

VILLAGE OF KIMBERLY FIRE COMMISSION
QUARTERLY MEETING MINUTES
June 17th, 2024

I. Call to Order

A. Open meeting was called to order at 5:59pm by Rick Weyenberg.

II. Roll Call

Rick Weyenberg Jolene Van Thiel Ken Schultz Fire Chief Jim Hietpas
Courtney Huss EMR Director Terri Smith

III. Approve Meeting Minutes

A. Meeting minutes were read from the March meeting - Jolene motioned to approve, Rick second; all approved

IV. Call Review

A. Chief Jim Hietpas and Director Terri Smith provided the board with service calls for the past quarter for both Fire and EMR.

B. Fire: 27 calls for the quarter, 43 for the year.

C. EMR: 100 calls - 2nd quarter (4/1 - 6/16)

V. Department Updates

A. EMR:

1. Chris Kuna passed his national and state exam and started responding to calls full time.
2. 9 Total EMR personnel now.

B. FIRE:

1. New dashboard using Image Trend software. Allows for much more detailed data on types of calls (day of week, AM/PM etc.)
2. Auto aid with Appleton for structure fires now in place.
3. Worked with Baycom on radio programming. Started with adding Appleton channels and found many other things that needed to be updated.
4. Awaiting new radios to be programmed and will then rotate the rest to the new programming plug.
5. Fire inspections are going very well - have a few apartment buildings having challenges with making contact with owners for access. Will be looking into options with the village.
6. Image trend software tracking is making a positive impact with record keeping.
7. Using the village garage for training while it is available.
8. Starting to look at new turnout gear. Will be evaluating various brands and then look for quotes for 2025 purchase. This will be done with capital funding.
9. Will start looking at the new pumper storage layouts to be ready to start finalizing things next year for March 2026 delivery timeframe.
10. Submitted level of service certification to the state. This is new to receive the state shared revenue. Initially it was a 1-time thing - now being required to do this each year.
11. Looking at call criteria to be considered a member in good standing. Will use historic data to determine call percentage required to remain in good standing. Only training attendance is measured now. New criteria will be brought to board for approval.
 - a. Top 8 personnel make percentage and then percentage drops.

VI. Closed Session

Move into Closed Session per WI State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

A. Motion to move into closed session at 6:25pm by Rick Weyenberg

B. Interviews were held for EMS (1)

1. Jolene Van Thiel motioned to hire Jared Joosten, Courtney Huss second - all approved.

C. Motion to reconvene into open session at 6:46pm by Ken Schultz, Jolene Van Thiel second.

II. Adjourn

A. Motion to adjourn meeting at 6:47pm by Rick Weyenberg, second Jolene Van Thiel.