

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
05/19/2025**

A meeting of the Kimberly Village Board was called to order on Monday, May 19, 2025 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Chuck Kuen.

Board Present: President Chuck Kuen, Trustees Lee Hammen, Norb Karner, Marcia Trentlage, Tom Gaffney, Mike Hruzek and Dave Hietpas
Board Excused: None
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block, Community Development Director Sam Schroeder, Community Enrichment Director Holly Femal, Fire Chief Chad Smith, Jerry Verstegen of MCO and FVMPD Captain Jeremy Slotke

President's Remarks

None

Proclamation- National Public Works Week May 18-24, 2025

President Kuen read the proclamation. Trustee Trentlage moved, Trustee Hammen seconded the motion to adopt the proclamation. Motion carried by unanimous vote of the board. President Kuen then invited everyone to a luncheon on Thursday, May 22nd with the Public Works team.

Approval of Minutes from the 05-12-2025 Meeting

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

Presentation- Lead and Copper Update by Midwest Contract Operations, Inc.

Jerry Verstegen, Water Superintendent of Midwest Contract Operations gave a Lead and Copper Update presentation. This presentation has been filed with the Village Clerk's Office.

Appointments

President's Recommendations for Boards and Commissions

Trustee Hammen moved, Trustee Karner seconded the motion to approve the following recommendations from the President for Boards and Commissions:

- i. Fire Commission: Courtney Huss, 5-year term
 - ii. Library Board: Corinne Herro, 3-year term
 - iii. Plan Commission: Dave VanderVelden and Nancy Bourassa, 3-year terms
 - iv. Metro Police Commission: Mark Williamson, 3-year term
 - v. Tree Board: Jerome Herro, 3-year term
 - vi. Fox Cities Hotel Room Tax Commission: Administrator/Director of Public Works Danielle Block and Community Development Director Sam Schroeder, 1-year terms
 - vii. Community Development Authority: Jessica Schneider, 4-year term
 - viii. Weed Commissioner: Community Development Director Sam Schroeder, 1-year term
 - ix. Joint Review Board: Administrator/Director of Public Works Danielle Block, 1-year term
- Motion carried by unanimous vote of the board.

Annual Reorganization of the Board

Trustee Karner moved, Trustee Trentlage seconded the motion to approve the annual reorganization of the Board as follows:

- i. Board of Review: Trustees Gaffney, Karner, Hruzek and Hammen (Alternate)
- ii. Personnel Committee: Trustees Hruzek, Trentlage and President Kuen
- iii. Plan Commission: Trustee Karner
- iv. Board of Health: Trustees Hietpas, Trentlage, and Gaffney
- v. Community Development Authority: Trustee Karner

Motion carried by unanimous vote of the board.

Unfinished Business

None

New Business**Fire Apparatus 3521 Design & Production Revisions**

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the request to allocate an additional \$27,260 of funding for the final purchase price of the new Pierce fire apparatus with a final balance of \$589,661 paid by the Fire Department Trust fund. Motion carried by a roll call vote of the board, 7-0.

Claim of Damages to Vehicle in the amount of \$102.25

Trustee Hammen moved, Trustee Trentlage seconded the motion to deny the claim. Motion carried by unanimous vote of the board.

Application for Flea Market Permit- Antique Up at 850 E Maes Ave.

Trustee Karner moved, Trustee Hammen seconded the motion to approve the application for the Flea Market permit for Antique Up, located at 850 E Maes Ave. The license period for this permit is June 1, 2025-May 31, 2026 with tentative special outdoor events to take place on Wednesdays and Sundays during June through October. Motion carried by unanimous vote of the board.

Award bid for new Village Phone System project

Trustee Gaffney moved, Trustee Trentlage seconded the motion to award the new phone system to Corporate Network Solutions for a 3cx Voxtelsys phone system for a one-time cost of \$5,930.00 funded by the Data Processing Trust Fund and annual reoccurring monthly phone charges funded by the general fund expense codes. Motion carried by roll call vote, 7-0.

Approve Bills & Claims from 04/17/2025- 05/15/2025 in the amount of \$842,335.69

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve. Motion carried by unanimous vote of the board.

Receive Minutes of Boards and Commissions

Water Commission minutes from 04/08/2025; and Library Board minutes from 03/24/2025. There was no discussion or action taken on these items, the minutes will be filed as presented.

Reports

The reports from the Chief of Police, Administrator-Director of Public Works, Community Development Director, Community Enrichment Director, Library Director, and Clerk-Treasurer were presented. The reports are on file with the Village Clerk's Office.

Public Participation

None

Closed Session

Trustee Hammen moved, Trustee Karner seconded the motion to enter closed session pursuant to State Statute 19.85 (1)(e) to conduct specific public business related to a services contract in which competitive or bargaining reasons require a closed session and also under 19.85 (1)(c) to discuss an employee's performance review and compensation. Motion carried by unanimous vote of the board at 5:52pm.

Trustee Karner moved, Trustee Trentlage seconded the motion to reconvene into open session. Motion carried by unanimous vote of the board at 6:07pm.

No action was taken on closed session matters.

Adjournment

Trustee Karner moved, Trustee Hammen seconded the motion to adjourn. Motion carried by unanimous vote of the board at 6:07pm.



Jennifer Weyenberg
Village Clerk-Treasurer

Dated 05/20/25

Drafted by: ELZ

Approved by Village Board: 6-9-25