

**VILLAGE OF KIMBERLY  
BOARD MEETING MINUTES  
04/21/2025**

A meeting of the Kimberly Village Board was called to order on Monday, April 21, 2025 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Chuck Kuen.

Board Present: President Chuck Kuen, Trustees Lee Hammen, Tom Gaffney, Norb Karner, Marcia Trentlage, Dave Hietpas, and Mike Hruzek  
Board Excused: None  
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block, Community Development Director Sam Schroeder, Community Enrichment Director Holly Femal, Police Chief Meister and Brad Werner of McMahan

**President's Remarks**

President Kuen extended his condolences to Trustee Gaffney with the passing of his sister.

**Approval of Minutes from the 04-14-2025 Meeting**

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve. Motion carried by unanimous vote of the board.

**Appointments**

Trustee Trentlage moved, Trustee Hammen seconded the motion to reappoint Larry Wurdinger to the Valley Transit Commission for a 3-year term. Motion carried by unanimous vote of the board.

**Unfinished Business**

None

**New Business**

**Temporary Outside Premise Extension Applications for Timber Tap on May 30-31, 2025 and September 19-21, 2025**

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve the temporary outside premise extension application for Timber Tap, located at 100 S Birch St on May 30-31, 2025 and September 19-21, 2025 with restrictions on the hours of operations to no later than 8:00pm. Motion carried by unanimous vote of the board.

**Award Bid for Papermaker Stormwater Management Pond**

Trustee Hammen moved, Trustee Karner seconded the motion to award the bid for the Papermaker Stormwater Management Pond to Advance Construction, Inc. in the amount of \$394,496.66. Motion carried by unanimous vote of the board.

**Approve Bills & Claims from 03/20/2025-04/16/2025 in the amount \$677,937.15**

Trustee Hammen moved, Trustee Gaffney seconded the motion to approve. Motion carried by unanimous vote of the board.

### **Site & Architectural Review – Uros of A located at 120 E Kimberly Avenue**

Trustee Karner moved, Trustee Hammen seconded the motion to approve the site plan and architectural components for Uros of A, located at 120 E Kimberly Ave as presented, contingent upon the following: (1) A minimum 2-foot landscape strip shall be added along the Kimberly Avenue Sidewalk and the Elm St Sidewalk up to the driveway apron opening within one year of occupancy. (2) Within three years of occupancy, the area north of the building shall have the concrete paving removed and be completely restored to grass OR shall be replaced with a new hard surface pad meeting the ordinance with a minimum 10-foot vegetative buffer to the north property line. No parking of vehicles, trailers or equipment north of the building until such a time that the parking area would be restored. (3) Any dumpster or refuse shall be enclosed in the building or shall be located in the rear of the building and enclosed as to be out of view from the general public. Motion carried by unanimous vote of the board.

### **Receive Minutes of Boards and Commissions**

Water Commission minutes from 03/11/25; Library Board minutes from 02/17/25; and Plan Commission minutes from 02/18/25 and 03/18/25. There was no discussion or action taken on these items, the minutes will be filed as presented.

### **Reports**

The reports from the Chief of Police, Administrator-Director of Public Works, Community Development Director, Community Enrichment Director, Library Director, and Clerk-Treasurer were presented. The reports are on file with the Village Clerk's Office.

### **Public Participation**

None

### **Closed Session**

Trustee Hammen moved, Trustee Trentlage seconded the motion to enter closed session pursuant to State Statute 19.85 (1)(e) to conduct specific public business related to a services contract in which competitive or bargaining reasons require a closed session. Motion carried by unanimous vote of the board at 5:18pm.

Trustee Hammen moved, Trustee Trentlage seconded the motion to reconvene into open session. Motion carried by unanimous vote of the board at 6:37pm.

No action was taken on closed session matters.

### **Adjournment**

Trustee Hammen moved, Trustee Gaffney seconded the motion to adjourn. Motion carried by unanimous vote of the board at 6:38pm.

  
Jennifer Weyenberg  
Village Clerk-Treasurer

Dated 04/22/25

Drafted by: ELZ

Approved by Village Board: 4/28/25