

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
09/22/2025**

A meeting of the Kimberly Village Board was called to order on Monday, September 22, 2025 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Chuck Kuen.

Board Present: President Chuck Kuen, Trustees Tom Gaffney, Mike Hruzek, Norb Karner, Lee Hammen and Marcia Trentlage
Board Excused: Trustee Dave Hietpas
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block and Community Development Director Sam Schroeder

President's Remarks

A longtime contributor to the community, Ned Montanye, passed away last week, let's remember him.

Approval of Minutes from the 09-15-2025 Meeting

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

Public Hearing on Ordinance No. 7, Series of 2025 Amending Chapter 525, Zoning Code of the Village of Kimberly related to Parking and Driveways

Trustee Trentlage moved, Trustee Hammen seconded the motion to convene to a public hearing. Motion carried by unanimous vote at 5:01pm. With no one signed up to speak regarding public hearing matters, President Kuen called for a motion to close the hearing. Trustee Hammen moved, Trustee Gaffney seconded the motion to close the Public Hearing and reconvene into the regular meeting. The motion carried by unanimous vote at 5:02pm.

Unfinished Business

Tank removal at 426 W Kimberly Ave by SGS Environmental Contracting

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve the bid proposal from SGS Environmental Contracting for an amount of \$25,505.00. Motion carried by unanimous vote of the board. This is the cost for the unearthed tank that was located, removed, and will be disposed of from the site at 426 W. Kimberly Ave.

New Business

Site & Architectural Review- Freedom Fellowship Church- 724 S Railroad St

Trustee Karner moved, Trustee Trentlage seconded the motion to approve the site plan and architectural components for Freedom Fellowship Church located at 724 S Railroad Street as presented, contingent upon the following:

1. Parking is not permitted in the grass or gravel areas in the rear of the building. Any expanded parking beyond paving the gravel area for traffic flow, would require additional review. Furthermore, any future access between 724 S Railroad Street and the property to the south shall require review by the Village of Kimberly.

2. New outdoor lighting shall be installed within six months of occupancy and shall be full cutoff and meet Village ordinances.

3. Any future accessory structures shall meet ordinance and shall be submitted to the Village of Kimberly for approval.

4. Any dumpster or refuse shall be enclosed and out of view from off premise and shall be located in the rear of the building.

Motion carried by unanimous vote of the board.

Ordinance No. 7, Series of 2025, Zoning Code of the Village of Kimberly Municipal Code related to Parking and Driveways

Trustee Karner moved, Trustee Hammen seconded the motion to approve Ordinance No. 7, Series of 2025. Motion carried by unanimous vote of the board.

Ordinance No. 8, Series of 2025 Amending Chapter 240, Driveway Code of the Village of Kimberly Code related to Driveways

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve Ordinance No. 8, Series of 2025. Motion carried by unanimous vote of the board.

Change Order #3 to Blue Sky Contractors in the amount of \$8,867.50 for the Salt Storage Building

Trustee Karner moved, Trustee Hammen seconded the motion to approve change order #3 in the amount of \$8,867.50 to Blue Sky Contractors for the salt storage building. This is to add light fixtures inside, a light fixture outside and electrical hookups the new salt storage building. Motion carried by unanimous vote of the board.

FVMPD Vacation Request Payout for 2025

Trustee Gaffney moved, Trustee Hruzek seconded the motion to approve the request for vacation payout for 2025 from Fox Valley Metro Police Department. This request comes from Interim Police Chief Slotke as a one-time request because of the staffing changes to help stave off overtime and is funded by the personnel budget. Motion carried by unanimous vote of the board.

Public Participation

A resident brought up a concern about weeds around the substation on Maes Avenue. Director Schroeder stated that they are trying to have prairie grasses take over that area if possible. The Village will be watching the area and not let the weeds get as tall moving forward.

*At 5:24pm, resident Tim Fox, 112 W. Papermill Run, came in after closed session. He had several things to discuss including lights on the new trail needing attention, the new scenic outlook site, and a community garden concept.

Closed Session

Trustee Gaffney moved, Trustee Trentlage seconded the motion to enter closed session pursuant to State Statute 19.85(1)(e) to conduct specific public business in which competitive or bargaining reasons require a closed session related to police services. Motion carried by unanimous vote of the board at 5:11pm.

Trustee Hammen moved, Trustee Trentlage seconded the motion to reconvene into open session. Motion carried by unanimous vote of the board at 5:24pm.

No action was taken on closed session matters.

Adjournment

Trustee Karner moved, Trustee Hammen seconded the motion to adjourn. Motion carried by unanimous vote of the board at 5:43pm.



Jennifer Weyenberg
Village Clerk-Treasurer

Dated 09/23/25

Drafted by: ELZ

Approved by Village Board: 10-6-25