

REGULAR MEETING OF THE KIMBERLY WATER COMMISSION
MINUTES
October 14, 2025

Chairman Johnson called the meeting to order at 11:00 am. Commissioners Hanson and Hietpas appeared in person. Commissioner Stienen was absent and excused. Also attending the meeting were Administrator/Public Works Director Block, Water Superintendent Verstegen, and Utility Billing Clerk Firchow.

Annual Election of Chairperson

The Annual Election of chairperson was conducted. Chairman Johnson was nominated by Commissioner Hanson and Commissioner Hietpas seconded the nomination. The nomination was carried by unanimous vote of the Commission.

Approval of Minutes from September 9, 2025, Meeting

Commissioner Hanson moved, Hietpas seconded the motion to approve the Water Commission minutes of the September 9, 2025, meeting. The motion carried by unanimous vote of the Commission.

Unfinished Business

None

New Business

Bills and Claims, and Financial Statements for the month of August 2025

Commissioner Hietpas moved, Hanson seconded the motion to approve the Bills and Claims, and Financial Statements for the month of August 2025. The motion carried by unanimous vote of the Commission.

Village Contracted Utility Locate Service Update

Administrator/Public Works Director Block informed the commission that utility locates for the village will now be contracted through a third party. After hours locates for water, storm, and sewer would still be completed by the Water Utility (MCO). It was also noted this change is supported by the Village Board and is pending legal review.

Review draft 2026 Water Utility Budget

Administrator/Public Works Director Block and Superintendent Verstegen presented the draft 2026 Water Utility Budget providing a detailed review of expenditures and revenues. A special meeting of the Water Commission is scheduled for November 4, 2025, at 11:00am for review and approval of the budget. There was no action taken on this item.

Reports

Midwest Contract Operations, Inc.

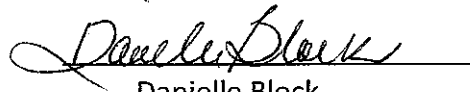
Superintendent Verstegen reported that the Well #2 pull went well, noting the pump will be replaced and anticipates the project will come in under budget. Discoloration of water has been reported, and it was found the iron level was high and are currently draining the reservoirs to correct the issue. Staff are working on meter changes, leak detection, and will start on identifying the remaining unknown private side service type. Hydrant flushing has been completed and will conduct hydrant training with the Fire Department. High usage prevention discussed and recommended reading the full village monthly with billing to remain as quarterly.

Public Participation

None

Adjournment

Commissioner Hanson moved, Hietpas seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:40 am.


Danielle Block
Secretary

Dated October 20, 2025

Drafted by MMF

Approved by Water Commission on 11-4-2025