

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
10/06/2025**

A meeting of the Kimberly Village Board was called to order on Monday, October 6, 2025 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by Pro Tem Lee Hammen.

Board Present: Trustees Tom Gaffney, Dave Hietpas, Mike Hruzek, Norb Karner, Lee Hammen and Marcia Trentlage
Board Excused: President Chuck Kuen
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block, Community Development Director Sam Schroeder, Community Enrichment Director Holly Femal, Fire Chief Chad Smith, Library Director Holly Selwitschka and Brad Werner of McMahon.

President's Remarks

Pro Tem Hammen wanted to wish everyone a happy National Noodle Day!

Approval of Minutes from the 09-22-2025 Meeting

Trustee Karner moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

2026 Budget Presentation – Department Requests

Administrator Block gave a brief overview of the working budget document. There was some discussion regarding the budget and notations as well. This item will be brought back to the next meeting with updates.

Unfinished Business

None

New Business

Certificate for Payment #2 to Jim Fischer, Inc. in the amount of \$3,190.12 for the 2025 Green Dot Sidewalk Program

Trustee Trentlage moved, Trustee Karner seconded the motion to approve certificate for payment #2 to Jim Fischer, Inc. in the amount of \$3,190.12 for final payment for work performed through July 11, 2025. Motion carried by unanimous vote of the board.

Certificate for Payment #2 to Blue Sky Contractors, LLC in the amount of \$88,273.05 for the Municipal Salt Storage Building

Trustee Hruzek moved, Trustee Gaffney seconded the motion to approve certificate for payment #2 to Blue Sky Contractors, LLC in the amount of \$88,273.05 for partial payment for work performed through September 22, 2025. Motion carried by unanimous vote of the board.

Change Requests-SMA Construction Services for the Kimberly Street & Parks Dept. Building:

- i. #13 in the amount of \$2,259.36 for added grilles
- ii. #14 in the amount of \$5,788.96 for PVC Jacketing in Wash Bay
- iii. #15 in the amount of (\$2,578.33) for Bulk Water Fill Changes
- iv. #16 in the amount of \$3,620.26 for Signage Changes
- v. #17 in the amount of \$987.22 for Mezz 2 Uline Guardrails

Trustee Trentlage moved, Trustee Gaffney seconded the motion to approve change requests i.-v. for SMA Construction Services for the Kimberly Streets & Parks Dept. building. Motion carried by unanimous vote of the board.

Certificate for Payment #12 to SMA Construction Services for the Kimberly Street & Parks Dept. Building in the amount of \$1,090,778.87

Trustee Karner moved, Trustee Trentlage seconded the motion to approve certificate of payment #12 to SMA Construction Services in the amount of \$1,090,778.87 for partial work completed through August 31, 2025. Motion carried by unanimous vote of the board.

Contract for Utility Locates- Lazer Utility Locating LLC

Trustee Gaffney moved, Trustee Trentlage seconded the motion to approve the contract for utility locates with Lazer Utility Locating LLC beginning in 2026 for a 3-year contract contingent upon review by the Village Attorney. Motion carried by unanimous vote of the board.

Purchase Miller Welder for Municipal Services Center

Trustee Trentlage moved, Trustee Gaffney seconded the motion to purchase a Miller Electric welder and accessories for the Municipal Services Center in the amount of \$7,160.94, funded through the Capital Projects Fund. Motion carried by unanimous vote of the board.

Deny Application for Operator's License to S. Patel

Trustee Karner moved, Trustee Gaffney seconded the motion to deny the application for S. Patel for an operator's license. Motion carried by a 4-2 vote with Hruzek and Trentlage opposed. The applicant will be notified of his right to appeal this decision.

Public Participation

Trustee Trentlage asked Administrator Block what the ETA is on opening the new Municipal Services Center building. Administrator Block stated that we are getting closer its opening and will be phasing operations back into the building soon. There isn't an exact date, but hopefully close to the end of October.

Closed Session

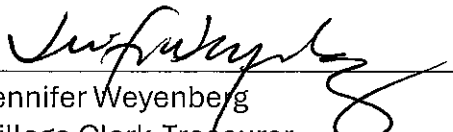
Trustee Karner moved, Trustee Gaffney seconded the motion to enter closed session pursuant to State Statute 19.85(1)(e) to conduct specific public business in which competitive or bargaining reasons require a closed session related to police services as well as pursuant to 19.85(1)(b) to consider the appeal of an Operator's License application which was previously denied. Motion carried by unanimous vote of the board at 5:22pm.

Trustee Karner moved, Trustee Trentlage seconded the motion to reconvene into open session. Motion carried by unanimous vote of the board at 6:05pm.

No action was taken on closed session matters.

Adjournment

Trustee Karner moved, Trustee Trentlage seconded the motion to adjourn. Motion carried by unanimous vote of the board at 6:05pm.


Jennifer Weyenberg
Village Clerk-Treasurer

Dated 10/07/25

Drafted by: ELZ

Approved by Village Board: 10-13-25