

**VILLAGE OF KIMBERLY  
BOARD MEETING MINUTES  
01/27/2025**

A meeting of the Kimberly Village Board was called to order on Monday, January 27, 2025 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Chuck Kuen.

Board Present: President Chuck Kuen, Trustees Lee Hammen, Norb Karner, Marcia Trentlage, Dave Hietpas, Mike Hruzek and Tom Gaffney  
Board Excused: None  
Staff Present: Clerk Treasurer Jennifer Weyenberg, Administrator/Director of Public Works Danielle Block, Community Development Director Sam Schroeder and Community Enrichment Director Holly Femal

**President's Remarks**

None

**Approval of Minutes from the 01-20-2025 Meeting**

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the Village Board minutes from 01-20-2025. Motion carried by unanimous vote of the board.

**Presentation of the Village of Kimberly Parks & Recreation 2024 Annual Report**

Community Enrichment Director Holly Femal highlighted the improvements at Verhagen Park, the opening of the Splash Pad at Sunset Park, and the ribbon-cutting of the Loop the Locks Trail. Bark at the Beach was once again successful and the most attended program of 2024.

**Project Status Update on the Village of Kimberly Street and Parks Building**

Administrator/Director of Public Works Danielle Block discussed the removal of unsuitable and contaminated soils from the site. To date, approximately \$476,000 has been spent in trucking and testing of these materials. Phase 2 of the project is estimated to cost \$2,125,000 and includes Information Technology, furniture, appliances, and a new salt shed. The new salt shed will replace the current one that is well past its current life expectancy.

**Unfinished Business**

None

**New Business**

**Site & Architectural Amendment Review- Caseys Rentals LLC located at 420 S Washington St**

Trustee Hammen moved, Trustee Karner seconded the motion to approve the site plan amendment for Caseys Rental LLC located at 420 S Washington St as presented. This amendment would include a reduction of the landscaped area in the front of the building to maintain the minimum dimensions for two rows of parking east of the building and a two-way drive aisle. Motion carried unanimous vote of the board.

**Street & Parks Facility Design Services Addendum #2 in the amount of \$9,900.00**

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the Street & Parks Facility design services addendum #2- Low Voltage Cabling Design and Bid Specifications with SEH in the amount of \$9,9000. Motion carried by unanimous vote of the board.

**Public Participation**

None

**Closed Session**

Trustee Hammen moved, Trustee Gaffney seconded the motion to enter closed session pursuant to State Statute 19.85 (1)(e) to discuss a service contract in which competitive or bargaining reasons require a closed session. Motion carried by unanimous vote of the board at 5:32pm.

Trustee Hammen moved, Trustee Gaffney seconded the motion to reconvene into open session. Motion carried by unanimous vote of the board at 5:56pm.

There was no action on closed session items.

**Adjournment**

Trustee Hammen moved, Trustee Karner seconded the motion to adjourn. Motion carried by unanimous vote at 5:56pm.

  
Jennifer Weyerberg  
Village Clerk-Treasurer

Dated 01/28/25

Drafted by: ELZ

Approved by Village Board: 2-3-25