

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
10/13/2025**

A meeting of the Kimberly Village Board was called to order on Monday, October 13, 2025 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Kuen.

Board Present: President Chuck Kuen, Trustees Tom Gaffney, Dave Hietpas, Mike Hruzek, Norb Karner, Lee Hammen and Marcia Trentlage

Board Excused: None

Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block, Community Development Director Sam Schroeder, Community Enrichment Director Holly Femal, Fire Chief Chad Smith, Library Director Holly Selwitschka, Interim Police Chief Slotke

President's Remarks

President Kuen wished Trustee Trentlage a Happy Birthday and a belated Happy Birthday to Trustee Hruzek.

Approval of Minutes from the 10-06-2025 Meeting

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

2026 Budget Presentation – Administrator Recommendations

Administrator Block gave a brief overview of the working budget document. There was some discussion regarding the budget and notations as well. This item will be brought back to a future meeting with updates.

Unfinished Business

None

New Business

Kimberly Safety Center Facility Planning and Development

Trustee Karner moved, Trustee Hammen seconded the motion to approve to maintain the use of the current Kimberly Fire Department/Safety Center building for fire, EMS and police services only. Motion carried by unanimous vote of the board. Programming and reservations of Senior Center activities will continue to be accommodated within the Civic Center wing of the Municipal Complex.

Change Request #18 to SMA Construction Services in the amount of \$5,082.71 for the Kimberly Street & Parks Dept. Building

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve. Motion carried by unanimous vote of the board. This work is to add macro fibers to reinforce the concrete in the lot pavement.

Certificate for Payment #13 to SMA Construction Services in the amount of \$774,864.25 for the Kimberly Street & Parks Dept. Building

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve for partial work completed through September 30, 2025. Motion carried by unanimous vote of the board.

Ordinance No. 9, Series of 2025 Amending Chapter 430 of the Municipal Code “Streets and Sidewalks” related to Position Title and Fees

Trustee Hammen moved, Trustee Karner seconded the motion to approve Ordinance No. 9, Series of 2025. Motion carried by unanimous vote of the board. These revisions bring insurance requirements in line with CVMIC’s recommendations, reference the fee schedule rather than specific dollar amounts, update “Street Commissioner” to “Director of Public Works”, and clarify the requirement for new sidewalk installations versus ongoing maintenance and reconstruction of existing sidewalk surfaces.

Public Participation

Craig Hribal, 522 Railroad St, thanked Village staff and those involved in handling the water runoff concerns and drainage work done on Railroad Street. Fire Chief Smith thanked the Village Board in recognizing the long-term goal for the Public Service building and Dani for the hard work with him in making that happen.

Closed Session

Trustee Karner moved, Trustee Hammen seconded the motion to enter closed session pursuant to State Statute 19.85(1)(e) to conduct specific public business in which competitive or bargaining reasons require a closed session related to police services and to discuss the development of properties located in TID No. 6. Motion carried by unanimous vote of the board at 5:19pm.

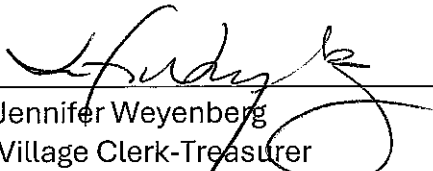
Trustee Hammen moved, Trustee Karner seconded the motion to reconvene into open session. Motion carried by unanimous vote of the board at 6:06pm.

Action on Closed Session matters

Trustee Trentlage moved, Trustee Hammen seconded the motion to consider for approval contracted police services through Outagamie County Sheriff’s Department for up to eight full-time deputies, two full-time Sergeants and one full-time lieutenant starting on or after January 1, 2026 with a schedule to be agreed upon by the Village and County, contingent upon the availability of budgeted funds. Motion carried by unanimous vote of the board.

Adjournment

Trustee Hammen moved, Trustee Gaffney seconded the motion to adjourn. Motion carried by unanimous vote of the board at 6:09pm.


Jennifer Weyenberg
Village Clerk-Treasurer

Dated 10/14/25

Drafted by: ELZ

Approved by Village Board: 10-20-25