

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
08/18/2025**

A meeting of the Kimberly Village Board was called to order on Monday, August 18, 2025 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by Pro Tem Lee Hammen.

Board Present: Trustees Lee Hammen, Marcia Trentlage, Tom Gaffney, Mike Hruzek, Dave Hietpas, and Norb Karner
Board Excused: President Chuck Kuen
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block, Community Development Director Sam Schroeder, Community Enrichment Director Holly Femal, Interim Police Chief Jeremy Slotke, Corey Martin from the Fire Dept and Brad Werner of McMahan

President's Remarks

None

Approval of Minutes from the 08-11-2025 Meeting

Trustee Karner moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

Unfinished Business

Discussion on Ordinance 180-19.1 Keeping of Chickens

The Board discussed options presented in the packet by Community Development Director Sam Schroeder regarding the consideration of amending current Ordinance 180-19 Keeping of Chickens. The consensus was to strike the language, but still requiring notification of the abutting property owner in writing. Director Schroeder will then bring this back at a future meeting for action at a subsequent meeting.

New Business

Certificate of Payment #11 to SMA Construction Services in the amount of \$413,461.13 for the Kimberly Street & Parks Dept. Building

Trustee Karner moved, Trustee Gaffney seconded the motion to approve Certificate of Payment #6 to SMA Construction Services. Motion carried by unanimous vote of the board.

Change Order #10 in the amount of \$-1,488.00 for the Kimberly Street & Parks Dept. Building

Trustee Trentlage moved, Trustee Hietpas seconded the motion to approve Change Order #10 for Block Iron & Supply Co. for the Kimberly Street & Parks Dept Building. The change is due to the Village providing bathroom accessory items via Cintas, so a credit for materials is being given. Motion carried by unanimous vote of the board.

Change Order #11 in the amount of \$10,212.77 for the Kimberly Street & Parks Dept. Building
Trustee Gaffney moved, Trustee Trentlage seconded the motion to approve Change Order #11 for EGI Mechanical Inc for the installation of the undercarriage wash component system. Motion carried by unanimous vote of the board.

Certificate of Payment #1 to Vinton Construction Co. in the amount of \$135,855.20 for the Kennedy Ave. Street Patching-Dowel Bar Retrofit-Surface Diamond Grind project
Trustee Trentlage moved, Trustee Gaffney seconded the motion to approve Certificate of Payment #1 to Vinton Construction Co. for partial payment for work performed through July 18, 2025. Motion carried by unanimous vote of the board.

Class “B” and “Class C” License- My Gathering Hub, Inc. located at 728 Schelfhout Ln.
Trustee Karner moved, Trustee Gaffney seconded the motion to approve the Class “B” Beer with a “Class C” Wine license to My Gathering Hub, Inc. located at 728 Schelfhout Ln, with Jen Plamann as Agent. This license is contingent upon final inspections and will be held until all conditions are met. The license will expire on June 30, 2026. Motion carried by unanimous vote of the board.

Approve Bills & Claims from 07/18/2025-08/14/2025 in the amount of \$1,265,008.90
Trustee Hammen moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

Receive Minutes of Boards and Commissions

Water Commission minutes from 07/08/2025 meeting. There was no discussion or action taken on this item, the minutes will be filed as presented.

Reports

The reports from the Interim Chief of Police, Fire Chief, Administrator-Director of Public Works, Community Development Director, Community Enrichment Director, Library Director, and Clerk-Treasurer were presented. The reports are on file with the Village Clerk’s Office.

Public Participation

None

Closed Session

Trustee Karner moved, Trustee Hietpas seconded the motion to enter closed session pursuant to State Statute 19.85(1)(e) to conduct specific public business in which competitive or bargaining reasons require a closed session related to police services as well as pursuant to 19.85(1)(b) to consider the appeal of Operator’s License applications which were previously denied. Motion carried by unanimous vote of the board at 5:26pm.

Trustee Hietpas moved, Trustee Gaffney seconded the motion to reconvene into open session. Motion carried by unanimous vote of the board at 5:53pm.

Action on Closed Session matters

Trustee Karner moved, Trustee Gaffney seconded the motion to approve the operator licenses for K. Tessen, C. Schroeder, and S. Guerra that were previously denied. Motion carried by unanimous vote of the board.

Adjournment

Trustee Hietpas moved, Trustee Hruzek seconded the motion to adjourn. Motion carried by unanimous vote of the board at 5:55pm.


Jennifer Weyenberg
Village Clerk-Treasurer

Dated 08/19/25

Drafted by: ELZ

Approved by Village Board: 8-25-25