

**Village of Kimberly Fire Commission  
Quarterly Meeting  
March 21, 2022  
Village Committee Room**

- I. Call to order
  - a. Meeting was called to order at 6:00 pm by Chairman Jason Weber
  
- II. Roll Call

Jason Weber	Jolene Van Thiel	Josh Young
Rick Weyenberg	Ken Schultz	
Fire Chief Jim Hietpas    EMS Chief Bill Kerkhoff Jr.		
  
- III. Call Review
  - a. Chief Hietpas and Captain Kerkhoff provided the commission with the calls for service in the past quarter for both EMR and Fire.
  
- IV. Fire Department Update
  - a. Rescue Task Force (RTF) training was held in Kimberly to be better prepared in the event of an active threat event. The department will be getting one more set of ballistic helmets and vests which will allow for a 3-person crew to partner with law enforcement.
  - b. The Motorola radios are becoming obsolete and the public safety agencies in Outagamie County are joining together to write a grant for replacement. The department is also applying for a Capital Credit Union Elevate Communities grant to supplement those radios to allow for one for each seating position in the apparatus.
  - c. Fire Officer Training class was recently completed. With this recent course, there are now 12 personnel that have completed Fire Officer 1.
  - d. A firefighter completed the Emergency Services Instructor 1 course and is certified to instruct fire training. Another firefighter completed level 2 of the instructor course which means that they can instruct training involving live fire.
  - e. Ladder test fixtures are complete and operational. Roof and extension ladders were tested and there were no issues. Buchanan FD and Combined Locks FD will be using them in the next few weeks.
  - f. The department has developed an onboarding packet to ensure that all new personnel get the same information when starting out. Also included in this process is an equipment checklist to not only make sure all equipment is issued but also provides accountability.
  
- V. Move into Closed Session per WI State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- a. Motion to move into closed session at 6:20pm: Rick Weyenberg, second Jolene Van Thiel – all approved
  - b. Update on staffing changes
  - c. Motion to reconvene into open session at 6:25pm: Rick Weyenberg, second Josh Young – all approved
- VI. Adjourn
- a. Motion to adjourn at 6:28pm: Ken Schultz, second Jolene Van Thiel – all approved.