



VILLAGE OF KIMBERLY
BOARD MEETING AGENDA
and NOTICE OF PUBLIC HEARING

Monday, August 25, 2025 at 5:00pm
Rick J. Hermus Council Chambers
515 W. Kimberly Ave.
Kimberly, WI 54136

- 1. Call to Order**
- 2. Roll Call**
- 3. Moment of Silent Reflection, Pledge of Allegiance**
- 4. President's Remarks**
- 5. Approval of August 18, 2025 Meeting Minutes**
- 6. Public Hearing on Text Amendment to the Zoning Code, Chapter 525 of the Municipal Ordinance- Accessory Uses and Structures**
- 7. 2026 Budget Guidance presented by Administrator/Director of Public Works Danielle Block**
- 8. Review Draft Capital Improvement Program 2026-2030**
- 9. Unfinished Business for Consideration or Action**
 - a. Ordinance No. 6, Series of 2025 Amending Section 180-19.1 Keeping of Chickens
- 10. New Business for Consideration or Action**
 - a. Appeal Dangerous Animal Notice- Derek & Sara VanDerHorst, 605 Theresa Ct.
 - b. Certificate for Payment #1 to Blue Sky Contractors, LLC in the amount of \$76,696.35 for the Municipal Salt Storage Building
 - c. Award Bid for Salt Shed Overhead Door
 - d. Ordinance No. 5, Series of 2025 Amending Chapter 525, Zoning Code of the Village of Kimberly Municipal Code related to Accessory Structures
 - e. Resolution No. 7, Series of 2025 to Adopt Revised 2025 Fee Schedule
 - f. 2026 Village Health Insurance and Contribution Amounts through State of Wisconsin Employee Trust Fund Local Health Plan
 - g. Special Event Permit Requests
 - i. JRG Promise Makers Run on Sept. 24, 2025
 - ii. Kimberly Softball Organization Fall Tournament on Sept. 27-28, 2025
 - iii. 2025 KHS Homecoming Parade on Oct. 1, 2025 and Fireworks on Oct. 3, 2025
 - iv. Kimberly Fall Craft Fair on Oct. 4, 2025

11. Public Participation

12. Closed Session

The village board will meet pursuant to State Statute 19.85(1)(e) to conduct specific public business in which competitive or bargaining reasons require a closed session related to police services and to discuss the development of properties located in TID No. 6.

The village board will also meet pursuant to State Statute 19.85 (1)(c) to discuss the qualifications and salary for specific applicants and employees.

The board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session matters.

13. Action on Closed Session matters (if any)

14. Adjournment

Village Board Virtual Meeting Information

August 25, 2025

5:00 – 6:00 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

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You can also dial in using your phone.

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Any person wishing to attend the meeting who because of their disability is unable to attend, is requested to contact the ADA Coordinator at 920-788-7500 at least 48 hours prior to the meeting so that reasonable accommodation may be made.

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
08/18/2025**

A meeting of the Kimberly Village Board was called to order on Monday, August 18, 2025 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by Pro Tem Lee Hammen.

Board Present: Trustees Lee Hammen, Marcia Trentlage, Tom Gaffney, Mike Hruzek, Dave Hietpas, and Norb Karner
Board Excused: President Chuck Kuen
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block, Community Development Director Sam Schroeder, Community Enrichment Director Holly Femal, Interim Police Chief Jeremy Slotke, Corey Martin from the Fire Dept and Brad Werner of McMahon

President's Remarks

None

Approval of Minutes from the 08-11-2025 Meeting

Trustee Karner moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

Unfinished Business

Discussion on Ordinance 180-19.1 Keeping of Chickens

The Board discussed options presented in the packet by Community Development Director Sam Schroeder regarding the consideration of amending current Ordinance 180-19 Keeping of Chickens. The consensus was to strike the language, but still requiring notification of the abutting property owner in writing. Director Schroeder will then bring this back at a future meeting for action at a subsequent meeting.

New Business

Certificate of Payment #11 to SMA Construction Services in the amount of \$413,461.13 for the Kimberly Street & Parks Dept. Building

Trustee Karner moved, Trustee Gaffney seconded the motion to approve Certificate of Payment #6 to SMA Construction Services. Motion carried by unanimous vote of the board.

Change Order #10 in the amount of \$-1,488.00 for the Kimberly Street & Parks Dept. Building

Trustee Trentlage moved, Trustee Hietpas seconded the motion to approve Change Order #10 for Block Iron & Supply Co. for the Kimberly Street & Parks Dept Building. The change is due to the Village providing bathroom accessory items via Cintas, so a credit for materials is being given. Motion carried by unanimous vote of the board.

Change Order #11 in the amount of \$10,212.77 for the Kimberly Street & Parks Dept. Building
Trustee Gaffney moved, Trustee Trentlage seconded the motion to approve Change Order #11 for EGI Mechanical Inc for the installation of the undercarriage wash component system. Motion carried by unanimous vote of the board.

Certificate of Payment #1 to Vinton Construction Co. in the amount of \$135,855.20 for the Kennedy Ave. Street Patching-Dowel Bar Retrofit-Surface Diamond Grind project
Trustee Trentlage moved, Trustee Gaffney seconded the motion to approve Certificate of Payment #1 to Vinton Construction Co. for partial payment for work performed through July 18, 2025. Motion carried by unanimous vote of the board.

Class “B” and “Class C” License- My Gathering Hub, Inc. located at 728 Schelfhout Ln.
Trustee Karner moved, Trustee Gaffney seconded the motion to approve the Class “B” Beer with a “Class C” Wine license to My Gathering Hub, Inc. located at 728 Schelfhout Ln, with Jen Plamann as Agent. This license is contingent upon final inspections and will be held until all conditions are met. The license will expire on June 30, 2026. Motion carried by unanimous vote of the board.

Approve Bills & Claims from 07/18/2025-08/14/2025 in the amount of \$1,265,008.90
Trustee Hammen moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

Receive Minutes of Boards and Commissions

Water Commission minutes from 07/08/2025 meeting. There was no discussion or action taken on this item, the minutes will be filed as presented.

Reports

The reports from the Interim Chief of Police, Fire Chief, Administrator-Director of Public Works, Community Development Director, Community Enrichment Director, Library Director, and Clerk-Treasurer were presented. The reports are on file with the Village Clerk’s Office.

Public Participation

None

Closed Session

Trustee Karner moved, Trustee Hietpas seconded the motion to enter closed session pursuant to State Statute 19.85(1)(e) to conduct specific public business in which competitive or bargaining reasons require a closed session related to police services as well as pursuant to 19.85(1)(b) to consider the appeal of Operator’s License applications which were previously denied. Motion carried by unanimous vote of the board at 5:26pm.

Trustee Hietpas moved, Trustee Gaffney seconded the motion to reconvene into open session. Motion carried by unanimous vote of the board at 5:53pm.

Action on Closed Session matters

Trustee Karner moved, Trustee Gaffney seconded the motion to approve the operator licenses for K. Tessen, C. Schroeder, and S. Guerra that were previously denied. Motion carried by unanimous vote of the board.

Adjournment

Trustee Hietpas moved, Trustee Hruzek seconded the motion to adjourn. Motion carried by unanimous vote of the board at 5:55pm.

Jennifer Weyenberg
Village Clerk-Treasurer

Dated 08/19/25

Drafted by: ELZ

Approved by Village Board: _____



VILLAGE OF KIMBERLY

515 W. Kimberly Avenue

Kimberly, WI 54136

THE VILLAGE OF KIMBERLY NOTICE OF PUBLIC HEARING

TAKE NOTICE that the Village Board of the Village of Kimberly, Wisconsin (the "Board") will hold a public hearing on a proposed text amendment to the Zoning Code, Chapter 525 of the Municipal Ordinance pertaining to Accessory Uses and Structures. The Board will be considering the amendment following a public hearing on Monday, August 25, 2025, at 5:00pm or shortly thereafter. An informal hearing will be considered as well at the Village Plan Commission meeting on Tuesday, August 19, 2025, at 5:00pm or shortly thereafter. Both hearings will take place at the Kimberly Municipal Complex, 515 W Kimberly Avenue, Kimberly, Wisconsin in the Council Chambers. Persons interested in this matter will be given an opportunity to comment and ask questions about the proposed determination.

THE VILLAGE OF KIMBERLY, WISCONSIN

Published: July 30th and August 6th, 2025



Village of Kimberly 2026 Budget Guidance

1. Personnel line items for non-represented employees in 2025 were cross-referenced with BLS CPI data (federal), BLS CPI data Midwest Region and Wisconsin Employment Relations Commission (WERC). As evidenced by the July release of BLS CPI data (2.7% increase over the previous 12 months) ([Consumer Price Index - June 2025](#)) and BLS CPI Midwest Region data (3.0% increase over the previous 12 months) ([Consumer Price Index Midwest Summary June 2025](#)).

The WERC data illustrates for 11/1/2025 that CPI for bargaining agreements should be at 2.74% ([Wisconsin Employment Relations Commission](#) or [WERC Chart of CPI-U Percentages for Various CBA terms](#)). It should be noted the FVMPD PPA contract expires at the end of 2025, no 2026 data is available. Preliminarily, I would propose a 2.5% cost of living adjustment (COLA) for all non-represented regular staff. This increase will have a budgetary impact on all personnel expenses, and we will need to ensure that the increase is responsible and achievable. Should the proposed 2.5% increase be unattainable, the approach will be amended early in the 2026 budget process.

2. Wisconsin Retirement System (WRS) rates were released on 6/26/2025. The Village and employee portions for General Employees will see an increased rate. The 2026 rate is 7.20% (an increase of 0.25% from 2025).
3. The State has announced the average premium increase for locals will be 11.5% (varies by county). The Village employer portion of the health insurance contribution will rise only slightly, while the employee share will likely see a greater increase. This is governed by the State maximum 88/12 contribution limits. The Village Board will soon consider the contribution rates to allow for the budgeting process to continue. Dental rates have not yet been announced. All other personnel costs will be attained by the Clerk-Treasurer and Administrator (long-term disability and life insurance).
4. CIP requests should be consistent with foundational documents (Comp Plans, Park Plans, previous CIP, Strategic Plan, Board or Legislative Authority guidance). Outlay amounts for the 2026 budget should be reflective of the 2026-2030 CIP and Capital Improvement Policy Documents.
5. All budget request must be completed in Excel and submitted electronically. A template will be provided.
6. Budget requests must be accompanied by "Budget Goals" Worksheet. This will help Finance and Administration understand and prioritize requests from the current budget. Lastly, these will be used in Budget Workshops to inform Board of requests.
7. Discontinuation – This is also an option for programs, service or personnel and the worksheets should clearly identify any discontinuations.
8. Growth – Budget growth should be managed to the maximum extent. **A maximum 2.5% budgetary increase is in effect for 2026.** Budget increases should be managed to the maximum extent possible. If you are proposing increases, ideally you are also identifying offsets, efficiencies or other gains that can be explained within the Budget Worksheets.
9. Budget and Fees – If fees are a significant component to your budget, please update Administration as to the last time an increase or review was held. Any change to the fee schedule should include market comparisons. Special attention should be paid to the fees within any Department. A comprehensive Fee Schedule will be proposed during the 2026 Budget process for Board Review and Approval.
10. **Mission statement, accomplishments, goals and metrics will be required to be updated as appropriate and submitted to Administration along with any supporting documentation.**
11. Budget amounts will be completed in Excel and input through CIVIC Systems MiBudget Software by the Administrator. Budget request sheets will be completed in Excel.

VILLAGE OF KIMBERLY
2026 BUDGET CALENDAR

<u>POLICY DATE</u>	<u>CALENDAR DATE</u>	<u>INFORMATION TO BE COMPLETED</u>
August		<i>Department Head Meeting to Present Budget Guidance (Create 2026 Budget Needs)</i>
By Second Tuesday in August	August 26, 2025	Operating Budget Instructions/Template Available
First Tuesday in September	September 16, 2025	Operating Budgets Due to Administrator
	September 2025	Department Heads & Admin Review/Completion of Operating Budget
Fourth Friday in September	September 26, 2025	2026 Operating Budget Final Review by Village Administrator
First Monday in October	October 6, 2025	Tentative Budget Work Session with Village Board - Department Requests
Second Monday in October	October 13, 2025	Budget Work Session with Village Board (Committee of the Whole) - Administrator Recommendations
Second Tuesday in October	October 14, 2025	Budget Work Session with the Water Commission
Third Monday in October	October 20, 2025	Joint Department - Fox Valley Metro Police Department Budget Workshop (LC & K) Held in Kimberly with Virtual Option
By First Monday in November	November 3, 2025	Budget Work Session with Village Board - Final Administrator Recommendations
Second Tuesday in November	November 4, 2025	Approval of 2026 Operating Budget - Water Utility by Water Commission
By Second Monday in November	<u>November 10, 2025</u>	<u>Target Public Hearing & Adoption of 2026 Operating Budget by Village Board</u>

August 15 - Equalized Value Released by State
Health Insurance Open Enrollment is Oct 6 - Oct 31, 2025



memo

To: Village Board
From: Danielle Block | Administrator/Director of Public Works
CC: Department Heads
Date: August 25, 2025
Re: Draft 2026-2030 Capital Improvement Program Presentation

Comments:

Attached please find a draft copy of the Village of Kimberly 2026-2030 Capital Improvement Program (CIP). This document contains the Department requests for capital projects from 2026 through 2030.

As the requests were considered this year, special attention was given to maintaining and controlling spending levels to be consistent with previous years. The CIP and Trust Fund Balance Policy revised in May of 2022 were followed. These policies have been included at the beginning of the plan for reference.

A close look was given to funding levels and prioritization ensuring the residents of Kimberly receive the high level of service they have come to expect.

Items of note in the capital improvement request:

- Several studies are coming due and either required or highly recommended by Village staff to be completed/revised: Comprehensive Plan, Comprehensive Open Space and Recreation Plan, Revaluation, Wage and Classification Study, Sunset Park Master Planning Effort.
- The Water Utility is currently completing a full rate increase study. The revenues shown in the utility do not yet reflect any increase. If a rate adjustment is adopted and completed for January 1, 2026 – the water revenues will be updated with the next CIP.
- The Transportation Utility was established at the end of 2020. All street and infrastructure projects are shown as being funded by the Transportation, Sanitary, Storm Water and Water Utilities. The corresponding roadway costs associated with utility replacements have been closely reviewed to allocate costs across the utilities according to construction limits.

- The Sanitary Sewer and Storm Water Utility rates are in need of a review. With rising infrastructure costs and the associated roadway costs now being allocated to the utilities, a rate adjustment may be required.
 - Prior to a rate adjustment it is important to review the Equivalent Runoff Units (ERUs) for the Storm Water Utility. This will provide an accurate calculation of impervious areas. At that time a rate study can be completed.
 - Sanitary Sewer and Storm Water Utility rates were last reviewed and adjusted in 2020.
- Alley utility and reconstruction efforts have been added back into the Capital Planning process but must be phased. However, due to utility cash flow constraints the projects must be phased in every other year.

Village of Kimberly



DRAFT

CAPITAL IMPROVEMENT PROGRAM 2026-2030

Village of Kimberly

Directory of Officials

ELECTED OFFICIALS

Village President	Charles A. Kuen
Village Trustees	Lee Hammen Dave Hietpas Mike Hruzek Tom Gaffney Marcia Trentlage Norb Karner

DEPARTMENT HEADS

Administrator/Director of Public Works	Danielle Block
Interim-Chief of Police	Jeremy Slotke
Community Enrichment Director	Holly Femal
Community Development Director	Sam Schroeder
Clerk-Treasurer	Jennifer Weyenberg
Fire Chief	Chad Smith
Library Director	Holly Selwitschka
Water Utility Superintendent	Jerry Verstegen (MCO)

Supplemental Project Detail

DEPARTMENTAL CODES

Administration	ADM
Assessor/Inspections	AI
Community Development	CD
Complex	CM
Fire Department	FD
Library	LB
Parks and Recreation	PR
Police Department	PD
Sanitary Sewer Utility	SW
Sidewalks	SD
Storm Water Utility	SU
Street Building	SB
Street Construction	SC
Street Equipment	SE
Street Lighting	SL
Water Utility	WD

Village Policies



Capital Improvement Program Policy

1. Purpose. The purpose of this policy is to provide an authoritative decision-making process for the evaluation, selection and multi-year scheduling of public physical improvements based on a projection of available fiscal resources and the Village's priorities.

2. Organizations Affected. The Village of Kimberly has a substantial investment in buildings, equipment, parks and public infrastructure, including its utilities. Prudent management of these investments is the responsibility of Village government. In order to fulfill this responsibility but remain within fiscally prudent parameters, the Village has enacted this policy for development of the capital improvement budget. This policy applies to all capital budgets of the Village, including general Village functions and utility funds.

3. Policy. This policy establishes a capital improvement program to:

- 3.1. Ensure the timely renewal and extension of the Village's physical facilities;
- 3.2. Serve as the linkage in the Village's planning for physical development between the comprehensive plan and all subsidiary plans within a 5 – 10 year horizon and the annual budget process within a one year horizon;
- 3.3. Maintain control over the Village's long-term debt in relation to the Village's financial capacity;
- 3.4. Maintain control over the Village's trust fund balances and accounts;
- 3.5. Ensure coordinated capital development across Departments.

4. Definitions.

4.1. Capital Improvement Project

A project expected to have a useful life greater than 5 years and/or an estimated cost of \$5,000 or more. Capital projects include the construction, purchase, or major renovation of buildings, utility systems, or other structures; purchase of land and major landscaping projects; and purchase of machinery or equipment.

4.2. *Capital Improvement Program (CIP)*

A comprehensive systematic program designed to facilitate the planning, budgeting and funding of all Capital Improvement Projects. This shall include the Equipment Replacement Program, as well as any project which meets the definition of Capital Improvement Project.

4.3. *Capital Improvement Project Threshold*

Projects meeting the definition of Capital Improvement Project shall be included in the Capital Improvement Program document rather than the Operating Budget document, as determined by the Village Administrator.

4.4 *Capital Improvement Schedule*

A summary schedule of all approved capital improvement projects. The program shall be for a five-year period. The program shall be annually revised and projected one year in advance to allow for changed conditions and circumstances. A ten-year projection may be discussed for required coordination between major utilities and street improvement projects or other major initiatives.

4.5 *Capital Improvement Plan*

A comprehensive planning document including all approved projects in the five-year Capital Improvement Program. This document will include detailed information regarding each project, the Capital Improvement Program Project Request Form and any subsequent attachments and background materials. This document will also include the Capital Improvement Schedule and the Equipment Replacement Schedule, as well as funding source information, trust fund balances, general fund contributions, linkages to other planning documents and other similar data and analysis.

4.6 *Capital Budget*

The capital budget includes those projects scheduled for activity and funding the next budget year. The capital budget shall be presented annually by the Village Administrator to the Village Board in conjunction with the normal budget process, for consideration and adoption. The source of financing for each project in the budget shall be identified. The capital budget and the Capital Improvement Schedule shall only include those project costs or portions thereof, that the Village is responsible for funding. This would include grant proceeds received on a reimbursement basis, but would not include non-local funding for which the Village does not need to front the money.

4.7 *Capital Trust Fund*

To ensure proper accounting and financial management, the Village shall create and maintain a Capital Trust Fund for the purpose of financing and accounting for the cost of Capital Improvement Projects. This fund shall

be accounted for in the Financial Statement of the Annual Auditor's Report and will be maintained by the Village Administrator/Treasurer.

The following funds have been created for use in the Capital Improvement Program and are detailed in the Village's Trust Fund Policy:

- Boat Launch Trust
- Cedars Trust Complex Equipment Trust
- Data Processing Trust
- Entrance Sign Trust
- Fire Department Trust
- Fire Department Donation Trust
- Fox Valley Metro Trust
- Park Impact Fee Trust
- Library Trust
- Park Improvement Trust
- Reassessment Trust
- Room Tax Trust
- Sidewalk Rehabilitation Trust
- Street Building Trust
- Street Equipment Trust
- Street Construction Trust

5. **Schedule.** The schedule for the annual CIP process shall be as follows:
 - *April 15* – Village Administrator issues CIP Request Forms.
 - *May 15* – Village Administrator and Fiscal Manager present analysis of available and acceptable funding levels to Department Heads.
 - *June 15* – Department Heads submit CIP Request Forms to Village Administrator.
 - *Third Monday in July* – Village Board considers and adopts proposed CIP.
 - *Third Monday in August* – Adopted CIP published and distributed.
6. **Project Prioritization.** As part of the project submittal process, Department Heads shall identify project priorities to help determine which projects are recommended for inclusion in the five-year CIP.

The following matrix system shall be used to establish a priority for each project. The system groups/classifies projects into two separate categories and then, through the use of a matrix, ranks the projects as either Level 1 (High), Level 2 (Medium) or Level 3 (Low) priority.

The initial measure of the project's priority is established using the following factors:

Level 1 High

- Project is mandated by local, State or Federal regulations.
- Project is a high priority of the Village Board, based on the most current Comprehensive Plan or other subsidiary plans.
- Project prevents irreparable damage to existing facilities.
- Project leverages local funding with other non-local funding sources.
- Project finishes a partially completed project.

Level 2 Medium

- Project maintains existing service levels.
- Project results in increased efficiency.
- Project reduces operational costs.
- Project significantly reduces losses in revenue or provides for significant increase revenues.

Level 3 Low

- Project provides an expanded level of service or new public facility.
- Project is deferrable.

Four project criteria are then evaluated to help separate projects with a greater "need," such as health and safety issues as compared to new projects that are more "desired" than "needed." The four project criteria are summarized as follows:

I - Health/safety

- Capital projects that protect the health and safety of the Village, its residents, visitors and employees.

II - Maintenance/replacement

- Capital projects that provide for the maintenance of existing systems and equipment.

III - Expansion of existing programs

- Capital project which enhance the existing systems and programs allowing for expansion of services.

IX - New program/service

- Capital projects that allow for new programs and services.

After each project is rate on the priority criteria and project criteria identified above, the project is placed on the grid of the matrix and the rating is determined to be a Level 1, 2, or 3.

CRITERIA		PRIORITY		
		HIGH	MEDIUM	LOW
Health/Safety/Welfare	I	1	1	2
Maintenance/Replacement	II	1	2	2
Expansion of Existing Program	III	2	2	3
New Program	IX	2	3	3

Note: Prioritization Matrix and description adapted from Village of Richfield, WI.

Capital Improvement Program Policy

Effective Date: July 15, 2019

Revised Date: May 17, 2022

Village of Kimberly



Trust Fund Balance Policy

- 1. Purpose.** The purpose of this policy is to provide guidance for the funding and expending of trust fund accounts for the purpose of Capital Improvement Projects and special initiatives as directed by the Village Board. The Village Board recognizes the need to maintain a reserved surplus in the trust funds for the following purposes:
 - 1.1. Hold adequate working capital to meet cash flow needs during the fiscal year.
 - 1.2. Reduce the need for short term borrowing.
 - 1.3. Serve as a safeguard for unanticipated expenses of the Village.
 - 1.4. Demonstrate fiscal responsibility to maintain a high credit rating which will help reduce future borrowing costs.
 - 1.5. Provide a reserve for under-budgeted account balances in each fiscal year as dedicated by the Village Board.

- 2. Established General Fund Balance Policy.** The general fund, as defined in the Village's Fund Balance Policy, is the principal operating fund of the Village and will often have net resources in excess of the commitments. The Village Board strives to maintain a general fund at a level that supports attaining the Village's long-range goals. A formal written policy governing the purpose and acceptable range of the Village's general fund balance is an effective financial management tool to responsibly utilize Village's financial resources to stabilize property taxes and ensure the continued provision of services to residents. An adequate general fund balance has been defined in the Village's Fund Balance Policy as 25% of the Annual Operating Budget, which will provide resources to:
 - (a) Maintain sufficient working capital to finance operating expenditures and minimize short-term cash flow borrowing.
 - (b) Temporarily finance unanticipated expenditures or unusual fluctuations in the Village's revenue sources while also setting aside funds for anticipated future cash outlays.
 - (c) Maintain an appropriate level of financial reserves to ensure higher credit ratings which will lower the Village's borrowing costs.

- 3. Use of Village Trust Fund Balances.** Use of the trust fund balances shall be restricted to approved Capital Improvement Program (CIP) projects. The trust fund balances shall not be designated for any recurring costs in the operating budget. Any decision to do so requires prior Village Board approval.

Trust Fund Policy

Effective Date: July 15, 2019

Revised Date: May 17, 2022

Village of Kimberly

Any expenses from trust funds not identified and adopted in the most current Capital Improvement Program shall require a roll-call vote of the Village Board. The following documentation shall be submitted to the Village Administrator for review and approval. The Administrator will then present to the Village Board for consideration:

- Definition of project scope, purpose and need.
- Project costs.
- Current trust fund balance and projected year-end balance.
- Status update on current year approved CIP projects.

3.1. Trust Fund Titles and Acceptable Uses. The following is a list of restricted trust funds. Acceptable uses of funds within each program have been identified. Projects and proposals that vary from the restrictions below must be approved by the Village Administrator and Village Board.

* Denotes Trust Funds included in the Capital Improvement Program funding structure.

- 3.1.1. *Boat Launch Trust Fund** - The construction of new or enhancements to existing public boat launch facilities.
- 3.1.2. *Cedars Trust Fund** - The construction of public infrastructure within The Cedars redevelopment district.
- 3.1.3. *Complex Equipment Trust Fund** - The replacement or addition of equipment for the Village complex facilities including Central Office, Library, Civic Wing and Senior Center.
- 3.1.4. *Data Processing Trust Fund** - The purchase of new or replacement computer equipment, infrastructure or data processing programs.
- 3.1.5. *Entrance Sign Trust Fund** – The purchase of new or replacement Village entrance signs, main street branding or wayfinding messaging.
- 3.1.6. *Fire Department Trust Fund** – The purchase of new or replacement fire department equipment, vehicles or building improvements and additions.
- 3.1.7. *Fire Department Donation Trust Fund**– Restricted fund for Fire Department initiatives, activities, events and promotions. Disbursements and deposits as recommended by the Fire Department / Fire Commission and approved by the Village Board.
- 3.1.8. *Fox Valley Metro Trust Fund**– Reserve balance for the funding of the Joint Fox Valley Metro Police Department.

Trust Fund Policy

Effective Date: July 15, 2019

Revised Date: May 17, 2022

Village of Kimberly

- 3.1.9. *Park Impact Fee Trust** – Collection of the park impact fee revenues. Designated for use on the construction of new parks or improvements to existing park facilities.
- 3.1.10. *Library Trust Fund** – Created in 2020 to fund future improvements to the Kimberly Library.
- 3.1.11. *Park Improvement Trust Fund** – The purchase of new or replacement park equipment, construction of new park facilities and enhancements to existing park facilities.
- 3.1.12. *Personnel Trust Fund* – Reserved funds designated for the payment of health insurance premiums as a post retirement benefit. A Health Insurance Actuarial study shall be completed yearly to project the required Village commitment.
- 3.1.13. *Reassessment Trust Fund** – Reserved funds for future full reevaluation assessment services. Does not fund the annual assessment maintenance contract services.
- 3.1.14. *Room Tax Trust Fund** – Available funds restricted for use on projects that increase tourism and attraction to the Village of Kimberly. Funded solely by the Village’s portion of Hotel Room Tax, approximately 3% of the collected Room Tax is the municipal portion.
- 3.1.15. *Safety Trust Fund* – Funds designated for wellness initiatives.
- 3.1.16. *Self-Insured Retention Trust Fund* – Reserved funds for self-insured deductibles and claims.
- 3.1.17. *Sidewalk Rehabilitation Trust Fund** – The construction of new or replacement of existing Village sidewalks. Annual sidewalk program funding mechanism.
- 3.1.18. *Street Building Trust Fund** – The replacement or addition of buildings, garages, furniture, mechanicals for the Public Work and Parks Department facilities.
- 3.1.19. *Street Equipment Trust Fund** – The replacement or addition of Public Works Equipment.
- 3.1.20. *Street Construction Trust Fund** – The replacement or new construction of public streets.

4. Spending. The spending of trust funds shall be as approved during the annual CIP process. Project expenditure funding sources will be identified appropriately between trust funds, general fund, grants and other mechanisms. Spending of trust funds not included in the CIP process will be considered by the Village Board during the annual budget or by special request throughout the fiscal year.

5. Trust Fund Balance Level and Rationale. The trust funds will often have net resources in excess of projected commitments. The Village Board strives to maintain

Trust Fund Policy

Effective Date: July 15, 2019

Revised Date: May 17, 2022

Village of Kimberly

trust funds at a level that supports attaining the Village's long-range goals. A formal written policy governing the purpose and acceptable range of the Village's trust fund balances is an effective financial management tool to responsibly utilize the Village's financial resources to stabilize property taxes and ensure the continued provision of quality services to residents.

- 5.1. An adequate trust fund balance, which is hereby established at a minimum of 25% of the yearly historical trust fund expenditures or a level that meets future obligations, provides resources to:
 - 5.1.1. Maintain sufficient working capital to finance capital expenditures, minimizing short-term cash flow borrowing.
 - 5.1.2. Maintain an appropriate amount of financial reserves which will result in higher credit ratings and lower the Village's borrowing costs.
- 5.2. The following **minimum** trust fund balances are established and may be revised yearly upon a review of historical expenditures:

Fund	Minimum Balance
Boat Launch Trust Fund	\$1,000
Cedars Trust Fund	\$25,000
Complex Equipment Trust Fund	\$25,000
Data Processing Trust Fund	\$7,500
Entrance Sign Project Trust Fund	\$0
Fire Department Trust Fund	\$20,000
Library Trust Fund	\$55,000
Park Improvement Trust Fund	\$25,000
Personnel Trust Fund	Maintain until obligation met
Reassessment Trust Fund	\$32,500
Self-Insured Retention Trust Fund	\$75,000
Sidewalk Rehab Trust Fund	\$10,000
Street Building Trust Fund	\$20,000
Street Equipment Trust Fund	\$62,500
Street Construction Trust Fund	\$87,500
Sanitary Sewer Utility Unrestricted Fund Balance	\$275,000
Storm Water Utility Unrestricted Fund Balance	\$150,000
Water Utility Unrestricted Fund Balance	\$375,000

Trust Fund Policy

Effective Date: July 15, 2019

Revised Date: May 17, 2022

Village of Kimberly

- 5.3. The adequacy of the trust funds shall be reviewed annually as part of the Village's CIP development and budget process using the following factors:
- 5.3.1. The Village's assessed value and the Village's current property tax levies and their impact on the Village's revenue limit.
 - 5.3.2. The Village's level of state equalization and categorical aid funding and federal funding levels. The Village will monitor the percentage of the Village's budget being supported by federal and state grants.
 - 5.3.3. The Village's capital assets conditions, assessing the age and condition of facilities and major facility and equipment needs within the next five years – CIP program process.
 - 5.3.4. The Village's current debt.
 - 5.3.5. The Village's bond rating.
 - 5.3.6. The Village's current and predicted economic environment.
- 5.4. Any dollars anticipated to be realized through cost efficiencies from the current outlay account budget year will remain assigned to the designated trust fund as approved in the annual budget. The actual amount of any funds will be reported in the Village's year-end audit report.

Outlay Account	Trust Fund
101-5700-965 Boat Launch	Boat Launch Trust Fund
101-5700-902 Street Infrastructure Cedars	Cedars Trust Fund
101-5700-916 Complex	Complex Equipment Trust Fund
101-5700-918 Data Processing	Data Processing Trust Fund
101-5700-906 Entrance Signs	Entrance Sign Project Trust Fund
101-5700-923 Fire Dept.	Fire Department Trust Fund
101-5700-922 Fire Dept. Donations	Fire Department Donation Trust Fund
101-5700-936 Library	Library Trust Fund
101-5700-912 Parks	Park Improvement Trust Fund
101-6912-200 Health Ins (Annuity/Personnel)	Personnel Trust Fund
101-5700-904 Assessor	Reassessment Trust Fund
101-5793-222 Self-Insured Retention	Self-Insured Retention Trust Fund
101-5700-908 Sidewalks	Sidewalk Rehab Trust Fund
101-5700-928 Street Building	Street Building Trust Fund
101-5700-940 Street Department Equip	Street Equipment Trust Fund
101-5700-932 Street Improvements	Street Construction Trust Fund
201 Sewer Fund	Sanitary Sewer Utility Unrestricted Fund Balance

Trust Fund Policy

Effective Date: July 15, 2019

Revised Date: May 17, 2022

Village of Kimberly

205 Storm Water Utility	Storm Water Utility Unrestricted Fund Balance
601 Water Utility	Water Utility Unrestricted Fund Balance

5.5. Any dollars anticipated to be realized through cost efficiencies from the current department operating (200) expenses budget year will be evaluated for assignment to the funds by request of the Department Head, recommendation by the Administrator and final action of the Village Board.

6. Restoration of Trust Fund Balances. From time to time, the Village's trust fund balances may be depleted below the goals approved in this policy. If the trust fund balances are depleted below the levels established by this policy, the Village:

- a) Will develop a plan to restore the balances over time for Village Board approval.
- b) Develop a plan including recommendations for revenue adjustments and/or expenditure reductions as may be appropriate.
- c) Review and update the plan on annual basis with the Village Board until the policy level guidelines are achieved.

The Village's trust fund balance policy is subject to review and change by Village management and elected officials on a regular basis.

Trust Fund Policy

Effective Date: July 15, 2019

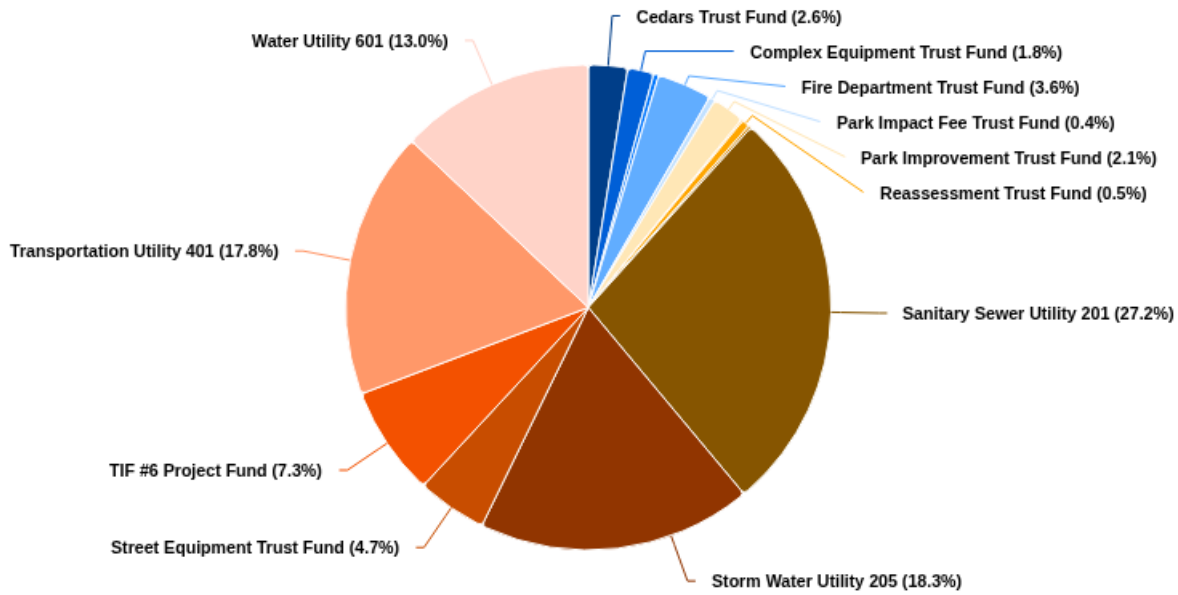
Revised Date: May 17, 2022

Village of Kimberly

Department Summary & Sources of Revenue

These reports display the dollar value of projects requested by each department, summarized by year and funding source.

2026 through 2030
Funding Source Summary
 Kimberly, WI
Funding Source Summary



Source	2026	2027	2028	2029	2030	Total
Cedars Trust Fund			625,000			625,000
Complex Equipment Trust Fund	250,000	94,000	40,000	7,500	30,000	421,500
Data Processing Trust Fund	35,000	12,000	14,000	10,000	12,000	83,000
Fire Department Trust Fund	589,661				285,000	874,661
Park Impact Fee Trust Fund	67,000		30,000			97,000
Park Improvement Trust Fund	130,000	110,000	160,000	45,000	70,000	515,000
Personnel Trust Fund	25,000					25,000
Reassessment Trust Fund	48,000				80,000	128,000
Room Tax Trust Fund	40,250					40,250
Sanitary Sewer Utility 201	1,373,905	892,095	1,458,470	1,063,975	1,759,185	6,547,630
Storm Water Utility 205	1,018,430	627,480	783,565	891,145	1,077,175	4,397,795
Street Equipment Trust Fund	177,500	319,500	269,000	15,000	341,000	1,122,000
TIF #6 Project Fund	160,000		1,500,000		100,000	1,760,000
Transportation Utility 401	654,700	74,245	588,865	990,150	1,971,075	4,279,035
Water Utility 601	850,515	371,130	432,465	755,605	711,505	3,121,220
GRAND TOTAL	5,419,961	2,500,450	5,901,365	3,778,375	6,436,940	24,037,091

2026 through 2030
Projects by Funding Source and Department
 Kimberly, WI
Projects by Funding Source And Department

Source	Project #	Priority	2026	2027	2028	2029	2030	Total
Complex Equipment Trust Fund								
Complex								
Central Office Remodel	CM-26-01	1	250,000					250,000
Replace Carpeting in Senior Center and Aspen/Birch	CM-28-01	1			20,000			20,000
Fire Department HVAC	CM-27-02	2		51,500				51,500
Replace Floor Scrubber	CM-29-01	3				7,500		7,500
Water Supply Lines - Civic Wing	CM-28-02	2			20,000			20,000
Roof Maintenance - Village Complex	CM-27-01	2		7,500				7,500
Complex Exterior Brick and Signage Repair	CM-27-03	2		35,000				35,000
Municipal Complex Elevator Repair	CM-30-01	2					30,000	30,000
Complex Total			250,000	94,000	40,000	7,500	30,000	421,500
Complex Equipment Trust Fund Total			250,000	94,000	40,000	7,500	30,000	421,500

Data Processing Trust Fund

Administration								
Annual Computer Replacement	ADM-AN-01	1	10,000	10,000	10,000	10,000	12,000	52,000
Additional Express Vote Machine	ADM-28-01	1			4,000			4,000
Additional Electronic Poll Book	ADM-27-01	1		2,000				2,000
Administration Total			10,000	12,000	14,000	10,000	12,000	58,000
Community Development								
Comprehensive Plan Update	CD-26-01	1	25,000					25,000
Community Development Total			25,000	0	0	0	0	25,000
Data Processing Trust Fund Total			35,000	12,000	14,000	10,000	12,000	83,000

Fire Department Trust Fund

Fire Department								
Replace Fire Engine 3521	FD-26-01	1	589,661					589,661
Replace SCBA Units	FD-30-01	1					285,000	285,000
Fire Department Total			589,661	0	0	0	285,000	874,661
Fire Department Trust Fund Total			589,661	0	0	0	285,000	874,661

Park Impact Fee Trust Fund

Parks and Recreation								
Roosevelt Park Playground Replacement	PR-28-02	2			30,000			30,000
Sunset Park Shelter #1 Playground Replacement	PR-26-01	2	60,000					60,000
Sunset Beach Drop Slide Replacement	PR-26-02	2	7,000					7,000
Parks and Recreation Total			67,000	0	30,000	0	0	97,000
Park Impact Fee Trust Fund Total			67,000	0	30,000	0	0	97,000

Source	Project #	Priority	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund								
Parks and Recreation								
Sunset Park Trail Maintenance	PR-29-01	2				45,000		45,000
GM360 Mower #12 Replacement	PR-28-01	2			90,000			90,000
Roosevelt Park Playground Replacement	PR-28-02	2			70,000			70,000
Big Red Mower #16 Replacement	PR-27-01	2		110,000				110,000
Sunset Park Shelter #1 Playground Replacement	PR-26-01	2	100,000					100,000
Comprehensive Open Space and Recreation Plan	PR-30-01	1					20,000	20,000
Sunset Park Master Planning	PR-26-03	2	30,000					30,000
Drinking Fountain Replacement	PR-30-02	2					20,000	20,000
Site Amenities	PR-30-03	2					10,000	10,000
Verhagen Park Pickleball Court Cracksealing	PR-30-05	2					20,000	20,000
<u>Parks and Recreation Total</u>			130,000	110,000	160,000	45,000	70,000	515,000
<u>Park Improvement Trust Fund Total</u>			130,000	110,000	160,000	45,000	70,000	515,000

Personnel Trust Fund

Administration

Classification, Wage and Compensation Study	ADM-26-02	1	25,000					25,000
<u>Administration Total</u>			25,000	0	0	0	0	25,000
<u>Personnel Trust Fund Total</u>			25,000	0	0	0	0	25,000

Reassessment Trust Fund

Administration

Village-Wide Reassessment	ADM-26-01	2	48,000					48,000
Village-Wide Reassessment	ADM-30-01	2					80,000	80,000
<u>Administration Total</u>			48,000	0	0	0	80,000	128,000
<u>Reassessment Trust Fund Total</u>			48,000	0	0	0	80,000	128,000

Room Tax Trust Fund

Parks and Recreation

Sunset Park Shelter #1 Playground Replacement	PR-26-01	2	40,250					40,250
<u>Parks and Recreation Total</u>			40,250	0	0	0	0	40,250
<u>Room Tax Trust Fund Total</u>			40,250	0	0	0	0	40,250

Sanitary Sewer Utility 201

Community Development

Comprehensive Plan Update	CD-26-01	1	10,000					10,000
<u>Community Development Total</u>			10,000	0	0	0	0	10,000

Complex

Central Office Remodel	CM-26-01	1	25,000					25,000
<u>Complex Total</u>			25,000	0	0	0	0	25,000

Sanitary Sewer Utility

Source	Project #	Priority	2026	2027	2028	2029	2030	Total
Sanitary Sewer Cleaning & Televising - Annual	SW-AN-01	1	40,000	40,000	40,000	40,000	40,000	200,000
Sanitary Sewer Annual Maintenance & Repairs	SW-AN-02	2	25,000	25,000	30,000	30,000	35,000	145,000
Maes Ave: Wilson St to Edwards St Sanitary	SW-27-02	1		362,820				362,820
Sanitary Sewer Utility Total			65,000	427,820	70,000	70,000	75,000	707,820
Storm Water Utility								
Alley Storm & Sanitary Sewer Reconstruction	SU-AN-04	1	544,910		718,220		532,385	1,795,515
Rate Study	SU-26-03	1	7,500					7,500
Storm Water Utility Total			552,410	0	718,220	0	532,385	1,803,015
Street Construction								
Schindler Drive & Fulcer Ave (Roger - Park Rd)	SC-26-01	2	721,495					721,495
Paul Drive	SC-28-01	2			670,250			670,250
Fulcer Avenue (Welhouse - Roger St)	SC-30-02	2					535,600	535,600
N Roger Street/Fulcer Ave/Curtin Backyard Sanitary	SC-29-01	2				993,975		993,975
Patrick St and W. Fourth St	SC-30-01	2					616,200	616,200
CTH N/Washington St Utilities - 3rd St to Maes Ave	SC-27-01	1		464,275				464,275
Street Construction Total			721,495	464,275	670,250	993,975	1,151,800	4,001,795
Sanitary Sewer Utility 201 Total			1,373,905	892,095	1,458,470	1,063,975	1,759,185	6,547,630

Storm Water Utility 205

Community Development

Comprehensive Plan Update	CD-26-01	1	10,000					10,000
Community Development Total			10,000	0	0	0	0	10,000

Complex

Central Office Remodel	CM-26-01	1	25,000					25,000
Complex Total			25,000	0	0	0	0	25,000

Storm Water Utility

Alley Storm & Sanitary Sewer Reconstruction	SU-AN-04	1	54,690		43,775		28,155	126,620
Replace 2015 Pelican SE Street Sweeper	SU-26-01	1	390,000					390,000
Stormwater Pond Annual Maintenance & Engineering	SU-AN-01	2	100,000	100,000	100,000	100,000	100,000	500,000
Storm Sewer Annual Cleaning & Televising	SU-AN-02	2	60,000	60,000	60,000	60,000	60,000	300,000
Storm Sewer Annual Maintenance & Repairs	SU-AN-03	2	50,000	50,000	50,000	50,000	50,000	250,000
Verhagen Park Storm Sewer Relay	SU-30-01	1					456,820	456,820
Rate Study	SU-26-03	1	7,500					7,500
Storm Water Utility Total			662,190	210,000	253,775	210,000	694,975	2,030,940

Street Construction

Schindler Drive & Fulcer Ave (Roger - Park Rd)	SC-26-01	2	321,240					321,240
Paul Drive	SC-28-01	2			529,790			529,790
Fulcer Avenue (Welhouse - Roger St)	SC-30-02	2					109,180	109,180
N Roger Street/Fulcer Ave/Curtin Backyard Sanitary	SC-29-01	2				681,145		681,145
Patrick St and W. Fourth St	SC-30-01	2					243,020	243,020

Source	Project #	Priority	2026	2027	2028	2029	2030	Total
Kennedy Ave. Reconstruct (RR to Marcella/Kimb Ave)	SC-30-04	1					30,000	30,000
CTH N/Washington St Utilities - 3rd St to Maes Ave	SC-27-01	1		417,480				417,480
Street Construction Total			321,240	417,480	529,790	681,145	382,200	2,331,855
Storm Water Utility 205 Total			1,018,430	627,480	783,565	891,145	1,077,175	4,397,795

Street Equipment Trust Fund

Parks and Recreation

Big Red Mower #16 Replacement	PR-27-01	2		20,000				20,000
Parks and Recreation Total			0	20,000	0	0	0	20,000

Street Equipment

2005 Chevy 1/2 Ton Pick Up Replacement, #81	SE-26-01	2	45,000					45,000
Bucket Truck #34 Replacement	SE-28-01	2			200,000			200,000
Dump/Plow Truck#3 Replacement	SE-26-02	1	120,500					120,500
Brush/Tree Chipper #18 Replacement	SE-27-02	2		90,000				90,000
Refuse and Recycling Carts	SE-AN-01	2	12,000	13,000	14,000	15,000	16,000	70,000
2008 Chevy 1/2 ton Pick Up Replacement, #85	SE-28-02	2			55,000			55,000
Replace Patrol/Plow Truck #5	SE-29-01	2					325,000	325,000
Replace 2017 Volvo Loader/Bucket/Plow/Pusher #24	SE-27-01	1		196,500				196,500
Street Equipment Total			177,500	299,500	269,000	15,000	341,000	1,102,000
Street Equipment Trust Fund Total			177,500	319,500	269,000	15,000	341,000	1,122,000

TIF #6 Project Fund

Community Development

Comprehensive Plan Update	CD-26-01	1	5,000					5,000
TID 6 - Public Parking Lot Kimberly Avenue	CD-26-02	1	105,000					105,000
Community Development Total			110,000	0	0	0	0	110,000

Parks and Recreation

Treaty Park Restroom	PR-30-04	2					100,000	100,000
Parks and Recreation Total			0	0	0	0	100,000	100,000

Street Construction

CTH N and Maes Ave Intersection Signals	SC-25-01	1	50,000					50,000
TID 6 - Concrete Paving Papermill Run & Trail	SC-28-02	2			1,500,000			1,500,000
Street Construction Total			50,000	0	1,500,000	0	0	1,550,000
TIF #6 Project Fund Total			160,000	0	1,500,000	0	100,000	1,760,000

Transportation Utility 401

Sidewalk Program

Annual Sidewalk Replacement	SD-AN-01	1	40,000	45,000	45,000	45,000	45,000	220,000
Sidewalk Program Total			40,000	45,000	45,000	45,000	45,000	220,000

Storm Water Utility

Alley Storm & Sanitary Sewer Reconstruction	SU-AN-04	1	73,200					73,200
Storm Water Utility Total			73,200	0	0	0	0	73,200

Source	Project #	Priority	2026	2027	2028	2029	2030	Total
Street Construction								
Schindler Drive & Fulcer Ave (Roger - Park Rd)	SC-26-01	2	494,760					494,760
Paul Drive	SC-28-01	2			471,185			471,185
Fulcer Avenue (Welhouse - Roger St)	SC-30-02	2					557,000	557,000
N Roger Street/Fulcer Ave/Curtin Backyard Sanitary	SC-29-01	2				829,630		829,630
Kennedy Avenue/Eisenhower Dr Intersection	SC-30-05	2				100,000	70,000	170,000
Patrick St and W. Fourth St	SC-30-01	2					479,075	479,075
Kennedy Ave. Reconstruct (RR to Marcella/Kimb Ave)	SC-30-04	1	20,000				820,000	840,000
Pedestrian Enhancement Retrofits Program	SC-AN-01	1			50,000			50,000
Street Construction Total			514,760	0	521,185	929,630	1,926,075	3,891,650
Street Lighting								
Street Lighting Conversion	SL-AN-01	2	26,740	29,245	22,680	15,520		94,185
Street Lighting Total			26,740	29,245	22,680	15,520	0	94,185
Transportation Utility 401 Total			654,700	74,245	588,865	990,150	1,971,075	4,279,035
Water Utility 601								
Street Construction								
Schindler Drive & Fulcer Ave (Roger - Park Rd)	SC-26-01	2	445,515					445,515
Paul Drive	SC-28-01	2			237,465			237,465
Fulcer Avenue (Welhouse - Roger St)	SC-30-02	2					55,620	55,620
N Roger Street/Fulcer Ave/Curtin Backyard Sanitary	SC-29-01	2				505,605		505,605
Patrick St and W. Fourth St	SC-30-01	2					490,885	490,885
CTH N/Washington St Utilities - 3rd St to Maes Ave	SC-27-01	1		191,130				191,130
Street Construction Total			445,515	191,130	237,465	505,605	546,505	1,926,220
Water Utility								
Private Lead Service Laterals & Public	WD-AN-01	1	100,000	100,000	100,000	100,000	100,000	500,000
Hydrant/Value Replacement	WD-AN-02	2	25,000	25,000	25,000	25,000	25,000	125,000
Well #2 Resin Replacement	WD-26-01	1	100,000					100,000
Well #3 Resin Replacement	WD-26-02	1	125,000					125,000
Replace 2017 Pick-up Truck	WD-27-01	2		50,000				50,000
Well #3 Pull and Inspection	WD-29-01	1				125,000		125,000
Well #1 Roof Replacement	WD-26-03	2	55,000					55,000
Well #2 Garage Roof Replacement	WD-27-02	1		5,000				5,000
Well House #3 Roof Replacement	WD-28-01	1			25,000			25,000
Replace 2020 Pick-up Truck	WD-30-01	2			45,000			45,000
Well #1 Reservoir Roof Replacement	WD-30-02	1					40,000	40,000
Water Utility Total			405,000	180,000	195,000	250,000	165,000	1,195,000
Water Utility 601 Total			850,515	371,130	432,465	755,605	711,505	3,121,220
GRAND TOTAL			5,419,961	2,500,450	5,276,365	3,778,375	6,436,940	23,412,091

Projects by Year

This report displays a summary of projects by year and priority, along with the associated project cost.

2026 through 2030
Projects by Year
 Kimberly, WI
Projects By Year

Project Name	Department	Project #	Priority	Project Cost
2026				
Private Lead Service Laterals & Public	Water Utility	WD-AN-01	1	100,000
Replace Fire Engine 3521	Fire Department	FD-26-01	1	589,661
Central Office Remodel	Complex	CM-26-01	1	300,000
Sanitary Sewer Cleaning & Televising - Annual	Sanitary Sewer Utility	SW-AN-01	1	40,000
Alley Storm & Sanitary Sewer Reconstruction	Storm Water Utility	SU-AN-04	1	672,800
2005 Chevy 1/2 Ton Pick Up Replacement, #81	Street Equipment	SE-26-01	2	45,000
Hydrant/Value Replacement	Water Utility	WD-AN-02	2	25,000
Replace 2015 Pelican SE Street Sweeper	Storm Water Utility	SU-26-01	1	390,000
Annual Computer Replacement	Administration	ADM-AN-01	1	10,000
Schindler Drive & Fulcer Ave (Roger - Park Rd)	Street Construction	SC-26-01	2	1,983,010
Stormwater Pond Annual Maintenance & Engineering	Storm Water Utility	SU-AN-01	2	100,000
Annual Sidewalk Replacement	Sidewalk Program	SD-AN-01	1	40,000
Street Lighting Conversion	Street Lighting	SL-AN-01	2	26,740
Dump/Plow Truck#3 Replacement	Street Equipment	SE-26-02	1	120,500
Sanitary Sewer Annual Maintenance & Repairs	Sanitary Sewer Utility	SW-AN-02	2	25,000
Storm Sewer Annual Cleaning & Televising	Storm Water Utility	SU-AN-02	2	60,000
Storm Sewer Annual Maintenance & Repairs	Storm Water Utility	SU-AN-03	2	50,000
Village-Wide Reassessment	Administration	ADM-26-01	2	48,000
Refuse and Recycling Carts	Street Equipment	SE-AN-01	2	12,000
Well #2 Resin Replacement	Water Utility	WD-26-01	1	100,000
Well #3 Resin Replacement	Water Utility	WD-26-02	1	125,000
Kennedy Ave. Reconstruct (RR to Marcella/Kimb Ave)	Street Construction	SC-30-04	1	20,000
CTH N and Maes Ave Intersection Signals	Street Construction	SC-25-01	1	100,000
Sunset Park Shelter #1 Playground Replacement	Parks and Recreation	PR-26-01	2	200,250
Comprehensive Plan Update	Community Development	CD-26-01	1	50,000
Classification, Wage and Compensation Study	Administration	ADM-26-02	1	25,000
Sunset Park Master Planning	Parks and Recreation	PR-26-03	2	30,000
Well #1 Roof Replacement	Water Utility	WD-26-03	2	55,000
Sunset Beach Drop Slide Replacement	Parks and Recreation	PR-26-02	2	7,000
TID 6 - Public Parking Lot Kimberly Avenue	Community Development	CD-26-02	1	105,000
Rate Study	Storm Water Utility	SU-26-03	1	15,000
			Total for 2026	5,469,961

2027				
Private Lead Service Laterals & Public	Water Utility	WD-AN-01	1	100,000
Sanitary Sewer Cleaning & Televising - Annual	Sanitary Sewer Utility	SW-AN-01	1	40,000
Hydrant/Value Replacement	Water Utility	WD-AN-02	2	25,000
Annual Computer Replacement	Administration	ADM-AN-01	1	10,000
Stormwater Pond Annual Maintenance & Engineering	Storm Water Utility	SU-AN-01	2	100,000
Annual Sidewalk Replacement	Sidewalk Program	SD-AN-01	1	45,000
Street Lighting Conversion	Street Lighting	SL-AN-01	2	29,245
Sanitary Sewer Annual Maintenance & Repairs	Sanitary Sewer Utility	SW-AN-02	2	25,000
Storm Sewer Annual Cleaning & Televising	Storm Water Utility	SU-AN-02	2	60,000
Storm Sewer Annual Maintenance & Repairs	Storm Water Utility	SU-AN-03	2	50,000
Brush/Tree Chipper #18 Replacement	Street Equipment	SE-27-02	2	90,000

Project Name	Department	Project #	Priority	Project Cost
Refuse and Recycling Carts	Street Equipment	SE-AN-01	2	13,000
Replace 2017 Pick-up Truck	Water Utility	WD-27-01	2	50,000
Fire Department HVAC	Complex	CM-27-02	2	51,500
CTH N/Washington St Utilities - 3rd St to Maes Ave	Street Construction	SC-27-01	1	1,072,885
Big Red Mower #16 Replacement	Parks and Recreation	PR-27-01	2	130,000
Roof Maintenance - Village Complex	Complex	CM-27-01	2	7,500
Complex Exterior Brick and Signage Repair	Complex	CM-27-03	2	35,000
Additional Electronic Poll Book	Administration	ADM-27-01	1	2,000
Replace 2017 Volvo Loader/Bucket/Plow/Pusher #24	Street Equipment	SE-27-01	1	196,500
Well #2 Garage Roof Replacement	Water Utility	WD-27-02	1	5,000
Maes Ave: Wilson St to Edwards St Sanitary	Sanitary Sewer Utility	SW-27-02	1	362,820
Total for 2027				2,500,450

2028

Private Lead Service Laterals & Public	Water Utility	WD-AN-01	1	100,000
Replace Carpeting in Senior Center and Aspen/Birch	Complex	CM-28-01	1	20,000
Sanitary Sewer Cleaning & Televising - Annual	Sanitary Sewer Utility	SW-AN-01	1	40,000
Alley Storm & Sanitary Sewer Reconstruction	Storm Water Utility	SU-AN-04	1	761,995
Hydrant/Value Replacement	Water Utility	WD-AN-02	2	25,000
Annual Computer Replacement	Administration	ADM-AN-01	1	10,000
Paul Drive	Street Construction	SC-28-01	2	1,908,690
Stormwater Pond Annual Maintenance & Engineering	Storm Water Utility	SU-AN-01	2	100,000
Bucket Truck #34 Replacement	Street Equipment	SE-28-01	2	200,000
Annual Sidewalk Replacement	Sidewalk Program	SD-AN-01	1	45,000
Street Lighting Conversion	Street Lighting	SL-AN-01	2	22,680
GM360 Mower #12 Replacement	Parks and Recreation	PR-28-01	2	90,000
Sanitary Sewer Annual Maintenance & Repairs	Sanitary Sewer Utility	SW-AN-02	2	30,000
Storm Sewer Annual Cleaning & Televising	Storm Water Utility	SU-AN-02	2	60,000
Storm Sewer Annual Maintenance & Repairs	Storm Water Utility	SU-AN-03	2	50,000
Roosevelt Park Playground Replacement	Parks and Recreation	PR-28-02	2	100,000
Refuse and Recycling Carts	Street Equipment	SE-AN-01	2	14,000
2008 Chevy 1/2 ton Pick Up Replacement, #85	Street Equipment	SE-28-02	2	55,000
Water Supply Lines - Civic Wing	Complex	CM-28-02	2	20,000
CTH N and Maes Ave Intersection Signals	Street Construction	SC-25-01	1	850,000
Pedestrian Enhancement Retrofits Program	Street Construction	SC-AN-01	1	50,000
TID 6 - Concrete Paving Papermill Run & Trail	Street Construction	SC-28-02	2	1,700,000
Additional Express Vote Machine	Administration	ADM-28-01	1	4,000
Well House #3 Roof Replacement	Water Utility	WD-28-01	1	25,000
Total for 2028				6,281,365

2029

Private Lead Service Laterals & Public	Water Utility	WD-AN-01	1	100,000
Sunset Park Trail Maintenance	Parks and Recreation	PR-29-01	2	120,000
Sanitary Sewer Cleaning & Televising - Annual	Sanitary Sewer Utility	SW-AN-01	1	40,000
Hydrant/Value Replacement	Water Utility	WD-AN-02	2	25,000
Annual Computer Replacement	Administration	ADM-AN-01	1	10,000
Stormwater Pond Annual Maintenance & Engineering	Storm Water Utility	SU-AN-01	2	100,000
Annual Sidewalk Replacement	Sidewalk Program	SD-AN-01	1	45,000
Street Lighting Conversion	Street Lighting	SL-AN-01	2	15,520
N Roger Street/Fulcer Ave/Curtin Backyard Sanitary	Street Construction	SC-29-01	2	3,010,355
Sanitary Sewer Annual Maintenance & Repairs	Sanitary Sewer Utility	SW-AN-02	2	30,000
Storm Sewer Annual Cleaning & Televising	Storm Water Utility	SU-AN-02	2	60,000
Storm Sewer Annual Maintenance & Repairs	Storm Water Utility	SU-AN-03	2	50,000

Project Name	Department	Project #	Priority	Project Cost
Kennedy Avenue/Eisenhower Dr Intersection	Street Construction	SC-30-05	2	100,000
Refuse and Recycling Carts	Street Equipment	SE-AN-01	2	15,000
Replace Floor Scrubber	Complex	CM-29-01	3	7,500
Well #3 Pull and Inspection	Water Utility	WD-29-01	1	125,000
			Total for 2029	3,853,375

2030

Private Lead Service Laterals & Public	Water Utility	WD-AN-01	1	100,000
Replace SCBA Units	Fire Department	FD-30-01	1	285,000
Sanitary Sewer Cleaning & Televising - Annual	Sanitary Sewer Utility	SW-AN-01	1	40,000
Alley Storm & Sanitary Sewer Reconstruction	Storm Water Utility	SU-AN-04	1	560,540
Hydrant/Value Replacement	Water Utility	WD-AN-02	2	25,000
Annual Computer Replacement	Administration	ADM-AN-01	1	12,000
Stormwater Pond Annual Maintenance & Engineering	Storm Water Utility	SU-AN-01	2	100,000
Fulcer Avenue (Welhouse - Roger St)	Street Construction	SC-30-02	2	1,257,400
Annual Sidewalk Replacement	Sidewalk Program	SD-AN-01	1	45,000
Sanitary Sewer Annual Maintenance & Repairs	Sanitary Sewer Utility	SW-AN-02	2	35,000
Storm Sewer Annual Cleaning & Televising	Storm Water Utility	SU-AN-02	2	60,000
Storm Sewer Annual Maintenance & Repairs	Storm Water Utility	SU-AN-03	2	50,000
Kennedy Avenue/Eisenhower Dr Intersection	Street Construction	SC-30-05	2	350,000
Patrick St and W. Fourth St	Street Construction	SC-30-01	2	1,829,180
Refuse and Recycling Carts	Street Equipment	SE-AN-01	2	16,000
Kennedy Ave. Reconstruct (RR to Marcella/Kimb Ave)	Street Construction	SC-30-04	1	4,250,000
Verhagen Park Storm Sewer Relay	Storm Water Utility	SU-30-01	1	456,820
Replace Patrol/Plow Truck #5	Street Equipment	SE-29-01	2	325,000
Village-Wide Reassessment	Administration	ADM-30-01	2	80,000
Municipal Complex Elevator Repair	Complex	CM-30-01	2	30,000
Comprehensive Open Space and Recreation Plan	Parks and Recreation	PR-30-01	1	20,000
Replace 2020 Pick-up Truck	Water Utility	WD-30-01	2	45,000
Well #1 Reservoir Roof Replacement	Water Utility	WD-30-02	1	40,000
Drinking Fountain Replacement	Parks and Recreation	PR-30-02	2	20,000
Site Amenities	Parks and Recreation	PR-30-03	2	10,000
Treaty Park Restroom	Parks and Recreation	PR-30-04	2	100,000
Verhagen Park Pickleball Court Cracksealing	Parks and Recreation	PR-30-05	2	20,000
			Total for 2030	10,161,940
			GRAND TOTAL	28,267,091

Sources & Uses of Funds

This report displays a summary of funding sources, including beginning and ending balances. Under each funding source is a summary of all revenues and expenditures over the improvement period. Total funds available, total expenditures, change in fund balances and ending balances are tracked.

2026 through 2030
Sources and Uses of Funds Detail
Kimberly, WI
Sources and Uses of Funds Details

Source	Project #	2026	2027	2028	2029	2030
Cedars Trust Fund						
Beginning Balance		1,519,985	1,519,985	1,519,985	894,985	894,985
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		0	0	0	0	0
Total Funds available		1,519,985	1,519,985	1,519,985	894,985	894,985
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Parks and Recreation</u>						
Treaty Park Restroom	PR-30-04	0	0	0	0	100,000
	Total	0	0	0	0	100,000
<u>Street Construction</u>						
CTH N and Maes Ave Intersection Signals	SC-25-01	0	0	425,000	0	0
TID 6 - Concrete Paving Papermill Run & Trail	SC-28-02	0	0	200,000	0	0
	Total	0	0	625,000	0	0
<i>Other Uses</i>						
Total Expenditures and Uses		0	0	625,000	0	100,000
Change in Fund Balance		0	0	-625,000	0	-100,000
	Ending Balance	1,519,985	1,519,985	894,985	894,985	794,985

Source	Project #	2026	2027	2028	2029	2030
Complex Equipment Trust Fund						
Beginning Balance		189,960	41,960	50,960	114,960	212,460
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
General Fund		102,000	103,000	104,000	105,000	106,000
	Total	102,000	103,000	104,000	105,000	106,000
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		102,000	103,000	104,000	105,000	106,000
Total Funds available		291,960	144,960	154,960	219,960	318,460
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Complex</u>						
Central Office Remodel	CM-26-01	250,000	0	0	0	0
Complex Exterior Brick and Signage Repair	CM-27-03	0	35,000	0	0	0
Fire Department HVAC	CM-27-02	0	51,500	0	0	0
Municipal Complex Elevator Repair	CM-30-01	0	0	0	0	30,000
Replace Carpeting in Senior Center and Aspen/Birch	CM-28-01	0	0	20,000	0	0
Replace Floor Scrubber	CM-29-01	0	0	0	7,500	0
Roof Maintenance - Village Complex	CM-27-01	0	7,500	0	0	0
Water Supply Lines - Civic Wing	CM-28-02	0	0	20,000	0	0
	Total	250,000	94,000	40,000	7,500	30,000
<i>Other Uses</i>						
Total Expenditures and Uses		250,000	94,000	40,000	7,500	30,000
Change in Fund Balance		-148,000	9,000	64,000	97,500	76,000
	Ending Balance	41,960	50,960	114,960	212,460	288,460

Source	Project #	2026	2027	2028	2029	2030
Data Processing Trust Fund						
Beginning Balance		148,800	155,840	186,880	216,920	251,960
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
General Fund		37,000	38,000	39,000	40,000	41,000
Sanitary Sewer Utility		1,980	1,980	1,980	1,980	1,980
Storm Water Utility		1,980	1,980	1,980	1,980	1,980
Water Utility		1,080	1,080	1,080	1,080	1,080
Total		42,040	43,040	44,040	45,040	46,040
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		42,040	43,040	44,040	45,040	46,040
Total Funds available		190,840	198,880	230,920	261,960	298,000
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Administration</u>						
Additional Electronic Poll Book	ADM-27-01	0	2,000	0	0	0
Additional Express Vote Machine	ADM-28-01	0	0	4,000	0	0
Annual Computer Replacement	ADM-AN-01	10,000	10,000	10,000	10,000	12,000
Total		10,000	12,000	14,000	10,000	12,000
<u>Community Development</u>						
Comprehensive Plan Update	CD-26-01	25,000	0	0	0	0
Total		25,000	0	0	0	0
<i>Other Uses</i>						
Total Expenditures and Uses		35,000	12,000	14,000	10,000	12,000
Change in Fund Balance		7,040	31,040	30,040	35,040	34,040
Ending Balance		155,840	186,880	216,920	251,960	286,000

Source	Project #	2026	2027	2028	2029	2030
Fire Department Trust Fund						
Beginning Balance		379,220	26,559	94,559	163,559	233,559
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
General Fund		237,000	68,000	69,000	70,000	71,000
	Total	237,000	68,000	69,000	70,000	71,000
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		237,000	68,000	69,000	70,000	71,000
Total Funds available		616,220	94,559	163,559	233,559	304,559
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Fire Department</u>						
Replace Fire Engine 3521	FD-26-01	589,661	0	0	0	0
Replace SCBA Units	FD-30-01	0	0	0	0	285,000
	Total	589,661	0	0	0	285,000
<i>Other Uses</i>						
Total Expenditures and Uses		589,661	0	0	0	285,000
Change in Fund Balance		-352,661	68,000	69,000	70,000	-214,000
	Ending Balance	26,559	94,559	163,559	233,559	19,559

Source	Project #	2026	2027	2028	2029	2030
Park Impact Fee Trust Fund						
Beginning Balance		134,140	68,140	69,140	40,140	41,140
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
Park Impact Fees		1,000	1,000	1,000	1,000	2,000
	Total	1,000	1,000	1,000	1,000	2,000
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		1,000	1,000	1,000	1,000	2,000
Total Funds available		135,140	69,140	70,140	41,140	43,140
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Parks and Recreation</u>						
Roosevelt Park Playground Replacement	PR-28-02	0	0	30,000	0	0
Sunset Beach Drop Slide Replacement	PR-26-02	7,000	0	0	0	0
Sunset Park Shelter #1 Playground Replacement	PR-26-01	60,000	0	0	0	0
	Total	67,000	0	30,000	0	0
<i>Other Uses</i>						
Total Expenditures and Uses		67,000	0	30,000	0	0
Change in Fund Balance		-66,000	1,000	-29,000	1,000	2,000
	Ending Balance	68,140	69,140	40,140	41,140	43,140

Source	Project #	2026	2027	2028	2029	2030
Park Improvement Trust Fund						
Beginning Balance		167,105	134,105	122,105	61,105	116,105
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
General Fund		97,000	98,000	99,000	100,000	101,000
	Total	97,000	98,000	99,000	100,000	101,000
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		97,000	98,000	99,000	100,000	101,000
Total Funds available		264,105	232,105	221,105	161,105	217,105
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Parks and Recreation</u>						
Big Red Mower #16 Replacement	PR-27-01	0	110,000	0	0	0
Comprehensive Open Space and Recreation Plan	PR-30-01	0	0	0	0	20,000
Drinking Fountain Replacement	PR-30-02	0	0	0	0	20,000
GM360 Mower #12 Replacement	PR-28-01	0	0	90,000	0	0
Roosevelt Park Playground Replacement	PR-28-02	0	0	70,000	0	0
Site Amenities	PR-30-03	0	0	0	0	10,000
Sunset Park Master Planning	PR-26-03	30,000	0	0	0	0
Sunset Park Shelter #1 Playground Replacement	PR-26-01	100,000	0	0	0	0
Sunset Park Trail Maintenance	PR-29-01	0	0	0	45,000	0
Verhagen Park Pickleball Court Cracksealing	PR-30-05	0	0	0	0	20,000
	Total	130,000	110,000	160,000	45,000	70,000
<i>Other Uses</i>						
Total Expenditures and Uses		130,000	110,000	160,000	45,000	70,000
Change in Fund Balance		-33,000	-12,000	-61,000	55,000	31,000
	Ending Balance	134,105	122,105	61,105	116,105	147,105

Source	Project #	2026	2027	2028	2029	2030
Reassessment Trust Fund						
Beginning Balance		113,230	70,230	75,230	80,230	85,230
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
General Fund		5,000	5,000	5,000	5,000	5,000
	Total	5,000	5,000	5,000	5,000	5,000
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		5,000	5,000	5,000	5,000	5,000
Total Funds available		118,230	75,230	80,230	85,230	90,230
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Administration</u>						
Village-Wide Reassessment	ADM-26-01	48,000	0	0	0	0
Village-Wide Reassessment	ADM-30-01	0	0	0	0	80,000
	Total	48,000	0	0	0	80,000
<i>Other Uses</i>						
Total Expenditures and Uses		48,000	0	0	0	80,000
Change in Fund Balance		-43,000	5,000	5,000	5,000	-75,000
	Ending Balance	70,230	75,230	80,230	85,230	10,230

Source	Project #	2026	2027	2028	2029	2030
Room Tax Trust Fund						
Beginning Balance		165,820	160,570	195,570	230,570	265,570
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
Room Tax		35,000	35,000	35,000	35,000	35,000
	Total	35,000	35,000	35,000	35,000	35,000
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		35,000	35,000	35,000	35,000	35,000
Total Funds available		200,820	195,570	230,570	265,570	300,570
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Parks and Recreation</u>						
Sunset Park Shelter #1 Playground Replacement	PR-26-01	40,250	0	0	0	0
	Total	40,250	0	0	0	0
<i>Other Uses</i>						
Total Expenditures and Uses		40,250	0	0	0	0
Change in Fund Balance		-5,250	35,000	35,000	35,000	35,000
	<u>Ending Balance</u>	160,570	195,570	230,570	265,570	300,570

Source	Project #	2026	2027	2028	2029	2030
Sanitary Sewer Utility 201						
Beginning Balance		3,040,736	1,991,831	1,424,736	291,266	-447,709
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
Cash Flow for Capital		325,000	325,000	325,000	325,000	325,000
Total		325,000	325,000	325,000	325,000	325,000
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		325,000	325,000	325,000	325,000	325,000
Total Funds available		3,365,736	2,316,831	1,749,736	616,266	-122,709
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Community Development</u>						
Comprehensive Plan Update	CD-26-01	10,000	0	0	0	0
Total		10,000	0	0	0	0
<u>Complex</u>						
Central Office Remodel	CM-26-01	25,000	0	0	0	0
Total		25,000	0	0	0	0
<u>Sanitary Sewer Utility</u>						
Maes Ave: Wilson St to Edwards St Sanitary	SW-27-02	0	362,820	0	0	0
Sanitary Sewer Annual Maintenance & Repairs	SW-AN-02	25,000	25,000	30,000	30,000	35,000
Sanitary Sewer Cleaning & Televising - Annual	SW-AN-01	40,000	40,000	40,000	40,000	40,000
Total		65,000	427,820	70,000	70,000	75,000
<u>Storm Water Utility</u>						
Alley Storm & Sanitary Sewer Reconstruction	SU-AN-04	544,910	0	718,220	0	532,385
Rate Study	SU-26-03	7,500	0	0	0	0
Total		552,410	0	718,220	0	532,385
<u>Street Construction</u>						
CTH N/Washington St Utilities - 3rd St to Maes Ave	SC-27-01	0	464,275	0	0	0
Fulcer Avenue (Welhouse - Roger St)	SC-30-02	0	0	0	0	535,600
N Roger Street/Fulcer Ave/Curtin Backyard Sanitary	SC-29-01	0	0	0	993,975	0
Patrick St and W. Fourth St	SC-30-01	0	0	0	0	616,200
Paul Drive	SC-28-01	0	0	670,250	0	0
Schindler Drive & Fulcer Ave (Roger - Park Rd)	SC-26-01	721,495	0	0	0	0
Total		721,495	464,275	670,250	993,975	1,151,800
<i>Other Uses</i>						
Total Expenditures and Uses		1,373,905	892,095	1,458,470	1,063,975	1,759,185
Change in Fund Balance		-1,048,905	-567,095	-1,133,470	-738,975	-1,434,185
Ending Balance		1,991,831	1,424,736	291,266	-447,709	-1,881,894

Source	Project #	2026	2027	2028	2029	2030
Storm Water Utility 205						
Beginning Balance		1,310,125	531,695	154,215	-379,350	-1,020,495
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
Cash Flow for Capital		240,000	250,000	250,000	250,000	250,000
Total		240,000	250,000	250,000	250,000	250,000
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		240,000	250,000	250,000	250,000	250,000
Total Funds available		1,550,125	781,695	404,215	-129,350	-770,495
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Community Development</u>						
Comprehensive Plan Update	CD-26-01	10,000	0	0	0	0
Total		10,000	0	0	0	0
<u>Complex</u>						
Central Office Remodel	CM-26-01	25,000	0	0	0	0
Total		25,000	0	0	0	0
<u>Storm Water Utility</u>						
Alley Storm & Sanitary Sewer Reconstruction	SU-AN-04	54,690	0	43,775	0	28,155
Rate Study	SU-26-03	7,500	0	0	0	0
Replace 2015 Pelican SE Street Sweeper	SU-26-01	390,000	0	0	0	0
Storm Sewer Annual Cleaning & Televising	SU-AN-02	60,000	60,000	60,000	60,000	60,000
Storm Sewer Annual Maintenance & Repairs	SU-AN-03	50,000	50,000	50,000	50,000	50,000
Stormwater Pond Annual Maintenance & Engineering	SU-AN-01	100,000	100,000	100,000	100,000	100,000
Verhagen Park Storm Sewer Relay	SU-30-01	0	0	0	0	456,820
Total		662,190	210,000	253,775	210,000	694,975
<u>Street Construction</u>						
CTH N/Washington St Utilities - 3rd St to Maes Ave	SC-27-01	0	417,480	0	0	0
Fulcer Avenue (Welhouse - Roger St)	SC-30-02	0	0	0	0	109,180
Kennedy Ave. Reconstruct (RR to Marcella/Kimb Ave)	SC-30-04	0	0	0	0	30,000
N Roger Street/Fulcer Ave/Curtin Backyard Sanitary	SC-29-01	0	0	0	681,145	0
Patrick St and W. Fourth St	SC-30-01	0	0	0	0	243,020
Paul Drive	SC-28-01	0	0	529,790	0	0
Schindler Drive & Fulcer Ave (Roger - Park Rd)	SC-26-01	321,240	0	0	0	0
Total		321,240	417,480	529,790	681,145	382,200
<i>Other Uses</i>						
Total Expenditures and Uses		1,018,430	627,480	783,565	891,145	1,077,175
Change in Fund Balance		-778,430	-377,480	-533,565	-641,145	-827,175
Ending Balance		531,695	154,215	-379,350	-1,020,495	-1,847,670

Source	Project #	2026	2027	2028	2029	2030
Street Building Trust Fund						
Beginning Balance		58,390	112,790	168,390	225,190	283,190
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
General Fund		42,000	43,000	44,000	45,000	46,000
Sanitary Sewer Utility		4,200	4,300	4,400	4,500	4,600
Storm Water Utility		8,200	8,300	8,400	8,500	8,600
Total		54,400	55,600	56,800	58,000	59,200
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		54,400	55,600	56,800	58,000	59,200
Total Funds available		112,790	168,390	225,190	283,190	342,390
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<i>Other Uses</i>						
Total Expenditures and Uses		0	0	0	0	0
Change in Fund Balance		54,400	55,600	56,800	58,000	59,200
	<u>Ending Balance</u>	112,790	168,390	225,190	283,190	342,390

Source	Project #	2026	2027	2028	2029	2030
Street Equipment Trust Fund						
Beginning Balance		222,590	239,075	117,450	50,280	241,145
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
General Fund		86,600	88,335	90,100	91,900	93,740
Sanitary Sewer Utility		32,910	33,570	34,240	34,925	35,625
Storm Water Utility		74,475	75,970	77,490	79,040	80,620
Total		193,985	197,875	201,830	205,865	209,985
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		193,985	197,875	201,830	205,865	209,985
Total Funds available		416,575	436,950	319,280	256,145	451,130
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Parks and Recreation</u>						
Big Red Mower #16 Replacement	PR-27-01	0	20,000	0	0	0
Total		0	20,000	0	0	0
<u>Street Equipment</u>						
2005 Chevy 1/2 Ton Pick Up Replacement, #81	SE-26-01	45,000	0	0	0	0
2008 Chevy 1/2 ton Pick Up Replacement, #85	SE-28-02	0	0	55,000	0	0
Brush/Tree Chipper #18 Replacement	SE-27-02	0	90,000	0	0	0
Bucket Truck #34 Replacement	SE-28-01	0	0	200,000	0	0
Dump/Plow Truck#3 Replacement	SE-26-02	120,500	0	0	0	0
Refuse and Recycling Carts	SE-AN-01	12,000	13,000	14,000	15,000	16,000
Replace 2017 Volvo Loader/Bucket/Plow/Pusher #24	SE-27-01	0	196,500	0	0	0
Replace Patrol/Plow Truck #5	SE-29-01	0	0	0	0	325,000
Total		177,500	299,500	269,000	15,000	341,000
<i>Other Uses</i>						
Total Expenditures and Uses		177,500	319,500	269,000	15,000	341,000
Change in Fund Balance		16,485	-121,625	-67,170	190,865	-131,015
Ending Balance		239,075	117,450	50,280	241,145	110,130

Source	Project #	2026	2027	2028	2029	2030
TIF #6 Project Fund						
Beginning Balance		1,691,815	1,531,815	1,531,815	31,815	31,815
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		0	0	0	0	0
Total Funds available		1,691,815	1,531,815	1,531,815	31,815	31,815
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Community Development</u>						
Comprehensive Plan Update	CD-26-01	5,000	0	0	0	0
TID 6 - Public Parking Lot Kimberly Avenue	CD-26-02	105,000	0	0	0	0
	Total	110,000	0	0	0	0
<u>Parks and Recreation</u>						
Treaty Park Restroom	PR-30-04	0	0	0	0	30,000
	Total	0	0	0	0	30,000
<u>Street Construction</u>						
CTH N and Maes Ave Intersection Signals	SC-25-01	50,000	0	0	0	0
TID 6 - Concrete Paving Papermill Run & Trail	SC-28-02	0	0	1,500,000	0	0
	Total	50,000	0	1,500,000	0	0
<i>Other Uses</i>						
Total Expenditures and Uses		160,000	0	1,500,000	0	30,000
Change in Fund Balance		-160,000	0	-1,500,000	0	-30,000
	<u>Ending Balance</u>	1,531,815	1,531,815	31,815	31,815	1,815

Source	Project #	2026	2027	2028	2029	2030
Transportation Utility 401						
Beginning Balance		940,365	1,361,515	2,343,120	2,815,105	2,860,805
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
General Fund Sidewalks		40,000	45,000	45,000	50,000	50,000
General Fund Streets		500,000	500,000	500,000	500,000	500,000
Intergovernmental Revenue		105,000	105,000	110,000	110,000	110,000
Shared Revenue		105,850	105,850	105,850	105,850	105,850
Special Assessments		75,000	50,000	50,000	20,000	20,000
TARF		250,000	250,000	250,000	250,000	250,000
Total		1,075,850	1,055,850	1,060,850	1,035,850	1,035,850
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		1,075,850	1,055,850	1,060,850	1,035,850	1,035,850
Total Funds available		2,016,215	2,417,365	3,403,970	3,850,955	3,896,655
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Sidewalk Program</u>						
Annual Sidewalk Replacement	SD-AN-01	40,000	45,000	45,000	45,000	45,000
Total		40,000	45,000	45,000	45,000	45,000
<u>Storm Water Utility</u>						
Alley Storm & Sanitary Sewer Reconstruction	SU-AN-04	73,200	0	0	0	0
Total		73,200	0	0	0	0
<u>Street Construction</u>						
Fulcer Avenue (Welhouse - Roger St)	SC-30-02	0	0	0	0	557,000
Kennedy Ave. Reconstruct (RR to Marcella/Kimb Ave)	SC-30-04	20,000	0	0	0	820,000
Kennedy Avenue/Eisenhower Dr Intersection	SC-30-05	0	0	0	100,000	70,000
N Roger Street/Fulcer Ave/Curtin Backyard Sanitary	SC-29-01	0	0	0	829,630	0
Patrick St and W. Fourth St	SC-30-01	0	0	0	0	479,075
Paul Drive	SC-28-01	0	0	471,185	0	0
Pedestrian Enhancement Retrofits Program	SC-AN-01	0	0	50,000	0	0
Schindler Drive & Fulcer Ave (Roger - Park Rd)	SC-26-01	494,760	0	0	0	0
Total		514,760	0	521,185	929,630	1,926,075
<u>Street Lighting</u>						
Street Lighting Conversion	SL-AN-01	26,740	29,245	22,680	15,520	0
Total		26,740	29,245	22,680	15,520	0
<i>Other Uses</i>						
Total Expenditures and Uses		654,700	74,245	588,865	990,150	1,971,075
Change in Fund Balance		421,150	981,605	471,985	45,700	-935,225
Ending Balance		1,361,515	2,343,120	2,815,105	2,860,805	1,925,580

Source	Project #	2026	2027	2028	2029	2030
Water Utility 601						
Beginning Balance		484,085	358,570	737,440	1,074,975	1,114,370
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
Cash Flow for Capital		725,000	750,000	770,000	795,000	820,000
	Total	725,000	750,000	770,000	795,000	820,000
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		725,000	750,000	770,000	795,000	820,000
Total Funds available		1,209,085	1,108,570	1,507,440	1,869,975	1,934,370
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Street Construction</u>						
CTH N/Washington St Utilities - 3rd St to Maes Ave	SC-27-01	0	191,130	0	0	0
Fulcer Avenue (Welhouse - Roger St)	SC-30-02	0	0	0	0	55,620
N Roger Street/Fulcer Ave/Curtin Backyard Sanitary	SC-29-01	0	0	0	505,605	0
Patrick St and W. Fourth St	SC-30-01	0	0	0	0	490,885
Paul Drive	SC-28-01	0	0	237,465	0	0
Schindler Drive & Fulcer Ave (Roger - Park Rd)	SC-26-01	445,515	0	0	0	0
	Total	445,515	191,130	237,465	505,605	546,505
<u>Water Utility</u>						
Hydrant/Value Replacement	WD-AN-02	25,000	25,000	25,000	25,000	25,000
Private Lead Service Laterals & Public	WD-AN-01	100,000	100,000	100,000	100,000	100,000
Replace 2017 Pick-up Truck	WD-27-01	0	50,000	0	0	0
Replace 2020 Pick-up Truck	WD-30-01	0	0	45,000	0	0
Well #1 Reservoir Roof Replacement	WD-30-02	0	0	0	0	40,000
Well #1 Roof Replacement	WD-26-03	55,000	0	0	0	0
Well #2 Garage Roof Replacement	WD-27-02	0	5,000	0	0	0
Well #2 Resin Replacement	WD-26-01	100,000	0	0	0	0
Well #3 Pull and Inspection	WD-29-01	0	0	0	125,000	0
Well #3 Resin Replacement	WD-26-02	125,000	0	0	0	0
Well House #3 Roof Replacement	WD-28-01	0	0	25,000	0	0
	Total	405,000	180,000	195,000	250,000	165,000
<i>Other Uses</i>						
Total Expenditures and Uses		850,515	371,130	432,465	755,605	711,505
Change in Fund Balance		-125,515	378,870	337,535	39,395	108,495
	Ending Balance	358,570	737,440	1,074,975	1,114,370	1,222,865

Administration

CIP Project Detail
Kimberly, WI

Project Name **Annual Computer Replacement**
Project # **ADM-AN-01**

Total Project Cost	\$52,000	Contact	Administrator
Department	Administration	Type	Equipment
Category	Equipment: Computers	Priority	1 High
Status	Active	Useful Life	5 years

Description

Annual computer replacement to accommodate approximately 4 computers per year. The Village has approximately 20 computers.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	10,000	10,000	10,000	10,000	12,000	0	52,000
Total	0	10,000	10,000	10,000	10,000	12,000	0	52,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Data Processing Trust Fund	0	10,000	10,000	10,000	10,000	12,000	0	52,000
Total	0	10,000	10,000	10,000	10,000	12,000	0	52,000

CIP Project Detail
Kimberly, WI

Project Name **Village-Wide Reassessment**
Project # **ADM-26-01**

Total Project Cost	\$48,000	Contact	Administrator
Department	Administration	Type	Maintenance
Category	Maintenance	Priority	2 Medium
Status	Active	Useful Life	7 years

Description

Reassessment moved up to 2026 because 2023 ratio of Assessed value to Equalized Value in 2023 is 78.00%. The current assessor recommends a Market Reevaluation in 2026 at an estimated cost of \$48,000. This is the recommended option for several reasons: property records are up to date and reliable; the Village has a good permit system; and it will be five years since the last exterior reevaluation, completed in 2021.

Originally the Village had anticipated reassessment within 8 years after the 2021 reassessment. Only an estimated timeframe, based on historical records of the Village equalized ratio. It is anticipated that the next full exterior reevaluation will be required in 2030.

Justification

Full reassessment is required by law when the 90% or 110% limit is reached.

Expenditures		Prior	2026	2027	2028	2029	2030	Future	Total
Other		0	48,000	0	0	0	0	0	48,000
Total		0	48,000	0	0	0	0	0	48,000

Funding Sources		Prior	2026	2027	2028	2029	2030	Future	Total
Reassessment Trust Fund		0	48,000	0	0	0	0	0	48,000
Total		0	48,000	0	0	0	0	0	48,000

CIP Project Detail
Kimberly, WI

Project Name **Classification, Wage and Compensation Study**
Project # **ADM-26-02**

Total Project Cost	\$25,000	Contact	Administrator
Department	Administration	Type	Unassigned
Category	Other	Priority	1 High
Status	Active	Useful Life	5 years

Description

Classification, wage and compensation study for all Village staff. The study would include salary and fringe benefit levels, and a review of recommendations on the current performance management system. The study would review and compare the Village to neighboring and like-sized communities.

Justification

A wage and classification study should be completed approximately every 5 years. The study should include a review and comparison to market wages. The scheduling of the study is budget and market dependent - 5 years is only used as a benchmark.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Planning/Design	0	25,000	0	0	0	0	0	25,000
Total	0	25,000	0	0	0	0	0	25,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Personnel Trust Fund	0	25,000	0	0	0	0	0	25,000
Total	0	25,000	0	0	0	0	0	25,000

CIP Project Detail
Kimberly, WI

Project Name **Additional Electronic Poll Book**
Project # **ADM-27-01**

Total Project Cost	\$2,000	Contact	Clerk-Treasurer
Department	Administration	Type	Equipment
Category	Equipment: Computers	Priority	1 High
Status	Active	Useful Life	10 years

Description

An additional electronic poll book - Badger Book will likely be required in 2027. The Clerk's office is anticipating an increasse in registered voters.

Justification

Continue to provide efficient and accurate service to voters.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	2,000	0	0	0	0	2,000
Total	0	0	2,000	0	0	0	0	2,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Data Processing Trust Fund	0	0	2,000	0	0	0	0	2,000
Total	0	0	2,000	0	0	0	0	2,000

CIP Project Detail

Kimberly, WI

Project Name **Additional Express Vote Machine**Project # **ADM-28-01**

Total Project Cost	\$4,000	Contact	Clerk-Treasurer
Department	Administration	Type	Equipment
Category	Equipment: Computers	Priority	1 High
Status	Active	Useful Life	10 years

Description

An additional express vote machine may be needed in the future. This machine allows voters to mark their ballots.

Justification

Providing an additional option for voters to more efficiently complete voting on election day.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	0	4,000	0	0	0	4,000
Total	0	0	0	4,000	0	0	0	4,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Data Processing Trust Fund	0	0	0	4,000	0	0	0	4,000
Total	0	0	0	4,000	0	0	0	4,000

CIP Project Detail
Kimberly, WI

Project Name **Village-Wide Reassessment**
Project # **ADM-30-01**

Total Project Cost	\$80,000	Contact	Administrator
Department	Administration	Type	Maintenance
Category	Maintenance	Priority	2 Medium
Status	Active	Useful Life	7 years

Description

It is anticipated that the next full exterior reevaluation will be required in 2030. This project serves as a placeholder for budgeting purposes. The annual assessment ratio will be monitored leading up to any revaluation.

Justification

Full reassessment is required by law when the 90% or 110% limit is reached.

Expenditures		Prior	2026	2027	2028	2029	2030	Future	Total
Other		0	0	0	0	0	80,000	0	80,000
Total		0	0	0	0	0	80,000	0	80,000
Funding Sources		Prior	2026	2027	2028	2029	2030	Future	Total
Reassessment Trust Fund		0	0	0	0	0	80,000	0	80,000
Total		0	0	0	0	0	80,000	0	80,000

Community Development

CIP Project Detail
 Kimberly, WI

 Project Name **Comprehensive Plan Update**
 Project # **CD-26-01**

Total Project Cost	\$50,000	Contact	Community Development Director
Department	Community Development	Type	Unassigned
Category	Other	Priority	1 High
Status	Active	Useful Life	10 years

Description

The Village's 2010 Comprehensive Plan is out of date and statutorily due for an updated.

Justification

Per State Statutes, 66.1001, every community shall adopt a 20 year plan on before 1/1/2010. Said plan shall be updated every 10 years. Comprehensive plans can affect development, ordinances, official mapping of the Village, grants and general funding.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Unassigned	0	50,000	0	0	0	0	0	50,000
Total	0	50,000	0	0	0	0	0	50,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Data Processing Trust Fund	0	25,000	0	0	0	0	0	25,000
Sanitary Sewer Utility 201	0	10,000	0	0	0	0	0	10,000
Storm Water Utility 205	0	10,000	0	0	0	0	0	10,000
TIF #6 Project Fund	0	5,000	0	0	0	0	0	5,000
Total	0	50,000	0	0	0	0	0	50,000

CIP Project Detail
Kimberly, WI

Project Name **TID 6 - Public Parking Lot Kimberly Avenue**
Project # **CD-26-02**

Total Project Cost	\$105,000	Contact	Community Development Director
Department	Community Development	Type	Improvement
Category	Other	Priority	1 High
Status	Active	Useful Life	40 years

Description

Construction of a public asphalt parking lot located near the corner of Sidney Street and Kimberly Avenue. Estimated additional 16 public parking stalls. The construction of this public parking lot is funded through the TID #6 project funds.

Justification

As required based on development plans. In April of 2025, the Village executed a Development Agreement with Footworks Dance Company for the Village to sell and Footworks to Develop the vacant Kimberly Avenue property located east of the alley. The stipulation was that the Village would construct a public parking lot on half of the vacant lands west of the alley by June of 2026.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	105,000	0	0	0	0	0	105,000
Total	0	105,000	0	0	0	0	0	105,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
TIF #6 Project Fund	0	105,000	0	0	0	0	0	105,000
Total	0	105,000	0	0	0	0	0	105,000

Complex

CIP Project Detail
 Kimberly, WI

 Project Name **Central Office Remodel**
 Project # **CM-26-01**

Total Project Cost	\$300,000	Contact	Maintenance Foreman
Department	Complex	Type	Improvement
Category	Buildings	Priority	1 High
Status	Active	Useful Life	25 years

Supplemental Attachments
 [CM-26-01 Central Office Remodel Concept.pdf](#)
Description

Flooring and general remodeling of main lobby, main office, work spaces/offices. Layout of Clerk's Office remodeled, new wall treatment, carpeting, work stations and dividers. General public seating and lobby area upgrades from the Clerk's office and potentially the main lobby area joining the Council Chambers, Library and Civic Wing. These upgrades will tie each area together and provide a secure and cohesive experience for staff and the general public. Timing, scope and design to be refined in conjunction with the new Streets and Parks Facility.

Justification

Previous remodeling and complex addition efforts were completed in 1997. Provide a modern functional Village Hall for the citizens of Kimberly with future upkeep and maintenance in mind. Special attention to be paid to innovative, accommodating and customer friendly options. Security of the front desk and controlled access to records, financials, etc. Initial concept layout completed by Emons Business Solutions in the spring of 2020. Updates to costs and needs are in conjunction with the new Streets and Parks Facility for consistent functionality and environments across Village buildings. Construction on that project will be completed in 2025.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	300,000	0	0	0	0	0	300,000
Total	0	300,000	0	0	0	0	0	300,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Complex Equipment Trust Fund	0	250,000	0	0	0	0	0	250,000
Sanitary Sewer Utility 201	0	25,000	0	0	0	0	0	25,000
Storm Water Utility 205	0	25,000	0	0	0	0	0	25,000
Total	0	300,000	0	0	0	0	0	300,000

CIP Project Detail
Kimberly, WI

Project Name **Roof Maintenance - Village Complex**
Project # **CM-27-01**

Total Project Cost	\$7,500	Contact	Maintenance Foreman
Department	Complex	Type	Maintenance
Category	Buildings	Priority	2 Medium
Status	Active	Useful Life	10 years

Supplemental Attachments

 [CM-27-01.pdf](#)

Description

Required maintenance to ensure the useful life of the Village Complex roofing system.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	7,500	0	0	0	0	7,500
Total	0	0	7,500	0	0	0	0	7,500

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Complex Equipment Trust Fund	0	0	7,500	0	0	0	0	7,500
Total	0	0	7,500	0	0	0	0	7,500

CIP Project Detail
 Kimberly, WI

 Project Name **Fire Department HVAC**
 Project # **CM-27-02**

Total Project Cost	\$51,500	Contact	Maintenance Foreman
Department	Complex	Type	Equipment
Category	Buildings	Priority	2 Medium
Status	Active	Useful Life	25 years

Supplemental Attachments
 [CM-27-02.pdf](#)
Description

Replace 100k btuh IR heater in apparatus bay. Replace 3 ton fan coil unit, condenser and line set for the Fire Department building. Add bypass filters to both boilers systems.

Justification

Units have been in service for 25 years and are at the end of its useful life.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	51,500	0	0	0	0	51,500
Total	0	0	51,500	0	0	0	0	51,500

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Complex Equipment Trust Fund	0	0	51,500	0	0	0	0	51,500
Total	0	0	51,500	0	0	0	0	51,500

CIP Project Detail
Kimberly, WI

Project Name **Complex Exterior Brick and Signage Repair**
Project # **CM-27-03**

Total Project Cost	\$35,000	Contact	Maintenance Foreman
Department	Complex	Type	Maintenance
Category	Buildings	Priority	2 Medium
Status	Active	Useful Life	25 years

Supplemental Attachments

 [CM-27-02.pdf](#)

Description

Municipal Complex exterior brick and white lettering repair and maintenance project. Scope of project includes tuckpointing, repairing and finishing mortar joints. Repair end caps from leaking water as well. Lettering will be removed and replaced.

Justification

Mason has indicated that the exterior brick is beginning to show evidence of water damage, noted in 2025.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	35,000	0	0	0	0	35,000
Total	0	0	35,000	0	0	0	0	35,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Complex Equipment Trust Fund	0	0	35,000	0	0	0	0	35,000
Total	0	0	35,000	0	0	0	0	35,000

CIP Project Detail
Kimberly, WI

Project Name **Replace Carpeting in Senior Center and Aspen/Birch**
Project # **CM-28-01**

Total Project Cost	\$20,000	Contact	Maintenance Foreman
Department	Complex	Type	Improvement
Category	Buildings	Priority	1 High
Status	Active	Useful Life	25 years

Description

Replace carpeting in Senior Center and Aspen/Birch room with commercial grade carpet tiles.

Justification

The carpeting will be 25 years old and in need of replacing. Carpet tiles will provide safe long-lasting floorcovering while providing the ability to replace isolated areas of wear, stains and damage.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	0	20,000	0	0	0	20,000
Total	0	0	0	20,000	0	0	0	20,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Complex Equipment Trust Fund	0	0	0	20,000	0	0	0	20,000
Total	0	0	0	20,000	0	0	0	20,000

CIP Project Detail
 Kimberly, WI

 Project Name **Water Supply Lines - Civic Wing**
 Project # **CM-28-02**

Total Project Cost	\$20,000	Contact	Maintenance Foreman
Department	Complex	Type	Maintenance
Category	Maintenance	Priority	2 Medium
Status	Active	Useful Life	40 years

Description

Replace water lines to kitchen in Evergreen Room. Removal and replacement of 2" galvanized cold water and distribution line to be replaced with 1-1/2" copper into bathroom chase. From there pex piping back to both bathrooms with copper being used for all exposed piping to sinks in both men's and women's bathroom including new fixture valves.

Replace existing civic wing basement hot water heater with new smaller hot water heater located in the kitchen. Replacing chicago urinal valves with sloan urinal valves. In kitchen area the sink will be relocated to where dishwasher is now.

Both dishwasher and disposal to be removed and new cabinets put in (base cabinet for kitchen sink and base cabinet for water heater). There would be enough room for residential dishwasher if desired, would also need a new countertop for this area. Total estimate includes \$3,500-4,000 for cabinets and top, \$1,500-3,000 for electrical work.

Justification

Eliminate galvanized piping which causes water discoloration from intermittent use. New smaller water heater more appropriate for needs and space and will reduce utility costs.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Other	0	0	0	20,000	0	0	0	20,000
Total	0	0	0	20,000	0	0	0	20,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Complex Equipment Trust Fund	0	0	0	20,000	0	0	0	20,000
Total	0	0	0	20,000	0	0	0	20,000

Budget Impact

New smaller water heater more appropriate for needs and space and will reduce utility costs.

CIP Project Detail
Kimberly, WI

Project Name **Replace Floor Scrubber**
Project # **CM-29-01**

Total Project Cost	\$7,500	Contact	Maintenance Foreman
Department	Complex	Type	Equipment
Category	Equipment: Miscellaneous	Priority	3 Low
Status	Active	Useful Life	15 years

Description

Replace walk behind Tennant floor scrubber that was purchased in 2011.

Justification

Current equipment was purchased in 2011 and is at the end of useful life.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	0	0	7,500	0	0	7,500
Total	0	0	0	0	7,500	0	0	7,500

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Complex Equipment Trust Fund	0	0	0	0	7,500	0	0	7,500
Total	0	0	0	0	7,500	0	0	7,500

CIP Project Detail
Kimberly, WIProject Name **Municipal Complex Elevator Repair**
Project # **CM-30-01**

Total Project Cost	\$30,000	Contact	Maintenance Foreman
Department	Complex	Type	Maintenance
Category	Buildings	Priority	2 Medium
Status	Active	Useful Life	20 years

Description

Required elevator maintenance is approaching. The hydraulic plunger packing will be removed, stuffing box cleaned and new packing of the proper type installed to reduce unnecessary creepage of the car away from the landing.

Justification

Required maintenance to keep elevator in proper working order. Result of annual review and maintenance of the elevator.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	0	0	30,000	0	30,000
Total	0	0	0	0	0	30,000	0	30,000
Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Complex Equipment Trust Fund	0	0	0	0	0	30,000	0	30,000
Total	0	0	0	0	0	30,000	0	30,000

Fire Department

CIP Project Detail
 Kimberly, WI

 Project Name **Replace Fire Engine 3521**
 Project # **FD-26-01**

Total Project Cost	\$589,661	Contact	Fire Chief
Department	Fire Department	Type	Equipment
Category	Vehicles	Priority	1 High
Status	Active	Useful Life	25 years

Description

Down payment of \$396,757 paid in 2023, leaving a balance due upon completion in 2026 of \$562,401. This project is to replace Engine 3521 (pumper) based on a 10 year vehicle replacement plan. Engine 3521 was purchased in 1996 and will be 30 years old at the time of scheduled replacement in 2026.

Since then, the KFD Executive Committee has been regularly meeting with the Pierce sales representative to finalize every detail of the apparatus - from the cabinet configurations to the outlet locations and exterior paint and striping. See the attached selected options.

KFD has identified the need for an additional twenty-seven thousand two hundred sixty dollars and no cents **(\$27,260)** to fund the final detailed specifications, bringing the final overall purchase price to **\$986,418**. The final payment will then be **\$589,661** owed at apparatus delivery. Anticipated delivery is September of 2026.

Justification

After 30 years of service, equipment reliability becomes an issue and the engine will be at the end of useful life. New technology and safety standards will change. Keeping the fleet in good condition is a good practice. There is an opportunity to replace both the rescue and pumper trucks. This new truck will service to function as both the rescue and pumper truck. Making this modification to the fleet will save on overall maintenance costs and assist with manpower requirements during the day-time calls.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	589,661	0	0	0	0	0	589,661
Total	0	589,661	0	0	0	0	0	589,661

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Fire Department Trust Fund	0	589,661	0	0	0	0	0	589,661
Total	0	589,661	0	0	0	0	0	589,661

Budget Impact

Both the existing rescue and pumper trucks will be sold/traded in. The new truck needs to be ordered by 2024 in order to lock in the 2026 pricing. Payment of the new truck will not occur until delivery.

CIP Project Detail

Kimberly, WI

Project Name **Replace SCBA Units**Project # **FD-30-01**

Total Project Cost	\$285,000	Contact	Fire Chief
Department	Fire Department	Type	Equipment
Category	Equipment: Miscellaneous	Priority	1 High
Status	Active	Useful Life	15 years

Description

Replace 16 SCBA air packs and related cylinders including spares in year 2030. Also included in this project is replacing face-pieces for all firefighters.

Justification

Advances in SCBA technology will enhance Firefighter safety, the current SCBA will be 15 years old which is the "due date" for replacing all air cylinders currently being used.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	0	0	0	285,000	0	285,000
Total	0	0	0	0	0	285,000	0	285,000
Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Fire Department Trust Fund	0	0	0	0	0	285,000	0	285,000
Total	0	0	0	0	0	285,000	0	285,000

Parks and Recreation

CIP Project Detail
Kimberly, WI

Project Name **Sunset Park Shelter #1 Playground Replacement**
Project # **PR-26-01**

Total Project Cost	\$200,250	Contact	Community Enrichment Director
Department	Parks and Recreation	Type	Equipment
Category	Park Improvements	Priority	2 Medium
Status	Active	Useful Life	20 years

Description

Replacement of the playground equipment and fencing adjacent to Sunset Park Shelter 1.

Justification

Shelter 1 is our most rented facility in the Kimberly Parks system. The adjacent playground equipment has reached the end of it's useful life evidenced by an increase in maintenance and repair costs in the past 3 years. In an effort to increase ADA accessible facilities within the Kimberly Parks system, poured in place surfacing is proposed as well as moving the playground away from the roadway and replacing or removing the fencing along Sunset Park Drive. This hairpin turn in the roadway causes annual damage to the park fencing around the playground which could be prevented by slightly adjusting the placement of the equipment and fencing upon replacement.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	200,250	0	0	0	0	0	200,250
Total	0	200,250	0	0	0	0	0	200,250

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Park Improvement Trust Fund	0	100,000	0	0	0	0	0	100,000
Park Impact Fee Trust Fund	0	60,000	0	0	0	0	0	60,000
Room Tax Trust Fund	0	40,250	0	0	0	0	0	40,250
Total	0	200,250	0	0	0	0	0	200,250

CIP Project Detail
Kimberly, WI

Project Name **Sunset Beach Drop Slide Replacement**
Project # **PR-26-02**

Total Project Cost	\$7,000	Contact	Community Enrichment Director
Department	Parks and Recreation	Type	Equipment
Category	Park Improvements	Priority	2 Medium
Status	Active	Useful Life	20 years

Supplemental Attachments

 [8-11-2025 Quote Sunset Point Park - Kimberly.](#)

Description

Replacement of the 6-foot slide in the "all patron area" of Sunset Beach.

Justification

The 6' slide at Sunset Beach has exceeded its useful life evidenced by cumulative wear and tear from use and outdoor elements presenting as rust, the protective coating peeling off of the stairwell and supports, and discoloration and fading of the support elements and slide itself. It is one of the only additional play elements within the water that is accessible to all patrons regardless of swim ability apart from the water spray fountain. Additional amenities are available, but their use is predicated upon earning a deep-water pass for all patrons under the age of 13. This project pairs with a complete facility footprint renovation in 2025 and will support a refreshed facility as we open for the 2026 season.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	7,000	0	0	0	0	0	7,000
Total	0	7,000	0	0	0	0	0	7,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Park Impact Fee Trust Fund	0	7,000	0	0	0	0	0	7,000
Total	0	7,000	0	0	0	0	0	7,000

CIP Project Detail
Kimberly, WI

Project Name **Sunset Park Master Planning**
Project # **PR-26-03**

Total Project Cost	\$30,000	Contact	Community Enrichment Director
Department	Parks and Recreation	Type	Improvement
Category	Other	Priority	2 Medium
Status	Active	Useful Life	5 years

Description

A planning effort for the entire Sunset Park acreage to shape the future of the green spaces, while ensuring the park meets the needs of a community while offering long-term social, environmental and economic benefits. The effort will create a comprehensive blueprint that guides the creation, maintenance, enhancement and management of the park and recreational areas of the Sunset Park facility. The process will involve the collaboration among various stakeholders, including community members, landscape architects, community planners, engineers, residents, users, staff and local officials - each bringing their expertise to craft spaces and plans the truly reflect the community.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Planning/Design	0	30,000	0	0	0	0	0	30,000
Total	0	30,000	0	0	0	0	0	30,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Park Improvement Trust Fund	0	30,000	0	0	0	0	0	30,000
Total	0	30,000	0	0	0	0	0	30,000

CIP Project Detail
Kimberly, WI

Project Name **Big Red Mower #16 Replacement**
Project # **PR-27-01**

Total Project Cost	\$130,000	Contact	Community Enrichment Director
Department	Parks and Recreation	Type	Equipment
Category	Equipment: PW Equip	Priority	2 Medium
Status	Active	Useful Life	10 years

Description

Replacement of the 2017 Groundsmaster 4000 lawnmower - Equipment #16.

Justification

Current equipment replacement schedule rotates equipment on a 10 year basis to reduce maintenance and repair costs associated with high hour counts on equipment. Replacement with a like commercial grade mower with larger cutting deck for open spaces within the parks system like soccer fields and other large open spaces. As we get closer to replacement we will continue to monitor annually to extend the life of the equipment in hopes of extending the useful life beyond 10 years.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	130,000	0	0	0	0	130,000
Total	0	0	130,000	0	0	0	0	130,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Park Improvement Trust Fund	0	0	110,000	0	0	0	0	110,000
Street Equipment Trust Fund	0	0	20,000	0	0	0	0	20,000
Total	0	0	130,000	0	0	0	0	130,000

CIP Project Detail
 Kimberly, WI

 Project Name **GM360 Mower #12 Replacement**
 Project # **PR-28-01**

Total Project Cost	\$90,000	Contact	Community Enrichment Director
Department	Parks and Recreation	Type	Equipment
Category	Equipment: PW Equip	Priority	2 Medium
Status	Active	Useful Life	10 years

Description

Replacement of the Toro Groundsmaster 360 (Equipment #12) lawnmower with all season cab for snow operations.

Justification

Current equipment replacement schedule rotates equipment on a 10 year basis to reduce maintenance and repair costs associated with high hour counts on equipment. Replacement with a like commercial grade mower with all season capacity to assist with mowing and snow removal. As we get closer to replacement we will continue to monitor annually to extend the life of the equipment in hopes of extending the useful life beyond 10 years.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	0	90,000	0	0	0	90,000
Total	0	0	0	90,000	0	0	0	90,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Park Improvement Trust Fund	0	0	0	90,000	0	0	0	90,000
Total	0	0	0	90,000	0	0	0	90,000

CIP Project Detail
Kimberly, WI

Project Name **Roosevelt Park Playground Replacement**
Project # **PR-28-02**

Total Project Cost	\$100,000	Contact	Community Enrichment Director
Department	Parks and Recreation	Type	Improvement
Category	Park Improvements	Priority	2 Medium
Status	Active	Useful Life	20 years

Description

Roosevelt Park Plaground Replacement and ADA upgrade.

Justification

Roosevelt Park playground was evaluated in Summer 2020 by CVMIC. The equipment was deemed as non-code compliant due to the mix of equipment for differing age ranges. Professional recommendation from CVMIC at that time was to schedule for replacement of the playground. In an effort to continue to increase ADA compliant facilities it is recommended the playground includes poured in place surfacing and code compliant play equipment.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	0	100,000	0	0	0	100,000
Total	0	0	0	100,000	0	0	0	100,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Park Improvement Trust Fund	0	0	0	70,000	0	0	0	70,000
Park Impact Fee Trust Fund	0	0	0	30,000	0	0	0	30,000
Total	0	0	0	100,000	0	0	0	100,000

CIP Project Detail
Kimberly, WI

Project Name **Sunset Park Trail Maintenance**
Project # **PR-29-01**

Total Project Cost	\$120,000	Contact	Community Enrichment Director
Department	Parks and Recreation	Type	Improvement
Category	Park Improvements	Priority	2 Medium
Status	Active	Useful Life	20 years

Description

Sunset Park Trail System - asphalt maintenance.

Justification

The Sunset Park Trail system is one of the most used networks in Kimberly for recreational use. The trail was designed for 3 season use upon initial construction. Trails are now a 4 season amenity in Kimberly and need to withstand the vigors and weight of snow removal equipment. Staff will explore alternative surfacing options such as a mill and overlay with increased weight capacity, crack sealing, and white topping as we analyze the entire network. Targeted parking lot maintenance will occur simultaneously to the upper parking area.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	0	120,000	0	0	120,000
Total	0	0	0	0	120,000	0	0	120,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Grants	0	0	0	0	75,000	0	0	75,000
Park Improvement Trust Fund	0	0	0	0	45,000	0	0	45,000
Total	0	0	0	0	120,000	0	0	120,000

Budget Impact

It is the hope of this director to secure grant funds to assist with this exciting trail opportunity to reduce the cost of the trail from the Village's perspective.

CIP Project Detail
Kimberly, WI

Project Name **Comprehensive Open Space and Recreation Plan**
Project # **PR-30-01**

Total Project Cost	\$20,000	Contact	Community Enrichment Director
Department	Parks and Recreation	Type	Improvement
Category	Other	Priority	1 High
Status	Active	Useful Life	5 years

Description

The Village of Kimberly Comprehensive Open Space and Recreation Plan was last updated in 2023/2024. This document is required by the Wisconsin Department of Natural Resources to be updated every 5 years.

Justification

The Department of Natural Resources requires an updated CORP on a 5 year cycle. The Parks Department will utilize a sibcontracted service selected through RFP to facilitate the process in planning the coming 5 years of community desires and improvement planning for the Kimberly parks system as well as assistance with budget item development. The intent is not to exceed the budgetted amount but to still be able to attract a variety of qualified firms to complete this required update. We will examine local resources such as ECWRPC to support this initiative as well.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Planning/Design	0	0	0	0	0	20,000	0	20,000
Total	0	0	0	0	0	20,000	0	20,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Park Improvement Trust Fund	0	0	0	0	0	20,000	0	20,000
Total	0	0	0	0	0	20,000	0	20,000

CIP Project Detail
Kimberly, WI

Project Name **Drinking Fountain Replacement**
Project # **PR-30-02**

Total Project Cost	\$20,000	Contact	Community Enrichment Director
Department	Parks and Recreation	Type	Maintenance
Category	Park Improvements	Priority	2 Medium
Status	Active	Useful Life	5 years

Description

Public Drinking Fountains in Sunset Park located at Shelter 1 area and Roosevelt Park near the restrooms and shelter.

Justification

The public drinking fountains currently located within Sunset and Roosevelt Parks have surpassed their estimated useful life and are experiencing plumbing failures. They also have been identified as a priority replacement item within the Comprehensive Outdoor Recreation Plan as ADA updates needed. The parks department plans to purchase 2 ADA accessible drinking fountain units with pet watering stations. Parks staff to intall these units and complete concrete updates needed to provide these as accessible units. If funds allow, installation of a drinking fountain at Treaty Park.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	0	0	20,000	0	20,000
Total	0	0	0	0	0	20,000	0	20,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Park Improvement Trust Fund	0	0	0	0	0	20,000	0	20,000
Total	0	0	0	0	0	20,000	0	20,000

Budget Impact

It is the hope of this director to secure grant funds to assist with this exciting trail opportunity to reduce the cost of the trail from the Village's perspective.

CIP Project Detail
Kimberly, WI

Project Name **Site Amenities**
Project # **PR-30-03**

Total Project Cost	\$10,000	Contact	Community Enrichment Director
Department	Parks and Recreation	Type	Maintenance
Category	Park Improvements	Priority	2 Medium
Status	Active	Useful Life	5 years

Description

Bike Racks and ADA Updates

Justification

The 2024 - 2029 CORP identified standard site amenities typically designed into Community and Neighborhood Parks. The study indicated the additional need of bike rack amenities within Treaty Park, Verhagen, Roosevelt, and Sunset Park. The study also indicated a need for ADA accessible picnic tables within Centennial Park, John Street Park, Triangle Park, VanDaalwyk, Liberty, Roosevelt, Treaty, and Sunset. The hope is to fundraise or solicit for donation for these amenities, but offset costs for areas that don't receive donation.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	0	0	10,000	0	10,000
Total	0	0	0	0	0	10,000	0	10,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Park Improvement Trust Fund	0	0	0	0	0	10,000	0	10,000
Total	0	0	0	0	0	10,000	0	10,000

Budget Impact

It is the hope of this director to secure grant funds to assist with this exciting trail opportunity to reduce the cost of the trail from the Village's perspective.

Capital Improvement Plan
 Kimberly, WI

 Project Name **Treaty Park Restroom**
 Project # **PR-30-04**

Total Project Cost	\$130,000	Contact	Community Enrichment Director
Department	Parks and Recreation	Type	Improvement
Category	Park Improvements	Priority	2 Medium
Status	Active	Useful Life	20 years

Supplemental Attachments

 [McM Copier 20250815 121836.pdf](#)
 [Cedars OPC's for CIP.msg](#)

Description

Restroom facility located with Treaty Park.

Justification

Previous infrastructure was installed at Treaty Park to allow for the installation of restroom facilities, located at the south end of the park.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	0	0	130,000	130,000
Total	0	0	0	0	130,000	130,000
Funding Sources	2026	2027	2028	2029	2030	Total
Cedars Trust Fund	0	0	0	0	100,000	100,000
TIF #6 Project Fund	0	0	0	0	30,000	30,000
Total	0	0	0	0	130,000	130,000

CIP Project Detail
Kimberly, WI

Project Name **Verhagen Park Pickleball Court Cracksealing**
Project # **PR-30-05**

Total Project Cost	\$20,000	Contact	Community Enrichment Director
Department	Parks and Recreation	Type	Maintenance
Category	Park Improvements	Priority	2 Medium
Status	Active	Useful Life	10 years

Description

Cracksealing for the 6 court complex at Verhagen Park.

Justification

The 2024 - 2029 CORP identified maintenance needs at the Verhagen Park Pickleball Court. In part, cracking in the court was to be expected due to the initial install consisting of playing surface installed over aging asphalt. It is important to address periodic maintenance on these courts to ensure they continue to remain in good playing condition for years to come.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	0	0	20,000	0	20,000
Total	0	0	0	0	0	20,000	0	20,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Park Improvement Trust Fund	0	0	0	0	0	20,000	0	20,000
Total	0	0	0	0	0	20,000	0	20,000

Budget Impact

It is the hope of this director to secure grant funds to assist with this exciting trail opportunity to reduce the cost of the trail from the Village's perspective.

Sanitary Sewer Utility

CIP Project Detail
Kimberly, WI

Project Name **Sanitary Sewer Cleaning & Televising - Annual**
Project # **SW-AN-01**

Total Project Cost	\$200,000	Contact	Director of Public Works
Department	Sanitary Sewer Utility	Type	Maintenance
Category	Sanitary Sewer	Priority	1 High
Status	Active	Useful Life	5 years

Description

The annual cleaning and televising of 1/5th of our sanitary sewer system. 5 year rotation.

2026 = Area 5

2027 = Area 1

2028 = Area 2

2029 = Area 3

2030 = Area 4

Justification

Sanitary sewer maintenance - 5 year useful life. Utilize the information to prioritize repairs and maintenance projects for the sanitary sewer system.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	40,000	40,000	40,000	40,000	40,000	0	200,000
Total	0	40,000	40,000	40,000	40,000	40,000	0	200,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Sanitary Sewer Utility 201	0	40,000	40,000	40,000	40,000	40,000	0	200,000
Total	0	40,000	40,000	40,000	40,000	40,000	0	200,000

CIP Project Detail
 Kimberly, WI

 Project Name **Sanitary Sewer Annual Maintenance & Repairs**
 Project # **SW-AN-02**

Total Project Cost	\$145,000	Contact	Director of Public Works
Department	Sanitary Sewer Utility	Type	Maintenance
Category	Sanitary Sewer	Priority	2 Medium
Status	Active		

Description

The annual maintenance and repairs identified in the previous year's cleaning and televising. 1/5th of our sanitary sewer system. 5 year rotation.

2026 = Area 4

2027 = Area 5

2028 = Area 1

2029 = Area 2

2030 = Area 3

Justification

Sanitary sewer maintenance and repairs to reduce I&I and ensure useful life of system.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	25,000	25,000	30,000	30,000	35,000	0	145,000
Total	0	25,000	25,000	30,000	30,000	35,000	0	145,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Sanitary Sewer Utility 201	0	25,000	25,000	30,000	30,000	35,000	0	145,000
Total	0	25,000	25,000	30,000	30,000	35,000	0	145,000

CIP Project Detail
 Kimberly, WI

 Project Name **Maes Ave: Wilson St to Edwards St Sanitary**
 Project # **SW-27-02**

Total Project Cost	\$362,820	Contact	Director of Public Works
Department	Sanitary Sewer Utility	Type	Improvement
Category	Sanitary Sewer	Priority	1 High
Status	Active	Useful Life	40 years

Description

With the Outagamie County CTH N project in 2028, utilities along the project corridor and the vicinity must be replaced. There is a critical need to fix and replace the sanitary sewer facility along Maes Ave from Wilson Street to Edwards Street prior to the construction of the project.

Justification

2027 utility improvements in conjunction with County road improvements at the intersection of CTH N & Maes and along CTH N the following year, 2028, to address useful life and aging infrastructure.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	362,820	0	0	0	0	362,820
Total	0	0	362,820	0	0	0	0	362,820

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Sanitary Sewer Utility 201	0	0	362,820	0	0	0	0	362,820
Total	0	0	362,820	0	0	0	0	362,820

Sidewalks

CIP Project Detail
Kimberly, WI

Project Name **Annual Sidewalk Replacement**
Project # **SD-AN-01**

Total Project Cost	\$425,000	Department	Sidewalk Program
Type	Improvement	Category	Other
Priority	1 High	Status	Active
Useful Life	20 years		

Description

Annual Sidewalk Replacement Program. Complete 1-2 Village Blocks per year. Begin in priority zones based on previous 5-year replacement program.

Justification

Initiating an annual sidewalk replacement program will allow the Village to continually monitor and offer replacement of deteriorating sidewalk within the Village. A smaller contract package will streamline the annual assessment process and better gauge the trends in concrete pricing and contractor availability. Anticipated cost \$125/square.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	160,000	40,000	45,000	45,000	45,000	45,000	45,000	425,000
Total	160,000	40,000	45,000	45,000	45,000	45,000	45,000	425,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Transportation Utility 401	160,000	40,000	45,000	45,000	45,000	45,000	45,000	425,000
Total	160,000	40,000	45,000	45,000	45,000	45,000	45,000	425,000

Storm Water Utility

CIP Project Detail
Kimberly, WI

Project Name **Stormwater Pond Annual Maintenance & Engineering**
Project # **SU-AN-01**

Total Project Cost	\$500,000	Contact	Director of Public Works
Department	Storm Water Utility	Type	Maintenance
Category	Storm Sewer/Drainage	Priority	2 Medium
Status	Active	Useful Life	40 years

Description

Existing stormwater pond maintenance, or funding for new pond. Accounts for engineering work in a given year to maintain, develop, design and construction oversight of ponds.

Justification

To meet the Department of Natural Resource standards.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	100,000	100,000	100,000	100,000	100,000	0	500,000
Total	0	100,000	100,000	100,000	100,000	100,000	0	500,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Storm Water Utility 205	0	100,000	100,000	100,000	100,000	100,000	0	500,000
Total	0	100,000	100,000	100,000	100,000	100,000	0	500,000

CIP Project Detail
Kimberly, WI

Project Name **Storm Sewer Annual Cleaning & Televising**
Project # **SU-AN-02**

Total Project Cost	\$300,000	Contact	Director of Public Works
Department	Storm Water Utility	Type	Maintenance
Category	Storm Sewer/Drainage	Priority	2 Medium
Status	Active	Useful Life	40 years

Description

Clean and televise 1/5th of the Village storm water pipe system. Special note to include the outfall through conservancy and railroad corridor from Railroad Street to Willow Street.

Justification

Maintenance and repair identification.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	60,000	60,000	60,000	60,000	60,000	0	300,000
Total	0	60,000	60,000	60,000	60,000	60,000	0	300,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Storm Water Utility 205	0	60,000	60,000	60,000	60,000	60,000	0	300,000
Total	0	60,000	60,000	60,000	60,000	60,000	0	300,000

CIP Project Detail
Kimberly, WI

Project Name **Storm Sewer Annual Maintenance & Repairs**
Project # **SU-AN-03**

Total Project Cost	\$250,000	Department	Storm Water Utility
Type	Maintenance	Category	Storm Sewer/Drainage
Priority	2 Medium	Status	Active
Useful Life	40 years		

Description

Repairs and maintenance on 1/5th of the Village storm water pipe system.

Justification

Maintenance and repair needs that were identified in the previous year cleaning and televising effort.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	50,000	50,000	50,000	50,000	50,000	0	250,000
Total	0	50,000	50,000	50,000	50,000	50,000	0	250,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Storm Water Utility 205	0	50,000	50,000	50,000	50,000	50,000	0	250,000
Total	0	50,000	50,000	50,000	50,000	50,000	0	250,000

CIP Project Detail
 Kimberly, WI

 Project Name **Alley Storm & Sanitary Sewer Reconstruction**
 Project # **SU-AN-04**

Total Project Cost	\$2,441,655	Contact	Director of Public Works
Department	Storm Water Utility	Type	Improvement
Category	Storm Sewer/Drainage	Priority	1 High
Status	Active	Useful Life	40 years

Supplemental Attachments

 [8.18.2021 Alley review.pdf](#)  [Walnut Pine Alley OPC.pdf](#)

Description

Pavement Replacement, Storm Sewer and Sanitary Sewer reconstruction as needed based on priority levels. Current Priority Listing:

2026 Walnut/Pine Alley (Kimberly Ave to 3rd Street)

2028 Main St/Elm St Alley (1st Street to Railroad Tracks)

2030 Maple St/Elm St Alley (2nd Street to Railroad Tracks)

2032 Pine St /Willow St (backyard from 2nd Street to 3rd Street)

Justification

Infrastructure improvements.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	672,800	0	761,995	0	560,540	446,320	2,441,655
Total	0	672,800	0	761,995	0	560,540	446,320	2,441,655

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Sanitary Sewer Utility 201	0	544,910	0	718,220	0	532,385	446,320	2,241,835
Storm Water Utility 205	0	54,690	0	43,775	0	28,155	0	126,620
Transportation Utility 401	0	73,200	0	0	0	0	0	73,200
Total	0	672,800	0	761,995	0	560,540	446,320	2,441,655

CIP Project Detail
Kimberly, WI

Project Name **Replace 2015 Pelican SE Street Sweeper**
Project # **SU-26-01**

Total Project Cost	\$390,000	Contact	Director of Public Works
Department	Storm Water Utility	Type	Equipment
Category	Equipment: PW Equip	Priority	1 High
Status	Active	Useful Life	10 years

Description

Replace the 2015 Pelican SE Street Sweeper. New demonstration of sweeper that also cleans catch basins, further serving the stormwater utility needs. Anticipated sale of the current shared sewer jetter (LC) in 2027.

Justification

At useful life. We need to keep up on our rotational lifespan for this piece of equipment with so many moving parts on this machine.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	390,000	0	0	0	0	0	390,000
Total	0	390,000	0	0	0	0	0	390,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Storm Water Utility 205	0	390,000	0	0	0	0	0	390,000
Total	0	390,000	0	0	0	0	0	390,000

CIP Project Detail
 Kimberly, WI

 Project Name **Rate Study**
 Project # **SU-26-03**

Total Project Cost	\$15,000	Contact	Director of Public Works
Department	Storm Water Utility	Type	Unassigned
Category	Other	Priority	1 High
Status	Active	Useful Life	15 years

Description

Comprehensive rate study for both the storm water and sanitary sewer utilities. As part of the study a full review and audit of equivalent runoff units will be required for the storm water utility. The ERU review and audit would be completed by both consultant and Village staff.

Justification

The storm water and sanitary sewer utilities are experiencing rising infrastructure and capital costs. In order to keep the infrastructure maintenance and improvements on track, a review of rates is required. The study should also assist in offering suggestions to the capital planning process in order to maximize the infrastructure replacement and maintenance efforts. Previous rate adjustments occurred in 2020.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Planning/Design	0	15,000	0	0	0	0	0	15,000
Total	0	15,000	0	0	0	0	0	15,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Sanitary Sewer Utility 201	0	7,500	0	0	0	0	0	7,500
Storm Water Utility 205	0	7,500	0	0	0	0	0	7,500
Total	0	15,000	0	0	0	0	0	15,000

CIP Project Detail
Kimberly, WIProject Name **Verhagen Park Storm Sewer Relay**
Project # **SU-30-01**

Total Project Cost	\$456,820	Contact	Director of Public Works
Department	Storm Water Utility	Type	Improvement
Category	Storm Sewer/Drainage	Priority	1 High
Status	Active	Useful Life	25 years

Description

Improvement to 42" storm sewer relay at Verhagen Park that runs under the park shelter.

Justification

42" storm pipe was televised in 2021 and found to be in very poor condition. Pipe is under the park shelter so any park improvements will be coordinated with this project. Improve storm water conveyance in the park.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	0	0	456,820	0	456,820
Total	0	0	0	0	0	456,820	0	456,820

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Storm Water Utility 205	0	0	0	0	0	456,820	0	456,820
Total	0	0	0	0	0	456,820	0	456,820

Budget Impact

Assessed at nearly 50%

Street Building

Street Construction

CIP Project Detail
Kimberly, WIProject Name **Pedestrian Enhancement Retrofits Program**
Project # **SC-AN-01**

Total Project Cost	\$50,000	Department	Street Construction
Type	Improvement	Category	Equipment: PW Equip
Priority	1 High	Status	Active
Useful Life	15 years		

Description

Annual improvements to existing infrastructure of pedestrian facilities in the Village to increase safety. Options in Rectangular Rapid-Flashing Beacon (RRFB) type system along critical corridors. RRFB systems range from \$4,500 to \$52,000 each.

Project scope could include the signage, pavement marking, creation of refuge islands, bump-outs, conduit, etc. Project locations to be identified and approved by the Village Board annually.

Areas recently Completed: Kimberly Avenue at Railroad Street; Kennedy Avenue at John Street; Maes Avenue at Memorial/Treaty Park; Kimberly Avenue at Wilbur Street or Sunset Park Entrance; Kimberly Avenue at Railroad Street or Multimodal Trail

Yet to be completed: Kimberly Avenue at Washington Street in 2028 with the CTH N Project

Justification

Utilizes a portion of the Shared Revenue increase beginning in 2024 - funding would be reviewed annually. Falls under intent of the shared revenue allotment toward infrastructure to create a sustainable approach to address vehicle/pedestrian safety enhancements. Use of RRFB systems can reduce pedestrian crashes by 47%. Use of RRFBs also create a multimodal system that elevates the visibility and awareness of multimodal users within the transportation network. This program would address, at least in part, Safe Routes to School and ECWRPC recommendations.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	50,000	0	0	0	50,000
Total	0	0	0	50,000	0	0	0	50,000
Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Transportation Utility 401	0	0	0	50,000	0	0	0	50,000
Total	0	0	0	50,000	0	0	0	50,000

CIP Project Detail
 Kimberly, WI

 Project Name **Schindler Drive & Fulcer Ave (Roger - Park Rd)**
 Project # **SC-26-01**

Total Project Cost	\$1,983,010	Contact	Director of Public Works
Department	Street Construction	Type	Improvement
Category	Street Construction	Priority	2 Medium
Status	Active	Useful Life	40 years

Description

Full reconstruct N. Schindler Drive and W. Fulcer Avenue (Roger Street to Park Road) - 2,140 LF. Street, storm, sanitary and water utilities. Estimates include construction, engineering and contingencies. All costs based on 2023 bids with a 3% per year inflation.

Justification

Useful life, aging infrastructure and ride quality.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	1,983,010	0	0	0	0	0	1,983,010
Total	0	1,983,010	0	0	0	0	0	1,983,010

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Sanitary Sewer Utility 201	0	721,495	0	0	0	0	0	721,495
Transportation Utility 401	0	494,760	0	0	0	0	0	494,760
Water Utility 601	0	445,515	0	0	0	0	0	445,515
Storm Water Utility 205	0	321,240	0	0	0	0	0	321,240
Total	0	1,983,010	0	0	0	0	0	1,983,010

CIP Project Detail
 Kimberly, WI

 Project Name **CTH N/Washington St Utilities - 3rd St to Maes Ave**
 Project # **SC-27-01**

Total Project Cost	\$1,072,885	Contact	Director of Public Works
Department	Street Construction	Type	Improvement
Category	Street Construction	Priority	1 High
Status	Active	Useful Life	50 years

Description

Outagamie County is milling, rubblizing, and paving in 2028. Local utility work for sanitary sewer, water, and mini-storm to be done the year prior in 2027. Project limits are Maes Ave to the railroad tracks just south of 3rd St. Sanitary Sewer improvements and laterals from Maes Ave to Kimberly Ave. Water Main improvements from Maes Ave to Kimberly Ave. Mini-Storm sewer from Maes Ave to Darboy Rd. Estimates include construction, engineering and contingencies. All costs based on 2023 bids with a 3% per year inflation.

Justification

2027 utility improvements in conjunction with County road improvements the following year, 2028, to address useful life and aging infrastructure.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	1,072,885	0	0	0	0	1,072,885
Total	0	0	1,072,885	0	0	0	0	1,072,885

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Sanitary Sewer Utility 201	0	0	464,275	0	0	0	0	464,275
Storm Water Utility 205	0	0	417,480	0	0	0	0	417,480
Water Utility 601	0	0	191,130	0	0	0	0	191,130
Total	0	0	1,072,885	0	0	0	0	1,072,885

CIP Project Detail
Kimberly, WIProject Name **Paul Drive**
Project # **SC-28-01**

Total Project Cost	\$1,908,690	Department	Street Construction
Type	Improvement	Category	Street Construction
Priority	2 Medium	Status	Active
Useful Life	40 years		

Description

Full reconstruct N. Paul Drive and W. Fulcer Avenue (Welhouse Drive to Roger Street) - 2,200 LF. Street, storm, sanitary and water utilities. All costs based on 2023 bids with a 3% per year inflation.

Justification

Useful life, aging infrastructure and ride quality.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	1,908,690	0	0	0	1,908,690
Total	0	0	0	1,908,690	0	0	0	1,908,690

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Sanitary Sewer Utility 201	0	0	0	670,250	0	0	0	670,250
Storm Water Utility 205	0	0	0	529,790	0	0	0	529,790
Transportation Utility 401	0	0	0	471,185	0	0	0	471,185
Water Utility 601	0	0	0	237,465	0	0	0	237,465
Total	0	0	0	1,908,690	0	0	0	1,908,690

CIP Project Detail
 Kimberly, WI

 Project Name **TID 6 - Concrete Paving Papermill Run & Trail**
 Project # **SC-28-02**

Total Project Cost	\$1,700,000	Contact	Director of Public Works
Department	Street Construction	Type	Improvement
Category	Street Construction	Priority	2 Medium
Status	Active	Useful Life	40 years

Supplemental Attachments

 [Cedars OPC's for CIP.msg](#)  [2025 Papermill Run - Oasis to Wilson St with](#)

Description

Papermill Run and Multimodal Trail from the Oasis Building to Wilson St (Trail to Washington St.). Kimberly Riverfront LLC plans for properties and timing and scope is unknown. Plans and cost estimates will be revised as necessary. Cost estimate includes allowances for landscaping of the center island of the roundabout and for the rehabilitation of the retaining wall adjacent to the street--this wall needs to shift back to allow for the sidewalk on the south side of the road across the street from the Oasis.

Justification

Complete concrete paving of roads and trail system in TID 6/East Cedars Development as planned.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	1,700,000	0	0	0	1,700,000
Total	0	0	0	1,700,000	0	0	0	1,700,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
TIF #6 Project Fund	0	0	0	1,500,000	0	0	0	1,500,000
Cedars Trust Fund	0	0	0	200,000	0	0	0	200,000
Total	0	0	0	1,700,000	0	0	0	1,700,000

CIP Project Detail
 Kimberly, WI

 Project Name **N Roger Street/Fulcer Ave/Curtin Backyard Sanitary**
 Project # **SC-29-01**

Total Project Cost	\$3,010,355	Contact	Director of Public Works
Department	Street Construction	Type	Improvement
Category	Street Construction	Priority	2 Medium
Status	Active	Useful Life	40 years

Description

Full reconstruct of N Roger Street (Sunset Drive to W. Kimberly Avenue). Street, storm, sanitary and water utilities. Force main is in this area. Estimates include construction, engineering and contingencies. All costs based on 2025 bids with a 3% per year inflation.

A portion of Fulcer Avenue (Welhouse Drive to Roger Street). Street, storm, sanitary and water utilities.

Curtin Avenue backyard sanitary sewer is also tied to these projects.

Justification

Useful life, aging infrastructure and ride quality.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	0	3,010,355	0	0	3,010,355
Total	0	0	0	0	3,010,355	0	0	3,010,355

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Sanitary Sewer Utility 201	0	0	0	0	993,975	0	0	993,975
Transportation Utility 401	0	0	0	0	829,630	0	0	829,630
Storm Water Utility 205	0	0	0	0	681,145	0	0	681,145
Water Utility 601	0	0	0	0	505,605	0	0	505,605
Total	0	0	0	0	3,010,355	0	0	3,010,355

CIP Project Detail
 Kimberly, WI

 Project Name **Patrick St and W. Fourth St**
 Project # **SC-30-01**

Total Project Cost	\$1,829,180	Contact	Director of Public Works
Department	Street Construction	Type	Improvement
Category	Street Construction	Priority	2 Medium
Status	Active	Useful Life	40 years

Description

Full reconstruct S. Patrick St (Kimberly Ave to 4th Street) and W. 4th St (Anne St to Karlyn St). Street, storm, sanitary and water utilities.

Justification

Useful life, aging infrastructure and ride quality.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	0	0	1,829,180	0	1,829,180
Total	0	0	0	0	0	1,829,180	0	1,829,180

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Sanitary Sewer Utility 201	0	0	0	0	0	616,200	0	616,200
Water Utility 601	0	0	0	0	0	490,885	0	490,885
Transportation Utility 401	0	0	0	0	0	479,075	0	479,075
Storm Water Utility 205	0	0	0	0	0	243,020	0	243,020
Total	0	0	0	0	0	1,829,180	0	1,829,180

CIP Project Detail
 Kimberly, WI

 Project Name **Fulcer Avenue (Welhouse - Roger St)**
 Project # **SC-30-02**

Total Project Cost	\$1,257,400	Department	Street Construction
Type	Improvement	Category	Street Construction
Priority	2 Medium	Status	Active
Useful Life	40 years		

Description

Full reconstruct Fulcer Avenue - TBD LF. Street, storm, sanitary and water utilities.

Justification

Useful life, aging infrastructure and ride quality.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	0	0	1,257,400	0	1,257,400
Total	0	0	0	0	0	1,257,400	0	1,257,400

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Transportation Utility 401	0	0	0	0	0	557,000	0	557,000
Sanitary Sewer Utility 201	0	0	0	0	0	535,600	0	535,600
Storm Water Utility 205	0	0	0	0	0	109,180	0	109,180
Water Utility 601	0	0	0	0	0	55,620	0	55,620
Total	0	0	0	0	0	1,257,400	0	1,257,400

CIP Project Detail
 Kimberly, WI

 Project Name **Kennedy Ave. Reconstruct (RR to Marcella/Kimb Ave)**
 Project # **SC-30-04**

Total Project Cost	\$4,270,000	Contact	Director of Public Works
Department	Street Construction	Type	Improvement
Category	Street Construction	Priority	1 High
Status	Active	Useful Life	15 years

Description

Staff has developed reconstruction and continues to pursue STP Urban Grant Funding through the Wisconsin Department of Transportation to reconstruct major portions of the Kennedy Avenue corridor. To date, the Village has not been awarded funding through the State and has developed a plan to conduct maintenance on the corridor and defer full reconstruction for a future year.

Kennedy Avenue (Railroad Street to Marcella Street/Kimberly Avenue) full reconstruct updated cost estimate is \$4.25M and is deferred until at least 2030. Pavement maintenance will be made in 2026 to extend life of the road longer.

Justification

Deterioration of pavement structures and ride quality.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	20,000	0	0	0	4,250,000	0	4,270,000
Total	0	20,000	0	0	0	4,250,000	0	4,270,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Grants	0	0	0	0	0	3,400,000	0	3,400,000
Transportation Utility 401	0	20,000	0	0	0	820,000	0	840,000
Storm Water Utility 205	0	0	0	0	0	30,000	0	30,000
Total	0	20,000	0	0	0	4,250,000	0	4,270,000

CIP Project Detail
 Kimberly, WI

 Project Name **Kennedy Avenue/Eisenhower Dr Intersection**
 Project # **SC-30-05**

Total Project Cost	\$450,000	Contact	Director of Public Works
Department	Street Construction	Type	Improvement
Category	Street Construction	Priority	2 Medium
Status	Active	Useful Life	50 years

Description

Traffic Study, Preliminary Design and Reconstruction Project for the Eisenhower and Kennedy Avenue Intersection. Analysis of the traffic counts, congestion and projections at the intersection of Kennedy Avenue and Eisenhower Drive. This project will be tied to the reconstruction of Kennedy Avenue/Marcella Street (Railroad Street to Kimberly Avenue).

Justification

Recognizing the level of congestion currently, an analysis of the intersection of Kennedy Avenue and Eisenhower Drive is warranted. Following the construction of the CTH CE/RR R-Cut the Village will analyze the traffic conditions at this intersection to determine any future improvements. Anticipated improvement at this time (2025) is the installation of traffic signals based on current counts meeting a warrant.

This project would be tied to the future full reconstruction of Kennedy Avenue from Railroad Street to Marcella and up to Kimberly Avenue. Anticipated application for STP Urban Grant funding through the Wisconsin Department of Transportation.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	0	0	350,000	0	350,000
Planning/Design	0	0	0	0	100,000	0	0	100,000
Total	0	0	0	0	100,000	350,000	0	450,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Grants	0	0	0	0	0	280,000	0	280,000
Transportation Utility 401	0	0	0	0	100,000	70,000	0	170,000
Total	0	0	0	0	100,000	350,000	0	450,000

Street Equipment

CIP Project Detail
Kimberly, WI

Project Name **Refuse and Recycling Carts**
Project # **SE-AN-01**

Total Project Cost	\$70,000	Department	Street Equipment
Type	Equipment	Category	Equipment: PW Equip
Priority	2 Medium	Status	Active
Useful Life	10 years		

Description

Annual Purchase 25-65 gallon refuse carts and 100-95 gallon recycling carts. No replacements purchased in 2024 and 2025 due to construction of new streets and parks facility (less area to store extra carts).

Justification

Replace aging refuse carts, provide larger recycling carts.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	12,000	13,000	14,000	15,000	16,000	0	70,000
Total	0	12,000	13,000	14,000	15,000	16,000	0	70,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Street Equipment Trust Fund	0	12,000	13,000	14,000	15,000	16,000	0	70,000
Total	0	12,000	13,000	14,000	15,000	16,000	0	70,000

CIP Project Detail
Kimberly, WI

Project Name 2005 Chevy 1/2 Ton Pick Up Replacement, #81
Project # SE-26-01

Total Project Cost	\$45,000	Contact	Director of Public Works
Department	Street Equipment	Type	Equipment
Category	Equipment: PW Equip	Priority	2 Medium
Status	Active	Useful Life	20 years

Description

Replacement of the 2005 Chevy 1/2 Ton Pick Up Silverado, #81.

Justification

At useful life. Truck is 20 years old in 2025 and truck is rapidly degrading.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	45,000	0	0	0	0	0	45,000
Total	0	45,000	0	0	0	0	0	45,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Street Equipment Trust Fund	0	45,000	0	0	0	0	0	45,000
Total	0	45,000	0	0	0	0	0	45,000

CIP Project Detail
 Kimberly, WI

 Project Name **Dump/Plow Truck#3 Replacement**
 Project # **SE-26-02**

Total Project Cost	\$120,500	Contact	Director of Public Works
Department	Street Equipment	Type	Equipment
Category	Equipment: PW Equip	Priority	1 High
Status	Active	Useful Life	10 years

Description

Replace #3, 2014 Chevy 3500, 1 Ton Dump/Plow Truck. Equipment used typically in plowing the alleys and for brine.

Justification

Acquired in 2013, 13 years old in 2026. Used for plowing and other strenuous tasks. Reliability is a necessity to maintain service delivery.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	120,500	0	0	0	0	0	120,500
Total	0	120,500	0	0	0	0	0	120,500

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Street Equipment Trust Fund	0	120,500	0	0	0	0	0	120,500
Total	0	120,500	0	0	0	0	0	120,500

CIP Project Detail
 Kimberly, WI

 Project Name **Replace 2017 Volvo Loader/Bucket/Plow/Pusher #24**
 Project # **SE-27-01**

Total Project Cost	\$196,500	Contact	Director of Public Works
Department	Street Equipment	Type	Equipment
Category	Equipment: PW Equip	Priority	1 High
Status	Active	Useful Life	10 years

Description

The #24 2017 Volvo Loader/Buck/Plow/Pusher is one of the most used pieces of equipment in the Village's fleet. A useful life of 10 years. When replaced, consider the addition of a grapple attachment at \$18,000, to allow for more versatility of the piece of equipment.

Justification

Reached useful life and is heavily used.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	196,500	0	0	0	0	196,500
Total	0	0	196,500	0	0	0	0	196,500

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Street Equipment Trust Fund	0	0	196,500	0	0	0	0	196,500
Total	0	0	196,500	0	0	0	0	196,500

CIP Project Detail

Kimberly, WI

Project Name **Brush/Tree Chipper #18 Replacement**Project # **SE-27-02**

Total Project Cost	\$90,000	Contact	Director of Public Works
Department	Street Equipment	Type	Equipment
Category	Equipment: PW Equip	Priority	2 Medium
Status	Active	Useful Life	10 years

Description

Replace the chipper, originally purchased in 2016.

Justification

Existing chipper is at useful life. The wood chipper is one of our most used pieces of equipment and it needs to be kept up to prevent breakdowns.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	90,000	0	0	0	0	90,000
Total	0	0	90,000	0	0	0	0	90,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Street Equipment Trust Fund	0	0	90,000	0	0	0	0	90,000
Total	0	0	90,000	0	0	0	0	90,000

CIP Project Detail

Kimberly, WI

Project Name **Bucket Truck #34 Replacement**Project # **SE-28-01**

Total Project Cost	\$200,000	Contact	Director of Public Works
Department	Street Equipment	Type	Equipment
Category	Equipment: PW Equip	Priority	2 Medium
Status	Active	Useful Life	20 years

Description

Replace 2000 Ford F-750 XLT Super Duty Bucket Truck. Options for replacement range from refurbished bucket truck to a JLG Telehandler piece of equipment.

Justification

Purchased in 2012 (12 years old), will be 23 years old. Chassis/Body is rusting. Major hydraulics and cable components will be at end of useful life. Schedule for tentative replacement in 2028 and look at options for the most appropriate type of truck for Village operations.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	0	200,000	0	0	0	200,000
Total	0	0	0	200,000	0	0	0	200,000
Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Street Equipment Trust Fund	0	0	0	200,000	0	0	0	200,000
Total	0	0	0	200,000	0	0	0	200,000

CIP Project Detail
Kimberly, WI

Project Name **2008 Chevy 1/2 ton Pick Up Replacement, #85**
Project # **SE-28-02**

Total Project Cost	\$55,000	Department	Street Equipment
Type	Equipment	Category	Equipment: PW Equip
Priority	2 Medium	Status	Active
Useful Life	20 years		

Description

Replacement of the 2008 Chevy 1/2 Ton Pick Up #85.

Justification

At useful life. Truck is 20 years old in 2028.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	0	55,000	0	0	0	55,000
Total	0	0	0	55,000	0	0	0	55,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Street Equipment Trust Fund	0	0	0	55,000	0	0	0	55,000
Total	0	0	0	55,000	0	0	0	55,000

CIP Project Detail
Kimberly, WI

Project Name **Replace Patrol/Plow Truck #5**
Project # **SE-29-01**

Total Project Cost	\$325,000	Contact	Director of Public Works
Department	Street Equipment	Type	Equipment
Category	Equipment: PW Equip	Priority	2 Medium
Status	Active	Useful Life	15 years

Description

Replacement of #5 a 2015 patrol/plow truck. Has reached useful life.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	0	0	0	325,000	0	325,000
Total	0	0	0	0	0	325,000	0	325,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Street Equipment Trust Fund	0	0	0	0	0	325,000	0	325,000
Total	0	0	0	0	0	325,000	0	325,000

Street Lighting

CIP Project Detail

Kimberly, WI

Project Name **Street Lighting Conversion**Project # **SL-AN-01**

Total Project Cost	\$204,860	Contact	Director of Public Works
Department	Street Lighting	Type	Equipment
Category	Other	Priority	2 Medium
Status	Active	Useful Life	40 years

Supplemental Attachments
 [Kimberly Phases Map.pdf](#)
Description

Replace high pressure sodium (HPS) street light fixtures with LED high efficiency fixtures. Cost savings on monthly energy charges.

Divide the project into segments: See the attached map.

Justification

Manufacturers have halted production of HPS post top fixtures. The Village has 190 fixtures to fund for replacement LED as the HPS fail. While the HPS light fixtures will not all fail at one, the Village should commence methodically replacing these fixtures.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	110,675	26,740	29,245	22,680	15,520	0	0	204,860
Total	110,675	26,740	29,245	22,680	15,520	0	0	204,860

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Transportation Utility 401	0	26,740	29,245	22,680	15,520	0	0	94,185
General Fund	61,435	0	0	0	0	0	0	61,435
TIF #4	15,730	0	0	0	0	0	0	15,730
TIF #5	33,510	0	0	0	0	0	0	33,510
Total	110,675	26,740	29,245	22,680	15,520	0	0	204,860

Water Utility

CIP Project Detail
Kimberly, WI

Project Name **Private Lead Service Laterals & Public**
Project # **WD-AN-01**

Total Project Cost	\$1,200,000	Contact	Water Superintendent
Department	Water Utility	Type	Improvement
Category	Water Distribution	Priority	1 High
Status	Active	Useful Life	20 years

Description

List of streets below to be updated accordingly and in conjunction with street construction - TBD. The removal of lead services in portions of the Village where the public side needs to be replaced as well.

- Sidney Street
- 3rd Street
- Willow Street
- John Street

Justification

Required by the WDNR to remove lead water lines with the EPA's final Lead and Copper Rule Improvements (LCRI). Placeholder for the project to be scoped and refined. Lead identification/confirmation occurred in 2022/2023/2024. Mandates all lead removal completed by 12/31/2037.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	100,000	100,000	100,000	100,000	100,000	700,000	1,200,000
Total	0	100,000	100,000	100,000	100,000	100,000	700,000	1,200,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Water Utility 601	0	100,000	100,000	100,000	100,000	100,000	700,000	1,200,000
Total	0	100,000	100,000	100,000	100,000	100,000	700,000	1,200,000

Budget Impact

Apply for private lead service funding through the WDNR, if still available. This portion of the funding will only apply to the private lateral cost.

CIP Project Detail
Kimberly, WI

Project Name **Hydrant/Value Replacement**
Project # **WD-AN-02**

Total Project Cost	\$280,500	Contact	Water Superintendent
Department	Water Utility	Type	Improvement
Category	Water Distribution	Priority	2 Medium
Status	Active	Useful Life	20 years

Description

Replace any and all hydrant or system valves that are found defective during routine maintenance, or replace up to 3 older "type" hydrants that currently do not meet fire flow requirements or are obsolete.

Justification

Most of the system hydrant that are not the WB-64, are obsolete and we are no longer able to finds parts for these hydrants.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	80,500	25,000	25,000	25,000	25,000	25,000	75,000	280,500
Total	80,500	25,000	25,000	25,000	25,000	25,000	75,000	280,500

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Water Utility 601	80,500	25,000	25,000	25,000	25,000	25,000	75,000	280,500
Total	80,500	25,000	25,000	25,000	25,000	25,000	75,000	280,500

Budget Impact

The cost is only for the purchase of the hydrant or valve, the installation cost is directed to our operational budget. \$10,500/year.

CIP Project Detail
 Kimberly, WI

 Project Name **Well #2 Resin Replacement**
 Project # **WD-26-01**

Total Project Cost	\$100,000	Contact	Water Superintendent
Department	Water Utility	Type	Improvement
Category	Water Distribution	Priority	1 High
Status	Active	Useful Life	15 years

Description

The Village plans to replace the softening resin in the three softener shells at Well #2.

Justification

The resin that is used to soften the water at the treatment plants has a service life of 10-20 years. This service life can be shortened due to water quality and use. As the resin breaks down, more salt is needed to treat the water which increases operational costs. The replacement of resin will provide a payback in efficiency based on salt consumption and cost.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	100,000	0	0	0	0	0	100,000
Total	0	100,000	0	0	0	0	0	100,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Water Utility 601	0	100,000	0	0	0	0	0	100,000
Total	0	100,000	0	0	0	0	0	100,000

Budget Impact

The replacement of resin will provide a payback in efficiency based on salt consumption and cost.

CIP Project Detail
 Kimberly, WI

 Project Name **Well #3 Resin Replacement**
 Project # **WD-26-02**

Total Project Cost	\$125,000	Contact	Water Superintendent
Department	Water Utility	Type	Improvement
Category	Water Distribution	Priority	1 High
Status	Active	Useful Life	15 years

Description

The Village plans to replace the softening resin in the three softener shells at Well #3 in 2026.

Justification

The resin that is used to soften the water at the treatment plants has a service life of 10-20 years. This service life can be shortened due to water quality and use. As the resin breaks down, more salt is needed to treat the water which increases operational costs. The replacement of resin will provide a payback in efficiency based on salt consumption and cost.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	125,000	0	0	0	0	0	125,000
Total	0	125,000	0	0	0	0	0	125,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Water Utility 601	0	125,000	0	0	0	0	0	125,000
Total	0	125,000	0	0	0	0	0	125,000

Budget Impact

The replacement of resin will provide a payback in efficiency based on salt consumption and cost.

CIP Project Detail
Kimberly, WI

Project Name **Well #1 Roof Replacement**
Project # **WD-26-03**

Total Project Cost	\$55,000	Contact	Water Superintendent
Department	Water Utility	Type	Improvement
Category	Water Distribution	Priority	2 Medium
Status	Active	Useful Life	20 years

Description

The roof of Well # 1 has been falling apart and deteriorating over time.

Justification

Roof needs to be repaired before it becomes a hazard.

Expenditures		Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance		0	55,000	0	0	0	0	0	55,000
Total		0	55,000	0	0	0	0	0	55,000
Funding Sources		Prior	2026	2027	2028	2029	2030	Future	Total
Water Utility 601		0	55,000	0	0	0	0	0	55,000
Total		0	55,000	0	0	0	0	0	55,000

CIP Project Detail

Kimberly, WI

Project Name **Replace 2017 Pick-up Truck**Project # **WD-27-01**

Total Project Cost	\$50,000	Contact	Water Superintendent
Department	Water Utility	Type	Improvement
Category	Vehicles	Priority	2 Medium
Status	Active	Useful Life	10 years

Description

Replace 2017 1/2-ton pickup truck with new 3/4-ton pickup truck.

Justification

The trucks are scheduled for replacement every ten years. The department will look at condition of truck at the 9-10 year mark. This is the main water distribution truck used for Water breaks and carries more tools.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	50,000	0	0	0	0	50,000
Total	0	0	50,000	0	0	0	0	50,000
Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Water Utility 601	0	0	50,000	0	0	0	0	50,000
Total	0	0	50,000	0	0	0	0	50,000

CIP Project Detail
Kimberly, WI

Project Name **Well #2 Garage Roof Replacement**
Project # **WD-27-02**

Total Project Cost	\$5,000	Contact	Water Superintendent
Department	Water Utility	Type	Maintenance
Category	Water Treatment	Priority	1 High
Status	Active	Useful Life	10 years

Description

Due to age of roof, deterioration has occurred. Replacement required soon to maintain structure.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	5,000	0	0	0	0	5,000
Total	0	0	5,000	0	0	0	0	5,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Water Utility 601	0	0	5,000	0	0	0	0	5,000
Total	0	0	5,000	0	0	0	0	5,000

CIP Project Detail
Kimberly, WI

Project Name **Well House #3 Roof Replacement**
Project # **WD-28-01**

Total Project Cost	\$25,000	Contact	Water Superintendent
Department	Water Utility	Type	Maintenance
Category	Water Treatment	Priority	1 High
Status	Active	Useful Life	10 years

Description

Due to age of roof, deterioration has occurred. Replacement required soon to maintain structure.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	25,000	0	0	0	25,000
Total	0	0	0	25,000	0	0	0	25,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Water Utility 601	0	0	0	25,000	0	0	0	25,000
Total	0	0	0	25,000	0	0	0	25,000

CIP Project Detail
Kimberly, WI

Project Name **Well #3 Pull and Inspection**
Project # **WD-29-01**

Total Project Cost	\$125,000	Contact	Water Superintendent
Department	Water Utility	Type	Maintenance
Category	Water Treatment	Priority	1 High
Status	Active	Useful Life	10 years

Description

Required 10 year inspection.

Justification

WDNR requires all wells to be inspected every 10 years.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	0	125,000	0	0	125,000
Total	0	0	0	0	125,000	0	0	125,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Water Utility 601	0	0	0	0	125,000	0	0	125,000
Total	0	0	0	0	125,000	0	0	125,000

CIP Project Detail

Kimberly, WI

Project Name **Replace 2020 Pick-up Truck**Project # **WD-30-01**

Total Project Cost	\$45,000	Contact	Water Superintendent
Department	Water Utility	Type	Improvement
Category	Vehicles	Priority	2 Medium
Status	Active	Useful Life	10 years

Description

Replace 2020 pickup truck.

Justification

The trucks are scheduled for replacement every ten years. The department will look at condition of truck at the 9-10 year mark.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Construction/Maintenance	0	0	0	0	0	45,000	0	45,000
Total	0	0	0	0	0	45,000	0	45,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Water Utility 601	0	0	0	45,000	0	0	0	45,000
Total	0	0	0	45,000	0	0	0	45,000

CIP Project Detail
 Kimberly, WI

 Project Name **Well #1 Reservoir Roof Replacement**
 Project # **WD-30-02**

Total Project Cost	\$40,000	Contact	Water Superintendent
Department	Water Utility	Type	Maintenance
Category	Water Distribution	Priority	1 High
Status	Active	Useful Life	10 years

Description

Roof at end of life cycle. Replacement is required to ensure reservoir stays functional.

Expenditures	Prior	2026	2027	2028	2029	2030	Future	Total
Equip/Vehicles/Furnishings	0	0	0	0	0	40,000	0	40,000
Total	0	0	0	0	0	40,000	0	40,000

Funding Sources	Prior	2026	2027	2028	2029	2030	Future	Total
Water Utility 601	0	0	0	0	0	40,000	0	40,000
Total	0	0	0	0	0	40,000	0	40,000



Village of Kimberly Request for Village Board Recommendation

ITEM DESCRIPTION: Ordinance No. 6, Series 2025, an Ordinance amending Section 180-19.1 as it relates to Keeping of Chickens

REPORT PREPARED BY: Sam Schroeder, Community Development Director

REPORT DATE: August 25, 2025

EXPLANATION: Recently, a member of the public expressed concerns over the Village of Kimberly Keeping of Chicken Ordinance related to the necessary signature and consent needed from adjacent property owners. Currently, Section 180-19.1.B.(5) reads as follows:

"License applications shall be accompanied by satisfactory evidence of written consent for the keeping of chickens from the owners of record, and occupants, of all land within 100 feet of the premises in which chickens are proposed to be kept."

This has consistently been interpreted since the inception of the ordinance to require a signature from all properties within 100 feet of the boundary of the property to which the chickens are kept. Upon a quick review, there are several communities in the Fox Valley that do allow chickens or fowl including Menasha, Little Chute, Appleton, Fox Crossing, Neenah, Kaukauna, Greenville, Grand Chute, Buchanon, and Harrison. Of these communities, Kaukauna appears to be the only community that requires written consent of the abutting property owners only when an occupied dwelling unit is within 100 feet of the coop. A few others require the applicant to notify abutting property owners, but no additional consent is needed.

Several options were brought forward to the Board to consider on August 18, 2025, whereby direction was provided to staff to bring forward ordinance language amending section 180-19.1 which would remove the consent requirement from neighbors within 100 feet and in turn require the applicant to notify abutting property owners.

RECOMMENDED ACTION: Staff recommends the Board approve Ordinance No. 6, Series 2025 amending Section 180-19.1 as it relates to Keeping of Chickens as presented.

**VILLAGE OF KIMBERLY
OUTAGAMIE COUNTY, WISCONSIN
ORDINANCE NUMBER 6, SERIES OF 2025**

**AN ORDINANCE AMENDING CHAPTER 180, SECTION 180-19.1, ANIMALS CODE
OF THE VILLAGE OF KIMBERLY MUNICIPAL CODE RELATED TO KEEPING OF
CHICKENS**

BE IT ORDAINED by the Village Board of Trustees, Village of Kimberly, Outagamie County, Wisconsin as follows:

Section 1. Paragraph B(5), Section 180-19.1, Keeping of Chickens, Chapter 180 of Municipal Code, is hereby amended and read as follows:

- (5) License applications shall be accompanied by satisfactory evidence of written ~~consent~~ notification for the keeping of chickens ~~from to~~ the owners of record, ~~and occupants~~, of all land ~~within 100 feet of~~ directly abutting the premises in which chickens are proposed to be kept.

Section 2. Severability. The provisions of this Ordinance are declared to be severable, and if any provision of this ordinance is held to be invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect any remaining provision or applications of this ordinances.

Section 3. Effective Date. This Ordinance shall take effect upon passage and publication as provided by law.

Date introduced, approved and adopted: August 25, 2025.

VILLAGE OF KIMBERLY

Charles A. Kuen, Village President

Jennifer Weyenberg, Village Clerk

Chapter 180. Animals

§ 180-19.1. Keeping of chickens.

[Added 5-20-2019 by Ord. No. 2-2019]

In addition to all other regulations in this chapter, the following shall apply to the keeping of chickens within the Village of Kimberly.

- A. Definitions. The following terms, when used in this section, shall have the meanings set forth as follows:

CHICKEN

A domestic chicken of the sub-species *Gallus gallus domesticus*.

CHICKEN COOP

A new or existing enclosed structure designed or modified for the keeping or housing of chickens.

CHICKEN RUN

A fenced outdoor pen or cage attached to a coop.

KEEP

Either the owning, keeping, possessing or harboring of a chicken.

ROOSTER

A male chicken of any age, including a capon or otherwise neutered male chicken.

- B. License required.

- (1) Any person who keeps chickens on land in the Village which the person owns, occupies or controls shall obtain an annual license issued by the Village. The license is valid January 1 through December 31 and the fee shall be as established by resolution of the Village Board and listed on the Village's Schedule of Fees.
- (2) Licenses for keeping chickens shall be limited to land where the principal use is residential or educational.
- (3) There shall be no more than one license issued to a parcel of land for the keeping of chickens.
- (4) License applications submitted by a person other than a record title owner of the property upon which chickens will be kept shall provide written consent of the property owner with the license application.
- (5) License applications shall be accompanied by satisfactory evidence of written consent for the keeping of chickens from the owners of record, and occupants, of all land within 100 feet of the premises in which chickens are proposed to be kept.
- (6) Renewal licenses do not require the consent of neighboring property owners and occupants.
- (7) All license applications shall be accompanied by satisfactory evidence that the applicant has registered the proposed location with the Wisconsin Department of Agriculture, Trade, and

Consumer Protection pursuant to Wis. Stats. § 95.51 and Wis. Administrative Code ATPC 17.

- (8) A license shall not be issued until the Village has inspected the property and confirmed a compliant chicken coop and chicken run have been provided.

C. Conditions for keeping of chickens.

- (1) Not more than six chickens are allowed to be kept on a property with a license.
- (2) No person shall keep any rooster.
- (3) Chickens shall be kept or maintained within a coop and attached chicken run enclosure at all times.
- (4) Chickens shall be provided with adequate water, food, and shelter.
- (5) Chicken coops and chicken runs shall be cleaned of feces, uneaten feed, feathers, and other waste as necessary to ensure the birds health and minimize odor and other nuisances.
- (6) Feed shall be stored in containers which make the feed inaccessible to rodents, vermin, wild birds, and predators.
- (7) Offsite sale of eggs is prohibited except as otherwise licensed by the State of Wisconsin and the United States Department of Agriculture.
- (8) The slaughtering of licensed chickens may be conducted on the property licensed to keep chickens only if conducted in a humane and sanitary manner, outside of the view of any public area or adjacent properties. A maximum of six chickens may be slaughtered on the property in a license year.
- (9) Deceased chickens shall be disposed of immediately in a safe manner, which may include trash disposal after placing the deceased chicken in a sealed bag.
- (10) Unusual illness or death of chickens shall be immediately reported to the Outagamie County Health Department.

D. Chicken coops and runs.

- (1) Chicken coops and chicken runs shall only be located in rear yards and shall meet applicable zoning district setback requirements for detached structures. In the case of parcels with multiple street frontages, chicken coops and chicken runs shall be located no closer to a public right of way than the zoning district required street yard setback for principal building, as defined in the Village Zoning Ordinance,^[1] or 25 feet, whichever is greater.
[1] Editor's Note: See Ch. 525, Zoning.
- (2) Chicken coops and chicken runs shall be located no less than 25 feet from neighboring principal buildings, as defined in the Village Zoning Ordinance.
- (3) All chickens shall be kept and maintained within an insulated, ventilated, and weather tight coop in compliance with applicable Village ordinances.
- (4) The chicken coop shall provide at least three square feet of floor area per chicken, but shall not exceed 64 square feet in total area.
- (5) The chicken coop shall be provided with a sufficient quantity of suitable bedding material to provide insulation and protection against the cold and dampness and promote the retention of body heat.
- (6) The chicken coop floor shall be of a hard, cleanable surface. A dirt floor or similar is not permissible.
- (7) The chicken coop shall be provided with one nest box per three chickens, and elevated perches to ensure chickens are able to rest in their natural roosting positions.

- (8) Chicken coops and chicken runs shall be built in a workmanlike manner with quality materials manufactured and marketed by the material manufacturer for the use employed in constructing the coop and in a manner capable of preventing chickens from escaping and predators entering.
- (9) A chicken run attached to the chicken coop providing direct travel between the interior of the chicken coop and the chicken run, providing at least 60 square feet in area.
- (10) Chicken runs shall be enclosed with wire netting, or equivalent material, including overhead enclosure, capable of preventing chickens from escaping and predators entering.
- (11) Chicken coops and chicken runs shall be removed from the property in their entirety within 30 days of a previously issued license expiring and not being renewed.

E. Enforcement.

- (1) In addition to issuing citations for violations, the Village shall have the right to suspend or revoke any license issued pursuant to this section for violations of ordinances, laws, or requirements regulating activity and for other good cause.



Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Appeal Dangerous Animal Notice- VanDerHorts, 605 Theresa Ct

REPORT PREPARED BY: Jennifer Weyenberg, Clerk-Treasurer

REPORT DATE: August 25, 2025

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report DLB

See additional comments attached _____

EXPLANATION:

Fox Valley Metro Police Dept. (FVMPD) declared a dog owned by Derek and Sara VanDerHorst, 605 Theresa Court, as a Dangerous Animal. In accordance with Village Ordinance 180-20, the VanDerHorsts filed a written objection within 72 hours requesting a hearing with the village board. A copy of the ordinance is included for review; it is important to note the board's role as a quasi-judicial body, and that the owners must present evidence as to why the animal should not be declared dangerous.

Should the Village Board uphold FVMPD's determination, the owners must comply with the requirements set forth in 180-21. The board can waive any requirements specified in Subsections A-G, highlighted in yellow in the attached ordinance.

RECOMMENDED ACTION:

Uphold the determination made by FVMPD.

To Whom it Concerns,

We are contesting that our labradoodle, Yadier, is a "dangerous animal". He is a loving 30# labradoodle, that wouldn't hurt a soul. He is a hunter thou, which is why he attacked the neighbor dog, thinking it was a rabbit. We had left the gate of our fence open, and our underground fence was broke. We have since, had our underground fence repaired and he doesn't leave the deck. We also put self-closing hinges on our fence, so if in the event the gate is left open, it will close itself. We feel horrible this has happened. But we love Yadier, just as much as they love their dog.

We believe a label would not do anything besides cost money. He is primarily kept in a fenced in yard.(the gate was left open) Which has been remedied by repairing our underground pet fence, to keep him from proceeding thru the gate if it were open, and adding self closing springs to the gate.

When the incident occurred he was on the couch looking out the window(we have added transparent window film) he then ran out the back door that was open for a second dog and thru the gate that was left open.

He is only allowed in the front yard when going for a walk , which he is always leashed for.
(in addition now that the underground fence is fixed he is contained in the event he would get in the front)

Yadi made no aggressive behavior towards any human , he simply mistook a small pet for a rabbit.

We would invite any person to meet him in the event that it would help, He plays with our nieces and nephews weekly with no issues.



Sincerely,

Derek and Sara VanDerHorst
605 Theresa Ct.











FOX VALLEY METRO POLICE DEPARTMENT DANGEROUS ANIMAL NOTICE

Name: Derek Vanderhorst



Address: 605 Theresa Court Kimberly WI 54136



Dog Name: Yadi

Breed: Labradoodle

Sex: Male

Color: White

3 years old

License #: 7110

Birchbark Vet

Date: 08/14/2025

The above listed animal has been declared dangerous under Section 180-20 of the Village of Kimberly Code of Ordinances. Per Section 180-20, it is unlawful for anyone to harbor a dangerous animal within the Village unless all of the following provisions are complied with. The below information is a summary of the provisions listed in Kimberly Ordinance Sec. 180-21 and does not list the contents of the ordinance in its entirety.

- The animal will be registered with the Police Department upon receipt of this notice and annually thereafter before April 1 of each year. At registration, a current color photograph, proof of liability insurance (as described below) and the registration fee (\$75.00) must be provided.
- The animal will not be allowed outside a dwelling, kennel or pen unless it is restrained with a leash no longer than 4 feet.
- The animal will not be kept on a chain, rope, or other leash outside unless a competent person, 16 years old or older, is in physical control of the leash.
- The animal may be leashed or chained to an immovable object but only if the owner or caretaker is in physical presence at all times.
- The animal, outside the dwelling, kennel, or pen will be muzzled at all times in a humane way to prevent the animal from biting a person or other animal.
- Except when leashed and muzzled, the animal will be confined indoors or in a securely locked pen/kennel/structure on the owner/caretaker's premises. The pen/kennel/structure must be designed so the animal can't exit on its own. The pen/kennel/structure must be childproof from the outside and animal proof from the inside. A strong metal double fence with adequate space (at least 2 feet) must be provided so that a child cannot reach into the pen/kennel. The pen/kennel/structure must have secure sides and a secure top attached to all sides. It must have a secure bottom or floor attached to the sides or the sides must be embedded in the ground no less than 2 feet. The pen/kennel/structure used to confine the animal must be locked with a key or combination lock. Any structure built to confine the animal must be in compliance with zoning and building regulations and must be adequately lighted, ventilated, and kept in a clean and sanitary condition.
- The animal will not be kept on a porch, patio or any part of a house or structure, on the owner/caretaker's premises, that would allow the animal to exit the building on its own volition. The dog will not be kept in a house or structure when the windows are open or when screen windows or screen doors are the only obstacle preventing the animal from exiting the structure.
- Signs (with letters no less than 2 inches) must be displayed in prominent places near all entrances to the premises warning that there is a dangerous animal on the property. A similar sign must be posted on the animal's kennel/pen. Also a sign (with a symbol warning children of the presence of a dangerous animal) must be displayed on or near the kennel/pen.

- Within 30 days upon receipt of this notice, written proof from a licensed veterinarian that the dog was spayed or neutered must be provided to the Police Department.
- A certificate of insurance showing the owner/caretaker has procured liability insurance in an amount not less than \$1,000,000 for any personal injuries inflicted by the animal must be provided to the Police Department. The Police Department must also be notified of any non-renewal or cancellation of insurance policies.
- Notification must be made to the Police Department within 24 hours if the animal is at large, is unconfined, has attacked another animal or person, or has died.
- If the animal is sold or the possession of the animal is transferred to another person, agency, or organization they must be informed that the animal was declared dangerous and must be provided a copy of this notice. If the animal is sold or possession of the animal is transferred, the Police Department must be notified within 3 days of the name, address, and telephone number of the new owner.

The owner or custodian shall immediately comply with leashing, muzzling and confinement requirements of Section 180-21 with all other requirements in that section being satisfied within thirty (30) days of the dangerous declaration

Failure to comply with these provisions will result in future legal penalties. To contest this order, a written objection specifically stating the reason(s) for contesting, can be submitted to the Village Clerk for a scheduled hearing by the Village Board. The written objection must be submitted no later than 72 hours after receipt of this notice.

If you have any questions regarding this notice, please contact the Community Support Officer at the Fox Valley Metro Police Department.

§ 180-20. Procedure for declaring animal as a dangerous animal. [Added 1-24-2011 by Ord. No. 2-2011]

- A. Upon conducting an investigation, a law enforcement officer may issue an order declaring an animal to be a dangerous animal. Whenever an owner or caretaker wishes to contest an order, he or she shall, within 72 hours after receipt of the order, deliver to the Village Clerk a written objection to the order stating specific reasons for contesting the order. Upon receipt of the written objection, the matter shall be placed on the agenda for the Village Board to be reviewed at the next regular meeting. The Village Board shall act as a quasi-judicial body allowing the animal's owner or custodian an opportunity to present evidence as to why the animal should not be declared dangerous.
- B. After the hearing, the owner or caretaker shall be notified in writing of the Village Board's determination. If the Village Board upholds the determination that the animal is dangerous, the owner or custodian shall comply with the requirements of § 180-21. If the owner or custodian further contests the determination, he or she may, within five days of receiving the Village Board's decision, seek review of the decision by the Circuit Court.
- C. Upon an animal being declared dangerous, the owner or custodian shall immediately comply with the leashing, muzzling and confinement requirements of § 180-21, with all other requirements in that section being satisfied within 30 days of the dangerous declaration or reaffirmation thereof or within such time as established by the Village Board.

§ 180-21. Harboring dangerous animals. [Added 1-24-2011 by Ord. No. 2-2011]

A. Dangerous animals regulated.

- (1) No person may harbor or keep a dangerous animal within the Village unless all provisions of this section are complied with. Any animal that is determined to be a prohibited dangerous animal under this chapter shall not be kept or harbored in the Village.
- (2) The issuance of a summons for a violation of this section need not be predicated on a determination that an animal is a dangerous animal.

- B. **Registration.** The owner of any animal declared dangerous shall register it with the Fox Valley Metro Police Department upon disposition, and annually thereafter on or before April 1 of each year, by providing a current color photograph of the animal, payment of a seventy-five-dollar registration fee, and proof of liability insurance as outlined in Subsection G.¹

C. Leash and muzzle.

- (1) No owner or custodian harboring or having the care of a dangerous animal may permit such an animal to go outside its dwelling, kennel or pen unless the animal is securely restrained with a leash no longer than four feet in length.
- (2) No person may permit a dangerous animal to be kept on a chain, rope or other type of leash outside its dwelling, kennel or pen unless a person who is 16 years of age or older,

1. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

competent to govern the animal and capable of physically controlling and restraining the animal, is in physical control of the leash.

- (3) A dangerous animal may be securely leashed or chained to an immovable object, with the owner or custodian being in the physical presence of the animal at all times when it is so leashed or chained.
- (4) A dangerous animal outside of the animal's dwelling, kennel or pen shall be muzzled in a humane way by a muzzling device sufficient to prevent the animal from biting persons or other animals.

D. Confinement.

- (1) Except when leashed and muzzled, all dangerous animals shall be securely confined indoors or in a securely enclosed and locked pen or kennel that is located on the premises of the owner or custodian and constructed in a manner that does not allow the animal to exit the pen or kennel on its own volition.
 - (2) When constructed in a yard, the pen or kennel shall, at a minimum, be constructed to conform to the requirements of this subsection. The pen or kennel shall be childproof from the outside and animalproof from the inside. A strong metal double fence with adequate space between fences (at least two feet) shall be provided so that a child cannot reach into the animal enclosure. The pen, kennel or structure shall have secure sides and a secure top attached to all sides. A structure used to confine a dangerous animal shall be locked with a key or combination lock when the animal is within the structure. The structure shall either have a secure bottom or floor attached to the sides of the pen or the sides of the pen shall be embedded in the ground no less than two feet. All structures erected to house dangerous animals shall comply with all Village zoning and building regulations. All structures shall be adequately lighted and ventilated and kept in a clean and sanitary condition.
 - (3) Indoor confinement. No dangerous animal may be kept on a porch, patio or in any part of a house or structure on the premises of the owner or custodian that would allow the animal to exit the building on its own volition. No dangerous animal may be kept in a house or structure when the windows are open or when screen windows or screen doors are the only obstacle preventing the animal from exiting the structure.
- E. **Signs.** The owner or custodian of a dangerous animal shall display, in prominent places on his or her premises near all entrances to the premises, signs in letters of not less than two inches high warning that there is a dangerous animal on the property. A similar sign is required to be posted on the kennel or pen of the animal. In addition, the owner or custodian shall conspicuously display a sign with a symbol warning children of the presence of a dangerous animal.
- F. **Spay and neuter requirement.** Within 30 days after an animal has been designated dangerous, the owner or custodian of the animal shall provide written proof from a licensed veterinarian that the animal has been spayed or neutered.
- G. **Liability insurance.** The owner or custodian of a dangerous animal shall present to the Fox Valley Metro Police Department a certificate of insurance that the owner or caretaker has

procured liability insurance in an amount not less than \$1,000,000 for any personal injuries inflicted by the dangerous animal. Whenever such policy is cancelled or not renewed, the insurer and animal's owner or custodian shall notify the Fox Valley Metro Police Department of such cancellation or nonrenewal in writing by certified mail.²

H. Waiver by Village Board.

- (1) Upon request by the owner or custodian, the Village Board may waive any requirement specified in Subsections A through G that is deemed to be inappropriate for a particular dangerous animal
- (2) The Village Board may waive the provisions of Subsections B through G for a law enforcement or military animal upon presentation by the animal's owner or handler of satisfactory arrangement for the safekeeping of the animal.

I. Notification. The owner or custodian shall notify the Fox Valley Metro Police Department within 24 hours if a dangerous animal is at large, is unconfined, has attacked another animal, has attacked a human being or has died. No person may sell or transfer possession of a dangerous animal to another person without first notifying the person to whom the dangerous animal is being sold or transferred of the fact that such animal is a dangerous animal and of any requirements imposed upon the selling or transferring party by this chapter. No person may sell or transfer possession of a dangerous animal to another person, agency, organization or the like without first notifying the Fox Valley Metro Police Department in writing, at least three days in advance of the sale or transfer of possession, with the name, address and telephone number of the new owner of the dangerous animal. If the dangerous animal is sold or given away to a person residing outside the Village, the owner or custodian shall present evidence to the Fox Valley Metro Police Department showing that he or she has notified the police department or other law enforcement agency of the animal's new residence, including the name, address and telephone number of the new owner of the dangerous animal.

J. Euthanasia. If the owner or custodian of an animal that has been designated a dangerous animal is unwilling or unable to comply with the regulations for keeping the animal in accordance with this section, he or she may have the animal humanely euthanized by an animal shelter, the Humane Society or a licensed veterinarian.

2. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).



August 22, 2025

Village of Kimberly
Attn: Jennifer Weyenberg, Clerk-Treasurer

Re: Village of Kimberly
Municipal Salt Storage Building
Certificate for Payment #1
McM. No. K0001-09-24-00716

Dear Jennifer:

Enclosed herewith is Certificate for Payment #1 for the above referenced project. This Certificate is issued to Blue Sky Contractors, LLC in the amount of \$76,696.35 for partial payment for work performed through August 22, 2025.

Please process the enclosed, and forward payment to Blue Sky Contractors, LLC. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "BD Werner".

Brad D. Werner, P.E.
Vice President/ Sr Municipal Engineer

BDW:car

cc: Dani Block – Village of Kimberly
Blue Sky Contractors, LLC

Enclosure: Certificate for Payment #1

CERTIFICATE FOR PAYMENT

VILLAGE OF KIMBERLY
515 W. Kimberly Avenue
Kimberly, WI 54136

Contract No. K0001-09-24-00716.02
Project File No. K0001-09-24-00716
Certificate No. One (1)
Issue Date: August 22, 2025
Project: Municipal Salt Storage Building

This Is To Certify That, In Accordance With The Contract Documents Dated: May 22, 2025

BLUE SKY CONTRACTORS, LLC
2300 W. Everett Street
Appleton, WI 54914

Is Entitled To Partial Payment For Work Performed Through: August 22, 2025

- ☒ Contractor's Application for Payment Attached
☒ Itemized Cost Breakdown Attached

Original Contract	<u>\$216,614.95</u>	Completed To Date	<u>\$80,733.00</u>
Net Change Orders	<u>\$0.00</u>	Retainage 5%	<u>\$4,036.65</u>
Current Contract Amount	<u>\$216,614.95</u>	Subtotal	<u>\$79,696.35</u>
		Previously Certified	<u>\$0.00</u>

Amount Due This Payment: \$76,696.35

Please process and forward payment to Blue Sky Contractors, LLC.

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin


Brad D. Werner, P.E.

Vice President/ Sr Municipal Engineer

CERTIFICATE FOR PAYMENT #1

VILLAGE OF KIMBERLY
MUNICIPAL SALT STORAGE BUILDING
McM. No. K0001-09-24-00716

Engineer: McMAHON ASSOCIATES, INC.
1445 McMahon Drive
PO Box 1025
Neenah, WI 54956 / 54957-1025

BLUE SKY CONTRACTORS, LLC
2300 W. Everett Street
Appleton, WI 54914

Item	Description	Qty	Unit
1.	Site Mobilization and Bonding	1	L.S.
2.	Footings and Foundation Walls Complete	1	L.S.
3.	Salt Storage Building Asphalt Floor with Base Course Complete	1	L.S.
4.	Salt Storage Building Complete	1	L.S.
5.	Excavation Below Subgrade with Structural Backfill	100	C.Y.
6.	Shingle Roof Complete with 30 Year Architectural Asphalt Shingle Over Synthetic Underlay	1	L.S.
7.	6 Inch Microfiber Concrete Pavement	815	S.F.
8.	Turf Restoration	1	L.S.
9.	Salvage and Reinstall Fencing	1	L.S.
10.	New 7 Foot High Vinyl Coated Fence with Top Rail	30	L.F.
11.	New Vinyl Coated Gate Post with 8 Inch Diameter Foundation (5' Deep)	1	Ea.

TOTAL (Items 1. through 11., Inclusive)

Bid Quantities		Unit Price	Total
		\$50,215.00	\$50,215.00
		\$86,429.00	\$86,429.00
		\$12,921.00	\$12,921.00
		\$38,763.00	\$38,763.00
		\$64.90	\$6,490.00
		\$8,567.00	\$8,567.00
		\$10.73	\$8,744.95
		\$620.00	\$620.00
		\$1,947.00	\$1,947.00
		\$47.20	\$1,416.00
		\$502.00	\$502.00
			\$216,614.95

CERT-PAY 01		Qty	Total
		0.50	\$25,108.00
		0.85	\$54,600.00
		0.00	\$0.00
		0.00	\$0.00
		0.00	\$0.00
		0.00	\$0.00
		0.00	\$0.00
		0.00	\$0.00
		0.53	\$1,025.00
		0.00	\$0.00
		0.00	\$0.00
			\$80,733.00

Completed To Date		Qty	Total
		0.50	\$25,108.00
		0.85	\$54,600.00
		0.00	\$0.00
		0.00	\$0.00
		0.00	\$0.00
		0.00	\$0.00
		0.00	\$0.00
		0.53	\$1,025.00
		0.00	\$0.00
		0.00	\$0.00
			\$80,733.00

Completed to Date:
Retainage:
Subtotal:
Previous Application:
Amount Due This Application:

	\$80,733.00
	\$4,036.65
	\$76,696.35
	\$0.00
	\$76,696.35

	\$80,733.00
	\$4,036.65
	\$76,696.35
	\$0.00
	\$76,696.35



McMahon Associates, Inc.
1445 McMahon Drive P.O. Box 1025
Neenah, WI 54956 Neenah, WI 54957-1025
Telephone: (920)751-4200
FAX: (920)751-4284

APPLICATION FOR PAYMENT

(Owner)

Village Of Kimberly

PROJECT: Kimberly Salt Storage
CONTRACTOR Blue Sky Contractors, LLC
Contract No. K0001-09-24-00716.2
Project No. 25-042 (BSC)
Application No. 1
Application Date 8/22/25
Period From 7/21/25 To 8/22/25

Application is Made For Payment In Connection With The Above Contract.
The following documents are attached:

- ☒ Schedule Of Values
- ☐ Schedule Of Unit Prices
- ☐ Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

Original Contract	<u>\$ 216,294.95</u>	Completed To Date	<u>\$ 93,691.00</u>
Net Change Orders	<u>\$ 0</u>	Retainage <u>5 %</u>	<u>\$ 4,684.55</u>
Current Contract Amount	<u>\$216,294.95</u>	Subtotal	<u>\$ 89,006.45</u>
		Previous Applications	<u>\$ 0</u>

Amount Due This Application: \$ 89,006.45

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the Contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said Contract, being Applications For Payment numbered 1 through inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

Dated 08/21/25 20 25 Blue Sky Contractors, LLC
(contractor)

By Noah Meyer - Project Manager
(name & title)

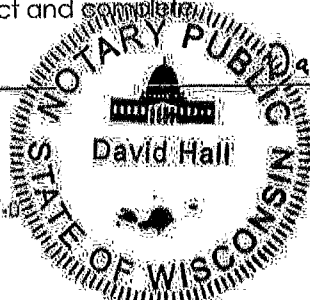
COUNTY OF Outagamie

STATE OF WI

Before me on this 21st day of August 20 25 personally appeared Noah Meyer
known to me, who being duly sworn, did depose and say that he/she is the
Project Manager of the Contractor above mentioned; that he/she
(title)

executed the above Application For Payment and statement on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission Expires: 12.21.27



David Hall

(Notary Public)

CONTRACTOR NAME: Blue Sky Contractors, LLC

APPLICATION NUMBER: 1

PERIOD TO: 8/22/2025

PROJECT NO: 24-042 Kimberly Salt Storage

In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

ITEM NO.	DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G + C)	H BALANCE TO FINISH (C - G)	I RETAINAGE IF VARIABLE RATE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
1	Site Mobilization and Bonding	\$ 50,215.00		\$ 25,108.00		\$ 25,108.00	\$ 25,108.00	50%	\$ 25,107.00	\$ 1,255.40
2	Footings and Foundation Walls Complete	\$ 64,428.00		\$ 54,600.00		\$ 54,600.00	\$ 54,600.00	85%	\$ 9,828.00	\$ 2,730.00
3	Salt Storage Building Asphalt Floor with Base Course Complete	\$ 12,921.00						0%	\$ 12,921.00	\$ -
4	Salt Storage Building Complete	\$ 38,763.00						0%	\$ 38,763.00	\$ -
5	Excavation Below Subgrade with Structural Backfill	\$ 28,491.00		\$ 12,958.00		\$ 12,958.00	\$ 12,958.00	45%	\$ 15,533.00	\$ 647.90
6	Shingle Roof Complete with 30 Year Architectural Asphalt Shingle Over	\$ 8,567.00						0%	\$ 8,567.00	\$ -
7	Synthetic Underlayment	\$ 8,744.95						0%	\$ 8,744.95	\$ -
8	6 Inch Microfiber Concrete Pavement	\$ 620.00						0%	\$ 620.00	\$ -
9	Turf Restoration									
9	Salvage and Reinstall Fencing	\$ 1,947.00		\$ 1,025.00		\$ 1,025.00	\$ 1,025.00	53%	\$ 922.00	\$ 51.25
10	New 7 Foot High Vinyl Coated Fence with Top Rail	\$ 1,416.00						0%	\$ 1,416.00	\$ -
11	New Vinyl Coated Gate Post with 8 Inch Diameter Foundation	\$ 502.00						0%	\$ 502.00	\$ -
	GRAND TOTALS	\$ 216,614.95	\$ -	\$ 99,661.00	\$ -	\$ 99,661.00	\$ 99,661.00	43.25%	\$ 122,973.95	\$ 4,584.55



Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Salt Shed Overhead Door

REPORT PREPARED BY: Danielle Block, Administrator/DPW

REPORT DATE: August 25, 2025

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report DLB

See additional comments attached _____

EXPLANATION:

The new salt shed is currently being constructed on site at the new Municipal Services Center 426 W. Kimberly Avenue. During the cost estimating for a new salt shed structure, the overhead door (16' W x 18' H) was to be owner supplied.

Village staff contacted three suppliers for quotes:

EZ Glide Overhead Doors = \$10,430

Freedom Overhead Doors = \$16,235

American Overhead Doors = \$19,500

Staff recommend selecting EZ Glide Overhead Doors based on the lowest responsible quote.

RECOMMENDED ACTION: Approve the quote for the new salt shed overhead door in the amount of \$10,430 from EZ Glide Overhead Doors, funded through the Streets Building Capital Project Fund (Bond Proceeds) 704-5700-001 Capital Outlay.

Quote

EZ Glide Garage Doors & Openers
P. O. Box 3
1700 E. North Avenue
Little Chute, WI 54140-0003
(800)372-3667 (920)788-3561
(920)788-3564 (fax)

Quote Number: 0052477
 Quote Date: 8/18/2025

Customer Number: 01-K2017
 Telephone #:
 Fax #:

Job Address:
SALT SHED

VILLAGE OF KIMBERLY
 515 W. KIMBERLY AVENUE
 KIMBERLY, WI 54136
 Confirm To:
 SHAWN

Estimator	Quote Expires	F.O.B.	Terms
DAVE S.	9/17/2025		NET 15 DAYS

ONE (1) - 16' X 18' ALASKAN SECTIONAL DOOR

- 3" GALVANIZED STEEL TRACK
- TORSION SPRINGS
- CONTINUOUS ANGLE W/WEATHER SEAL
- POLYCARBONATE PANELS
- STAINLESS STEEL CABLES & HARDWARE

ONE (1) - HEAVY DUTY JACKSHAFT OPERATOR

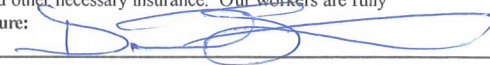
- 120 VOLT
- PHOTO EYES
- NEMA 4X 3 BUTTON WALL STATION

INSTALLED BY EZ GLIDE... \$10,430.00 NO TAX

ALL ELECTRICAL WORK, WIRING, CONDUIT AND CONNECTIONS BY OTHERS

Order Total: 10,430.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: 

ACCEPTANCE OF PROPOSAL: - The above prices specifications and conditions are satisfactory and are hereby accepted.
 You are authorized to do the work as specified. Payment will be made as outlined above.

DATE OF ACCEPTANCE: _____

SIGNATURE: _____



W2090 Tear Drop Lane • Freedom, Wisconsin 54130
Phone: (920) 687-9414 • Fax: (920) 687-9415

[Located - 1 mile north of Freedom on State Hwy 55 & Tear Drop Lane]

Quote Number:

05062502

Village of Kimberly
426 W Kimberly Ave
Kimberly, WI 54136

Salt Room

\$16,235.00

SALESPERSON		PO #	Wires Ran:		TERMS		DATE	PG.
		05062502	Residentail Openers: \$35 Charge to Run Wires Commercal Openers: All Electrical By Others		Good for 15 Days		5/6/2025	1
QTY.	ITEM NO.	DESCRIPTION		PRICE	UNIT	DISC %	EXTENDED \$	TX.
1	alaska - 16x18	16'2" x 18' - Alaska Poly Carb Overhead Door, Glazed Aluminum Framing, Torsion Spring, stainless steel hardware, weather seal, 3" galvanized track with 15" radius, reverse cont angle mount to steel/block, and Color - Aluminum WITH E-MAXX Opener Waterproof Opener, Built in Timer and Banner Safety Eyes		\$15,935.00			\$15,935.00	
	INSTALLATION	THE ABOVE PRICES INCLUDE INSTALLATION		\$0.00			\$0.00	
2	Lift Rental	Lift Rental [2 Lifts Needed]		\$150.00	1		\$300.00	
NOTE: On All quotes with openers - If wires are not ran, it will be an additional \$35 for labor to run wires. Email Us At: judy@freedomoverheaddoors.com bridget@freedomoverheaddoors.com Visit Our Website: www.freedomoverheaddoors.com Payments made with a credit or debit card will be charged a 3.75% fee.					Sale Amt.:		\$16,235.00	
					Freight:		\$0.00	
					Sales Tax:		\$0.00	
					Total Amt.:		\$16,235.00	
					Paid Today:		\$0.00	
					Balance Due:		\$16,235.00	



QUOTE

1911 W. Wisconsin Ave
Appleton, WI 54914
Website: americanohd.com
Phone: 920-735-9055

DATE	5/12/2025
QUOTE #	3878
CUSTOMER ID	
VALID UNTIL	30 Days From Issued

Prepared by: Steve Bergstrom
email: steveamohd@gmail.com

CUSTOMER

Village of Kimberly
426 W. Kimberly Ave.
Kimberly, WI 54136

sbrill@vokimberlywi.org

920.224.2013

DESCRIPTION	UNIT PRICE	QTY	TAXED	AMOUNT
Furnish and Install New Door at New Salt Shed				-
				-
T150, 16x18, White, No Windows	19,250.00	1		19,250.00
(1) 2.25" Galvanized Strut Per Section (9 Total)				-
3" Stainless Steel C/A Mount Verticals Tracks				-
1' Glvanized Solid Shaft				-
3" Horizontal Tracks				-
Stainless Steel 5/32" Cables				-
Stainless Steel Hinges				-
3" Long Stem Rollers, (Bearingless Car Wash Grade)				-
Stainless Steel Bottom Fixtures				-
Stainless Steel Tom Fixures - Double End Hinges				-
Standard Lift Door				-
				-
Two Man Scissor Lift	250.00	1		250.00
				-

Subtotal	\$ 19,500.00
Taxable	\$ -
Tax rate	
Tax due	
Other	\$ -
TOTAL	

TERMS AND CONDITIONS

Please Email the signed price quote to the address above
Customer Acceptance (sign below):

x _____
Print Name:

If you have any questions about this price quote, please contact
Steve Bergstrom 920.378.0184
Thank You For Your Business!



Village of Kimberly Request for Village Board Recommendation

ITEM DESCRIPTION: Ordinance No. 5, Series 2025, an Ordinance Amending Chapter 525, Zoning Code of the Village of Kimberly Municipal Code related to Accessory Structures.

REPORT PREPARED BY: Sam Schroeder, Community Development Director

REPORT DATE: August 25, 2025

EXPLANATION: In 2021, the Village updated several sections of code within the Zoning Code to better reflect the intent and/or desires of the community. With a different administration interpreting the code and new projects being requested for the 2025 building season, staff brought forward a discussion of the ordinances related to accessory structures in May to ensure these interpretations and desires were consistent.

Based upon the feedback, attached herein is the drafted Ordinance No. 5, Series 2025, amending Sections 525-93 and 134. The proposed changes are as follows:

1. Section 525-93B.(1) – clarify that an attached garage and detached garage are both permitted on a single family and two-family property. The 2021 revision read as only an attached or detached garage were permitted, but not both. Historically there are several properties in the Village that have both.
2. Section 525-93B.(3) – removes the 1,400 square foot maximum of an attached garage and solely restricts the size of the garage to the footprint of the home. The footprint would be considered the first level of the home, with the exception of any living space above an attached garage.
3. Section 525-93B.(4) – similar to above, this section removes the 1,400 square foot maximum of a detached garage. All detached accessory structures including detached garages and utility sheds (less than 150SF) shall combined not exceed the footprint of the home as well as not exceed 30% of the rear yard.
4. Section 525-93B.(5) – is the same as numeral 3 above.
5. Section 525-134 – modifies the definition of Utility Structure to remove the reference to “gazebos”. With a simple landscape feature such as gazebos being listed in the definition, this would restrict an individual from having a gazebo on the property or a pergola over a patio as this would count towards the one allowed utility structure. In this instance someone that had a gazebo would not be allowed a shed.

The Plan Commission held an informal public hearing at their August 19, 2025, meeting where no public was present. Upon review, the Plan Commission recommended the Village Board approve Ordinance No. 5, updating the Municipal Code related to Accessory Structures.

RECOMMENDED ACTION: Staff and the Plan Commission recommend the Village Board approve Ordinance No. 5, Series 2025 Amending Chapter 525, Zoning Code of the Village of Kimberly Municipal Code related to Accessory Structures.

**VILLAGE OF KIMBERLY
OUTAGAMIE COUNTY, WISCONSIN
ORDINANCE NUMBER 5, SERIES OF 2025**

**AN ORDINANCE AMENDING CHAPTER 525, ZONING CODE OF THE VILLAGE OF
KIMBERLY MUNICIPAL CODE RELATED TO ACCESSORY STRUCTURES**

BE IT ORDAINED by the Village Board of Trustees, Village of Kimberly, Outagamie County, Wisconsin as follows:

Section 1. Paragraph B, Section 525-93, Accessory Uses and Structures, ARTICLE XI, Chapter 525 of Municipal Code, is hereby amended and read as follows:

- B. Placement restrictions in residential districts and for residential uses in nonresidential districts. Accessory uses or structures and utility structures may be established, subject to the following regulations:
- (1) Accessory and utility structure number limits.
 - (a) Single-family dwellings: One attached garage, one detached garage ~~or accessory structure~~, and one utility structure.
 - (b) Two-family dwellings: One attached garage per dwelling unit, one detached garage ~~or accessory structure~~ per dwelling unit, and one utility structure per dwelling unit.
 - (2) Temporary structure and children's play structure limits. Temporary structures and children's play structures, regardless of materials or type of construction shall comply with the following:
 - (a) Must be less than 150 square feet;
 - (b) Shall not exceed 12 feet in height;
 - (c) Meet all zoning district setback requirements;
 - (d) Be in good working condition and visually pleasing to the eye;
 - (e) Shall not occupy any portion of the required front, street, or side yards;
 - (f) Temporary structures and children's play structures, including detached accessory structures, taken in total shall not occupy more than 30% of the required rear yard;
 - (g) Shall maintain a minimum of three feet to any other building or lot line;
 - (h) Temporary structures are limited to seven continuous calendar days of use and shall not exceed 30 days of use per calendar year;
 - (i) No more than one children's play structure is allowed per parcel, except a two family dwelling is allowed one per dwelling;
 - (j) No more than one temporary structure is allowed on any parcel;
 - (k) Temporary structures outside of these requirements may be allowed with an administrative permit, issued by the Zoning Administrator, and subject to conditions established by the Zoning Administrator.
 - (l) Children's play structures shall not be used for storage;
 - (m) Temporary structures and children's play structures shall not be constructed out of materials that would constitute a nuisance.

- (3) Attached accessory structures. All accessory structures which are attached to the principal building shall comply with the following:
- (a) Meet the setback requirements required of the principal building;
 - ~~(b) Structure area shall be the lesser of:~~
 - ~~[1] One thousand four hundred square feet;~~
 - [2](b) Attached accessory structures shall not exceed the footprint square footage of the principal use areas of the principal building; For the purpose of this Section, any living space above the attached garage shall be counted towards the footprint square footage of the principal use area.
 - (c) The height of an attached accessory building shall not exceed the height of the principal building.
- (4) Detached accessory and utility structures in rear yard. All detached accessory and utility structures shall comply with the following:
- (a) Shall not occupy any portion of the required front, street, or side yards.
 - (b) Maintain a minimum three-foot setback to the side and rear property lines;
 - (c) Shall not be located within three feet of any other principal or accessory building or lot line;
 - (d) Shall be less than 15 feet in height;
 - (e) Shall not exceed the height of the principal building;
 - (f) Detached accessory ~~structure area shall not exceed 1,400 square feet; and utility structures shall not exceed the footprint square footage of the principal use areas of the principal building.~~
 - (g) Detached accessory and utility structures, including temporary structures, taken in total shall not occupy more than 30% of the required rear yard.
- (5) Detached accessory and utility structures on corner lots. All detached accessory and utility structures shall comply with the following:
- (a) Front yard and side street (front yard) setbacks: The greater of 25 feet or the same as the principal structure;
 - (b) Side and rear yard setbacks: three-foot minimum setback;
 - (c) Setback to other accessory and utility structures: three-foot minimum setback;
 - (d) Shall be less than 15 feet in height;
 - (e) Shall not exceed the height of the principal building;
 - ~~(f) Detached accessory structure area shall be the lesser of:~~
 - ~~[1] One thousand four hundred square feet;~~
 - [2](f) Detached accessory structures shall not exceed the footprint square footage of the principal use areas of the principal building.
 - (g) Detached accessory and utility structures, including temporary structures, taken in total shall not occupy more than 30% of the ~~yard in which said structures are located; required rear yard.~~

Section 2. "Utility Structure" as defined under, Section 525-134, Definitions and Word Usage, ARTICLE XVI, Chapter 525 of Municipal Code, is hereby amended and read as follows:

UTILITY STRUCTURE

An uninhabited, subordinate structure, not exceeding 150 square feet, not attached to the principal structure or a detached accessory structure, the use of which is

incidental to and customary in conjunction with the principal use of the property, e.g., storage of lawn and garden equipment, ~~gazebo~~, potting shed, she shed, etc.

Section 3. Severability. The provisions of this Ordinance are declared to be severable, and if any provision of this ordinance is held to be invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect any remaining provision or applications of this ordinances.

Section 4. Effective Date. This Ordinance shall take effect upon passage and publication as provided by law.

Date introduced, approved and adopted: August 25, 2025.

VILLAGE OF KIMBERLY

Charles A. Kuen, Village President

Jennifer Weyenberg, Village Clerk



Village of Kimberly Request for Village Board Recommendation

ITEM DESCRIPTION: Resolution No. 7, Series of 2025, a Resolution to Adopt the Revised 2025 Fee Schedule pertaining to Weights and Measure Pump Fee

REPORT PREPARED BY: Dani Block, Village Administrator/Director of Public Works
Sam Schroeder, Community Development Director

REPORT DATE: August 25, 2025

EXPLANATION: Annually the Village of Kimberly reviews and adopts the Village of Kimberly Fee Schedule through the approval of a Resolution. The purpose is to ensure the cost of services rendered is comparable to the fees collected to cover the cost of these services. Typically, this annual update is done alongside the budget in late November.

In reviewing the 2025-2026 Weights & Measures Contract with the City of Appleton, the cost of services has increased. In order to stay net neutral and ahead of the 2026 budgetary cycle, the City has requested the Village consider an increase in the pump inspection fee from \$30.00 per pump to \$40.00 per pump. Staff has reviewed and does recommend approval.

Attached to this staff report includes:

1. Resolution No. 7, Series 2025 Updating the 2025 Fee Schedule
2. 2025 Revised Fee Schedule

RECOMMENDED ACTION: Staff recommends the Village Board approve Resolution No. 7, Series 2025, Updating the 2025 Fee Schedule, effective August 25, 2025.



VILLAGE OF KIMBERLY

WEIGHTS & MEASURES PROGRAM OVERVIEW (2025–2026)

PRESENTED BY: ERIC MAGGIO, MHA – EAST CENTRAL W&M
ADMINISTRATOR

CONTRACT DETAILS

Contracted Days (2026): 7 days (no change recommended)

Daily Rate: \$550 (no increase for 2026)

Billed Businesses (2025): 10

ADMINISTRATIVE

Complaints: Please continue to forward consumer complaints to our department for resolution.

Quarterly Reports: Sent via email—please notify us of staffing changes to ensure continuity.

Annual Report Preparation: Submitting to State of Wisconsin 9/1/2025

Seals: Tailored Label Products is our official seal supplier. Please contact:

Kristy Kargus Customer Account Coordinator

N72W12565 Good Hope Road, Menomonee Falls, WI 53051

Direct: 262.345.6396

Email: kkargus@tailoredlabel.com

Note: Please select only one color when ordering.

BUSINESS FEE SCHEDULE

Current Pump Fee (2025): \$30

68 pumps × \$30 = \$2,040 in pump fee revenue

Proposed Pump Fee (2026): \$40

68 pumps × \$40 = \$2,400 in potential revenue

Projected Increase: +\$360

Recommendation: Appleton is implementing an increase to the pump fee in 2026. We encourage Kimberly to adopt the fee changes to support program sustainability and regional alignment.

Village of Kimberly Fee Schedule

<i>Effective August 25, 2025</i>						
Code Section	Fee Type	Description	2024 Fee	2025 Fee	2025 Fee Update #2	Last Updated
Liquor License						
308-5 (A)	Class "A" Beer License		\$150.00	\$150.00		
308-5 (A)	"Class A" Liquor		\$250.00	\$250.00		
308-5 (A)	Class "B" Beer		\$100.00	\$100.00		
308-5 (A)	"Class B" Liquor		\$300.00	\$300.00		
308-5 (A)	"Class C" Wine		\$100.00	\$100.00		
308-5 (C)	6 month License		50% of regular cost	50% of regular cost		2024
308-16	Temporary Class "B"/per event		\$10.00	\$10.00		
308-4(F)(2)	Foreiture-Temporary Class "B" Beer License	Anyone fronting group other than applicant	\$200.00	\$200.00		
308-17 (E)	Outdoor Alcohol Beverage Permit					
		Initial Application	\$100.00	\$100.00		
		Yearly Renewal	\$25.00	\$25.00		
308-5 (A)	Publication Fee for Above					
		Initial Application	\$30.00	\$30.00		2022
		Yearly Renewal	\$15.00	\$15.00		2022
Operators License						
308-20 (D)(1)	2 year		\$50.00	\$50.00		
308-20 (D)(1)	1 year		\$32.00	\$32.00		
308-20 (D)(1)	Renewal	Same as original license fee				
	Duplicate		\$5.00	\$5.00		
	Replacement		\$15.00	\$15.00		
308-20 (D)(2)	Provisional-60 day		\$15.00	\$15.00		
308-16 (E)	Temporary		\$15.00	\$15.00		2020
Cigarette License						
221-2	1 year-July 1 to June 29		\$25.00	\$25.00		
Public Entertainment License						
252-4(B)(1)	Carnivals		\$50.00	\$50.00		
252-4(B)(1)	Circuses		\$50.00	\$50.00		
252-4(B)(1)	Public entertainment:		\$10 per day, \$25 per week	\$10 per day, \$25 per week		
252-4(B)(2)	Non-profit		No Charge	No Charge		
Escort Service License Fee						
258-5	Application to Operate Service		\$100.00	\$100.00		
258-6	Annual renewal		\$100.00	\$100.00		
Amusement Devices						
175-2 (B)	Per Device		\$10.00	\$10.00		
175-2 (B)	Operator's Fee (Bar Owner)		\$25.00	\$25.00		
175-2 (A)	Amusement Device Owner's License fee		\$25.00	\$25.00		
Solicitors/Direct Seller Permit						
233-4 (C)(1)	Registration	Valid for 6 months	\$50.00	\$50.00		
Flea Market						
277-1 (B)	Annual		\$50.00	\$50.00		2020

Village of Kimberly Fee Schedule

<i>Effective August 25, 2025</i>						
Code Section	Fee Type	Description	2024 Fee	2025 Fee	2025 Fee Update #2	Last Updated
277-3(C)	Farmer's Market					
	2-10 Vendors		\$120.00	\$120.00		
	11 or more Vendors		\$12.00/vendor	\$12.00/vendor		
320-3	Junk Dealers		\$10.00	\$10.00		
	Special Event Fee					
430-14	Special Event Fee - Resident Rate		\$50.00	\$50.00		2023
	Special Event Fee - Non Resident Rate		\$100.00	\$100.00		2023
430-29	Street Use Permit		\$25.00	\$25.00		
	Water Department Fees					
	Water on at the Curb		\$30.00	\$30.00		
	Meter Install and Water on at the Curb		\$40.00	\$40.00		
	Broken Meter		\$48.00	\$48.00		
	Clerk's Fees					
50-28(G)	Initial Room Operator Permit		\$20.00	\$20.00		
50-11	Real Estate Inquiry - Regular		\$25.00	\$25.00		
		REI - Rush	\$35.00	\$35.00		
128-4(F)(4)	Locating a Record/Records Search	Per hour (charged only if \$50.00 or more)	\$20/hr	\$20/hr		2020
128-4(F)	Copies		\$0.02/BW page & \$0.06/Color page	\$0.02/BW page & \$0.06/Color page		2022
	Fax		\$2.00/1st page	\$2.00/1st page		
			\$1.00 each addl	\$1.00 each addl		
7-12(B)	Transcript	Per hour or actual cost, whichever is greater	\$10/hr	\$10/hr		2020
	Non-Sufficient Fund Fee (NSF)		\$35.00	\$35.00		
	Chicken License					
180-19.1(B)	Application	Up to 6 Chickens per property	\$15.00	\$15.00		2019
	Weights and Measures					
476-18(C)	Base Licensing Processing Fee		\$50.00	\$50.00		2023
	Portion Scale - Low Capacity		\$11.00	\$11.00		2020
	Scales 0-30lbs		\$30.00	\$30.00		2023
	Scales 31-1000lbs		\$40.00	\$40.00		2023
	Scales 1001 - 10,000lbs		\$60.00	\$60.00		2023
	Scales 10,001 - 20,000lbs		\$85.00	\$85.00		2023
	Point of Sale Systems		\$20.00	\$20.00		2020
	Prepack Scale		\$100.00	\$100.00		2023
	Person Weighing Scale		\$50.00	\$50.00		2023
	High Accuracy Scale with Weights or Pill Counter System		\$60.00	\$60.00		2023
	Hopper Scales		\$150.00	\$150.00		2023
	Linear Meter		\$15.00	\$15.00		
	Rules		\$3.00	\$3.00		
	Timing Device		\$10.00	\$10.00		2023
	Petroleum Pump		\$30.00	\$30.00	\$40.00	2025
	High Speed Pump		\$55.00	\$55.00		2023
	Vehicle Tank and Bulk Meter		\$55.00	\$55.00		2023

Village of Kimberly Fee Schedule

<i>Effective August 25, 2025</i>						
Code Section	Fee Type	Description	2024 Fee	2025 Fee	2025 Fee Update #2	Last Updated
	Postal Scales		\$11.00	\$11.00		2020
	Estimating Dough Scale and Weights		\$14.00	\$14.00		2020
	Firewood Dealer		\$20.00	\$20.00		
	Retail Price Scanner	1-8 \$100.00 9 or more \$12.50 each	\$12.50 each	\$12.50 each		2023
	Unclassified Devices and Consultations to Government and Industry		\$52.00/Hr	\$52.00/Hr		
	Penalty Fee for Nonregistration	Triple the Per Device Fee				
	Taxi Meters		\$19.00	\$19.00		
	Farm Market Scale		\$19.00	\$19.00		2020
	Reinspection Fee		\$58.00	\$58.00		2020
	Reinspection Fee 2nd Visit		\$100.00	\$100.00		2020
	Reinspection Fee 3rd Visit		\$150.00	\$150.00		2020
476-18(L)	Late Payment Fee (after December 31)		\$60.00	\$60.00		2020
Dog License						
180-3(A)	Intact Female		\$12.00	\$12.00		
	Intact Male		\$12.00	\$12.00		
	Spayed Female		\$7.00	\$7.00		
	Neutered Male		\$7.00	\$7.00		
180-4	Late fee (as of April 1st)		\$5.00	\$5.00		
	Half year licenses as of July for new dogs		half-price	half-price		
180-B	Kennel License	Up to 12 dogs	\$35.00	\$35.00		2020
		Additional fee for each dog in excess of 12	\$3.00	\$3.00		2024
		Register with Fox Valley Metro Police before Apr. 1				
180-21 B	Annual Registration- Dangerous animal		\$75.00	\$75.00		
Civic Room Rental (Not including tax)						
	Evergreen Room	Resident	\$100.00	\$100.00		2024
		Non-Resident	\$225.00	\$225.00		2024
	Cedar Room	Resident	\$70.00	\$70.00		2024
		Non-Resident	\$140.00	\$140.00		2024
	Aspen or Birch Room	Resident	\$30.00	\$30.00		2024
		Non-Resident	\$60.00	\$60.00		2024
	Aspen and Birch Room	Resident	\$60.00	\$60.00		2024
		Non-Resident	\$120.00	\$120.00		2024
Yard Waste						
	Tags		\$1.00/tag	\$1.00/tag		
	Bags		\$.50/bag	\$.50/bag		
	Annual Permit		\$5.00/yr.	\$5.00/yr.		
Metal/ Rubbish Pickup "White Goods"						
418-6 F	Non-freon appliance/metal		\$10.00	\$10.00		
	Freon appliance		\$15.00	\$15.00		
	Rubbish Cart Additional/Replacement	Cost Varies by Year based on freight	\$73.50/Cart (Village Cost)	\$73.50/Cart (Village Cost)		
	Additional Rubbish Pick Up		\$120.00	\$120.00		
	Recycle Cart Size Upgrade (65G to 95G)		\$38.50	\$38.50		2021
	Recycle Cart Additional/Replacement		\$77/Cart (Village Cost)	\$77/Cart (Village Cost)		
	Tires		\$15.00 per tire	\$15.00 per tire		2024

Village of Kimberly Fee Schedule

<i>Effective August 25, 2025</i>					
Code Section	Fee Type	Description	2024 Fee	2025 Fee	2025 Fee Update #2 Last Updated
Grass Cutting/Weed Removal					
	Administrative Fee		\$25.00	\$25.00	
	Labor		\$75.00/hr	\$75.00/hr	
	Plus equipment rental		Varies on equipment used	Varies on equipment used	
Right of Way Excavation Permits					
430-6	Misc Excavation Permit	One parcel frontage or less	\$20.00	\$20.00	2021
	Small Utility Project	<750' of roadway	\$50.00	\$50.00	2021
	Medium Utility Project	Greater than 750' up to 2000' of roadway	\$75.00	\$75.00	2021
	Large Utility Project	Greater than 2000' of roadway	\$100 + \$0.05/ft beyond 2000ft	\$100 + \$0.05/ft beyond 2000ft	2021
	Excavation in ROW outside of street		\$50.00	\$50.00	2021
	Excavation in ROW inside of street		\$250.00	\$250.00	2021
	Boring in ROW	Parallel to street	\$0.10/ft	\$0.10/ft	2021
	Boring under street	Perpendicular to street	\$100.00	\$100.00	2021
Snow Removal					
430-10	Administrative Fee		\$25.00	\$25.00	
	Labor		\$75.00/hr	\$75.00/hr	
	Plus equipment rental		Varies on equipment used	Varies on equipment used	
Boat Launch Fees (Not including tax)					
372-7	Daily - Resident & Non-Resident		\$5.00	\$5.00	
	Annual - Resident		\$15.00	\$15.00	
	Annual - Non-Resident		\$25.00	\$25.00	
	Replacement Permit		\$10.00	\$10.00	
	Penalty for Violation		\$35.00/incident	\$35.00/incident	
Park Shelter Rentals (Not including tax)					
372-5	Sunset Park Shelter #1				
		Resident	\$75.00	\$75.00	2023
		Non-Resident	\$95.00	\$95.00	2023
	Sunset Park Shelter #2				
		Resident	\$60.00	\$60.00	2023
		Non-Resident	\$80.00	\$80.00	2023
	Roosevelt Park				
		Resident	\$55.00	\$55.00	2023
		Non-Resident	\$75.00	\$75.00	2023
	Verhagen Park				
		Resident	\$55.00	\$55.00	2023
		Non-Resident	\$75.00	\$75.00	2023
	Sunset Beach Shelter				
		Resident	\$30.00	\$30.00	2023
		Non-Resident	\$35.00	\$35.00	2023
	Memorial Park Gazebo				
		Resident	\$30.00	\$30.00	2023
		Non-Resident	\$35.00	\$35.00	2023

Village of Kimberly Fee Schedule

<i>Effective August 25, 2025</i>						
Code Section	Fee Type	Description	2024 Fee	2025 Fee	2025 Fee Update #2	Last Updated
	Treaty Park Gazebo	Resident	\$30.00	\$30.00		2023
		Non-Resident	\$35.00	\$35.00		2023
	Amphitheater		See Amphitheater Inc. Fee Schedule	See Amphitheater Inc. Fee Schedule		2020
Ballfield Rentals						
	Ball Diamond (Sunset Upper, Lower, Youth, Baseball and Roosevelt Field)					
		Tournament Play - Revenue Generating		\$150/day/diamond		2025
		Tournament Play - Service Group/Non-Revenue Generating		\$100/day/diamond		2025
		Day Use - Non-Tournament - Revenue Generating		\$100/day/diamond		2025
		Day Use - Non-Tournament - Service Group/Non-Revenue Generating		\$50/day/diamond		2025
	Concession Stand Rental					
		Tournament Play - Revenue Generating		\$100/day/concession stand		2025
		Tournament Play - Service Group/Non-Revenue Generating		\$50/day/concession stand		2025
	Concession Stand - Restroom Access					
		Tournament Play - Revenue Generating		\$50/day/restroom building		2025
		Tournament Play - Service Group/Non-Revenue Generating		\$25/day/restroom building		2025
		Day Use - Non-Tournament - Service Group/Non-Revenue Generating		\$25/season/restroom building		2025
	Soccer Field	Resident	\$35.00/occurrence	\$35.00/occurrence		2023
		Non-Resident	\$45.00	\$45.00		2023
Pool/Beach Fees						
	Daily Admission Fees					
		Infant (0-2 yrs.)	Free	Free		
		Youth (3-17 yrs.)	\$3.50	\$3.50		2023
		Adult (18-61 yrs.)	\$4.50	\$4.50		2023
		Senior(62 yrs. & over)	Free	Free		
		Bark at the Beach	\$5.00	\$5.00		2023
	Season Passes					
		Bark at the Beach - Early Season		\$50.00		2025
		Bark at the Beach - Late Season	\$20.00	\$50.00		2025
		Resident Youth	\$36.00	\$40.00		2025
		Non-Resident Youth	\$57.00	\$65.00		2025
		Resident Adult	\$46.00	\$50.00		2025
		Non-Resident Adult	\$68.00	\$70.00		2025
		Resident Family	\$115.00	\$120.00		2025
		Non-Resident Family	\$157.00	\$165.00		2025
Building Permits						
207-36	HVAC - heating New		\$0.07 per sq. ft. (\$125.00 min)	\$0.07 per sq. ft. (\$125.00 min)		2025

Village of Kimberly Fee Schedule

<i>Effective August 25, 2025</i>						
Code Section	Fee Type	Description	2024 Fee	2025 Fee	2025 Fee Update #2	Last Updated
	HVAC - Heating Replacement					
	Residential			\$100.00		2025
	Commercial			\$150.00		2025
207-36	HVAC- Air Conditioning Replacement		\$150.00	\$150.00		2024
	Residential			\$100.00		2025
	Commercial			\$150.00		2025
	Miscellaneous Replacements: including HVAC, Roof Top		\$150.00	\$150.00		2024
207-46	Electrical Permit - New/Addition		\$0.10 per sq. ft. (\$125.00 min)	\$0.10 per sq. ft. (\$125.00 min)		2025
	Electrical - Alteration/Remodel			\$10 per thousand of estimated costs (\$125 min)		2025
	Electrical Permit - Commercial Service Upgrade, Temporary &		\$250.00	\$250.00		2024
	Electrical Permit - Residential Service Upgrade, Temporary &		\$125.00	\$125.00		2024
207-27 G	Penalty-stormwater discharge	Failure to disconnect clear water into sanitary	\$500.00	\$500.00		
	Penalty -cumulative forfeiture	Cont'd failure to disconnect- per each inspector visit	\$500.00	\$500.00		
207-28	Plumbing Fee - New/Addition		\$0.10 per sq. ft. (\$125.00 min)	\$0.10 per sq. ft. (\$125.00 min)		2025
	Plumbing - Alteration/Remodel			\$10 per thousand of estimated costs (\$125 min)		2025
	Water Heaters		\$50.00	\$50.00		2024
207	Residential Remodeling		\$13.00 per thousand of estimated cost (\$125.00 min) plus mechanicals	\$10 per thousand of estimated costs (\$125 min)		2025
	Detached Garage or Accessory Structure		\$40.00	\$150.00		2025
	Shed or Accessory Structure (less than 144 sf)					
	Utility/Accessory Structures (less than 150SF)		\$15.00	\$50.00		2025
	Deck		\$15.00	\$0.06 per sq. ft. (\$125.00 min)		2024
	Fence Permit		\$15.00	\$50.00		2024
	Pool/Hot Tub Permit - Inspection Required		\$10.00	\$50 + Elec. Permit		2025
	Sign Permit					
	Lighted		\$75.00	\$75.00		2024
	Lighted-Face Change Only		\$20.00	\$20.00		2024
	Unlighted		\$40.00	\$40.00		2024
240-1C	Driveway Permit		\$125.00	\$50.00		2025
	Parking Lot Permit			\$125.00		2025
207-10	Razing Permit		\$150 plus \$.12/per sq. ft.	\$150 plus \$.12/per sq. ft.		2024
	Moving a Building		\$125.00	\$125.00		2024
207-12	Transfer of fill		\$15 application permit plus \$10 per truck	\$15 application permit plus \$10 per truck		
196-6(A)	Blasting Permit-Quarry		\$10/per blasting period	\$10/per blasting period		
196-6(B)	Gravel-crushing operations		\$100/per year	\$100/per year		2024
Alarm Permit						
170-11(A)	Alarm Permit	Permit for each private alarm	\$10.00	\$10.00		
170-9(C)(1)(a)	Fees for False Alarms Responded to by FVMPD	First 2 false alarms in a calendar year	\$0.00	\$0.00		
		3rd false alarm in a calendar year	\$25.00	\$25.00		
		4th false alarm in a calendar year	\$35.00	\$35.00		

Village of Kimberly Fee Schedule

<i>Effective August 25, 2025</i>						
Code Section	Fee Type	Description	2024 Fee	2025 Fee	2025 Fee Update #2	Last Updated
		5th false alarm in a calendar year	\$45.00	\$45.00		
		6th and subsequent false alarm in a calendar year	\$65.00	\$65.00		
170-9(C)(1)(b)	Fees for False Alarms Responded to by KFD	First 2 false alarms in a calendar year	\$0.00	\$0.00		
		3rd and subsequent false alarm in a calendar year	\$100.00	\$100.00		
295-4	Historic Structure/Site					
295-8	Certificate of Appropriateness		\$125.00	\$125.00		2024
	Certificate of Minor Change		\$125.00	\$125.00		2024
	Building Construction Fees New Construction					
207	Building Permit - New Construction	Single Family Home	\$0.15 per sq. ft. (\$185.00 min)	\$0.15 per sq. ft. (\$185.00 min)		2024
		Duplex Permit	\$0.15 per sq. ft. (\$370.00 min)	\$0.15 per sq. ft. (\$370.00 min)		2024
		Each Garage	\$0.15 per sq. ft. (\$125.00 min)	\$0.15 per sq. ft. (\$125.00 min)		2024
		State Seal	\$40.00	\$40.00		2024
		Grade Fee	\$500.00	\$500.00		2024
		Single Family Home Park Impact Fee	\$500.00	\$500.00		
		Duplex Park Impact Fee	\$1,000.00	\$1,000.00		
		Single Family Village Sewer Fee*	\$1,000.00	\$1,000.00		2024
		Duplex Village Sewer Fee*	\$1,200.00	\$1,200.00		2024
	Call Street Department Heart of the Valley Sewer District Fee	*In addition to Heart of Valley Sewer District Fee				
		Residential (SF/TF Family) Early Start		\$150.00		2025
	Commercial/Industrial Building Permit					
207	Building Permits	Multi-Family Housing	\$0.18 per sq. ft (\$175.00 min)	\$0.18 per sq. ft (\$175.00 min)		2024
		Commercial/Industrial	\$0.18 per sq. ft (\$175.00 min)	\$0.18 per sq. ft (\$175.00 min)		2024
		Commercial/Industrial Remodeling	\$15.00 per thousand of estimated cost (\$175.00 min) plus mechanicals	\$15.00 per thousand of estimated cost (\$175.00 min) plus mechanicals		2024
		Comm/Industrial Early Start		\$150.00		2025
	Erosion Control and Stormwater Management					
425	Erosion Control/Stormwater Management Fees	Erosion Control Compliance and Management	Fees calculated by square footage and duration of land disturbance. (\$250.00 min)	Fees calculated by square footage and duration of land disturbance. (\$250.00 min)		2024
	Streets					
430-5	Sidewalk Installation/Replacement Permit		\$125.00	\$125.00		2024
430-29	Work in the Right of Way Permit		Varies. \$0, \$15, multipliers of \$15	Varies. \$0, \$15, multipliers of \$15		2024
	Culvert Permit		\$125.00	\$125.00		2024
430-29	Street Use Permit		\$250.00	\$250.00		2024
430-5	Sidewalk Installation/Replacement Permit		\$125.00	\$125.00		2024
430-29	Work in the Right of Way Permit		Varies. \$0, \$15, multipliers of \$15	Varies. \$0, \$15, multipliers of \$15		2024
	Culvert Permit		\$125.00	\$125.00		2024
430-29	Street Use Permit		\$250.00	\$250.00		2024

Village of Kimberly Fee Schedule

<i>Effective August 25, 2025</i>						
Code Section	Fee Type	Description	2024 Fee	2025 Fee	2025 Fee Update #2	Last Updated
Planning & Zoning						
525	Site Plan Review					
		Commercial	\$300.00	\$300.00		2024
		Industrial	\$500.00	\$500.00		2024
	Zoning Permits					
		Addition or Remodel-Residential	\$100.00	\$100.00		2025
		Commercial	\$250.00	\$250.00		2024
		Industrial	\$300.00	\$300.00		2024
525-46	Conditional Use Permit		\$150.00	\$350.00		2025
525-40 B.	Planned Unit Development		\$150.00	\$450.00		2025
	Certified Survey Map		\$75.00	\$75.00		2024
	Plat (Subdivision)					
		Preliminary Plat Review	\$200 + \$5/lot	\$200 + \$5/lot		2024
		Final Plat Review	\$100 + \$5/lot	\$100 + \$5/lot		2024
		Condominium Plat Review	\$300 + \$5/unit	\$300 + \$5/unit		2024
		Reapplication each (Preliminary & Final)	\$50.00	\$50.00		
525-126 E.	Zoning Amendment, Rezoning		\$100.00	\$350.00		2025
525-129 F.	Variance-Board of Appeals		\$120.00	\$500.00		2025

**VILLAGE OF KIMBERLY
OUTAGAMIE COUNTY, WISCONSIN**

RESOLUTION NUMBER 7, SERIES OF 2025

RESOLUTION TO ADOPT THE REVISED 2025 FEE SCHEDULE

WHEREAS, the Board of the Village of Kimberly by resolution adopted by a majority vote of the Village Board with a quorum present and voting and proper notice having been given, resolves and orders as follows:

WHEREAS, the Board for the Village of Kimberly has determined that it is prudent that fees be reviewed annually for cost effectiveness; and,

WHEREAS, the Village of Kimberly desires to not reference to specific dollar amounts within the Village of Kimberly Municipal Code of Ordinances and instead, will provide an annual resolution setting fees for passage; and

NOW, THEREFORE, BE IT RESOLVED by its passage, the Board for the Village of Kimberly does hereby approve and incorporate herein, the following updated 2025 Fee Schedule specific to Weights and Measures Pump Inspection Fee.

Date introduced, approved and adopted: August 25, 2025

VILLAGE OF KIMBERLY

Charles A. Kuen, Village President

Jennifer Weyenberg, Village Clerk



Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: 2026 Health Insurance Premium Participation Levels

REPORT PREPARED BY: Jennifer Weyenberg, Clerk-Treasurer

REPORT DATE: August 25, 2025

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report _DLB_____

See additional comments attached _____

DETAILS REGARDING 2026 HEALTH INSURANCE PLAN

It's Your Choice Health Insurance Open Enrollment period is set for October 6 – October 31, 2025. This is the annual opportunity for the Village to either change the type of health plan being offered; or, for employees/annuitants to select a new health insurance provider, type of coverage and add/delete dependents. The current health plan for the Village is identified as P04/14 Local Deductible Plan which has a \$500 deductible for a single plan and a \$1,000 deductible for a family plan.

BUDGET IMPACT and MAXIMUM VILLAGE SHARE

If the Village Board adopts the 88% Table as it has done in the past, the budget increase will be minimal. Under this model, the village's monthly contribution would be:

Single Plan with dental = \$947.61 (last year was \$944.77)

Family Plan with dental = \$2,330.86 (last year was \$2,324.73)

Using the number of active employees participating in our 2025 insurance plan as a basis, the projected increase to the village is approximately \$85.00 monthly, or \$1,020 for 2026.

PARTICIPATION- ANNUITANTS

In addition, the Village of Kimberly offers health insurance benefits for retirees up to age 65 (for those hired prior to January 1, 2004). We currently have two retirees in this category. One of them will turn 65 in February 2026 so our liability will be reduced to one individual.

PARTICIPATION- ACTIVE EMPLOYEES

Per state requirements, the Village is obligated to offer all WRS eligible employees the option to take health insurance. Currently, there are 16 active employees enrolled in the health insurance program.

PARTICIPATION- OPTING OUT

There are currently 5 employees who have opted out of taking the insurance and receive the following annual payout:

Full-time Single = \$3,048.00

Full-time Family = \$7,512.00

Part-time employees are not eligible for the opt-out.

RECOMMENDED ACTION:

Approve the selection of the P04 Health Plan with the attached monthly premiums at 88% maximum employer contribution levels for Village employees and the annuitants for 2026. Approve no change to the Opt-Out amount for 2026.

Program Option: P04 WPE Deductible +Dental			88% of Tier 1 Qualified Plans' Average Premium					
2026 Rates * = Not in calculation - Plan not qualified in county			Single			Family		
County	Tier	Carrier	Maximum Employer Share	Minimum Employee Share	Total Premium	Maximum Employer Share	Minimum Employee Share	Total Premium
Outagamie								
	3	CareSource Wisconsin	\$947.61	\$450.83	\$1,398.44	\$2,330.86	\$1,121.86	\$3,452.72
	1	Network Health	\$947.61	\$151.53	\$1,099.14	\$2,330.86	\$373.62	\$2,704.48
	1	Prevea360 East	\$947.61	\$106.91	\$1,054.52	\$2,330.86	\$262.06	\$2,592.92
	3	Robin with HealthPartners	\$947.61	\$533.83	\$1,481.44	\$2,330.86	\$1,329.36	\$3,660.22
	3	Access Plan - Dean	\$947.61	\$534.85	\$1,482.46	\$2,330.86	\$1,331.94	\$3,662.80
Ozaukee								
	3	CareSource Wisconsin	\$967.24	\$431.20	\$1,398.44	\$2,379.94	\$1,072.78	\$3,452.72
	3	HealthPartners Health Plan Southeast	\$967.24	\$461.66	\$1,428.90	\$2,379.94	\$1,148.94	\$3,528.88
	1	Network Health	\$967.24	\$131.90	\$1,099.14	\$2,379.94	\$324.54	\$2,704.48
	3	Access Plan - Dean	\$967.24	\$515.22	\$1,482.46	\$2,379.94	\$1,282.86	\$3,662.80
Pepin								
	2	Medica West and Mayo Clinic Health System	\$1,050.49	\$456.01	\$1,506.50	\$2,588.10	\$1,134.78	\$3,722.88
	2	Quartz West	\$1,050.49	\$36.85	\$1,087.34	\$2,588.10	\$86.88	\$2,674.98
	1	State Maintenance Plan (SMP) - Dean	\$1,050.49	\$143.25	\$1,193.74	\$2,588.10	\$352.92	\$2,941.02
	3	Access Plan - Dean	\$1,050.49	\$431.97	\$1,482.46	\$2,588.10	\$1,074.70	\$3,662.80
Pierce								
	3	GHC of Eau Claire Greater Wisconsin	\$1,050.49	\$511.85	\$1,562.34	\$2,588.10	\$1,274.38	\$3,862.48
	2	Medica West and Mayo Clinic Health System	\$1,050.49	\$456.01	\$1,506.50	\$2,588.10	\$1,134.78	\$3,722.88
	3	HealthPartners Health Plan West	\$1,050.49	\$467.41	\$1,517.90	\$2,588.10	\$1,163.28	\$3,751.38
	1	State Maintenance Plan (SMP) - Dean	\$1,050.49	\$143.25	\$1,193.74	\$2,588.10	\$352.92	\$2,941.02
	3	Access Plan - Dean	\$1,050.49	\$431.97	\$1,482.46	\$2,588.10	\$1,074.70	\$3,662.80
Polk								
	3	GHC of Eau Claire Greater Wisconsin	\$1,050.49	\$511.85	\$1,562.34	\$2,588.10	\$1,274.38	\$3,862.48
	3	HealthPartners Health Plan West	\$1,050.49	\$467.41	\$1,517.90	\$2,588.10	\$1,163.28	\$3,751.38
	1	State Maintenance Plan (SMP) - Dean	\$1,050.49	\$143.25	\$1,193.74	\$2,588.10	\$352.92	\$2,941.02
	3	Access Plan - Dean	\$1,050.49	\$431.97	\$1,482.46	\$2,588.10	\$1,074.70	\$3,662.80



Village of Kimberly
REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Special Event Permit Request – JRG Promisemakers Run

REPORT PREPARED BY: Holly Femal, Community Enrichment Director

REPORT DATE: 8/25/2025

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report DLB

See additional comments attached _____

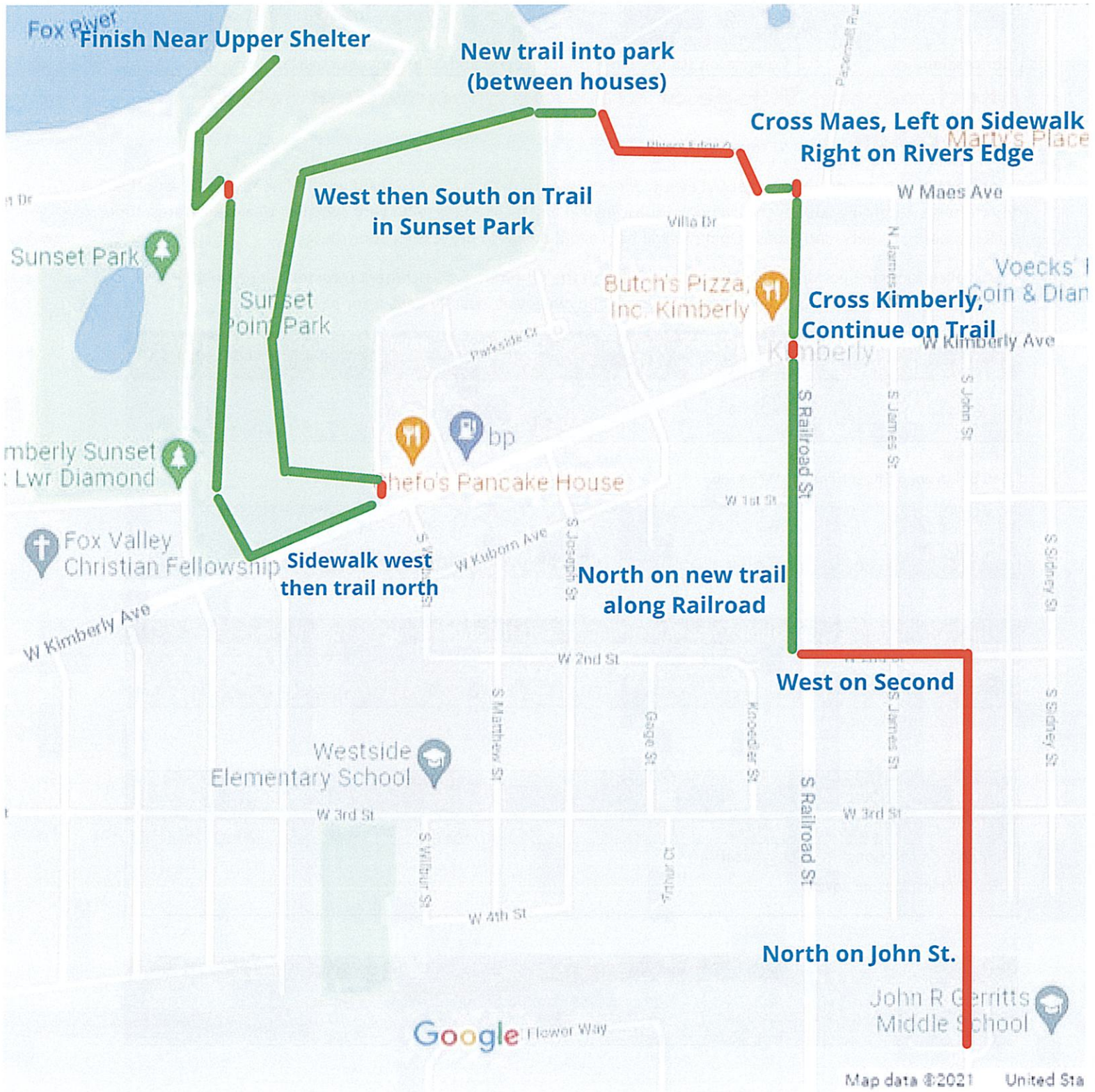
EXPLANATION:

The 2025 event will be held on September 24th, 2025 and begin at JRG and finish at Shelter 1 in Sunset Park. Permit fee is pending, village staff continue to coordinate with FVMPD on race route and logistics.

RECOMMENDED ACTION:

Approve permit for 2025 JRG Promisemakers Run.





	individual sporting events, events with carnival rides, parades with floats, marathons or similar races.
Concessionaire	Concession stand operation for league and tournament activities.

Attachment A: Village of Kimberly Special Event Permit Application

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request.

This application must be fully complete and on file with the Community Enrichment Director in person at 515 W. Kimberly Avenue or electronically at hfemal@vokimberlywi.gov at least 90 days prior to the event.

1. Application Information: Contact information for the person completing the application on behalf of an organization	
Name in First, M.I., Last Format Julie Kramer	Date of Birth 04/06/1964
Address 545 South John Street Kimberly Wi 54136	
Phone Number 920-788-7905	Email Address jkramer@kimberly.k12.wi.us

2. Organization Information: Information about the organization having the special event	
Organization Name: JRG Promise Makers	Organization Email: jkramer@kimberly.k12.wi.us
Organization Address:	
Organization Phone Number: 920-788-7905	Organization Website:
Applicant's relationship to Organization: JRG Promise Makers advisor	

3. Event Details	
Name of event JRG Promise Makers Run	Estimated event attendance: 350

Event Location(s) Sunset Park	Event Start Time(s) 2:00
Event Date(s) September 24, 2025	Event End Times(s) 5:30 P.M.
Event Rain Date (if any):	Event type Other): Parade Run/Walk Festival Tournament Other
Event description including purpose, if event has been held before, and the buildings, parks, shelters and open spaces requested for event: Student will run from JRG to Sunset Park. Upper park shelter needed	
Please include name and contact information for "Head of Event" identified for your event. If multiple "Head of Event" persons are scheduled, please include date and time schedule of all persons scheduled.	
Please share the scheduled date of pre-event planning meeting with FVMPD	

4. Additional Permitting Details			
1. Does your permit request include street closure or use of street right of way?	Yes ☒	No ☐	If yes, please include a traffic control plan and a copy of the mailer for affected properties with your permit application
2. Will tents or other temporary structures be erected?	Yes ☐	No ☒	If yes, please include the date in which you will schedule public and private locates at the event sponsor's cost.
3. Does your event include any kind of animals, performances, or amusement rides?	Yes ☐	No ☒	Please submit the appropriate level of insurance based on insurance parameters outlines in Attachment C
4. Are you requesting to sell or serve alcohol?	Yes ☐	No ☒	If yes, please provide correspondence and documentation of liquor license application & complete the alcohol sales portion of the Incident Response Plan in Attachment B.
5. Does your event include fireworks?	Yes ☐	No ☒	If yes, additional documentation and insurance is required.
6. Does your event anticipate an attendance of over 300 people?	Yes ☒	No ☐	If yes, please attach your detailed security plan as part of the Incident Response Plan including the contact information for the head of security.

7. Does your event include a parade?	Yes	No	If yes, please include parade map with barricade plan for review.
	☐	☒	

Additional required attachments for permit applications:

- ☐ A detailed overhead map of the event including event amenities and details.
- ☐ If you answered "yes" to any of the questions in section 4.1-5 please attached additional forms or documentation as requested in this section.
- ☐ Parking Plan: overhead map of parking accommodation, estimated parking stalls and addresses of locations, written permission to access these lots, plans for shuttles from lots further than 1 mile from event location.

Please read carefully before signing!

By signing below, I certify that I am at least 18 years of age, that I have read and understand the Special Event Policy, and that I agree to the terms and conditions contained in the Special Event Policy. My signature further confirms (i) that I understand the filing of this application does not ensure the issuance of a Special Event Permit, (ii) that the Special Event Permit Fee is non-refundable, (iii) I will be responsible for ensuring the event and event participants comply with all applicable village ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations and any other applicable laws, rules and regulations included in the Special Event Guidebook, (iv) that fees for park facilities, food sales permits, tent and fireworks permits, etc., are in addition to the Special Event Permit Fee, (v) that I am authorized to apply for this Special Event Permit on behalf of the organization holding the event (if applicable), and (vi) that the information contained in this Application is true to the best of my knowledge. I understand that intentionally providing false or misleading information in this Application may lead to civil or criminal penalties.

INDEMNIFICATION: BY SIGNING BELOW I ACKNOWLEDGE THAT FOR GOOD AND VALUABLE CONSIDERATION, I, THE APPLICANT, ON BEHALF OF MYSELF AND THE SPONSOR/ORGANIZATION, IF APPLICABLE, AGREE TO INDEMNIFY, DEFEND AND HOLD HARMLESS THE VILLAGE OF KIMBERLY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGE, EXPENSES AND COSTS, INCLUDING ATTORNEY FEES, ARISING OUT OF THE ACTIVITIES PERFORMED AS DESCRIBED HEREIN, CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF THE APPLICANT/ORGANIZATION, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM OR ANYONE WHOSE ACTS ANY OF THEM MAY BE LIABLE, EXCEPT WHERE CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE VILLAGE.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Julie Kramer

Authorized Applicant Signature and Date

For Village Staff Use Only			
Date Application was received:		Liquor License Submitted?	Yes/No/Not Applicable
COI on file with appropriate level of coverage:	Yes/No	Permit Fee Payment received:	Resident: \$50 Non-Resident: \$100
Temporary Traffic Control Plan	Yes/No/Not Applicable	Parking Plan Submitted?	Yes/No/Not Applicable

Are locates required?	Yes/No	Date of Locate Call In if needed:	
Security Plan Submitted?	Yes/No/Not Applicable	Application Approval or Denial.	A/D
Signature of Permit Reviewer		Date Signed	

Attachment B: Incident Response Planning Document

Security Plan Details

Please identify a main point of contact covering the duration of your event. Events that span multiple dates or longer periods of time should identify multiple people and specify the spans of time in which they are considered the Coordinator. As a reminder, the coordinator should maintain absolute sobriety for their scheduled dates and times.

Event Board & Coordinator Contact Information			
First and Last name	Cell phone number	Date scheduled as Coordinator	Time(s)

Please provide the contracted service information for private security to include name, point of contact, and contact information: _____

Please attach a narrative outlining the event security plan, this document may be provided by the security company and should outline how many security personnel will be on site, when, where they will be located, and the objectives of their presence/services the company is providing.

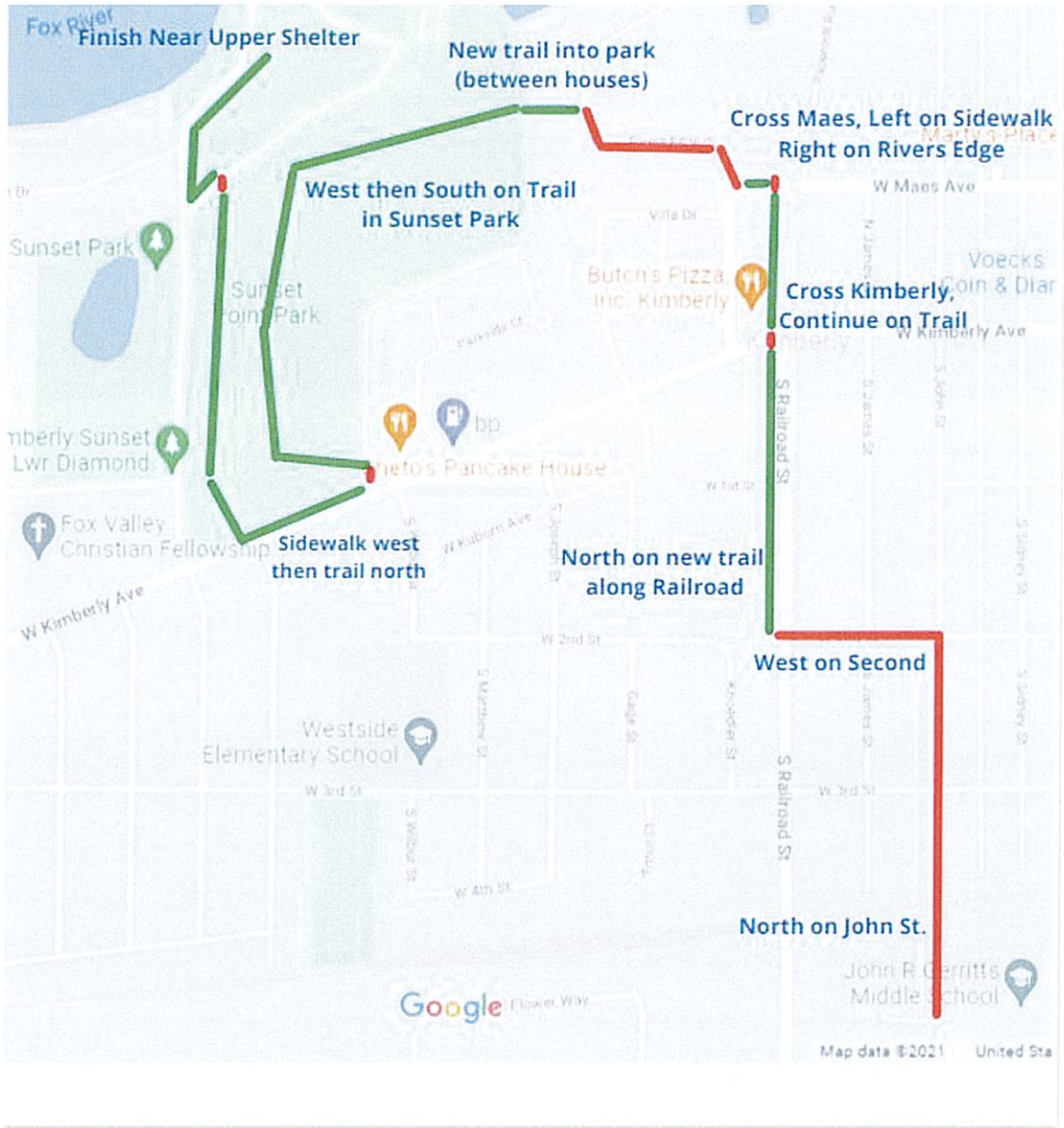
Event personnel are defined as Volunteers and Staff. Please provide information on the identification of these key personnel. Please indicate the following identifiers:

1. Volunteer Shirt Color _____
2. Identifying features of shirt _____
3. Staff member coordinating the volunteers including name and phone number _____
4. Staff Shirt Color _____
5. Additional identifying information for event staff: _____

Alcohol Sales

Please provide a description of event alcohol sales as well as a description or drawing of sale locations.







Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Special Event Permit Request – Kimberly Softball
Organization Fall Tournament

REPORT PREPARED BY: Holly Femal, CED

REPORT DATE: 8/25/25

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report DLB

See additional comments attached _____

EXPLANATION:

The Kimberly Softball Organization has completed a Special Event Permit Application requesting approval to host a small late season youth softball tournament in Sunset Park, September 27th and 28th, using the Upper and Lower Fields. Special event permit application has been completed and submitted, the group has received permission from the Kimberly Recreation Association to use the KRA's already submitted special event insurance policy to cover the event. Alcohol will not be served at this tournament. KSO plans to make investments in Sunset Park in future seasons to enhance the players' experience and support the Kimberly High School Softball Team's program. This tournament is the first of planned future initiatives to fundraise and support these enhancements.

RECOMMENDED ACTION:

Approve the Special Event Permit Request for the KSO Fall Tournament as presented.

	individual sporting events, events with carnival rides, parades with floats, marathons or similar races.
Concessionaire	Concession stand operation for league and tournament activities.

Attachment A: Village of Kimberly Special Event Permit Application

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request.

This application must be fully complete and on file with the Community Enrichment Director in person at 515 W. Kimberly Avenue or electronically at hfemal@vokimberlywi.gov at least 90 days prior to the event.

1. Application Information: Contact information for the person completing the application on behalf of an organization	
Name in First, M.I., Last Format Jon VanHandel	Date of Birth 7/14/1987
Address N9403 Sara Ct, Appleton, WI 54915	
Phone Number 920-574-7308	Email Address jonvanhandel@yahoo.com

2. Organization Information: Information about the organization having the special event	
Organization Name: Kimberly Softball Organization	Organization Email: ksoboard@kimberlysoftball.com
Organization Address: PO Box 82, Kimberly WI 54136	
Organization Phone Number:	Organization Website: www.kimberlysoftball.com
Applicant's relationship to Organization: Board Member	

3. Event Details	
Name of event KSO Fall Tournament	Estimated event attendance: 200

Event Location(s) Sunset Park Upper and Lower Diamonds	Event Start Time(s) 8:00 a.m. daily
Event Date(s) September 27th and 28th	Event End Times(s) 7:00 p.m. daily
Event Rain Date (if any): n/a	Event type Tournament ☐ : Parade Run/Walk Festival Tournament Other ☐
Event description including purpose, if event has been held before, and the buildings, parks, shelters and open spaces requested for event: Fundraising tournament for KSO to support softball improvements benefiting Sunset Park. Tournament uses the upper and lower softball fields with some concessions sales, field set up at 35' mound, bases at 60', circle needed around the pitchers mound.	
Please include name and contact information for "Head of Event" identified for your event. If multiple "Head of Event" persons are scheduled, please include date and time schedule of all persons scheduled. Jon VanHandel - KSO is partnering with KRA on this event, KRA holds insurance and will be available for concession stand support.	
Please share the scheduled date of pre-event planning meeting with FVMPD n/a	

4. Additional Permitting Details			
1. Does your permit request include street closure or use of street right of way?	Yes ☐	No ☒	If yes, please include a traffic control plan and a copy of the mailer for affected properties with your permit application
2. Will tents or other temporary structures be erected?	Yes ☐	No ☒	If yes, please include the date in which you will schedule public and private locates at the event sponsor's cost.
3. Does your event include any kind of animals, performances, or amusement rides?	Yes ☐	No ☒	Please submit the appropriate level of insurance based on insurance parameters outlines in Attachment C
4. Are you requesting to sell or serve alcohol?	Yes ☐	No ☒	If yes, please provide correspondence and documentation of liquor license application & complete the alcohol sales portion of the Incident Response Plan in Attachment B.
5. Does your event include fireworks?	Yes ☐	No ☒	If yes, additional documentation and insurance is required.
6. Does your event anticipate an attendance of over 300 people?	Yes ☐	No ☒	If yes, please attach your detailed security plan as part of the Incident Response Plan including the contact information for the head of security.

7. Does your event include a parade?	Yes ☐	No ☒	If yes, please include parade map with barricade plan for review.
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Additional required attachments for permit applications:

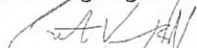
- ☐ A detailed overhead map of the event including event amenities and details.
- ☐ If you answered "yes" to any of the questions in section 4.1-5 please attached additional forms or documentation as requested in this section.
- ☐ Parking Plan: overhead map of parking accommodation, estimated parking stalls and addresses of locations, written permission to access these lots, plans for shuttles from lots further than 1 mile from event location.

Please read carefully before signing!

By signing below, I certify that I am at least 18 years of age, that I have read and understand the Special Event Policy, and that I agree to the terms and conditions contained in the Special Event Policy. My signature further confirms (i) that I understand the filing of this application does not ensure the issuance of a Special Event Permit, (ii) that the Special Event Permit Fee is non-refundable, (iii) I will be responsible for ensuring the event and event participants comply with all applicable village ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations and any other applicable laws, rules and regulations included in the Special Event Guidebook, (iv) that fees for park facilities, food sales permits, tent and fireworks permits, etc., are in addition to the Special Event Permit Fee, (v) that I am authorized to apply for this Special Event Permit on behalf of the organization holding the event (if applicable), and (vi) that the information contained in this Application is true to the best of my knowledge. I understand that intentionally providing false or misleading information in this Application may lead to civil or criminal penalties.

INDEMNIFICATION: BY SIGNING BELOW I ACKNOWLEDGE THAT FOR GOOD AND VALUABLE CONSIDERATION, I, THE APPLICANT, ON BEHALF OF MYSELF AND THE SPONSOR/ORGANIZATION, IF APPLICABLE, AGREE TO INDEMNIFY, DEFEND AND HOLD HARMLESS THE VILLAGE OF KIMBERLY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGE, EXPENSES AND COSTS, INCLUDING ATTORNEY FEES, ARISING OUT OF THE ACTIVITIES PERFORMED AS DESCRIBED HEREIN, CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF THE APPLICANT/ORGANIZATION, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM OR ANYONE WHOSE ACTS ANY OF THEM MAY BE LIABLE, EXCEPT WHERE CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE VILLAGE.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:



8-21-25

Authorized Applicant Signature and Date

For Village Staff Use Only			
Date Application was received:	8/21/2025	Liquor License Submitted?	Yes/No/Not Applicable
COI on file with appropriate level of coverage:	Yes/No	Permit Fee Payment received:	Resident: \$50 Non-Resident: \$100
Temporary Traffic Control Plan	Yes/No/Not Applicable	Parking Plan Submitted?	Yes/No/Not Applicable

Are locates required?	Yes/No	Date of Locate Call In if needed:	
Security Plan Submitted?	Yes/No/Not Applicable	Application Approval or Denial.	A/D
Signature of Permit Reviewer	<i>Holly Fernal</i>	Date Signed	8/21/2025

Attachment B: Incident Response Planning Document

Security Plan Details

Please identify a main point of contact covering the duration of your event. Events that span multiple dates or longer periods of time should identify multiple people and specify the spans of time in which they are considered the Coordinator. As a reminder, the coordinator should maintain absolute sobriety for their scheduled dates and times.

Event Board & Coordinator Contact Information			
First and Last name	Cell phone number	Date scheduled as Coordinator	Time(s)

Please provide the contracted service information for private security to include name, point of contact, and contact information: _____

Please attach a narrative outlining the event security plan, this document may be provided by the security company and should outline how many security personnel will be on site, when, where they will be located, and the objectives of their presence/services the company is providing.

Event personnel are defined as Volunteers and Staff. Please provide information on the identification of these key personnel. Please indicate the following identifiers:

1. Volunteer Shirt Color _____
2. Identifying features of shirt _____
3. Staff member coordinating the volunteers including name and phone number _____
4. Staff Shirt Color _____
5. Additional identifying information for event staff: _____

Alcohol Sales

Please provide a description of event alcohol sales as well as a description or drawing of sale locations.



Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Special Event Permit Request 2025 KHS Homecoming Parade and Fireworks

REPORT PREPARED BY: Holly Femal, Community Enrichment Director

REPORT DATE: 8/25/2025

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report DLB

See additional comments attached _____

EXPLANATION:

Upcoming special events and details from Kimberly High School:

Wednesday, October 1st, 2025: Kimberly High School Homecoming Parade, 5:00 p.m. Parade route to begin at the JRG parking lot, south on John Street to Kennedy Avenue, Kennedy Avenue to the High School. Intersection closures and signage to be consistent with previous parade years. Awaiting receipt of the permit fee. Updated IRP has been received from PSL Lefebvre. Pre-coordination between FVMPD and Kimberly Street Department will take place with the closure of CE and Railroad.

Friday, October 3rd, 2025: Kimberly High School Homecoming Fireworks, 7:00 p.m. after the Papermaker football game. PSL Lefebvre to coordinate with FVMPD and KFD. Clearance zone for event is identified.

Certificate of insurance is on file with the school district as well as Spielbauer Fireworks.

RECOMMENDED ACTION:

Approve all events as presented.

	individual sporting events, events with carnival rides, parades with floats, marathons or similar races.
Concessionaire	Concession stand operation for league and tournament activities.

Attachment A: Village of Kimberly Special Event Permit Application

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request.

This application must be fully complete and on file with the Community Enrichment Director in person at 515 W. Kimberly Avenue or electronically at hfemal@vokimberlywi.gov at least 90 days prior to the event.

1. Application Information: Contact information for the person completing the application on behalf of an organization	
Name in First, M.I., Last Format Ryan H. Smith	Date of Birth 1/2/84
Address 110 Jenny Court, Combined Locks, WI 54113	
Phone Number 920-538-1830	Email Address rsmith@kimberly.k12.wi.us

2. Organization Information: Information about the organization having the special event	
Organization Name: KHS Student Council	Organization Email: khsstudentcouncil@kimberly.k12.wi.us
Organization Address: 1662 Kennedy Ave, Kimberly, WI 54136	
Organization Phone Number:	Organization Website:
Applicant's relationship to Organization: Advisor	

3. Event Details	
Name of event KHS Homecoming Fireworks	Estimated event attendance: 2500

Event Location(s) JRG Middle School & Papermaker Stadium	Event Start Time(s) 7:00 PM
Event Date(s) 10/3/25	Event End Times(s) 9:30 PM
Event Rain Date (if any): n/a	Event type ☐ Other ☒ Parade Run/Walk Festival Tournament Other
Event description including purpose, if event has been held before, and the buildings, parks, shelters and open spaces requested for event: Fireworks after Homecoming Football Game	
Please include name and contact information for "Head of Event" identified for your event. If multiple "Head of Event" persons are scheduled, please include date and time schedule of all persons scheduled. Ryan Smith Kayla Voissem (kvoissem@kimberly.k12.wi.us)	
Please share the scheduled date of pre-event planning meeting with FVMPD n/a	

4. Additional Permitting Details			
1. Does your permit request include street closure or use of street right of way?	Yes ☐	No ☒	If yes, please include a traffic control plan and a copy of the mailer for affected properties with your permit application
2. Will tents or other temporary structures be erected?	Yes ☐	No ☒	If yes, please include the date in which you will schedule public and private locates at the event sponsor's cost.
3. Does your event include any kind of animals, performances, or amusement rides?	Yes ☐	No ☒	Please submit the appropriate level of insurance based on insurance parameters outlines in Attachment C
4. Are you requesting to sell or serve alcohol?	Yes ☐	No ☒	If yes, please provide correspondence and documentation of liquor license application & complete the alcohol sales portion of the Incident Response Plan in Attachment B.
5. Does your event include fireworks?	Yes ☒	No ☐	If yes, additional documentation and insurance is required.
6. Does your event anticipate an attendance of over 300 people?	Yes ☒	No ☐	If yes, please attach your detailed security plan as part of the Incident Response Plan including the contact information for the head of security.

7. Does your event include a parade?	Yes ☐	No ☒	If yes, please include parade map with barricade plan for review.
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Additional required attachments for permit applications:

- ☒ A detailed overhead map of the event including event amenities and details.
- ☐ If you answered "yes" to any of the questions in section 4.1-5 please attached additional forms or documentation as requested in this section.
- ☐ Parking Plan: overhead map of parking accommodation, estimated parking stalls and addresses of locations, written permission to access these lots, plans for shuttles from lots further than 1 mile from event location.

Please read carefully before signing!

By signing below, I certify that I am at least 18 years of age, that I have read and understand the Special Event Policy, and that I agree to the terms and conditions contained in the Special Event Policy. My signature further confirms (i) that I understand the filing of this application does not ensure the issuance of a Special Event Permit, (ii) that the Special Event Permit Fee is non-refundable, (iii) I will be responsible for ensuring the event and event participants comply with all applicable village ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations and any other applicable laws, rules and regulations included in the Special Event Guidebook, (iv) that fees for park facilities, food sales permits, tent and fireworks permits, etc., are in addition to the Special Event Permit Fee, (v) that I am authorized to apply for this Special Event Permit on behalf of the organization holding the event (if applicable), and (vi) that the information contained in this Application is true to the best of my knowledge. I understand that intentionally providing false or misleading information in this Application may lead to civil or criminal penalties.

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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

8/19/25

Authorized Applicant Signature and Date

For Village Staff Use Only			
Date Application was received:	8/19/2025	Liquor License Submitted?	Yes/No/Not Applicable
COI on file with appropriate level of coverage:	Yes/No	Permit Fee Payment received:	Resident: \$50 Non-Resident: \$100
Temporary Traffic Control Plan	Yes/No/Not Applicable	Parking Plan Submitted?	Yes/No/Not Applicable

Are locates required?	Yes/No	Date of Locate Call In if needed:	
Security Plan Submitted?	Yes/No/Not Applicable	Application Approval or Denial.	A/D
Signature of Permit Reviewer	<i>Holly Fernal</i>	Date Signed	

Attachment B: Incident Response Planning Document

Security Plan Details

Please identify a main point of contact covering the duration of your event. Events that span multiple dates or longer periods of time should identify multiple people and specify the spans of time in which they are considered the Coordinator. As a reminder, the coordinator should maintain absolute sobriety for their scheduled dates and times.

Event Board & Coordinator Contact Information			
First and Last name	Cell phone number	Date scheduled as Coordinator	Time(s)

Please provide the contracted service information for private security to include name, point of contact, and contact information: _____

Please attach a narrative outlining the event security plan, this document may be provided by the security company and should outline how many security personnel will be on site, when, where they will be located, and the objectives of their presence/services the company is providing.

Event personnel are defined as Volunteers and Staff. Please provide information on the identification of these key personnel. Please indicate the following identifiers:

1. Volunteer Shirt Color _____
2. Identifying features of shirt _____
3. Staff member coordinating the volunteers including name and phone number _____
4. Staff Shirt Color _____
5. Additional identifying information for event staff: _____

Alcohol Sales

Please provide a description of event alcohol sales as well as a description or drawing of sale locations.

	individual sporting events, events with carnival rides, parades with floats, marathons or similar races.
Concessionaire	Concession stand operation for league and tournament activities.

Attachment A: Village of Kimberly Special Event Permit Application

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request.

This application must be fully complete and on file with the Community Enrichment Director in person at 515 W. Kimberly Avenue or electronically at hfemal@vokimberlywi.gov at least **90 days** prior to the event.

1. Application Information: Contact information for the person completing the application on behalf of an organization	
Name in First, M.I., Last Format Ryan H. Smith	Date of Birth 1/2/84
Address 110 Jenny Court, Combined Locks, WI 54113	
Phone Number 920-538-1830	Email Address rsmith@kimberly.k12.wi.us

2. Organization Information: Information about the organization having the special event	
Organization Name: KHS Student Council	Organization Email: khsstudentcouncil@kimberly.k12.wi.us
Organization Address: 1662 Kennedy Ave, Kimberly, WI 54136	
Organization Phone Number:	Organization Website:
Applicant's relationship to Organization: Advisor	

3. Event Details	
Name of event KHS Homecoming Fireworks	Estimated event attendance: 2500

Event Location(s) JRG Middle School & Papermaker Stadium	Event Start Time(s) 7:00 PM
Event Date(s) 10/3/25	Event End Times(s) 9:30 PM
Event Rain Date (if any): n/a	Event type ☒ Other ☐ I: Parade Run/Walk Festival Tournament ☐ Other ☐
Event description including purpose, if event has been held before, and the buildings, parks, shelters and open spaces requested for event: Fireworks after Homecoming Football Game	
Please include name and contact information for "Head of Event" identified for your event. If multiple "Head of Event" persons are scheduled, please include date and time schedule of all persons scheduled. Ryan Smith Kayla Voissem (kvoissem@kimberly.k12.wi.us)	
Please share the scheduled date of pre-event planning meeting with FVMPD n/a	

4. Additional Permitting Details			
1. Does your permit request include street closure or use of street right of way?	Yes ☐	No ☒	If yes, please include a traffic control plan and a copy of the mailer for affected properties with your permit application
2. Will tents or other temporary structures be erected?	Yes ☐	No ☒	If yes, please include the date in which you will schedule public and private locates at the event sponsor's cost.
3. Does your event include any kind of animals, performances, or amusement rides?	Yes ☐	No ☒	Please submit the appropriate level of insurance based on insurance parameters outlines in Attachment C
4. Are you requesting to sell or serve alcohol?	Yes ☐	No ☒	If yes, please provide correspondence and documentation of liquor license application & complete the alcohol sales portion of the Incident Response Plan in Attachment B.
5. Does your event include fireworks?	Yes ☒	No ☐	If yes, additional documentation and insurance is required.
6. Does your event anticipate an attendance of over 300 people?	Yes ☒	No ☐	If yes, please attach your detailed security plan as part of the Incident Response Plan including the contact information for the head of security.

7. Does your event include a parade?	Yes ☐	No ☒	If yes, please include parade map with barricade plan for review.
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Additional required attachments for permit applications:

- ☒ A detailed overhead map of the event including event amenities and details.
- ☐ If you answered "yes" to any of the questions in section 4.1-5 please attached additional forms or documentation as requested in this section.
- ☐ Parking Plan: overhead map of parking accommodation, estimated parking stalls and addresses of locations, written permission to access these lots, plans for shuttles from lots further than 1 mile from event location.

Please read carefully before signing!

By signing below, I certify that I am at least 18 years of age, that I have read and understand the Special Event Policy, and that I agree to the terms and conditions contained in the Special Event Policy. My signature further confirms (i) that I understand the filing of this application does not ensure the issuance of a Special Event Permit, (ii) that the Special Event Permit Fee is non-refundable, (iii) I will be responsible for ensuring the event and event participants comply with all applicable village ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations and any other applicable laws, rules and regulations included in the Special Event Guidebook, (iv) that fees for park facilities, food sales permits, tent and fireworks permits, etc., are in addition to the Special Event Permit Fee, (v) that I am authorized to apply for this Special Event Permit on behalf of the organization holding the event (if applicable), and (vi) that the information contained in this Application is true to the best of my knowledge. I understand that intentionally providing false or misleading information in this Application may lead to civil or criminal penalties.

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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

8/19/25

Authorized Applicant Signature and Date

For Village Staff Use Only			
Date Application was received:	8/19/2025	Liquor License Submitted?	Yes/No/Not Applicable
COI on file with appropriate level of coverage:	Yes/No	Permit Fee Payment received:	Resident: \$50 Non-Resident: \$100
Temporary Traffic Control Plan	Yes/No/Not Applicable	Parking Plan Submitted?	Yes/No/Not Applicable

Are locates required?	Yes/No	Date of Locate Call In if needed:	n/a
Security Plan Submitted?	Yes/No/Not Applicable	Application Approval or Denial.	A/D
Signature of Permit Reviewer	<i>Holly Fernal</i>	Date Signed	8/20/2025

Attachment B: Incident Response Planning Document

Security Plan Details

Please identify a main point of contact covering the duration of your event. Events that span multiple dates or longer periods of time should identify multiple people and specify the spans of time in which they are considered the Coordinator. As a reminder, the coordinator should maintain absolute sobriety for their scheduled dates and times.

Event Board & Coordinator Contact Information			
First and Last name	Cell phone number	Date scheduled as Coordinator	Time(s)
n/a			

Please provide the contracted service information for private security to include name, point of contact, and contact information: _____

Please attach a narrative outlining the event security plan, this document may be provided by the security company and should outline how many security personnel will be on site, when, where they will be located, and the objectives of their presence/services the company is providing.

Event personnel are defined as Volunteers and Staff. Please provide information on the identification of these key personnel. Please indicate the following identifiers:

1. Volunteer Shirt Color _____
2. Identifying features of shirt _____
3. Staff member coordinating the volunteers including name and phone number _____
4. Staff Shirt Color _____
5. Additional identifying information for event staff: _____

Alcohol Sales

Please provide a description of event alcohol sales as well as a description or drawing of sale locations.



Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Special Event Permit Request – Kimberly Fall Craft Fair

REPORT PREPARED BY: Holly Femal, Community Enrichment Director

REPORT DATE: 8/25/2025

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report DLB

See additional comments attached _____

EXPLANATION:

The Kimberly Recreation Association is requesting permission to host a special event in Treaty Park on October 4th, 2025, 9 a.m. – 3 p.m.

Event includes:

Craft fair along Treaty Park Running through the Rolls Trail which can host 80+ vendors

Car show along Red Cedar Parkway hosting up to 55 cars

Food Truck Rally with vendors set up along White Cedars Parkway with overflow for the car show

Vendors each pay a \$40 booth fee to the KRA to support future park improvements in Kimberly.

Certificate of Insurance is filed; a special event permit fee has been paid. KRA will be paying to rent 2 portable toilets for the day of the event to ensure restroom facilities are available. KRA has been working closely with the Community Enrichment Director in planning the event.

Road closures for the event has been requested on Red Cedar Parkway south of Clubhouse Lane and North of Maes Avenue as well as White Cedar Parkway south of the Roots apartment complex driveway access and North of Maes Avenue as well as no parking posted along the southern border of Treaty Park for improved pedestrian safety and access to the event.

RECOMMENDED ACTION:

Approve permit as presented for the 2025 Kimberly Fall Craft Fair at Treaty Park.

	individual sporting events, events with carnival rides, parades with floats, marathons or similar races.
Concessionaire	Concession stand operation for league and tournament activities.

Attachment A: Village of Kimberly Special Event Permit Application

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request.

This application must be fully complete and on file with the Community Enrichment Director in person at 515 W. Kimberly Avenue or electronically at hfemal@vokimberlywi.gov at least 90 days prior to the event.

1. Application Information: Contact information for the person completing the application on behalf of an organization	
Name in First, M.I., Last Format Kyle J Kaminski	Date of Birth 1/11/19
Address 334 South Joseph Street Kimberly WI 54136	
Phone Number 9208515235	Email Address KRAcraftfair@gmail.com

2. Organization Information: Information about the organization having the special event	
Organization Name: Kimberly Recreation Association	Organization Email: kimberlyrecreation@gmail.com
Organization Address:	
Organization Phone Number:	Organization Website: www.1kra.com
Applicant's relationship to Organization: Vice President	

3. Event Details	
Name of event Kimberly Fall Craft Fair	Estimated event attendance: 200

Event Location(s) Treaty Park	Event Start Time(s) 8am
Event Date(s) 10/4/2025	Event End Times(s) 4pm
Event Rain Date (if any):	Event type Other): Parade Run/Walk Festival Tournament Other
Event description including purpose, if event has been held before, and the buildings, parks, shelters and open spaces requested for event: Fall craft fair with 80 vendors, food trucks, and a car show. All proceeds are raised for the KRA and intended to be reinvested into the community via park improvements and community enrichment.	
Please include name and contact information for "Head of Event" identified for your event. If multiple "Head of Event" persons are scheduled, please include date and time schedule of all persons scheduled. Kyle Kaminski 9208515235	
Please share the scheduled date of pre-event planning meeting with FVMPD	

4. Additional Permitting Details			
1. Does your permit request include street closure or use of street right of way?	Yes ☒	No ☐	If yes, please include a traffic control plan and a copy of the mailer for affected properties with your permit application
2. Will tents or other temporary structures be erected?	Yes ☐	No ☒	If yes, please include the date in which you will schedule public and private locates at the event sponsor's cost.
3. Does your event include any kind of animals, performances, or amusement rides?	Yes ☐	No ☒	Please submit the appropriate level of insurance based on insurance parameters outlines in Attachment C
4. Are you requesting to sell or serve alcohol?	Yes ☐	No ☒	If yes, please provide correspondence and documentation of liquor license application & complete the alcohol sales portion of the Incident Response Plan in Attachment B.
5. Does your event include fireworks?	Yes ☐	No ☒	If yes, additional documentation and insurance is required.
6. Does your event anticipate an attendance of over 300 people?	Yes ☐	No ☒	If yes, please attach your detailed security plan as part of the Incident Response Plan including the contact information for the head of security.

7. Does your event include a parade?	Yes ☐	No ☒	If yes, please include parade map with barricade plan for review.
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Additional required attachments for permit applications:

- ☒ A detailed overhead map of the event including event amenities and details.
- ☐ If you answered "yes" to any of the questions in section 4.1-5 please attached additional forms or documentation as requested in this section.
- ☐ Parking Plan: overhead map of parking accommodation, estimated parking stalls and addresses of locations, written permission to access these lots, plans for shuttles from lots further than 1 mile from event location.

Please read carefully before signing!

By signing below, I certify that I am at least 18 years of age, that I have read and understand the Special Event Policy, and that I agree to the terms and conditions contained in the Special Event Policy. My signature further confirms (i) that I understand the filing of this application does not ensure the issuance of a Special Event Permit, (ii) that the Special Event Permit Fee is non-refundable, (iii) I will be responsible for ensuring the event and event participants comply with all applicable village ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations and any other applicable laws, rules and regulations included in the Special Event Guidebook, (iv) that fees for park facilities, food sales permits, tent and fireworks permits, etc., are in addition to the Special Event Permit Fee, (v) that I am authorized to apply for this Special Event Permit on behalf of the organization holding the event (if applicable), and (vi) that the information contained in this Application is true to the best of my knowledge. I understand that intentionally providing false or misleading information in this Application may lead to civil or criminal penalties.

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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Authorized Applicant Signature and Date

For Village Staff Use Only			
Date Application was received:	8/19/2025	Liquor License Submitted?	Yes/No/Not Applicable
COI on file with appropriate level of coverage:	Yes/No	Permit Fee Payment received:	Resident: \$50 Non-Resident: \$100
Temporary Traffic Control Plan	Yes/No/Not Applicable	Parking Plan Submitted?	Yes/No/Not Applicable

Are locates required?	Yes/No	Date of Locate Call In if needed:	
Security Plan Submitted?	Yes/No/Not Applicable	Application Approval or Denial.	A/D
Signature of Permit Reviewer	<i>Holly Fernal</i>	Date Signed	8/20/2025

Attachment B: Incident Response Planning Document

Security Plan Details

Please identify a main point of contact covering the duration of your event. Events that span multiple dates or longer periods of time should identify multiple people and specify the spans of time in which they are considered the Coordinator. As a reminder, the coordinator should maintain absolute sobriety for their scheduled dates and times.

Event Board & Coordinator Contact Information			
First and Last name	Cell phone number	Date scheduled as Coordinator	Time(s)

Please provide the contracted service information for private security to include name, point of contact, and contact information: _____

Please attach a narrative outlining the event security plan, this document may be provided by the security company and should outline how many security personnel will be on site, when, where they will be located, and the objectives of their presence/services the company is providing.

Event personnel are defined as Volunteers and Staff. Please provide information on the identification of these key personnel. Please indicate the following identifiers:

1. Volunteer Shirt Color _____
2. Identifying features of shirt _____
3. Staff member coordinating the volunteers including name and phone number _____
4. Staff Shirt Color _____
5. Additional identifying information for event staff: _____

Alcohol Sales

Please provide a description of event alcohol sales as well as a description or drawing of sale locations.

