

**VILLAGE OF KIMBERLY  
BOARD MEETING MINUTES  
12/08/2025**

A meeting of the Kimberly Village Board was called to order on Monday, December 8, 2025 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Kuen.

Board Present: President Chuck Kuen, Trustees Tom Gaffney, Dave Hietpas, Mike Hruzek, Norb Karner, Lee Hammen, and Marcia Trentlage  
Board Excused: None  
Staff Present: Clerk-Treasurer Jennifer Weyenberg and Administrator/Director of Public Works Danielle Block  
Others Present: Judy Hebbe of the Times Villager

**President's Remarks**

President Kuen wanted to remind everyone that there is a meeting next week, but also there is the open house at the new building that starts at 3pm prior to the meeting.

**Approval of Minutes from the 12-01-2025 Meeting**

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

**Appointments**

**Election Inspectors to 2026-2027 term**

Trustee Karner moved, Trustee Hammen seconded the motion to approve the appointed Election Inspectors to the 2026-2027 term. See Exhibit A (attached). Motion carried by unanimous vote of the board.

**Unfinished Business**

None

**New Business**

**Resolution No. 9, Series of 2025 Changing References within Code regarding Chief of Police and FVMPD**

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve Resolution No. 9, Series of 2025. This resolution references changes within the code regarding Chief of Police, Fox Valley Metro Police Department and aligns things with the transitioning of Outagamie County into patrol. Motion carried by unanimous vote of the board.

**Change Order #1 in the amount of \$-27,406.37 for the Welhouse Dr. and Curtin Ave. Street Reconstruction project**

Trustee Karner moved, Trustee Gaffney seconded the motion to approve. Motion carried by unanimous vote of the board.

**Certificate for Payment #5 (FINAL) to Zignego Company in the amount of \$55,002.13 for the Welhouse Dr. and Curtin Ave. Street Reconstruction project**

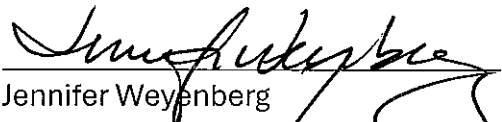
Trustee Trentlage moved, Trustee Hammen seconded the motion to approve. Motion carried by unanimous vote of the board.

**Public Participation**

Trustee Trentlage spoke about the remodeling of the Clubhouse Wine Bar and how it was really well done.

**Adjournment**

Trustee Hammen moved, Trustee Karner seconded the motion to adjourn. Motion carried by unanimous vote of the board at 5:05pm.

  
Jennifer Weyenberg  
Village Clerk-Treasurer

Dated 12/09/25

Drafted by: ELZ

Approved by Village Board: 12-15-25

## EXHIBIT A

The following individuals request approval to be an Election Inspector for the 2026-2027 term.

### **Appointments, Unaffiliated**

Louise Bahr	Cathy Hackett	*Deb Spranger, Chief
Kelly Birnschein	Rose Heinz	Marcia Trentlage
Lara Bleck	Amy Henderson	Donna Utke
Cathy Bolwerk	Maggie Hohnberger	Linda Van Asten
John Brennan	Autumn Horst	Lynn Van Grinsven
Jamie Coenen	Angela Jarvis	Jane Van Hammond
Debra DeBruin	Toni Kattestad	Pat Van Oss
Christine Delveaux	Susan Kirk	*Jolene Van Thiel, Chief
Marilyn Fish	Linda Krell	Jeanne Vanden Heuvel
*Sandra Frassetto, Chief	*Barb Langman, Chief	Caroline Wurdinger
Sandi Frechette	Jan Lesperance	Lynn Wurdinger
Arleen Gebhart	Carol Rattunde	Bob Wyngaard
Mark Gebhart	Vicki Schmeling	Julie Wyngaard
Mary Godin	Judy Shaw	

### **Appointments, Submitted by Political Party**

Judy Cassler (R)  
Phil Cassler (R)  
Jean Hlavacek (R)  
James Kuhar (R)  
Heidi Baumgartner (R)  
Charles Dawson (R)  
Cassidy Lewis (D)

**The following also request approval to serve as Special Voting Deputies (SVDs):**

Jolene Van Thiel  
Pat Van Oss  
Jane Van Hammond  
Judy Cassler  
Phil Cassler