

## Meeting Notes

### Fox Valley Metropolitan Police Commission

Date: Tuesday, February 18, 2025

Location: Village of Kimberly Counsel Chambers

Time: 6:00 PM to 7:00 PM

#### 1. Call to Order

Secretary Bruce Siebers called the meeting to order at 6:00 PM.

#### 2. Roll Call

Personnel attending the meeting were as follows:

##### Attending Staff:

Police Chief Daniel Meister

##### Commissioners

|                 |             |                     |
|-----------------|-------------|---------------------|
| Bruce Siebers   | Paul Cooney | Excused : Sue Brown |
| Mark Williamson | Carl Rambo  | One seat vacant     |

#### 3. Approval of the minutes from the Fox Valley Metropolitan Police Commission Meeting

The meeting minutes of the November 19, 2024 commission meeting were approved on a motion by Paul Cooney and a second by Mark Williamson. The motion was approved by a unanimous vote.

#### 4. Public Appearances

There were no public appearances.

#### 5. Election of Commission President

Bruce Siebers was elected President of Fox Valley Metropolitan Police Commission on a unanimous vote. Paul Cooney accepted the responsibility of secretary.

#### 6. Chief's Report /Newly Hired Personnel

Chief Meister noted the following:

##### **February Anniversaries were noted as follows:**

Lieutenant Mark Wery – 17 years of service  
Investigator Scott Van Schyndel – 16 years of service  
Community Service Officer Hannah Vallafskey – one years of service  
School Crossing Guard Linda Doering – 37 years of service

##### **March Anniversaries were noted as follows:**

Captain Jeremy Slotke – 20 years of service  
Lieutenant Michael Gostisha – 13 years of service

##### **New Hires**

Gary Schmackle was hired as a patrol officer in January. Gary worked for us for a couple of years and then worked as a deputy with the Outagamie County Sheriff's Office. We are happy to have Gary back with us.

Devan McCready was hired as a new patrol officer, and we are sponsoring her in the basic law enforcement academy at Northeast Wisconsin Technical College. She is expected to graduate in May and start her field training process with us.

Jake Klasinski is our newest patrol officer. Jake started with us on January 20<sup>th</sup>. Jake graduated from the basic law enforcement academy in December from Mid-State Technical College in Stevens Point. He has started the 12-week field training process. Jake is filling the patrol vacancy created by Officer Boucher's resignation earlier this month.

#### **Other Personnel Activity:**

Administrative Manager Meghan Krause submitted her resignation which is effective February 14<sup>th</sup>. We have started the hiring process to immediately fill this critical position. Job postings were posted on the village website, WILENET, LinkedIn and Indeed. To date we have received over 30 applications. The deadline for submitting applications is February 20<sup>th</sup>.

Officer Kathryn Ecker has completed her field training program.

Sworn officers are participating in training in the following:

- New Pepper ball launcher and the new 40mm munitions launcher.
- Firearms training and the state, pistol qualification course.
- DAAT (Defensive And Arrest Tactics).
- Application of the WRAP body restraint system.
- Legal /case law updates.

#### **Facilities:**

A formal RFP document was sent out to various building and construction firms on 02/10./2025. The RFP is for the construction of a property and evidence storage facility. Both the village boards approved this step in late January.

#### **7. Future agenda items/other**

- Discuss/Review police officer entry level test administrators guide and an actual testing document.
- At this time the commission will manage its own clerical support.

#### **8. Schedule Next Police Commission Meeting**

The next Police Commission meeting will be held on Tuesday May 20<sup>th</sup>, 2025. Location will be somewhere in Little Chute. Meeting room TBD at this time.

#### **9. Adjournment**

The meeting adjourned on a motion by Carl Rambo and a second by Paul Cooney. Meeting adjourned at 6:32 PM.

Respectfully submitted;

**Bruce M. Siebers**

Commission President