

**REGULAR MEETING OF THE KIMBERLY WATER COMMISSION**  
**MINUTES**  
**February 11, 2025**

Chairman Johnson called the meeting to order at 11:02 am. Commissioner Stienen and Hanson appeared in person. Commissioner Hietpas was absent and excused. Also attending the meeting were Administrator/Public Works Director Block, Water Superintendent Verstegen, and Utility Billing Clerk Firchow.

**Approval of Minutes from the January 14, 2025, Meeting**

Commissioner Stienen moved, Hanson seconded the motion to approve the Water Commission minutes of the January 14, 2025, meeting. The motion carried by unanimous vote of the Commission.

**Unfinished Business**

None

**New Business**

**Bills and Claims, and Financial Statements for the month of December 2024**

Commissioner Stienen moved, Hanson seconded the motion to approve the Bills and Claims, and Financial Statements for the month of December 2024. The motion carried by unanimous vote of the Commission.

**Reports**

**Midwest Contract Operations, Inc.**

Superintendent Verstegen reported receiving a federal violation on Lead Inventory Reporting regarding the basis of classification, explaining that for services reported as Unknown Likely Lead and Unknown Not Likely Lead, the field for basis of classification was left blank as it was believed unknown services would not have a basis of classification. The Environmental Protection Agency has required all residents be mailed notice within 30 days of receiving this violation notice. Discussion of the violation followed with notable items that the violation was not a treatment violation and is the result of a clerical misunderstanding, and that an update will be provided at the March meeting. Superintendent Verstegen further reported the anticipation that next month a Request for Proposal would be sent out for pulling Well 2 that is scheduled for late fall. Administrator/Public Works Director Block provided an update on the progress of the Water Rate Study conducted by Ehlers, reporting that the first step of analyzing the Capital Improvement Plan projection out by 10-20 years has been completed, Ehlers has been provided with all requested information, and anticipates a presentation from Ehlers at the next meeting.

**Public Participation**

None

**Adjournment**

Commissioner Stienen moved, Hanson seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:17 am.

A handwritten signature in cursive script, reading "Danielle Block", written over a horizontal line.

Danielle Block  
Secretary

Dated February 11, 2025

Drafted by MMF

Approved by Water Commission on 3-11-2025