

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
12/15/2025**

A meeting of the Kimberly Village Board was called to order on Monday, December 15, 2025 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Kuen.

Board Present: President Chuck Kuen, Trustees Tom Gaffney, Dave Hietpas, Mike Hruzek, Norb Karner, Lee Hammen, and Marcia Trentlage
Board Excused: None
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block, Fire Chief Chad Smith, Library Director Holly Selwitschka, and Community Enrichment Director Holly Femal & Community Development Director Sam Schroeder via phone
Others Present: Judy Hebbe of the Times Villager

President's Remarks

President Kuen addressed some misinformation regarding police services that was shared on social media. He wanted to reiterate that the Village Board took action in open session on October 27, 2025 to approve the schedule and phasing in of Outagamie County. He stated that it was also mentioned in the winter addition of the KimTalk newsletter that two officers would start patrolling in January 2026 with more joining throughout the year.

Approval of Minutes from the 12-08-2025 Meeting

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

Unfinished Business

None

New Business

Award bid for Sunset Park Master Plan

Trustee Hruzek moved, Trustee Hammen seconded the motion to approve the bid for the 2026 Sunset park master planning project with the proposal from Rettler Corp as the lowest qualified proposal provided for a total cost of \$11,600.00. The funding for this project will come from the Parks Improvement Trust Fund. Motion carried by a roll call vote of the board, 7-0.

Change Order #19 in the amount of \$4,937.47 for the Kimberly Street & Parks Dept. Building

Trustee Karner moved, Trustee Hammen seconded the motion to approve. Motion carried by unanimous vote of the board.

Change Order #20 in the amount of \$1,365.68 for the Kimberly Street & Parks Dept. Building

Trustee Gaffney moved, Trustee Karner seconded the motion to approve. Motion carried by unanimous vote of the board.

Certificate for Payment #15 to SMA Construction Services in the amount of \$352,765.18 for the Kimberly Street & Parks Dept. Building

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

Accept Resignation of Municipal Judge Gerald Schumann effective February 9, 2026

Trustee Hammen moved, Trustee Karner seconded the motion to approve. Motion carried by unanimous vote of the board.

Approve Bills & Claims from 11/13/2025-12/11/2025 in the amount of \$253,259.79

Trustee Hammen moved, Trustee Karner seconded the motion to approve. Motion carried by unanimous vote of the board.

Receive Minutes of Boards and Commissions

Water Commission minutes from 11/04/25, Library Board minutes from 10/20/25, and Plan Commission minutes from 10/21/25. There was no discussion or action taken on this item, the minutes will be filed as presented.

Reports

The reports from the Interim Chief of Police, Fire Chief, Administrator-Director of Public Works, Community Development Director, Community Enrichment Director, Library Director, and Clerk-Treasurer were presented. The reports are on file with the Village Clerk's Office.

Public Participation

None

Closed Session

Trustee Hammen moved, Trustee Karner seconded the motion to enter closed session pursuant to State Statute 19.85(1)(e) to conduct specific public business in which competitive or bargaining reasons required a closed session related to properties located in TID No. 6. and police service as well as pursuant to State Statute 19.85(1)(c) regarding employment matters of the municipal court. Motion carried by unanimous vote of the board at 5:18pm.

Trustee Hammen moved, Trustee Karner seconded the motion to reconvene into open session. Motion carried by unanimous vote of the board at 5:34pm.

Action on Closed Session matters

Dissolution of Developers Agreement with Midwest Expansion

Trustee Trentlage moved, Trustee Gaffney seconded the motion to enter into an agreement for dissolution of a developer's agreement with Midwest Expansion. Motion carried by unanimous vote of the board.

Employment Matters of the Municipal Court

Trustee Trentlage moved, President Kuen seconded the motion to direct the Administrator to pursue candidates to fill the term of the Municipal Judge through April 30, 2027. Motion carried by unanimous vote of the board.

Adjournment

Trustee Hammen moved, Trustee Karner seconded the motion to adjourn. Motion carried by unanimous vote of the board at 5:38pm.


Jennifer Weyenberg
Village Clerk-Treasurer

Dated 12/16/25

Drafted by: ELZ

Approved by Village Board: 12-22-25