

**MINUTES OF THE MEETING OF THE  
KIMBERLY PUBLIC LIBRARY BOARD**

**August 21, 2023**

The meeting was called to order at 5:04pm by Library Board President Corinne Herro. The meeting was held in Meeting Room 1 in the Kimberly Public Library with an option to attend via Zoom.

Members present in Person: Corinne Herro, Barbara Wentzel, Rose Vander Velden, and Phil Yunk

Members Absent: Dave Hietpas (excused)

Others present in Person: Holly Selwitschka, Kimberly Library Director

**Motion by Vander Velden, seconded by Wentzel to approve the minutes of the July 17, 2023 meeting.  
Motion carried by unanimous vote.**

**Motion by Vander Velden, seconded by Yunk to approve the current bills as written. Motion carried by unanimous vote.**

**New Business:**

Budget Review: Holly reviewed YTD 2022 budget projections in coordination with the initial 2024 budget proposal. The short version is that the library is still not quite at funding capacity but have nearly narrowed the gap. Holly will work with the Village Administrator to look for better efficiencies and discover options to keep moving the library in the right direction as we complete the final transitional phase away from the joint library partnership. Specific items discussed included Hoopla, laptop circulation, copy machine replacement, and copier fees.

Board Officer Elections: The library board did not hold officer elections, as they decided to keep the previous officers in service until the next appointments/ reappointments are made.

**Director Report:** Holly reviewed items from her report. Program attendance and room capacity limits were discussed. Holly asked the board their opinion about installing a vending machine and they directed her to gather more information.

Discussion on Meeting Room Policy – The meeting room policy is being reviewed by the village attorney and not yet ready for further discussion.

**Items for the Next Meeting:** Policies: Reconsideration of Library Materials, Meeting Room, Home-bound Delivery, reconsider hours of operation and copy fees

**Motion by Vander Velden, seconded by Yunk to adjourn. Meeting was adjourned at 6:06pm.**

Submitted by: Holly Selwitschka, Library Director