

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
06/23/2025**

A meeting of the Kimberly Village Board was called to order on Monday, June 23, 2025 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Chuck Kuen.

Board Present: President Chuck Kuen, Trustees Lee Hammen, Norb Karner, Marcia Trentlage, Tom Gaffney, Mike Hruzek, and Dave Hietpas
Board Excused: None
Staff Present: Administrator/Director of Public Works Danielle Block, Community Enrichment Director Holly Femal, Community Development Director Sam Schroeder, Amber Ebert from Hawkins Ash CPAs

President's Remarks

None

Approval of Minutes from the 06-16-2025 Meeting

Trustee Hammen moved, Trustee Karner seconded the motion to approve. Motion carried by unanimous vote of the board.

Unfinished Business

None

New Business

Presentation and Approval of the 2024 Audit

Amber Ebert from Hawkins Ash gave a brief presentation of the 2024 audit to the board. Trustee Trentlage moved, Trustee Gaffney seconded the motion to approve the audit. Motion carried by unanimous vote of the board.

Presentation of the 2024 Compliance Maintenance Annual Report (CMAR) and Approval of Resolution No. 4, Series of 2025 Wisconsin Dept. of Natural Resources NR 208- CMAR

Administrator Block gave an overview of the annual report. Trustee Hammen moved, Trustee Karner seconded the motion to approve Resolution No. 4, Series of 2025- Wisconsin Department of Natural Resources NR 208-CMAR. Motion carried by unanimous vote of the board.

Class "B" Beer License for Goly & Eve Puerto Rican Kitchen LLC dba Goly & Eve at 114 S. John St. (Evelyn Malave, Agent)

Trustee Trentlage moved, Trustee Gaffney seconded the motion to approve the Class "B" Beer license located at 114 S John St for Goly & Eve Puerto Rican Kitchen LLC. Motion carried by unanimous vote of the board.

Appoint Monica Bales, Agent for il Bar Coffeehouse at 100 S. Birch Street

Trustee Karner moved, Trustee Trentlage seconded the motion to approve the appointment. Motion carried by unanimous vote of the board.

Preservation of Topography at 1114 Sunset Drive

Trustee Hammen moved, Trustee Karner seconded the motion to approve the preservation of topography exception with the following conditions: The proposed shed shall meet ordinance and obtain a separate building permit. Motion carried by unanimous vote of the board.

Site & Architectural Review- Zimmer Financial Group located at 717 Eisenhower Dr.

Trustee Trentlage moved, Trustee Karner seconded the motion to approve the site plan and architectural components for Zimmer Financial Group located at 717 Eisenhower Drive as presented, contingent upon the following: Future facade improvements to the north and east and/or additions shall be given similar architectural treatments to the west and south facades; Landscaping near the building shall be reinstalled in comparison to the existing landscape design following the construction of the project; Any proposed signage shall be separately reviewed. Motion carried by unanimous vote of the board.

Claim of Damages to Vehicle- Pilkington in the amount of \$3,294.47

Trustee Trentlage moved, Trustee Hammen seconded the motion to deny the claim of damages. Motion carried by unanimous vote of the board.

Award Bid for the 2025 Lower Diamond Parking Lot project

Trustee Karner moved, Trustee Gaffney seconded the motion to award the bid for the 2025 lower diamond parking lot project to Badgerland Sealing and Absolute Asphalt for a total cost of \$77,440.00 with an excavation and stone variance calculated at \$2.75/sf for a not to exceed amount of \$16,500.00. Motion carried by a roll call vote, 7-0.

Deny Operator License Application for C. Keen

Trustee Karner moved, Trustee Hammen seconded the motion to deny the operator license application for C. Keen. Motion carried by unanimous vote of the board.

Public Participation

None

Closed Session

Trustee Karner moved, Trustee Hammen seconded the motion to enter closed session pursuant to State Statute 19.85 (1)(e) to conduct specific public business in which competitive or bargaining reasons require a closed session related to police services. Motion carried by unanimous vote of the board at 5:17pm.

Trustee Karner moved, Trustee Hammen seconded the motion to reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes to share survey results and discuss the next steps in the process. It was determined that the next step would be to meet with the partners in Little Chute to have an open dialogue about the partnership and a decision will not be made until July 14th at the very earliest. It was also noted that a referendum is not legally allowed due to Act 12 and the information regarding the listening session feedback can be found on the Village of Kimberly website. Motion carried by unanimous vote of the board at 5:53pm.

No action was taken on closed session matters.

Adjournment

Trustee Hammen moved, Trustee Trentlage seconded the motion to adjourn. Motion carried by unanimous vote of the board at 5:57pm.

A handwritten signature in cursive script, appearing to read "Danielle Block", is written over a horizontal line.

Danielle Block

Village Administrator-Public Works Director

Dated 06/24/25

Drafted by: ELZ

Approved by Village Board: 7-7-25