101-5341-200	164.31	164.31
WE ENERGIES	664	12/25	12/31/2025	78617	5751840811	STREET LIGHTS/UNDERPAS	101-5342-200	12,312.06	12,312.06
WE ENERGIES	664	12/25	12/31/2025	78617	5751840811	PARKS	101-5520-200	466.08	466.08
WE ENERGIES	664	12/25	12/31/2025	78617	5751840811	X-MAS LIGHTS	101-5531-200	16.76	16.76
WE ENERGIES	664	12/25	12/31/2025	78617	5751840811	ROGER ST LIFT STATION	201-5360-200	63.40	63.40
WE ENERGIES	664	12/25	12/31/2025	78617	5751840811	X-MAS ARBORETUM-POND/F	205-5370-200	158.22	158.22
WE ENERGIES	664	12/25	12/31/2025	78617	5751840811	KIMBERLY AVE MUNICIPAL B	101-5160-233	4,246.80	4,246.80
WE ENERGIES	664	12/25	12/31/2025	78617	5751840811	RED CEDAR PKWY/TREATY	702-5160-234	151.68	151.68

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 78617:									25,746.39
<b>78618</b>									
Auto Value	1520	01/26	01/12/2026	78618	104003237	ADHESIVE	101-5324-200	6.00	6.00
Auto Value	1520	01/26	01/12/2026	78618	1040033332	PAINT & BRUSH	101-5324-200	29.34	29.34
Total 78618:									35.34
<b>78619</b>									
Cintas Corp	1519	01/26	01/12/2026	78619	4255470430	8 UNIFORM	101-5323-200	16.72	16.72
Cintas Corp	1519	01/26	01/12/2026	78619	4255470430	6 HAND SOAP	101-5160-200	21.25	21.25
Cintas Corp	1519	01/26	01/12/2026	78619	4255470430	5 AIR FRESHENER	101-5160-200	24.75	24.75
Cintas Corp	1519	01/26	01/12/2026	78619	4255470430	3 WET/DRY MOP	101-5160-200	13.50	13.50
Cintas Corp	1519	01/26	01/12/2026	78619	4255470430	2 CLEANING PRODUCTS/DIS	101-5160-200	21.21	21.21
Cintas Corp	1519	01/26	01/12/2026	78619	4255470430	1 EXTRAC MATS	101-5160-200	271.00	271.00
Total 78619:									368.43
<b>78620</b>									
CITY OF APPLETON	121	01/26	01/12/2026	78620	19185	WEIGHTS/MEASURES CONT	101-5240-200	320.00	320.00
CITY OF APPLETON	121	01/26	01/12/2026	78620	19194	VALLEY TRANSIT SERVICES	101-5352-200	8,533.00	8,533.00
Total 78620:									8,853.00
<b>78622</b>									
CORPORATE NETWORK	1361	01/26	01/12/2026	78622	81404	MICROSOFT 365 BUSINESS	101-5152-200	150.00	150.00
Total 78622:									150.00
<b>78624</b>									
FINGER PUBLISHING	959	01/26	01/12/2026	78624	181034	ADVERTISEMENT FOR BIDS	401-5700-908	126.92	126.92
FINGER PUBLISHING	959	01/26	01/12/2026	78624	181034	ADVERTISEMENT FOR BIDS	401-5700-908	159.42	159.42
FINGER PUBLISHING	959	01/26	01/12/2026	78624	181034	MUNICIPAL JUDGE AD	101-5121-200	36.07	36.07
Total 78624:									322.41
<b>78625</b>									
FOX CITIES CHAMBER	273	01/26	01/12/2026	78625	12877	ECONOMIC DEVELOPMENT	101-5644-991	400.00	400.00
FOX CITIES CHAMBER	273	01/26	01/12/2026	78625	12877	ECONOMIC DEVELOPMENT	101-5644-990	415.00	415.00
Total 78625:									815.00
<b>78626</b>									
FOX VALLEY METRO P	265	01/26	01/12/2026	78626	DEC 2025	BLOOD DRAW FEES	101-5121-200	39.39	39.39
Total 78626:									39.39
<b>78627</b>									
FOX VALLEY TECHNICA	277	01/26	01/12/2026	78627	January Settle	JANUARY TAX SETTLEMENT	101-2172	250,660.59	250,660.59
Total 78627:									250,660.59
<b>78628</b>									
FP MAILING SOLUTION	853	01/26	01/12/2026	78628	RI106919195	POSTAGE MACHINE QUART	101-5143-200	41.40	41.40

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 78628:									41.40
<b>78629</b>									
GREAT LAKES TV SEAL	293	01/26	01/12/2026	78629	K0001-09-25-9	2025 STORM CLEANING AND	205-5370-297	3,986.81	3,986.81
GREAT LAKES TV SEAL	293	01/26	01/12/2026	78629	K0001-09-25-9	2025 SANITARY CLEANING A	201-5360-200	60,571.87	60,571.87
Total 78629:									64,558.68
<b>78630</b>									
Halron Lubricants	1511	01/26	01/12/2026	78630	1691621-00	DEF FLUID	101-5324-200	200.81	200.81
Halron Lubricants	1511	01/26	01/12/2026	78630	1692803-0	DRUM RETURN	101-5324-200	20.00-	20.00-
Total 78630:									180.81
<b>78632</b>									
HEART OF THE VALLEY	416	01/26	01/12/2026	78632	DECEMBER B	WASTEWATER TREATMENT	201-5360-265	35,011.84	35,011.84
Total 78632:									35,011.84
<b>78633</b>									
ImageTrend LLC	1521	01/26	01/12/2026	78633	PS-INV120023	VISUAL PRE PLANS STANDA	101-5220-241	1,017.00	1,017.00
Total 78633:									1,017.00
<b>78634</b>									
INTERSTATE BATTERY	332	01/26	01/12/2026	78634	90171020	BATTERY	101-5324-200	150.95	150.95
Total 78634:									150.95
<b>78635</b>									
KERBER ROSE	1257	01/26	01/12/2026	78635	1264987525	ACCOUNTING SERVICES (O	702-5143-200	9,900.00	9,900.00
Total 78635:									9,900.00
<b>78636</b>									
KIMBERLY AREA SCHO	367	01/26	01/12/2026	78636	January Settle	JANUARY TAX SETTLEMENT	101-2171	1,878,007.66	1,878,007.66
Total 78636:									1,878,007.66
<b>78637</b>									
KIMBERLY COMMUNITY	372	01/26	01/12/2026	78637	20260109 CO	ANNUAL DONATION	101-5532-200	3,500.00	3,500.00
Total 78637:									3,500.00
<b>78638</b>									
KWIK TRIP INC	355	01/26	01/12/2026	78638	00229256 DE	CUSTODIAL GAS & OIL PURC	101-5160-200	195.88	195.88
KWIK TRIP INC	355	01/26	01/12/2026	78638	DECEMBER S	DECEMBER FUEL	101-5331-200	4,034.17	4,034.17
Total 78638:									4,230.05
<b>78639</b>									
LAPPEN SECURITY PR	842	01/26	01/12/2026	78639	LSPQ53240	SERVICE CALL FIRE DEPTAR	101-5160-231	399.50	399.50
Total 78639:									399.50

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>78641</b>									
Macco's Commercial Inter	1471	01/26	01/12/2026	78641	MC019656	CEDARS CENTRAL OVERLO	702-5700-913	7,825.69	7,825.69
Total 78641:									7,825.69
<b>78642</b>									
MENARDS	758	01/26	01/12/2026	78642	87884	HVY DUTY GARBAGE CAN	101-5323-200	24.99	24.99
MENARDS	758	01/26	01/12/2026	78642	87980	RODENT TRAPS	101-5323-200	62.13	62.13
MENARDS	758	01/26	01/12/2026	78642	88142	SUPPLIES FOR CHICKEN	101-5323-200	67.94	67.94
MENARDS	758	01/26	01/12/2026	78642	88145	SUPPLIES CHICKEN COOP	101-5323-200	15.48	15.48
MENARDS	758	01/26	01/12/2026	78642	88151	MISC SUPPLIES	101-5160-200	26.68	26.68
MENARDS	758	01/26	01/12/2026	78642	88161	MISC SUPPLIES	101-5323-200	5.48	5.48
MENARDS	758	01/26	01/12/2026	78642	88204	SCOOPS FOR CORNER SALT	101-5331-200	7.96	7.96
MENARDS	758	01/26	01/12/2026	78642	88227	STACK BINS FOR SIGN SHO	101-5323-200	95.88	95.88
Total 78642:									306.54
<b>78644</b>									
MIDWEST JUGGLING C	1173	01/26	01/12/2026	78644	JAN 2026	LIBRARY PERFORMANCE	501-5511-296	400.00	400.00
Total 78644:									400.00
<b>78645</b>									
MIDWEST WORKWEAR	844	01/26	01/12/2026	78645	SI-142730	COLD WEATHER APPAREL - I	101-5331-200	161.99	161.99
MIDWEST WORKWEAR	844	01/26	01/12/2026	78645	SI-142730	COLD WEATHER APPAREL -	101-5331-200	161.99	161.99
MIDWEST WORKWEAR	844	01/26	01/12/2026	78645	SI-142730	RAIN GEAR TOP/BOTTOM TY	101-5331-200	64.80	64.80
Total 78645:									388.78
<b>78646</b>									
MJI Building Services	1480	01/26	01/12/2026	78646	1850	DRAW 4 FINAL PAYMENT - HI	702-5700-913	3,420.38	3,420.38
Total 78646:									3,420.38
<b>78647</b>									
MSA PROFESSIONAL S	1431	01/26	01/12/2026	78647	024491	KIMBERLY BLDG INSPECTIO	101-5240-200	3,390.83	3,390.83
Total 78647:									3,390.83
<b>78648</b>									
NORTHEAST ASPHALT I	763	01/26	01/12/2026	78648	30-00034371	ASPHALT DARBOY ROAD	401-5700-932	491.81	491.81
Total 78648:									491.81
<b>78649</b>									
OUTAGAMIE COUNTY T	465	01/26	01/12/2026	78649	January Settle	JANUARY 2025 SETTLEMENT	101-2161	948,469.19	948,469.19
Total 78649:									948,469.19
<b>78650</b>									
OUTAGAMIE COUNTY T	465	01/26	01/12/2026	78650	39715	SOLID WASTE	101-5363-200	10,411.80	10,411.80
OUTAGAMIE COUNTY T	465	01/26	01/12/2026	78650	DEC 2025	JAIL ASSESSMENTS/DRIVER	101-5121-200	428.80	428.80
Total 78650:									10,840.60

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>78651</b>									
REINDERS INC	508	01/26	01/12/2026	78651	2740605-00	SIDEWALK SALT COMPLEX	101-5160-200	95.00	95.00
REINDERS INC	508	01/26	01/12/2026	78651	2740618-00	SPECIAL SIDEWALK SALT FO	101-5323-200	15.52	15.52
Total 78651:									110.52
<b>78652</b>									
STATE OF WISCONSIN	674	01/26	01/12/2026	78652	DEC 2025	COURT FINES AND SURCHA	101-5121-200	894.76	894.76
Total 78652:									894.76
<b>78653</b>									
TITAN PUBLIC SAFETY	583	01/26	01/12/2026	78653	6104	TIPPS ANNUAL SUPPORT	101-5121-200	5,234.00	5,234.00
Total 78653:									5,234.00
<b>78656</b>									
TRUCK EQUIPMENT IN	589	01/26	01/12/2026	78656	1175642-00	PLOW MARKERS	101-5331-200	76.82	76.82
Total 78656:									76.82
<b>78657</b>									
UNIFIRST CORPORATIO	1135	01/26	01/12/2026	78657	1481052875	BAGGED WIPERS/LAUNDRY	101-5323-200	35.70	35.70
UNIFIRST CORPORATIO	1135	01/26	01/12/2026	78657	1481053282	MATS AND DAMAGED UNIFO	101-5323-200	129.50	129.50
UNIFIRST CORPORATIO	1135	01/26	01/12/2026	78657	1481053707	SAFETY MATS AND RAGS	101-5323-200	25.99	25.99
Total 78657:									191.19
<b>78658</b>									
VILLAGE OF LITTLE CH	400	01/26	01/12/2026	78658	250317	OPERATOR LICENSE BACKG	101-5143-200	35.00	35.00
VILLAGE OF LITTLE CH	400	01/26	01/12/2026	78658	250320	CROSSING GUARDS 4TH QU	101-5215-200	11,054.18	11,054.18
Total 78658:									11,089.18
<b>78659</b>									
WE ENERGIES	664	01/26	01/12/2026	78659	5755875312	500 MOASIS DRIVE GAS	101-5323-200	1,215.42	1,215.42
Total 78659:									1,215.42
<b>78660</b>									
ALEX AIR APPARATUS I	1241	01/26	01/16/2026	78660	INV53596	AKRON CLAPPER ASSEMBLY	101-5220-241	370.00	370.00
ALEX AIR APPARATUS I	1241	01/26	01/16/2026	78660	INV53602	STANDARD 4-GAS CALIBRAT	101-5220-200	325.00	325.00
Total 78660:									695.00
<b>78661</b>									
AMERICAN LIBRARY AS	98	01/26	01/16/2026	78661	PLA REGISTR	PLA REGISTRATION	501-5511-279	468.00	468.00
Total 78661:									468.00
<b>78662</b>									
ASCENSION WI EMPLO	984	01/26	01/16/2026	78662	427147	EAP QUARTERLY ADMIN FEE	101-5410-200	381.00	381.00
ASCENSION WI EMPLO	984	01/26	01/16/2026	78662	427518	DRUG SCREEN DOT 5 PANE	101-5410-200	118.00	118.00
Total 78662:									499.00

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>78663</b>									
ASSOCIATED TRUST C	57	01/26	01/16/2026	78663	27571	TIF #6 BOND FEES	310-5820-740	475.00	475.00
ASSOCIATED TRUST C	57	01/26	01/16/2026	78663	5078778	TIF #6 BOND FEES	310-5820-740	625.00	625.00
Total 78663:									1,100.00
<b>78664</b>									
Auto Value	1520	01/26	01/16/2026	78664	104003644	BRAKLEEN 7 AIR TOOL OIL	101-5324-200	58.69	58.69
Total 78664:									58.69
<b>78666</b>									
Cintas Corp	1519	01/26	01/16/2026	78666	4256218591	8 UNIFORM	101-5323-200	16.72	16.72
Cintas Corp	1519	01/26	01/16/2026	78666	4256218591	6 HAND SOAP	101-5160-200	21.25	21.25
Cintas Corp	1519	01/26	01/16/2026	78666	4256218591	5 AIR FRESHENER	101-5160-200	24.75	24.75
Cintas Corp	1519	01/26	01/16/2026	78666	4256218591	3 WET/DRY MOP	101-5160-200	13.50	13.50
Cintas Corp	1519	01/26	01/16/2026	78666	4256218591	2 CLEANING PRODUCTS/DIS	101-5160-200	21.21	21.21
Cintas Corp	1519	01/26	01/16/2026	78666	4256218591	1 EXTRAC MATS	101-5160-200	271.00	271.00
Total 78666:									368.43
<b>78667</b>									
CITIES & VILLAGES MU	849	01/26	01/16/2026	78667	478	LIABILITY PREMIUM	101-5193-200	32,106.00	32,106.00
CITIES & VILLAGES MU	849	01/26	01/16/2026	78667	478	WORKERS COMPENSATION	101-5193-229	35,251.13	35,251.13
CITIES & VILLAGES MU	849	01/26	01/16/2026	78667	478	AUTO PHYSICAL DAMAGE P	101-5193-223	16,748.41	16,748.41
CITIES & VILLAGES MU	849	01/26	01/16/2026	78667	478	EQUIPMENT BREAKDOWN	101-5193-200	2,666.51	2,666.51
CITIES & VILLAGES MU	849	01/26	01/16/2026	78667	478	CRIME COVERAGE	101-5193-224	493.90	493.90
CITIES & VILLAGES MU	849	01/26	01/16/2026	78667	478	EXCESS PUBLIC ENTITY LIA	101-5193-200	1,007.91	1,007.91
CITIES & VILLAGES MU	849	01/26	01/16/2026	78667	478	EPL INSURANCE	101-5193-200	3,364.37	3,364.37
Total 78667:									91,638.23
<b>78668</b>									
CLARKCOMM	1524	01/26	01/16/2026	78668	1582	MOTOROLA PAGERS	101-5230-245	3,950.00	3,950.00
Total 78668:									3,950.00
<b>78669</b>									
Concentra	1503	01/26	01/16/2026	78669	104321147	ANNUAL AUDIOGRAM SCRE	101-5410-200	770.00	770.00
Total 78669:									770.00
<b>78670</b>									
CORPORATE NETWORK	1361	01/26	01/16/2026	78670	81542	BROWN COMPUTER WORKS	101-5700-918	1,240.00	1,240.00
Total 78670:									1,240.00
<b>78671</b>									
DEMCO INC	228	01/26	01/16/2026	78671	7746085	LIBRARY SUPPLIES	501-5511-284	252.54	252.54
Total 78671:									252.54
<b>78673</b>									
GLATFELTER SPECIALI	1176	01/26	01/16/2026	78673	JAN 2026	YEARLY PAYMENT LOSA	101-5220-251	28,280.40	28,280.40

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 78673:									28,280.40
<b>78674</b>									
GONZALO VALERA	1525	01/26	01/16/2026	78674	GONZALO VA	BILINGUAL CONVERSATION	501-5511-296	150.00	150.00
Total 78674:									150.00
<b>78675</b>									
GORDON FLESCH CO I	1439	01/26	01/16/2026	78675	IN15451931	COPIER CONTRACT	501-5511-298	144.88	144.88
Total 78675:									144.88
<b>78676</b>									
Hawkins Ash CPAs	1465	01/26	01/16/2026	78676	3247287	PROGRESS BILL FOR 2025 A	101-5151-200	5,560.00	5,560.00
Total 78676:									5,560.00
<b>78677</b>									
HERRLING CLARK LAW	305	01/26	01/16/2026	78677	33801-00MQ4	TID 6 LEGAL SERVICES 4TH	702-5130-200	1,888.87	1,888.87
HERRLING CLARK LAW	305	01/26	01/16/2026	78677	33801-00MQ4	MUNICIPAL LEGAL SERVICE	101-5130-200	1,704.59	1,704.59
HERRLING CLARK LAW	305	01/26	01/16/2026	78677	35722-00MQ4	MUNICIPAL TRAFFIC 4TH QT	101-5121-200	2,994.55	2,994.55
Total 78677:									6,588.01
<b>78678</b>									
INGRAM LIBRARY SERV	331	01/26	01/16/2026	78678	2003959 JAN	BOOKS	501-5511-292	1,235.52	1,235.52
Total 78678:									1,235.52
<b>78679</b>									
JENNIFER ABBS	1528	01/26	01/16/2026	78679	JAN 2026	REFUND FOR OVER PAYMEN	001-1111	75.55	75.55
Total 78679:									75.55
<b>78680</b>									
KANOPY INC.	1180	01/26	01/16/2026	78680	484942-PPU	VIDEOS	501-5511-286	44.20	44.20
Total 78680:									44.20
<b>78681</b>									
Kelleen Hopfensperger	1499	01/26	01/16/2026	78681	20250724	YOGA IN THE PARK INSTRUC	101-5530-200	250.00	250.00
Total 78681:									250.00
<b>78682</b>									
KWIK TRIP INC	355	01/26	01/16/2026	78682	00229258 JAN	FIRE DEPT GAS & OIL PURC	101-5220-200	142.45	142.45
Total 78682:									142.45
<b>78683</b>									
LINDA HOFACKER MON	1456	01/26	01/16/2026	78683	LINDA HOFAC	STRING JAM CLASSES	501-5511-296	50.00	50.00
Total 78683:									50.00

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>78684</b>									
MADISON NATIONAL LIF	433	01/26	01/16/2026	78684	FEB 2026 194	LTD INSURANCE PREMIUMS	101-2142	724.39	724.39
Total 78684:									724.39
<b>78685</b>									
MENARDS	758	01/26	01/16/2026	78685	88332	MICROFIBER CLOTHS, CARP	101-5323-200	36.46	36.46
MENARDS	758	01/26	01/16/2026	78685	88333	PAPER TOWEL, VINYL GLOV	101-5160-200	53.54	53.54
Total 78685:									90.00
<b>78687</b>									
MIDWEST TAPE LLC	757	01/26	01/16/2026	78687	508161752	AV ORDER	501-5511-290	17.24	17.24
Total 78687:									17.24
<b>78688</b>									
MUNICIPAL PROPERTY	438	01/26	01/16/2026	78688	2026	MUNICIPAL PROPERTY INSU	101-5193-200	40,215.00	40,215.00
Total 78688:									40,215.00
<b>78689</b>									
NEW DUELING PIANOS	1523	01/26	01/16/2026	78689	20260109 NE	DEPOSIT	101-5111-200	2,250.00	2,250.00
Total 78689:									2,250.00
<b>78690</b>									
Old Dominion Brush Com	1510	01/26	01/16/2026	78690	9796236	LEAF VAC UNIT TO CONVER	205-5370-297	86,916.62	86,916.62
Total 78690:									86,916.62
<b>78691</b>									
OUTAGAMIE COUNTY T	465	01/26	01/16/2026	78691	1022330	DECEMBER DIESEL	101-5331-200	1,064.92	1,064.92
Total 78691:									1,064.92
<b>78692</b>									
OUTAGAMIE WAUPACA	467	01/26	01/16/2026	78692	4693	LIBRARY SUPPLIES	501-5511-284	108.81	108.81
OUTAGAMIE WAUPACA	467	01/26	01/16/2026	78692	4748	DIGITAL COLLECTIONS	501-5511-286	4,684.25	4,684.25
Total 78692:									4,793.06
<b>78694</b>									
ROBERT ZIMMER	1526	01/26	01/16/2026	78694	ROBERT ZIM	ROB ZIMMER PRESENTS SP	501-5511-296	130.00	130.00
ROBERT ZIMMER	1526	01/26	01/16/2026	78694	ROBERT ZIM	ROB ZIMMER PRESENTS SP	501-5511-279	65.00	65.00
Total 78694:									195.00
<b>78695</b>									
SECURIAN FINANCIAL	427	01/26	01/16/2026	78695	JAN 2026 002	LIFE INSURANCE PREMIUM	101-2137	2,046.63	2,046.63
Total 78695:									2,046.63
<b>78696</b>									
SENSOURCE	68	01/26	01/16/2026	78696	64981	ANNUAL DATA HOSTING FEE	501-5511-281	264.00	264.00

Payee	Vendor Number	GL Period	Check Issue Date	Check Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 78696:									264.00
<b>78697</b>									
SUPERIOR CHEMICAL L	576	01/26	01/16/2026	78697	433266	GREASE - MOLY RED JELL	101-5324-200	164.22	164.22
SUPERIOR CHEMICAL L	576	01/26	01/16/2026	78697	433266	TUF GEL	101-5324-200	177.73	177.73
Total 78697:									341.95
<b>78698</b>									
Town Counsel Law & Litig	1500	01/26	01/16/2026	78698	2922	POLICE SERVICES LEGAL FE	101-5130-200	2,021.00	2,021.00
Total 78698:									2,021.00
<b>78699</b>									
TRI CITY GLASS INC	587	01/26	01/16/2026	78699	JC20369	CEDARS OVERLOOK DOORS	702-5700-913	1,432.00	1,432.00
Total 78699:									1,432.00
<b>78700</b>									
UNIFIRST CORPORATIO	1135	01/26	01/16/2026	78700	1481054126	SAFETY MATS AND RAGS	101-5323-200	25.99	25.99
Total 78700:									25.99
<b>78701</b>									
VALLEY PEST CONTRO	1144	01/26	01/16/2026	78701	1430342	PEST CONTROL	101-5160-232	150.00	150.00
VALLEY PEST CONTRO	1144	01/26	01/16/2026	78701	1430344	MSC PEST CONTROL	101-5323-200	100.00	100.00
Total 78701:									250.00
<b>78702</b>									
VYE	393	01/26	01/16/2026	78702	11866	WEBSITE HOSTING-ANNUAL	101-5152-200	780.00	780.00
Total 78702:									780.00
Grand Totals:									<u>3,972,213.29</u>

Approved on: February 17, 2025

Village President: \_\_\_\_\_  
Charles A. Kuen

Trustees: \_\_\_\_\_  
Marcia Trentlage

\_\_\_\_\_  
Lee W. Hammen

\_\_\_\_\_  
Norb Karner

\_\_\_\_\_  
David Hietpas

\_\_\_\_\_  
Mike Hruzek

\_\_\_\_\_  
Tom Gaffney

Clerk-Treasurer: \_\_\_\_\_  
Jennifer Weyenberg

**REGULAR MEETING OF THE KIMBERLY WATER COMMISSION**  
**MINUTES**  
**December 9, 2025**

Chairman Johnson called the meeting to order at 11:01 am. Commissioner Stienen, Hanson and Hietpas appeared in person. Also attending the meeting were Administrator/Public Works Director Block, Water Superintendent Verstegen, and Utility Billing Clerk Firchow.

**Approval of Minutes from the November 4, 2025, Meeting**

Commissioner Hanson moved, Stienen seconded the motion to approve the Water Commission minutes of the November 4, 2025, meeting. The motion carried by unanimous vote of the Commission.

**Unfinished Business**

None

**New Business**

**Bills and Claims, and Financial Statements for the month of October 2025**

Commissioner Stienen moved, Hietpas seconded the motion to approve the Bills and Claims, and Financial Statements for the month of October 2025. The motion carried by unanimous vote of the Commission.

**Update on Water Rate Analysis**

Administrator/Public Works Director Block reported that a Public Hearing was conducted on December 2, 2025, with one wholesale water customer attending, no written or public comments were submitted, and the Public Service Commission has 45 days to finalize the Rate Case and a due date for implementation will be set. It is anticipated that the new water rates will become official in the first quarter of next year.

**Reports**

**Midwest Contract Operations, Inc.**

Superintendent Verstegen reported that Well #2 is back up and running, effective January 1, 2026 Lazer will conduct daily locates with MCO continuing to complete locates that are after hours, on weekends or holidays, main break locations were also reviewed. Badger Meter will be moving away from the current handheld reader and Superintendent Verstegen anticipates that current heads will be replaced with cellular heads starting in 2026. Notices to identify unknown private service lines will be mailed and staff will continue to review options available for assistance in lead service replacement costs.

**Public Participation**

None

**Adjournment**

Commissioner Hietpas moved, Hanson seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:20 am.



Danielle Block  
Secretary

Dated December 18, 2025

Drafted by MMF

Approved by Water Commission on 1-13-2026

**VILLAGE OF KIMBERLY  
PLAN COMMISSION MINUTES  
11/18/2025**

A meeting of the Village Kimberly Plan Commission was called to order on Tuesday, November 18, 2025, at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave, by President Kuen.

Commissioners Present: President Chuck Kuen and Commissioners: Michael Robach, Jeremy Freund, Dave Vander Velden, Norb Karner, Todd Schneider, and Nancy Bourassa  
Commissioners Excused: None  
Staff Present: Deputy Clerk Erica Ziegert and Community Development Director Sam Schroeder

**Approval of Minutes from the 10-21-2025 Meeting**

Commissioner Karner moved, Commissioner Vander Velden seconded the motion to approve. Motion carried by unanimous vote.

**Public Hearing**

None

**Unfinished Business**

None

**New Business**

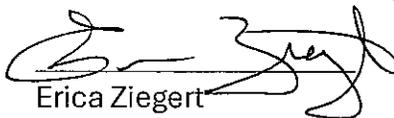
**Site & Architectural Review – Kim-Com Promotions LTD (Paperfest) located at 141 N Clark Street**

Commissioner Vander Velden moved, Commissioner Karner seconded the motion to approve the site plan and architectural components for Kim-Con Promotions, aka Paperfest located at 141 N Clark Street as presented, contingent upon the following:

1. The noted terrace tree to be removed shall remain. 2. Areas not identified as outdoor storage or parking shall be stripped of any gravel, topsoiled and shall be restored with grass. Any future use of this area shall require the review by the Village Staff. 3. A grading and drainage plan shall be provided and approved by Village Staff to ensure proper drainage of the site and parking prior to restoration. 4. Any new lighting shall be full cut off and meet Village Ordinances. 5. Any new signage shall require a separate permit and approval by the Village Staff. 6. Any dumpster or refuse shall be enclosed, aesthetically constructed similar to the building, and out of view from off premise. 7. Minor modifications to the building and site plan are permitted with Village Staff review and approval. Motion carried by unanimous vote.

**Adjournment**

Commissioner Freund moved, Commissioner Karner seconded the motion to adjourn. Motion carried by unanimous vote at 5:13pm.



Erica Ziegert  
Deputy Clerk

Dated 11/19/2025

