

**VILLAGE OF KIMBERLY FIRE COMMISSION**  
**QUARTERLY MEETING MINUTES**  
**December 18th, 2023**

**I. Call to Order**

- A. Meeting was called to order at 6:00pm by Fire Chief Jim Hietpas

**II. Roll Call**

Rick Weyenberg	Jolene Van Thiel	Ken Schultz	Fire Chief Jim Hietpas
Courtney Huss	Josh Young	EMS Director Terri Smith	

**III. Call Review**

- A. Chief Jim Hietpas and Director Terri Smith provided the board with service calls for the past quarter for both Fire and EMR.

**IV. Department Updates**

- A. EMS:
1. 2 hires passed their class and are taking the national exam within the next week.
  2. Discussed mileage for EMS personnel living outside the village limits - Chief Hietpas will review with Maggie and will follow up.
- B. FIRE:
1. Mutual aid calls with Buchanan and Combined Locks Fire Depts. From 6am - 4pm.
  2. Previous jet ski was returned and new jet ski is available

**V. Fire Commission Updates**

- A. Chief Jim Hietpas going to make copies of handbook.
- B. Reviewed 2024 meeting dates and times.
- C. Reviewed meeting minutes from June. Josh Young motioned to approve; Courtney Huss second - all approved.

**VI. Closed Session**

Move into Closed Session per WI State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

- A. Motion to move into closed session at 6:46pm by Fire Chief Hietpas, Rick Weyenberg second
- B. Updates and changes with department staffing.
- C. Interviews for Emergency Medical Response (2) were held.
- D. Motion to reconvene into open session at 7:34pm by Jolene Van Thiel, second Ken Schultz

**VII. Adjourn**

- A. Motion to adjourn meeting at 7:35pm by Ken Schultz, second Jolene Van Thiel - all approved.